



**Village of Innisfree
Regular Council Meeting
September 16, 2025 @ 4:00 p.m.
Village of Innisfree Council Chambers**

- 1. Regular Council Meeting - Call to Order**
- 2. Agenda**
 - a. Deletions/Additions
 - b. Adoption of Agenda
- 3. Delegation**
 - a. Kathy Dmytriw – Economic Development Consultant-Crossroads Regional Economic Development Alliance
- 4. Adoption of Minutes –**
 - a. August 19, 2025, Regular Meeting Minutes
- 5. Business Arising from the Minutes –**
- 6. Policies & Bylaws – N/A**
- 7. New Business**
 - a. 2025 Election -advance votes
 - b. 2025 Sidewalk Project
 - c. Tree trimming – campground and the Village
 - d. Sponsorship request from Buffalo School
 - e. Special council meeting – 2024 Audit
- 8. Councillor Reports**
 - a. **Library Report** – September 3, 2025– Clr. J. Johnson
 - b. **MMI FCSS** – September 4, 2025– Clr. J. Johnson
- 9. Administration Reports**
 - a. Reports:
 - i. CAO Report – Period Ending September 12, 2025
 - ii. CAO – Council Action List – Period Ending September 12, 2025
 - iii. CAO - Municipal Grants Report – No Report – to be provided after the 2024 grant reports are submitted, once the 2024 audit has been completed.
 - b. Financials: Not available at this time. be provided once we are caught up in 2025, after the 2024 audit has been completed
 - c. Public Works Report – August 20, 2025 – September 16, 2025
 - d. Recreation Park Manager Report – 2025 Camping Season Summary Report
 - e. Regional Fire Chief Report

10. Correspondence

- a. Annual Community Connect and Learn Invite - FCSS
- b. Ministerial Order No. MAG:006/25 - Alberta Municipal Affairs
- c. Natural Gas Franchise Fee Estimate for 2026 – ATCO
- d. Electric Franchise Fee Forecast for 2026 - ATCO
- e. Stakeholder Consultation Sessions – Real Property Governance:

11. Closed Session

- a. Land Transfer Request-- FOIP S.27(1)(a)/ POPA S.4.3
- b. Personnel issues-- FOIP S.27(1)(a)/ POPA S.4.3

12. Adjournment

VILLAGE OF INNISFREE
COUNCIL MEETING MINUTES of August 19, 2025

<i>CALL TO ORDER</i>	Mayor Raycraft called the Regular Meeting to order at 4:00 PM
<i>PRESENT</i>	<u>Attendance in-person</u> Mayor E. Raycraft. Councillor J. Johnson Councillor D. McMann L. Han, CAO
<i>AGENDA</i> 2025-08-19/01	MOVED by Clr J. Johnson that the agenda be approved with no additions and changes <div><u>CARRIED</u></div>
<i>DELEGATION</i>	
<i>MINUTES</i> <i>July 15/25 REGULAR</i> <i>MEETING MINUTES</i> 2025.08.19/02	MOVED by Clr. D. McMann that the July 15th, 2025, Regular Council meeting minutes be approved as presented. <div><u>CARRIED</u></div>
<i>POLICIES & BYLAW</i> <i>July 3, 2025, SPECIAL</i> <i>MEETING MINUTES</i> 2025.08.19/03	MOVED by Clr. Mayor E. Raycraft that the 6900-03-Disposal of Municipal Land Policy be approved as amended. <div><u>CARRIED</u></div>
<i>NEW BUSINESS:</i> <i>Lease Agreement</i> 2025.08.19/04	MOVED by Mayor E. Raycraft that the lease agreement with Museum be tabled until the Innisfree Prairie Bank of Commerce Historical Society reviews the lease. <div><u>CARRIED</u></div>
<i>NEW BUSINESS</i> <i>Waive 2024 UT</i> <i>Allocation for Museum</i> 2025.8.19/05	MOVED by Mayor E. Raycraft to waive 2024 UT Allocation for Museum <div><u>CARRIED</u></div>
<i>NEW BUSINESS</i> <i>Appointment of</i> <i>Substitute Returning</i> <i>Officer and Deputy</i> <i>Returning Officer</i> 2025.08.19/06	MOVED by Clr J. Johnson to approve the Appointment of Substitute Returning Officer and Deputy Returning Officer -2025 Election <div><u>CARRIED</u></div>
<i>NEW BUSINESS</i> <i>Purchase additional 2</i> <i>Garbage Bins</i> 2025.08.19/07	MOVED by Mayor E. Raycraft to approve the Purchase Additional Two (2) Garbage Bins for Business. . <div><u>CARRIED</u></div>

VILLAGE OF INNISFREE
COUNCIL MEETING MINUTES of August 19, 2025

NEW BUSINESS

Installation of Septic Holding Tank for Birch Lake Campground

2025.08.19/08

NEW BUSINESS

Amend the 2025 Property Tax for the Consolidated Property

2025.08.19/09

NEW BUSINESS

Joint Advertising & Election Preparations

2025.08.19/10

NEW BUSINESS

Sewer Line Repairs – 50 Avenue

2025.08.19/11

COUNCIL REPORTS

2025.08.19/12

CAO REPORT

2025.8.19/13

CORRESPONDENCE

2025.08.19/14

CLOSED SESSION

2025.08.19/15

REVERT TO OPEN MEETING

2025.08.19/16

NEW BUSINESS

2024 Tax Levy – Property (Roll 1980)

2025.08.19/17

NEW BUSINESS

2024 and 2025 Property tax -Property (Roll 1510)

2025.08.19/18

MOVED by Mayor E. Raycraft to approve the Installation of Septic Holding Tank for Birch Lake Campground.

CARRIED.

MOVED by Clr. D. McMann to deny the request to amend the 2025 Property Tax for Consolidated Properties.

CARRIED

MOVED by Mayor E. Raycraft to accept the information – 2025 election as presented

CARRIED

MOVED by Mayor E. Raycraft to approve to add the sewer line repair 50 avenue to village 5-year capital plan

CARRIED

MOVED by Clr. D. McMann to accept the Council Reports as presented.

CARRIED

MOVED by Clr. D. McMann to accept the Chief Administrative Officer Reports as presented.

CARRIED

MOVED by Clr J. Johnson to accept the Correspondence for information.

CARRIED.

MOVED by Mayor E. Raycraft to go into a Closed Session pursuant to Section 10 of the *Protection of Privacy Act* (POPA) to discuss Personnel items with all persons excluded except Council and CAO L. Han at 5:52 PM.

CARRIED

MOVED by Mayor E. Raycraft to revert to an Open Meeting at 6:45 PM.

CARRIED

MOVED by Mayor E. Raycraft That Council forgive the 2024 tax levy in the amount of \$749.12 for the property identified as Roll No. 1980, due to a change in ownership.

CARRIED

MOVED by Mayor E. Raycraft That that administration be authorized to levy and collect the 2024 and 2025 property taxes on Roll #1510.

CARRIED

VILLAGE OF INNISFREE
COUNCIL MEETING MINUTES of August 19, 2025

NEW BUSINESS
Duplicate UT and Tax
Payments entered in
2024

2025.08.19/19

MOVED by Clr. D. McMan to approve the correction of duplicate utility and tax payment entries recorded in 2024, as per the presented list.

CARRIED

NEW BUSINESS
Tax Cancellations made
in 2024 – Properties
(Roll 1820 and 690)

2025.08.19/20

MOVED by Clr J. Johnson that Council approve the tax cancellation for properties identified as Roll 1820 and Roll 690 .

CARRIED

NEW BUSINESS
Duplicate Tax payments
entered in 2024

2025.08.19/21

MOVED by Mayor E. Raycraft to approve the correction of duplicate tax payment entries recorded in 2024, as per the presented list

CARRIED

ADJOURNMENT

MOVED Clr. D. McMann for adjournment at 7:11 PM

Mayor E. Raycraft

L. Han, CAO

Request for Decision (RFD)

Topic: Advance Vote – 2025 Municipal Election

Initiated by: Administration

Attachments: None

Purpose(s):

1. To request Council approval to hold an advance vote for the 2025 municipal election.

Background:

1. The Village has not previously held advance votes in past elections.
2. To encourage higher voter turnout and improve accessibility, Administration recommends offering an advance vote opportunity.
3. The Village will coordinate with the County to jointly hold the advance vote, which will reduce costs through shared staffing and resources.
4. The advance vote is proposed for **October 16, 2025, from 12:00 p.m. to 6:00 p.m.**
5. The Village's share of costs will include staffing, facilities, and advertisement expense.

Key Issues/Concepts:

1. Providing advance voting will give electors more flexibility and may increase voter participation.
2. Cost-sharing with the County helps reduce expenses for the Village.
3. The Village will be responsible for a portion of staffing costs and advertisement of the advance vote.

Options:

1. That Council approve the holding of an advance vote for the 2025 municipal election on October 16, 2025, from 12:00 p.m. to 6:00 p.m., in coordination with the County.
2. Joint administration with the County minimizes the financial impact on the Village.

Financial Implications:

- Estimated cost of **\$200** for advertisement, plus shared staffing costs with the County.
- Council may consider using reserves for operating needs, with reserves available to cover obligations if necessary.

Relevant Policy/Legislation:

Local Authorities Election Act – s. 73(1) authorizes Council to provide for holding an advance vote

Political/Public Implication(s):

- Demonstrates Council's commitment to supporting voter accessibility and democratic participation.
- May improve community engagement and voter turnout in the municipal election.

Recommendation:

That Council approve the holding of an advance vote for the 2025 municipal election on **October 16, 2025, from 12:00 p.m. to 6:00 p.m.**, in coordination with the County, with costs to be shared.

Request for Decision (RFD)

Topic: 2025 Sidewalk Replacement Project – Contract Approval for Kenlar

Initiated by: Administration

Attachments:

1. Kenlar Quote – Sidewalk Replacement (\$12,510.75, GST incl.)
2. SafeSidewalk Canada Quote – Sidewalk Resurfacing
3. 2025 Sidewalk Condition Assessment

Purpose(s):

1. To seek Council approval to contract with Kenlar Construction for the 2025 sidewalk replacement project at a total cost of \$12,510.75 (GST incl.)

Background:

1. The Village has historically used grant funding to maintain and replace sidewalks.
2. In June 2025, an agreement was signed between the Village and SafeSidewalk Canada for the sidewalk resurfacing services. SafeSidewalk's 2025 assessment identified 48 Avenue sidewalks as requiring work this year.
3. SafeSidewalk's costs include \$18–\$28 per square foot for resurfacing plus an additional \$4,200 assessment fee.
4. However, community feedback indicates that several sidewalk sections are in poor condition and require full replacement rather than resurfacing.
5. Kenlar Construction, a locally managed contractor, provided a quote of \$12,510.75 (GST incl.) for complete sidewalk replacement on 48 Avenue, offering longer-term value compared to resurfacing.
6. Administration cancelled the agreement with SafeSidewalk Canada at no cost and now seeks Council's approval to engage Kenlar for the project.
7. Kenlar has confirmed they can complete the project between September 22–30, 2025 (weather permitting).

Key Issues/Concepts:

1. Resurfacing vs. Replacement: SafeSidewalk's resurfacing costs are significantly higher on a per-square-foot basis and may only provide a temporary fix. Replacement by Kenlar offers a durable long-term solution.
2. Financial Impact: Kenlar's quote is considerably more cost-effective than resurfacing, especially when factoring in the \$4,200 assessment cost.
3. Community Needs: Replacement better addresses resident concerns about deteriorated sidewalks.

Options:

1. That Council approve contracting Kenlar Construction for the 2025 sidewalk replacement project at a total cost of \$12,510.75 (GST incl.).
2. That Council direct Administration to proceed with resurfacing through SafeSidewalk Canada.
3. That Council defer the project pending further review of funding or additional quotes.

Financial Implications:

- Kenlar Replacement Cost: \$12,510.75 (GST incl.)
- Replacement provides greater long-term savings and value for the Village.

Relevant Policy/Legislation:

Village Policy # 1200-04 – Procurement and Expenditure Policy

Political/Public Implication(s):

- Approving Kenlar reflects Council's responsiveness to community feedback.
- Supports public safety and accessibility by ensuring deteriorated sidewalks are fully replaced.

Recommendation:

That Council approve contracting Kenlar Construction to complete the 2025 sidewalk replacement project at a cost of \$12,510.75 (GST incl.)

Request for Decision (RFD)

Topic: Tree Trimming

Initiated by: Administration

Attachments:

1. Quote from Taylor's Tree

Purpose(s):

1. To seek Council approval to contract Taylor's Tree Service to perform tree trimming at key locations within the Village, including the Birch Lake Campground.

Background:

1. Tree trimming hasn't been conducted in previous years.
2. Community feedback and reports from the contracted garbage collection operator indicate that overgrown branches are obstructing access to garbage bins, negatively impacting garbage collection.
3. At Birch Lake Campground, trees at the entrance and beside the administration office are overgrown and leaning towards the building, creating a safety risk.
4. With winter approaching, there is concern that snow or wind could cause these trees to fall on structures, which would incur repair costs for the Village.
5. Taylor's Tree Service has provided a quote of \$2,100 for the campground and \$2,100 for the village, with the work scheduled for the first two weeks of October.

Key Issues/Concepts:

1. Ensuring public safety by reducing the risk of falling branches.
2. Facilitating garbage collection by clearing overgrown tree branches obstructing access.
3. Maintaining Village infrastructure and minimizing potential winter damage costs.

Options:

1. That Council approve contracting Taylor's Tree Service for tree trimming at the Birch Lake Campground and the Village at a total cost of \$4,200.
2. That Council defer the tree trimming work to a later date.
3. That Council direct Administration to seek alternative quotes or contractors.

Financial Implications:

1. The total cost of \$4,200 can be funded from the Village's operating budget or reserves
2. Timely tree trimming may prevent higher costs associated with property damage or safety incidents.

Relevant Policy/Legislation:

- MGA, s. 248 – Financial Administration

Political/Public Implication(s):

- Addresses community safety concerns and public feedback.
- Demonstrates Council's proactive approach to maintaining municipal infrastructure.

Recommendation:

That Council approve contracting Taylor's Tree Service to perform tree trimming at the Birch Lake Campground and other municipal areas at a total cost of \$4,200.

Request for Decision (RFD)

Topic: Sponsorship Request – Innisfree Del Norte School Annual Awards Presentation

Initiated by: Administration

Attachments:

1. Request letter from Buffalo Trail Public School

Purpose(s):

1. To seek Council approval for a sponsorship donation of \$100 to Innisfree Del Norte School for their annual awards presentation.

Background:

1. The Village received a request from the **Buffalo Trail Public Schools Awards Committee** for support of Innisfree Del Norte School's annual awards presentation.
2. The event is scheduled for **October 24, 2025, at 7:00 p.m.** in the school gym.
3. Historical records show the Village has provided a **\$100 donation annually since 2022** to support this event.
4. The sponsorship aligns with the Village's commitment to supporting local education and recognizing student achievement.

Key Issues/Concepts:

1. Continued financial support demonstrates the Village's ongoing partnership with local schools and community engagement.
2. The requested amount is consistent with previous years and within the Village's available budget for community sponsorships.

Options:

1. Approve the \$100 sponsorship donation to Innisfree Del Norte School for their 2025 awards presentation.
2. Deny the sponsorship request.
3. Approve an alternate amount at Council's discretion.

Financial Implications:

1. The proposed \$100 donation was budgeted in the Village's 2025 operating budget.
2. Supports community relations and local educational initiatives without impacting core operational funding.

Relevant Policy/Legislation:

- MGA, s. 248 – Financial Administration

Political/Public Implication(s):

- Approval reinforces the Village's role as a supportive community partner.

Recommendation:

That Council approve a sponsorship donation of \$100 to Innisfree Del Norte School for their annual awards presentation on October 24, 2025.



1041 - 10A Street
Wainwright, AB T9W 2R4

T: 780.842.6144
F: 780.842.3255
www.btps.ca

7.d.1 Request Letter - Buffalo Trail Public School

Delnorte School
Box 189, Innisfree, AB T0B 2G0

T: 780.592.3963
F: 780.592.3870

September 10, 2025

Village of Innisfree
Mayor & Council
Innisfree, Ab.
T0B 2G0

Dear Mayor & Council:

The Innisfree School is again holding their annual Awards presentations on October 24, 2025 at 7:00 p.m. in the school gym. We greatly appreciated your donation in the past.

Again, we would appreciate your continuous support. Please contact us with your decision as soon as possible. Thank you in advance.

Yours truly,

A handwritten signature in blue ink that reads "Nadia Melnyk". The signature is fluid and cursive, with the first name "Nadia" and last name "Melnyk" clearly distinguishable.

Mrs. Nadia Melnyk
Awards Committee

Request for Decision (RFD)

Topic: Special Meeting – 2024 Audited Financial Statements Presentation

Initiated by: Administration

Attachments:

Purpose(s):

To seek Council's approval to hold a Special Meeting on September 18, 2025, for the Village's auditor to present the 2024 Audited Financial Statements and findings

Background:

1. The 2024 year-end audit has been completed.
2. Administration has reviewed the draft audited statements and confirmed them with the auditors.
3. The auditor has requested to present the audited financial statements and their findings directly to Council on September 18, 2025.
4. As requested by the auditor, some sections of the presentation will be held in closed session to address confidential matters.

Key Issues/Concepts:

1. The Municipal Government Act requires municipalities to prepare annual audited financial statements.
2. Presenting the 2024 Audited Financial Statements to Council ensures transparency, accountability, and compliance with legislative requirements.
3. A Special Meeting is required to accommodate the auditor's schedule and allow for the presentation and discussion.

Options:

1. That Council approve holding a Special Meeting on September 18, 2025, for the purpose of receiving the Village's 2024 Audited Financial Statements and auditor's presentation
2. That Council defer approval of the Special Meeting until a later date.

Financial Implications:

- No direct financial implications, as audit services are already budgeted and contracted

Relevant Policy/Legislation:

Municipal Government Act, s. 276 – Requirement for audited financial statements

Municipal Government Act, s. 194 – Special Meetings of Council

Political/Public Implication(s):

- Demonstrates transparency and accountability to residents regarding the Village's financial position.

Recommendation:

That Council approve holding a Special Meeting on September 18, 2025, for the purpose of receiving the Village's 2024 Audited Financial Statements and auditor's presentation, with certain sections held in closed session as requested by the auditor

Village of Innisfree Council Committee Report

Committee Name: FCSS

Meeting Date and Time: September 4, 2025 (9:00 am – 10:30 am)

Attendees: Jennifer, Jeanette, Jocelyn, Carla, Alicia, Mike

Discussion:

- Board make up will be brought forward to next meeting to discuss the roles and responsibilities of the board
- Jeanette will be bringing more detailed information on budget progress to next meeting (right now they just display the basics of what is in the accounts).
- Some money has come in from the county, it gets sent quarterly plus a month at a time, things are still tight.
- FCSS has been doing things in the community of Innisfree mainly in the background working with the school and the library, just not been having coffee connections as they said the coffee at the seniors is successful and their help is not needed at this time.
- There has been a lot of romance scams targeting the elderly in the village of Mannville, there has been awareness campaigns but there has been low attendance.
- In regard to the FCN (Family resource network) this is the last year of the grant funding, they are trying to access another grant or an extension of an existing grant, right now they are working on approximately 50k per year and that covers wages, mileage, and supplies for the program
- The Mannville community fitness center is trying to get a Roku stick for their tv's they are still looking in the feasibility of that.
- The meals on wheels program in Mannville only services 2 community members a month, I was told they can service Innisfree just delivery is a challenge as it is volunteer base drivers
- Next meeting is Thursday November 6th, 2025, with a new council member orientation to FCSS.

Submitted by: Jennifer Johnson

Village of Innisfree Council Committee Report

Committee Name: Innisfree Library Board

Meeting Date and Time: September 3, 2025 (6:30 – 8:30)

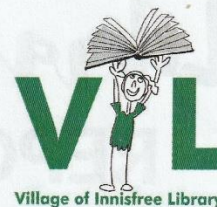
Attendees: Gayle, Fraux, Yvonne, Dale, Jennifer, Kristina, Marilyn, Evan

Discussion:

- Motion was made to spend money on another page of advertising in the Informer, for advertising and to promote library printing.
- Motion was made to switch to a VOIP (Voice Over Internet Protocol) phone from telus in order to save some money.
- Raffle Basket tickets are being sold and around a ¼ of them has been sold.
- Motion was made to spend money on a photo collage book that Fraux put together for the library.
- New hours for the Library, Monday 12-4, Tuesday 12-4, Wednesday 12-7, Thursday 12-7, Friday 10-3, Saturday 10-2, was proposed and accepted.
- Next FILS meeting will be on September 17 @ 1pm.
- Meet and greet for councillors will be on Friday October 3 from 7 – 8:30 pm at the library.
- September 25, 2025, will be a soup fundraiser at the library.
- On September 27, 2025 on the Innisfree garage sale there will be a bake sale and concession at the library.

Library Manager's REPORT

SEP 2025



560

PATRONS

Last Year: 529



188

WEBSITE
VISITS

Last Year: 122



282

PROGRAMMING
ATTENDEES

Last Year: 160



NO INFO

E-RESOURCE
CIRCULATIONS

Last Year: 22



1001

WIFI CONNECTIONS

Last Year: 604



FAIR POTLUCK

53



NEXT DATE

DATE: SEPT. 25

THEME: TBD

CURRENT INFO &
PROGRAMMING



LITTLE FREE PANTRY

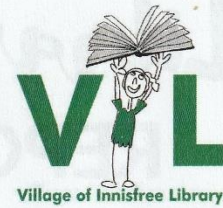


Used by: 7
Donated: Mannville
Food Bank Filled it

- **WIB:** We took a break from gatherings for the summer and will be meeting again on September 10th.
- **Conference:** Planning is well under way. We have received a couple donations. In the form of Swag' and \$100 from Violet Yacimec. Official speaker announcements will be coming soon.
- **Book Club:** Our next meeting will be on September 17th at 7pm. We will be discussing "I feel real guilty" by Jane Epstein, who will be joining us by Zoom.
- **Author Visits:** We hope to bring author Elinor Florence, who lives in the Edmonton area for an author visit. We were thinking of bringing her for book club, but we have recommended it to so many people who loved it that I think we could a larger event. I also had a second copy donated of Innisfree's Mark E. Bohaichuk's "The Empty Church", along with bookmarks, a poster and information sheets. His mom, Louise, mentioned that he would be open to an author visit as well,
- **Seed Exchange:** Glenn from the Market Garden and Rush are collecting seeds this Fall for us. They are hoping to have a mix of vegetables, herbs and flowers. We have discussed having a seed exchange in the Spring before, so this will be great.
- **Dungeons & Dragons:** We will be moving the program to Saturday, as we have had a few people express interest that aren't able to come as Wednesday doesn't work for them. Kiana is also starting some University classes.
- **Fair Day:** We didn't have the rush we normally do after the parade since it was cancelled, but it did get busier later on. The potluck was successful with 53 people. The tech activities Kiana had set up were popular, as always. Having multiple things to use this year was definitely an improvement, and we will be doing it again as it helped with the waiting times for kids. Less questions and help needed with items such as computers etc. Cameron Mercer also helped Kiana with the tech.
- **Potlucks:** I had quite a few people on Fair day mention that we should host more potlucks throughout the year. Kiana and I were talking and she thought of having some potlucks themed around certain foods/days. This could be a fun way to host more. I've also had people ask if we are doing another chili cook off and more soup (or other) dinners throughout the year.

Library Manager's REPORT

SEP 2025



- **Summer Camp:** Was a huge success and looking forward to next year. We will be implementing a deposit fee to encourage attendance as that was an issue with some registered. Fro did a great job and it was a valued program to the community. Thank you Yvonne and Dale for bringing treats each Friday for the camp kids that fit the theme of the week. This was extra on top of the weekly baking and the kids enjoyed them.
- **Summer Student:** Gracy has completed most of her hours for the Canada Summer Jobs contract. She has 39.5 hours to finish. She was supposed to come in the week before school but didn't. She did however, stop in today and ask about making hours up during her spares and before dance if needed.
- **Home Schooling Program:/Space:** We have been discussing space for kids who have been coming to the library to do schoolwork, as well as homeschooling. There are more families choosing to go the homeschooling route the last few years. It would be great to have the space set up for parents to work with their children, and to use computers if needed. Being able to bring in materials and offer some type of programming based on the needs of home schooling families would be the ultimate goal.

FINANCIAL

The following bills / invoices are being submitted:

• [REDACTED]

CORRESPONDENCE

- Makers Making Change: \$5000 grant for assistive technology

Submitted by: Jennifer Johnson

CAO Monthly Report

To: Council

From: CAO L. Han

Re: August 20 - September 16, 2025, Administration activities/highlights

Administration

- Completed the 2026 insurance renewal questionnaires, as required by our insurance provider, and also tried to confirm the coverage for the Village's Purolator depot.
- Work is ongoing to finalize the 2026 Seasonal Camper Agreement which includes the winter storage, to allow pre-booking for next season and mitigate potential risks.
- Election preparations are ongoing:
 1. Notice of Nomination Day posted in the Vegreville Advertiser for Sept. 8 and 15
 2. Nomination packages updated and redistributed to candidates with the Election Event Calendar
 3. Joint advertisements posted in Vermilion Voice, Vegreville Advertiser, and Village/Utility newsletter for Deputy Returning Officer
 4. Election training is scheduled for Sept. 29
 5. Reviewing the registered voter list from Elections Alberta and has prepared an Advance Vote RFD for Council approval
 6. Election location changed to the Library Millennium Building
 7. Joint coordination meetings with County of Minburn and Village of Mannville scheduled.
- forwarded three assessment inquiries to the Village Assessor; no formal complaints filed for 2025 tax year.
- Canada Summer Jobs claims submitted and approved.
- Addressed resident concern regarding the culvert by the Penguin statue; a pylon has been put to indicate the hazard
- Addressed resident concern regarding the overgrown trees in Town; secured quote from a local contractor for tree trimming
- Responded to resident inquiries regarding land transfers
- Installed an additional security camera at the administration building following recent alarm alerts.

Development

- BAR Engineering provided an assessment report and cost estimate for the Senior Drop-In Center roof replacement; Administrator contacted contractors for quotes for grant applications and cost comparison.
- Cancelled prior sidewalk resurfacing agreement with Safesidewalk Canada; replacement to begin the week of Sept. 22 pending Council approval.
- Consulted GIS provider to explore options for building Village maps as infrastructure data was lost during previous staff turnover.
- Ordered two additional garbage bins; 30% deposit scheduled for processing on Sept. 18.
- Ongoing sewer backup issues with Petro Canada; a letter will require switching to compliant toilet paper within three weeks or the Village will seek reimbursement for associated costs

Financial

- 2024 financial audit completed; auditor's journal entries being posted and reconciled with the audited financial statements. Auditor to present the 2024 statements September 18 2025.
- Financial Information Return for 2024 to be submitted to Municipal Affairs
- Continuing cleanup of the accounting system (UT, TX, PY, AP, GL).
Reconciling camping revenue and preparing for 2025 year-end audit.

Other

Campground:

- Working with contractor to determine placement location for new septic holding tank at Birch Lake Campground.
- Exploring improved booking system for 2026 camping season; current booking website agreement to be canceled and replaced with a more efficient and cost-effective platform

Utilities:

- Two new water meters installed to ensure accurate meter readings.
- Addressed resident utility billing concern by installing a new meter and demonstrating leak detection using food coloring.
- Contractor to perform maintenance at the Village Western Lift Station before winter
- Preparing winter snow removal plan, including marking CC valves

Upcoming:

- September 18 – Special Council Meeting (2024 Audit)
- September 22 – Nomination Day
- September 29 – Election Training
- September – Big Item Pickup

SCHEDULE “A”
Council Minutes Action List

MOTION #	TITLE	DEPARTMENT	Details:
2023-05-16	Check Public Works for old culverts to be used for outhouses at campground	Administration & Public Works	Council directed Admin to secure culverts & proceed with project. <i>Village staff to reevaluate</i>
2025-03-18/02	Approval to seek quotes for cleaning of the potable reservoir in 2025 Budget	Administration	To be added to 2026 capital plan
2025-07-15/04	Contract with BAR Engineering to provide assessment services for the Senior Drop-In Centre roof, and to review the existing lease agreement related to the facility	Administration	Bar Engineering has completed the assessment and provided the report with cost estimates.
2025-08-19/03	Policy # 6900-03-Disposal of Municipal Land Policy be approved as amended	Administration	Completed
2025-08-19/04	The lease agreement with Museum be tabled until the Innisfree Prairie Bank of Commerce Historical Society reviews the lease.	Administration	The Innisfree Prairie Bank of Commerce Historical Society is reviewing the lease.
2025-08-19/05	Waive 2024 UT Allocation for Museum	Administration	Completed
2025-08-19/07	Purchase additional 2 Garbage Bins	Administration	The Order signed and 30% Deposit will be processed September 18 2025
2025-08-19/08	Installation of Septic Holding Tank for Birch Lake Campground	Administration	Order signed; 30% deposit to be processed on September 18, 2025
2025-08-19/11	Add to 2026 Budget: Sewer Line Repairs – 50 Avenue	Administration	Completed
2025-08-19/18	Levy and collect the 2024 and 2025 property taxes on Roll #1510	Administration	Completed
2025-08-19/19	Correct the duplicate UT and tax Payments entered in 2024	Administration	Complete

SCHEDULE “A”

Council Minutes Action List

2025-08-19/20	Tax Cancellations made in 2024 – Properties (Roll 1820 and 690)	Administration	Completed
2025-08-19/21	Correct the duplicate Tax payments entered in 2024	Administration	Completed

(32) Roads: Public Works**(37, 41-43) Environmental Services: (Stormwater, Water, Sanitary Sewer, Solid Waste & Recycling)**

1. Performed Daily Water chlorine level, checks at 2 venues in the village
2. Sent out Monthly Bacteria checks on the water supply – results all good
3. Completed bi-weekly gel tests at the water treatment plant
4. Checking south lift station daily and manually pumping until new pump is installed
5. Lifting Manhole cover daily by south lift station
6. Picking up weekly, garbage for some Seniors and persons with mobility issues

(72) Recreation: (Park/Campground):

1. Got belt for mower at campground, it is broke down at the moment

(12) Other:

1. Performed pre-checks and required repairs and maintenance on riding mowers
2. Picked up flower boxes and put away in seacan for the winter
3. Put out 1 pylon to mark the culvert area by the penguin
4. Continue to make and bag ice for campground
5. Ongoing cleaning and organizing shop.
6. Burn pile pick up has now ended with the summer students being done but still opening the burn pile for residents to drop off
7. Weed whacking and mowing the Village
8. Turned CC valve off for resident leaving for the winter
9. Filled tote with water & flushed lines at Petro
10. Manual reads in residents home & put Dye in residents toilet tank to confirm leak
11. Utility reads
12. Rented out the dump trailer, did a walk around with renter & then also received it and did walk around when returned
13. Cleaned up mess from vandalized truck on towns owned property

Birch Lake Campground

Seasonal Summary & Highlights
Angela Clennett

This past season has been both challenging and rewarding at Birch Lake Campground. With support from the community, family, and summer staff, I worked diligently to ensure the campground remained safe, clean, and welcoming for all visitors. While the first months required extensive effort to restore operations, the results are clear: higher occupancy, stronger store sales, and significant improvements to the overall aesthetics of the park.

Increased Occupancy & Store Growth

- **Occupancy Growth:** The campground maintained high bookings throughout the season, including fully booked long weekends and strong group site rentals. Repeat campers returned, and new visitors expressed positive feedback about the park's improvements.
 - **Store Sales:** Concession and store sales saw meaningful growth, with confectionary, firewood, and seasonal items performing well. By introducing better tracking systems and improved product displays, the store now operates more efficiently and transparently.
-

Park Improvements & Aesthetics

- **Groundskeeping:** Sites were thoroughly cleaned and cleared of years of debris, with over 200 hazardous trees removed. Roads were floated, the playground tilled with temp border fix, and public areas improved for safety and appearance.
 - **Facilities:** Bathrooms and outhouses were maintained, with septic system issues addressed quickly. Preventative changes, such as the removal of paper towels, have already reduced strain on the system.
 - **Visual Enhancements:** A new entrance sign was created and installed, flowerbeds and common areas were refreshed, and all areas cleaned and organized, improving the park's overall look and feel.
-

Operational Improvements

- **Technology & Accountability:** A new point-of-sale system was introduced (at no cost to the Village), providing accurate Z-reports, easier cash-outs, and better accountability.
- **Policies & Planning:** Checklists, maps, and procedures were drafted to guide operations. A five-year park enhancement plan was also developed, positioning Birch Lake for future growth and grant opportunities.

- **Community Engagement:** A successful Canada Day event was coordinated with businesses and volunteers, drawing around 150 people and fostering community pride in the park.
-

Closing

The 2025 season demonstrated that Birch Lake Campground can thrive with focused care and planning. Occupancy and sales have grown, the park is more attractive and welcoming, and foundational work has been laid for future improvements. While challenges remain, the positive trajectory is clear, and I am committed to continuing this progress in support of both the campground and the Village of Innisfree.



Protective Services Monthly Report

Prepared by: Mike Fundytus

Date: Sept 9, 2025

Call Summary

Call Type	Date	Details
Medical	Sept 6	Village Medical 2 POC members attended

Other

Minburn County Fire Department current staffing is 2 FT members 31 POC (Paid on Call) members (15 Innisfree station 16 Mannville Station). 1 member is away on medical leave (Mannville Station)



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E-Mail: mmifcss@mannville.com Website: www.mannville.com
<http://mmifcss.wixsite.com/mmifcss> Facebook: MMIFCSS

Village of Innisfree
Mayor and Council
5116 50 Ave
Innisfree AB T0B 2G0

August 29, 2025

Dear Mayor and Members of Council,

On behalf of the regional FCSS partnership, we are pleased to extend a warm invitation to you to attend the **second annual Community Connect & Learn** event, taking place on **Thursday, October 23, 2025, from 9:00 AM to 4:00 PM** in the Village of Mannville.

Building on the success of our inaugural event in Vegreville in May 2024—where over 100 non-profit leaders, volunteers, and community champions came together—this year's gathering will once again focus on strengthening the non-profit sector in East-Central Alberta through education, connection, and collaboration.

The 2025 Community Connect & Learn will once again provide local non-profits, service groups, and volunteers with educational sessions, space for meaningful connection, and opportunities to work collaboratively on shared challenges.

Please see the **agenda** attachment for the 2025 Community Connect & Learn **Embracing Change** Event.

Light refreshments and a locally prepared lunch will be provided, creating a welcoming environment for meaningful conversations and relationship-building.

As we approach the municipal election on **October 20**, we recognize that council composition may be in transition. We extend this invitation to **both current council members and any newly elected representatives**, acknowledging your ongoing and future role in supporting the vibrancy of our communities.

Whether you are returning to council or stepping into a new term, your presence at this event would be greatly valued—not only as municipal leaders, but as active members of our region's community fabric. Your insights and engagement help us build stronger, more resilient networks of support for the vital work of non-profits and volunteers.

We would be honoured to have council members in attendance, and we also welcome any brief opening remarks you may wish to share during the event's welcome session.

Please RSVP by October 10, 2025

To confirm your attendance, please contact:

Jannette Riedel

director@mannville.com

780-763-3005

Thank you for your ongoing dedication to community service, and we look forward to welcoming you to Mannville this October.

Warm Regards

Jannette Riedel

Director, M-M-I FCSS

Regional FCSS Partnership:
Mannville-Minburn-Innisfree FCSS
Vegreville & District FCSS
Tofield/Beaver West FCSS
Viking FCSS
Lamont County FCSS
Town of Vermilion FCSS

Attachment: 2025 Community Connect & Learn Embracing Change – EVENT Agenda

A Multi-Municipal Project



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

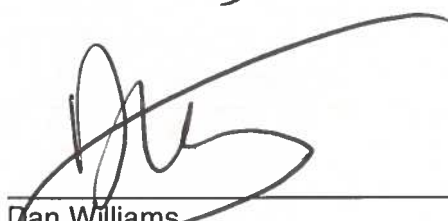
MLA, Peace River

MINISTERIAL ORDER NO. MAG:006/25

I, Dan Williams, Minister of Municipal Affairs, pursuant to Section 359.4 of the *Municipal Government Act (MGA)*, make the following order:

The amount of the requisitions payable under Section 326(1)(a)(vi) of the *MGA*, by the municipalities listed in the attached Appendices are cancelled or reduced by the amounts set out in Appendix A for the 2018, 2019, 2020, 2021, 2022, 2023 and 2024 taxation years, Appendix B for the 2025 taxation year and Appendix C for the 2024 taxation year.

Dated at Edmonton, Alberta, this 31 day of July, 2025.



Dan Williams
Minister of Municipal Affairs

2025 Designated Industrial Requisition Credit (DIRC)

Municipality	2018	2019	2020	2021	2022	2023	2024	Total DIRC Amount
Athabasca County						\$53.00	\$38.18	\$91.18
Beaver County							\$165.18	\$165.18
Big Lakes County				\$8,056.27	\$8,186.97	\$8,213.46	\$1,376.72	\$25,833.42
Birch Hills County							\$1,421.97	\$1,421.97
Brazeau County	\$196.99	\$334.99	\$369.81	\$140.22	\$30.76	\$40.14	\$119.47	\$1,232.38
Camrose County							\$531.79	\$531.79
Clear Hills County							\$2,065.55	\$2,065.55
Cypress County							\$1,895.10	\$1,895.10
Edson, Town of							\$19.46	\$19.46
Fairview No. 136, MD of			\$207.52	\$205.97	\$301.04	\$211.26	\$254.94	\$1,180.73
Forty Mile, County of							\$943.77	\$943.77
Grande Prairie, County of						\$308.71	\$2,055.53	\$2,364.24
Greenview No. 16, MD of			\$126.83	\$46.94	\$61.86	\$59.71	\$506.09	\$801.43
Kneehill County							\$266.61	\$266.61
Lac La Biche						\$0.74	\$1,313.24	\$1,313.98
Lamont County			\$790.45	\$517.96	\$111.59	\$244.25	\$368.58	\$2,032.83
Leduc County							\$568.71	\$568.71
Lesser Slave River, MD of					\$0.22	\$158.82	\$162.55	\$321.59
Mackenzie County							\$7,498.55	\$7,498.55
Md of Taber, MD of							\$5,172.00	\$5,172.00
Minburn County							\$942.34	\$942.34
Mountain View County							\$195.97	\$195.97
Newell, County of							\$443.09	\$443.09
Northern Sunrise County	\$140.84	\$178.34	\$89.05	\$99.35	\$93.43	\$120.00	\$64.29	\$785.30
Opportunity, MD of				\$774.05	\$799.21	\$659.13	\$984.07	\$3,216.46
Paintearth No. 18, County of							\$280.34	\$280.34
Parkland County	\$8.50	\$73.33	\$74.94	\$60.44	\$47.30	\$49.07		\$313.58
Ponoka County						\$4,919.05	\$5,573.70	\$10,492.75
Provost No. 52, MD of			\$1,134.77	\$1,008.12	\$1,329.39	\$1,738.31	\$5,819.63	\$11,030.22
Red Deer County							\$1,736.78	\$1,736.78
Smoky River No. 130, MD of						\$3,645.82	\$9,915.65	\$13,561.47
Special Areas Board						\$2,944.05	\$8,175.83	\$11,119.88
St. Paul, County of							\$15.82	\$15.82
Starland County							\$3,529.82	\$3,529.82
Stettler County							\$3,498.41	\$3,498.41
Sturgeon County							\$1,564.52	\$1,564.52
Thorhild County							\$168.62	\$168.62
Vermilion River, County of	\$38.49	\$103.53	\$180.93	\$84.99	\$90.31	\$134.54	\$929.11	\$1,561.90
Vulcan County			\$128.02	\$122.06	\$123.85	\$2,578.19	\$2,105.82	\$5,057.94

2025 Designated Industrial Requisition Credit (DIRC)

Municipality	2018	2019	2020	2021	2022	2023	2024	Total DIRC Amount
Wainwright, MD of					\$292.79	\$180.61		\$473.40
Warner No. 5, County of							\$800.13	\$800.13
Westlock County						\$172.76		\$172.76
Wetaskiwin No. 10, County of			\$55.46	\$356.16	\$455.62	\$1,128.14	\$1,482.38	\$3,477.76
Willow Creek, MD of							\$80.55	\$80.55
Total								\$130,240.28

2025 Designated Industrial Property Tax Requisition Under \$1,000 Cancellations			
Municipality	2024 Assessment Year Designated Industrial Assessment	2025 Designated Industrial Property Requisition Tax Rate	2025 Designated Industrial Requisition
Summer Village of Castle Island	\$18,410	0.0701	\$1.29
Summer Village of Burnstick Lake	\$39,640	0.0701	\$2.78
Summer Village of Half Moon Bay	\$48,060	0.0701	\$3.37
Summer Village of Waiparous	\$54,450	0.0701	\$3.82
Summer Village of Birch Cove	\$60,770	0.0701	\$4.26
Summer Village of Betula Beach	\$63,160	0.0701	\$4.43
Summer Village of Larkspur	\$63,510	0.0701	\$4.45
Summer Village of Ghost Lake	\$74,640	0.0701	\$5.23
Summer Village of Lakeview	\$76,670	0.0701	\$5.37
Summer Village of Point Alison	\$84,220	0.0701	\$5.90
Summer Village of Kapasiwin	\$91,580	0.0701	\$6.42
Summer Village of Sundance Beach	\$97,060	0.0701	\$6.80
Village of Edberg	\$113,640	0.0701	\$7.97
Summer Village of Island Lake South	\$120,030	0.0701	\$8.41
Summer Village of South View	\$145,370	0.0701	\$10.19
Summer Village of West Baptiste	\$147,270	0.0701	\$10.32
Summer Village of South Baptiste	\$148,390	0.0701	\$10.40
Summer Village of Sunrise Beach	\$161,720	0.0701	\$11.34
Summer Village of Nakamun Park	\$168,400	0.0701	\$11.80
Summer Village of Sunset Beach	\$168,980	0.0701	\$11.85
Summer Village of Itaska Beach	\$171,740	0.0701	\$12.04
Summer Village of Sunbreaker Cove	\$180,900	0.0701	\$12.68
Summer Village of Yellowstone	\$187,520	0.0701	\$13.15
Summer Village of Bonnyville Beach	\$189,170	0.0701	\$13.26
Summer Village of Norris Beach	\$190,250	0.0701	\$13.34
Village of Milo	\$200,530	0.0701	\$14.06
Summer Village of Sunset Point	\$210,740	0.0701	\$14.77
Summer Village of Horseshoe Bay	\$214,960	0.0701	\$15.07
Summer Village of Silver Beach	\$224,000	0.0701	\$15.70
Summer Village of West Cove	\$233,780	0.0701	\$16.39
Summer Village of Ross Haven	\$247,100	0.0701	\$17.32
Village of Arrowwood	\$254,510	0.0701	\$17.84
Summer Village of Mewatha Beach	\$254,640	0.0701	\$17.85
Summer Village of Gull Lake	\$256,060	0.0701	\$17.95

2025 Designated Industrial Property Tax Requisition Under \$1,000 Cancellations			
Municipality	2024 Assessment Year Designated Industrial Assessment	2025 Designated Industrial Property Requisition Tax Rate	2025 Designated Industrial Requisition
Summer Village of Sandy Beach	\$263,710	0.0701	\$18.49
Summer Village of Bondiss	\$287,550	0.0701	\$20.16
Village of Empress	\$306,520	0.0701	\$21.49
Summer Village of Whispering Hills	\$312,240	0.0701	\$21.89
Summer Village of Val Quentin	\$316,800	0.0701	\$22.21
Summer Village of Grandview	\$322,180	0.0701	\$22.58
Summer Village of Pelican Narrows	\$335,180	0.0701	\$23.50
Summer Village of Argentia Beach	\$347,240	0.0701	\$24.34
Summer Village of Crystal Springs	\$353,080	0.0701	\$24.75
Village of Alliance	\$362,340	0.0701	\$25.40
Village of Lomond	\$363,290	0.0701	\$25.47
Village of Rosalind	\$374,800	0.0701	\$26.27
Village of Paradise Valley	\$398,920	0.0701	\$27.96
Summer Village of Parkland Beach	\$400,510	0.0701	\$28.08
Summer Village of Rochon Sands	\$405,150	0.0701	\$28.40
Summer Village of Silver Sands	\$406,340	0.0701	\$28.48
Summer Village of Jarvis Bay	\$407,300	0.0701	\$28.55
Village of Heisler	\$423,510	0.0701	\$29.69
Summer Village of Poplar Bay	\$432,310	0.0701	\$30.30
Village of Hill Spring	\$457,570	0.0701	\$32.08
Village of Spring Lake	\$477,210	0.0701	\$33.45
Village of Barons	\$498,290	0.0701	\$34.93
Summer Village of Ma-Me-O Beach	\$520,010	0.0701	\$36.45
Village of Warner	\$526,400	0.0701	\$36.90
Summer Village of Island Lake	\$530,370	0.0701	\$37.18
Village of Hussar	\$571,660	0.0701	\$40.07
Village of Delia	\$590,330	0.0701	\$41.38
Village of Rockyford	\$606,170	0.0701	\$42.49
Summer Village of Birchcliff	\$612,750	0.0701	\$42.95
Village of Donalda	\$615,350	0.0701	\$43.14
Village of Czar	\$618,140	0.0701	\$43.33
Village of Youngstown	\$628,350	0.0701	\$44.05
Village of Hughenden	\$631,210	0.0701	\$44.25
Village of Cowley	\$631,640	0.0701	\$44.28

2025 Designated Industrial Property Tax Requisition Under \$1,000 Cancellations			
Municipality	2024 Assessment Year Designated Industrial Assessment	2025 Designated Industrial Property Requisition Tax Rate	2025 Designated Industrial Requisition
Village of Myrnam	\$635,640	0.0701	\$44.56
Village of Rosemary	\$636,590	0.0701	\$44.62
Village of Waskatenau	\$639,210	0.0701	\$44.81
Village of Bawlf	\$650,050	0.0701	\$45.57
Summer Village of Norglenwold	\$650,960	0.0701	\$45.63
Summer Village of White Sands	\$659,960	0.0701	\$46.26
Improvement District No. 13 (Elk Island)	\$672,210	0.0701	\$47.12
Village of Veteran	\$689,290	0.0701	\$48.32
Improvement District No. 04 (Waterton)	\$695,080	0.0701	\$48.73
Village of Glenwood	\$696,040	0.0701	\$48.79
Village of Carmangay	\$700,870	0.0701	\$49.13
Summer Village of Golden Days	\$711,060	0.0701	\$49.85
Village of Coutts	\$712,920	0.0701	\$49.98
Village of Girouxville	\$740,640	0.0701	\$51.92
Village of Elnora	\$749,730	0.0701	\$52.56
Village of Hay Lakes	\$776,070	0.0701	\$54.40
Village of Morrin	\$780,670	0.0701	\$54.72
Improvement District No. 24 (Wood Buffalo)	\$783,750	0.0701	\$54.94
Village of Lougheed	\$801,560	0.0701	\$56.19
Village of Donnelly	\$810,610	0.0701	\$56.82
Village of Standard	\$835,330	0.0701	\$58.56
Summer Village of Seba Beach	\$842,400	0.0701	\$59.05
Village of Munson	\$871,480	0.0701	\$61.09
Village of Vilna	\$925,230	0.0701	\$64.86
Village of Hines Creek	\$965,790	0.0701	\$67.70
Village of Clyde	\$994,820	0.0701	\$69.74
Village of Champion	\$996,980	0.0701	\$69.89
Village of Marwayne	\$1,042,420	0.0701	\$73.07
Village of Amisk	\$1,115,290	0.0701	\$78.18
Village of Cremona	\$1,132,370	0.0701	\$79.38
Village of Barnwell	\$1,139,230	0.0701	\$79.86
Village of Clive	\$1,171,030	0.0701	\$82.09
Village of Innisfree	\$1,193,630	0.0701	\$83.67
Village of Foremost	\$1,194,310	0.0701	\$83.72

2025 Designated Industrial Property Tax Requisition Under \$1,000 Cancellations			
Municipality	2024 Assessment Year Designated Industrial Assessment	2025 Designated Industrial Property Requisition Tax Rate	2025 Designated Industrial Requisition
Village of Irma	\$1,304,980	0.0701	\$91.48
Village of Berwyn	\$1,306,370	0.0701	\$91.58
Village of Carbon	\$1,319,550	0.0701	\$92.50
Town of Stavely	\$1,381,150	0.0701	\$96.82
Village of Breton	\$1,445,360	0.0701	\$101.32
Village of Linden	\$1,465,610	0.0701	\$102.74
Village of Glendon	\$1,466,100	0.0701	\$102.77
Village of Edgerton	\$1,479,980	0.0701	\$103.75
Village of Acme	\$1,533,050	0.0701	\$107.47
Village of Andrew	\$1,541,990	0.0701	\$108.09
Town of Daysland	\$1,563,730	0.0701	\$109.62
Village of Bittern Lake	\$1,593,720	0.0701	\$111.72
Town of Nobleford	\$1,705,830	0.0701	\$119.58
Town of McLennan	\$1,720,850	0.0701	\$120.63
Village of Warburg	\$1,726,330	0.0701	\$121.02
Village of Delburne	\$1,741,650	0.0701	\$122.09
Village of Alix	\$1,777,950	0.0701	\$124.63
Town of Bentley	\$1,791,310	0.0701	\$125.57
Village of Stirling	\$1,816,120	0.0701	\$127.31
Town of Legal	\$1,841,470	0.0701	\$129.09
Town of Milk River	\$1,850,030	0.0701	\$129.69
Village of Consort	\$1,874,490	0.0701	\$131.40
Village of Duchess	\$1,945,830	0.0701	\$136.40
Town of Castor	\$1,948,090	0.0701	\$136.56
Village of Rycroft	\$2,029,460	0.0701	\$142.27
Town of Bon Accord	\$2,061,960	0.0701	\$144.54
Town of Sedgewick	\$2,077,250	0.0701	\$145.62
Town of Trochu	\$2,125,330	0.0701	\$148.99
Village of Forestburg	\$2,141,240	0.0701	\$150.10
Town of Vauxhall	\$2,221,920	0.0701	\$155.76
Alberta Beach	\$2,240,950	0.0701	\$157.09
Town of Mundare	\$2,247,310	0.0701	\$157.54
Village of Kitscoty	\$2,250,350	0.0701	\$157.75
Town of Hardisty	\$2,273,520	0.0701	\$159.37

2025 Designated Industrial Property Tax Requisition Under \$1,000 Cancellations			
Municipality	2024 Assessment Year Designated Industrial Assessment	2025 Designated Industrial Property Requisition Tax Rate	2025 Designated Industrial Requisition
Town of Irricana	\$2,285,560	0.0701	\$160.22
Village of Nampa	\$2,288,440	0.0701	\$160.42
Town of Rainbow Lake	\$2,365,050	0.0701	\$165.79
Village of Mannville	\$2,384,320	0.0701	\$167.14
Town of Coronation	\$2,392,080	0.0701	\$167.68
Town of Eckville	\$2,478,950	0.0701	\$173.77
Town of Manning	\$2,552,140	0.0701	\$178.91
Town of Killam	\$2,578,770	0.0701	\$180.77
Town of Oyen	\$2,690,730	0.0701	\$188.62
Town of Bashaw	\$2,701,230	0.0701	\$189.36
Town of Two Hills	\$2,749,970	0.0701	\$192.77
Village of Holden	\$2,781,820	0.0701	\$195.01
Town of Viking	\$2,813,460	0.0701	\$197.22
Village of Ryley	\$2,875,290	0.0701	\$201.56
Town of Mayerthorpe	\$2,883,680	0.0701	\$202.15
Town of Picture Butte	\$2,937,640	0.0701	\$205.93
Town of Bowden	\$3,014,340	0.0701	\$211.31
Village of Big Valley	\$3,129,210	0.0701	\$219.36
Town of Falher	\$3,174,080	0.0701	\$222.50
Town of Bassano	\$3,296,590	0.0701	\$231.09
Town of Coalhurst	\$3,330,210	0.0701	\$233.45
Town of Calmar	\$3,365,360	0.0701	\$235.91
Village of Chipman	\$3,379,290	0.0701	\$236.89
Town of Smoky Lake	\$3,402,490	0.0701	\$238.51
Town of Lamont	\$3,464,740	0.0701	\$242.88
Town of Bow Island	\$3,745,140	0.0701	\$262.53
Town of Spirit River	\$3,750,100	0.0701	\$262.88
Town of Elk Point	\$3,763,040	0.0701	\$263.79
Town of Onoway	\$3,831,720	0.0701	\$268.60
Town of Thorsby	\$3,866,640	0.0701	\$271.05
Town of Vulcan	\$3,923,230	0.0701	\$275.02
Town of Magrath	\$4,166,640	0.0701	\$292.08
Town of Wembley	\$4,222,930	0.0701	\$296.03
Town of Millet	\$4,364,130	0.0701	\$305.93

2025 Designated Industrial Property Tax Requisition Under \$1,000 Cancellations			
Municipality	2024 Assessment Year Designated Industrial Assessment	2025 Designated Industrial Property Requisition Tax Rate	2025 Designated Industrial Requisition
Village of Beiseker	\$4,470,490	0.0701	\$313.38
Town of Provost	\$4,690,050	0.0701	\$328.77
Town of Nanton	\$4,761,020	0.0701	\$333.75
Town of Beaverlodge	\$4,819,580	0.0701	\$337.85
Village of Longview	\$4,858,940	0.0701	\$340.61
Town of Gibbons	\$4,929,030	0.0701	\$345.53
Town of Bruderheim	\$5,372,320	0.0701	\$376.60
Town of Raymond	\$5,519,510	0.0701	\$386.92
Village of Chauvin	\$5,809,280	0.0701	\$407.23
Town of Three Hills	\$5,898,350	0.0701	\$413.47
Town of Tofield	\$6,172,130	0.0701	\$432.67
Town of Grimshaw	\$6,200,670	0.0701	\$434.67
Town of Valleyview	\$6,235,310	0.0701	\$437.10
Town of Cardston	\$6,669,120	0.0701	\$467.51
Town of Athabasca	\$6,714,880	0.0701	\$470.71
Municipal District of Acadia No. 34	\$6,952,660	0.0701	\$487.38
Town of Barrhead	\$7,638,720	0.0701	\$535.47
Town of Rimbey	\$7,896,780	0.0701	\$553.56
Town of Fairview	\$7,949,640	0.0701	\$557.27
Town of Pincher Creek	\$8,114,610	0.0701	\$568.83
Town of Penhold	\$8,257,970	0.0701	\$578.88
Town of Sexsmith	\$8,833,300	0.0701	\$619.21
Town of Hanna	\$9,118,140	0.0701	\$639.18
Village of Boyle	\$9,382,570	0.0701	\$657.72
Town of Fox Creek	\$9,394,970	0.0701	\$658.59
Town of Crossfield	\$9,456,770	0.0701	\$662.92
Town of Didsbury	\$9,498,510	0.0701	\$665.85
Town of Swan Hills	\$9,997,670	0.0701	\$700.84
Town of Claresholm	\$10,297,930	0.0701	\$721.88
Town of Westlock	\$10,497,420	0.0701	\$735.87
Town of St. Paul	\$11,431,740	0.0701	\$801.36
Town of Coaldale	\$11,449,440	0.0701	\$802.61
Town of Banff	\$12,441,210	0.0701	\$872.13
Town of Ponoka	\$12,829,060	0.0701	\$899.32

2025 Designated Industrial Property Tax Requisition Under \$1,000 Cancellations			
Municipality	2024 Assessment Year Designated Industrial Assessment	2025 Designated Industrial Property Requisition Tax Rate	2025 Designated Industrial Requisition
Town of Carstairs	\$12,941,950	0.0701	\$907.23
Town of Redcliff	\$12,973,100	0.0701	\$909.41
Town of Rocky Mountain House	\$13,945,190	0.0701	\$977.56
Total			\$36,528.37

2024 DI Requisition Supplementary Adjustments to Under \$1,000 Requisitions			
Municipality	Original DI Requisition	Reconciled DI Requisition	Adjustment to Under \$1000 Requisition
Municipal District of Acadia No. 34	\$497.00	\$508.13	\$11.13
Village of Acme	\$98.45	\$98.59	\$0.14
Alberta Beach	\$163.58	\$164.55	\$0.97
Village of Alix	\$124.72	\$124.93	\$0.21
Village of Alliance	\$26.92	\$27.20	\$0.28
Village of Amisk	\$74.23	\$81.37	\$7.14
Village of Andrew	\$115.03	\$115.41	\$0.38
Village of Arrowwood	\$18.24	\$18.62	\$0.38
Town of Athabasca	\$512.61	\$517.98	\$5.37
Village of Barons	\$51.94	\$52.28	\$0.34
Town of Barrhead	\$567.54	\$566.26	-\$1.28
Town of Bashaw	\$188.33	\$188.74	\$0.41
Town of Bassano	\$235.53	\$237.17	\$1.64
Village of Bawlf	\$43.58	\$43.96	\$0.38
Town of Beaverlodge	\$357.42	\$358.28	\$0.86
Village of Beiseker	\$325.98	\$326.27	\$0.29
Town of Bentley	\$128.16	\$128.64	\$0.48
Village of Berwyn	\$95.28	\$95.81	\$0.53
Village of Big Valley	\$255.05	\$255.63	\$0.58
Town of Bon Accord	\$154.84	\$154.75	-\$0.09
Town of Bow Island	\$278.24	\$278.84	\$0.60
Town of Bowden	\$220.50	\$221.65	\$1.15
Village of Boyle	\$698.01	\$699.49	\$1.48
Village of Breton	\$101.90	\$102.43	\$0.53
Town of Bruderheim	\$392.60	\$393.41	\$0.81
Town of Calmar	\$251.70	\$253.93	\$2.23
Village of Carbon	\$96.94	\$97.48	\$0.54
Town of Cardston*			\$446.86
Village of Carmangay	\$64.93	\$65.85	\$0.92
Village of Caroline	\$93.37	\$93.97	\$0.60
Town of Carstairs	\$929.57	\$929.56	-\$0.01
Town of Castor	\$140.79	\$143.21	\$2.42
Village of Champion	\$79.49	\$79.82	\$0.33
Village of Chauvin	\$358.27	\$358.49	\$0.22
Village of Chipman	\$240.67	\$240.57	-\$0.10
Town of Claresholm	\$751.10	\$750.38	-\$0.72

Appendix C to Ministerial Order MAG:006/25

2024 DI Requisition Supplementary Adjustments to Under \$1,000 Requisitions			
Municipality	Original DI Requisition	Reconciled DI Requisition	Adjustment to Under \$1000 Requisition
Village of Clive	\$90.99	\$91.11	\$0.12
Village of Clyde	\$68.03	\$68.26	\$0.23
Town of Coaldale	\$851.60	\$849.70	-\$1.90
Village of Consort	\$141.51	\$142.66	\$1.15
Town of Coronation	\$178.62	\$179.62	\$1.00
Village of Coutts	\$49.56	\$50.14	\$0.58
Village of Cowley	\$47.90	\$47.85	-\$0.05
Village of Cremona	\$84.02	\$84.51	\$0.49
Town of Crossfield	\$683.73	\$684.89	\$1.16
Village of Czar	\$36.37	\$44.14	\$7.77
Town of Daysland	\$101.78	\$102.33	\$0.55
Village of Delburne	\$122.92	\$123.36	\$0.44
Village of Delia	\$41.11	\$41.37	\$0.26
Town of Didsbury	\$704.52	\$703.35	-\$1.17
Village of Donaldia	\$44.58	\$45.04	\$0.46
Village of Donnelly	\$59.43	\$59.70	\$0.27
Village of Duchess	\$142.59	\$143.69	\$1.10
Town of Eckville	\$183.03	\$183.67	\$0.64
Village of Edberg	\$7.89	\$8.19	\$0.30
Village of Edgerton	\$112.16	\$112.54	\$0.38
Town of Elk Point	\$276.71	\$277.50	\$0.79
Village of Elnora	\$59.48	\$60.10	\$0.62
Village of Empress	\$20.93	\$22.06	\$1.13
Town of Fairview	\$575.33	\$576.37	\$1.04
Town of Falher	\$232.83	\$233.37	\$0.54
Village of Foremost	\$83.71	\$84.15	\$0.44
Village of Forestburg	\$157.06	\$157.86	\$0.80
Town of Fox Creek	\$673.46	\$674.59	\$1.13
Town of Gibbons	\$342.17	\$342.70	\$0.53
Village of Glendon	\$116.62	\$117.12	\$0.50
Village of Glenwood	\$50.81	\$51.46	\$0.65
Town of Grimshaw	\$455.48	\$456.48	\$1.00
Summer Village of Gull Lake	\$18.44	\$18.56	\$0.12
Village of Halkirk	\$14.70	\$14.85	\$0.15
Town of Hanna	\$680.40	\$684.75	\$4.35
Town of Hardisty	\$144.58	\$155.15	\$10.57

2024 DI Requisition Supplementary Adjustments to Under \$1,000 Requisitions			
Municipality	Original DI Requisition	Reconciled DI Requisition	Adjustment to Under \$1000 Requisition
Village of Hay Lakes	\$56.38	\$57.03	\$0.65
Village of Heisler	\$30.43	\$30.50	\$0.07
Village of Hill Spring	\$32.66	\$32.98	\$0.32
Village of Hines Creek	\$70.59	\$71.43	\$0.84
Village of Holden	\$205.89	\$206.18	\$0.29
Village of Hughenden	\$39.07	\$46.44	\$7.37
Village of Hussar	\$41.79	\$41.95	\$0.16
Improvement District No. 24 (Wood Buffalo)	\$61.22	\$61.81	\$0.59
Village of Innisfree	\$107.47	\$107.91	\$0.44
Village of Irma	\$95.04	\$95.35	\$0.31
Town of Irricana	\$158.42	\$158.92	\$0.50
Town of Killam	\$163.65	\$164.28	\$0.63
Village of Kitscoty	\$164.92	\$165.39	\$0.47
Town of Lamont	\$251.87	\$252.22	\$0.35
Town of Legal	\$135.83	\$136.89	\$1.06
Village of Linden	\$103.05	\$103.90	\$0.85
Village of Lomond	\$26.91	\$27.18	\$0.27
Village of Longview	\$361.73	\$362.28	\$0.55
Village of Lougheed	\$47.91	\$48.16	\$0.25
Summer Village of Ma-Me-O Beach	\$39.83	\$39.97	\$0.14
Town of Magrath	\$300.66	\$301.55	\$0.89
Town of Manning	\$188.48	\$189.75	\$1.27
Village of Mannville	\$173.47	\$174.08	\$0.61
Village of Marwayne	\$74.17	\$74.56	\$0.39
Town of Mayerthorpe	\$212.06	\$213.28	\$1.22
Town of McLennan	\$125.07	\$126.01	\$0.94
Town of Milk River	\$134.01	\$134.94	\$0.93
Town of Millet	\$304.98	\$305.20	\$0.22
Village of Milo	\$14.20	\$14.60	\$0.40
Village of Morrin	\$54.66	\$55.15	\$0.49
Town of Mundare	\$165.22	\$165.98	\$0.76
Village of Myrnam	\$46.00	\$46.77	\$0.77
Village of Nampa	\$163.72	\$163.90	\$0.18
Town of Nanton	\$347.83	\$349.87	\$2.04
Town of Nobleford	\$133.03	\$135.26	\$2.23
Summer Village of Norglenwold	\$48.53	\$47.52	-\$1.01

2024 DI Requisition Supplementary Adjustments to Under \$1,000 Requisitions			
Municipality	Original DI Requisition	Reconciled DI Requisition	Adjustment to Under \$1000 Requisition
Town of Oneway	\$283.51	\$284.70	\$1.19
Town of Oyen	\$195.95	\$196.56	\$0.61
Village of Paradise Valley	\$29.75	\$29.97	\$0.22
Town of Penhold	\$605.02	\$603.57	-\$1.45
Town of Picture Butte	\$197.36	\$197.78	\$0.42
Town of Pincher Creek	\$604.84	\$604.12	-\$0.72
Town of Ponoka	\$926.64	\$923.46	-\$3.18
Town of Provost	\$344.51	\$345.81	\$1.30
Town of Rainbow Lake	\$168.40	\$170.89	\$2.49
Town of Raymond	\$403.69	\$403.36	-\$0.33
Town of Redcliff	\$959.91	\$952.70	-\$7.21
Town of Rimbey	\$583.19	\$584.27	\$1.08
Village of Rockyford	\$44.06	\$44.29	\$0.23
Village of Rosalind	\$27.22	\$27.62	\$0.40
Village of Rosemary	\$45.59	\$46.10	\$0.51
Village of Rycroft	\$148.29	\$148.34	\$0.05
Village of Ryley	\$210.30	\$210.44	\$0.14
Town of Sedgewick	\$140.81	\$141.29	\$0.48
Town of Sexsmith	\$656.39	\$657.10	\$0.71
Town of Smoky Lake	\$250.49	\$251.33	\$0.84
Town of Spirit River	\$277.75	\$278.61	\$0.86
Town of St. Paul	\$836.53	\$838.95	\$2.42
Village of Standard	\$60.41	\$60.65	\$0.24
Town of Stavely	\$102.14	\$102.33	\$0.19
Village of Stirling	\$130.92	\$132.44	\$1.52
Town of Swan Hills	\$753.69	\$754.14	\$0.45
Town of Thorsby	\$282.85	\$284.75	\$1.90
Town of Three Hills	\$434.02	\$435.56	\$1.54
Town of Tofield	\$454.31	\$454.90	\$0.59
Town of Trochu	\$156.21	\$157.51	\$1.30
Town of Two Hills	\$204.11	\$204.88	\$0.77
Town of Valleyview	\$470.34	\$471.96	\$1.62
Town of Vauxhall	\$159.03	\$159.23	\$0.20
Village of Veteran	\$53.89	\$54.38	\$0.49
Town of Viking	\$185.89	\$186.70	\$0.81
Village of Vilna	\$68.86	\$69.97	\$1.11

2024 DI Requisition Supplementary Adjustments to Under \$1,000 Requisitions			
Municipality	Original DI Requisition	Reconciled DI Requisition	Adjustment to Under \$1000 Requisition
Town of Vulcan	\$293.90	\$296.52	\$2.62
Village of Warburg	\$121.69	\$122.44	\$0.75
Village of Warner	\$40.78	\$41.11	\$0.33
Village of Waskatenau	\$44.54	\$44.89	\$0.35
Town of Wembley	\$321.09	\$322.01	\$0.92
Town of Westlock	\$787.82	\$788.00	\$0.18
Village of Youngstown	\$39.54	\$40.12	\$0.58
Town of Coalhurst	\$246.31	\$244.99	-\$1.32
Village of Barnwell	\$80.69	\$81.79	\$1.10
Town of Banff	\$906.04	\$903.61	-\$2.43
Total			\$571.45
<i>* Note: Town of Cardston is an adjustment for a 2023 Assessment year error</i>			

August 28, 2025

Village of Innisfree
PO Box 69
Innisfree, AB, T0B 2G0

Attention: Ms. Kayla Paranych, Chief Administrative Officer

Re: Natural Gas Franchise Fee Estimate for 2026 - Innisfree

As per the Natural Gas Distribution System Franchise Agreement between ATCO Gas and Pipelines Ltd. (ATCO) and the Village of Innisfree, ATCO pays the Village of Innisfree a franchise fee. The franchise fee is calculated as a percentage of ATCO's revenue derived from the delivery tariff and is collected from gas customers within Innisfree.

The franchise agreement requires that we provide ATCO's total revenues derived from the delivery tariff within Innisfree for 2024 and an estimate of total revenues to be derived from the delivery tariff within Innisfree for 2026. The chart below provides this information as well as an estimate of your franchise fee revenue for the 2026 calendar year.

ATCO's Delivery Tariff Revenue in 2024	ATCO's Estimated Delivery Tariff Revenue for 2026	Your Current Franchise Fee Percentage	Your Estimated Franchise Fees for 2026
\$100,308	\$101,306	25%	\$25,327

Please note that the estimated delivery tariff revenue for 2026 can be impacted by changes in customer operations and weather. Additionally, ATCO has utilized forecast 2026 delivery rates; however, they have not yet been approved by the Alberta Utilities Commission (AUC). ATCO commits to providing updated franchise fee revenue forecasts at a future date should there be material impacts related to any update of these forecast assumptions.

Under the franchise agreement, the Village of Innisfree has the option of changing the franchise fee percentage for 2026. If you are considering changing the franchise fee in 2026, please contact us as soon as possible to learn about the process. The franchise fee change process is regulated by AUC Rule 029, which mandates specific steps to take, timelines, and a new public notice template to be used for advertising. We will guide you through the process and will file the application with the AUC for approval. A request to change the franchise fee must be made in writing to ATCO before the end of October 2025.

We trust you will find this information useful. Should you have any questions or require anything further, please do not hesitate to contact me at Blair.Bishop@atco.com.

Yours truly,



Blair Bishop
Senior Manager, District Operations Northeast
ATCO Gas & Pipelines Ltd.

10.d. Power Franchise Fee Estimate 2026

August 13, 2025

Village of Innisfree
5116 50 Avenue
Innisfree, Alberta T0B 2G0

Attention: Lisa Han

Re: ATCO Electric Distribution Revenue Forecast for 2026 Franchise Fee

As per the electric distribution system franchise agreement between ATCO Electric (ATCO) and the Village of Innisfree, ATCO pays the Village of Innisfree a franchise fee. The franchise fee is collected from customers within the Village of Innisfree that receive electric distribution service and is calculated as a percentage of ATCO's revenue derived from the distribution tariff.

The franchise agreement requires that we provide you with ATCO's total revenues derived from the distribution tariff within the Village of Innisfree for 2024 and an estimate of total revenues to be derived from the distribution tariff within the Village of Innisfree for 2026. The chart below provides this information as well as the estimated franchise fees for the Village of Innisfree in 2026.

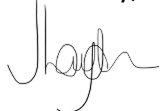
ATCO's Delivery Tariff Revenue in 2024	ATCO's Estimated Delivery Tariff Revenue for 2026	Your Current Franchise Fee Percentage	Your Estimated Franchise Fees for 2026
\$334,367	\$362,658	5%	\$18,132

The estimates above are based on the best information currently available. These estimates are subject to change due to final approval of tariffs by the Alberta Utilities Commission, weather variations, and changes in customer consumption.

Under the franchise agreement, the Village of Innisfree has the option of changing its franchise fee percentage for 2026. If you are considering changing the franchise fee in 2026, please contact us as soon as possible to learn about the process and timing requirements. We will guide you through the process and file an application with the Alberta Utilities Commission for approval. A request to change the franchise fee must be made in writing and submitted to ATCO, along with all required documentation, on or before November 1, 2025.

Should you have any questions or require anything further, please do not hesitate to contact me at 587-201-2278.

Yours truly,



Jen Layden
Customer Support Representative
ATCO Electric Ltd.

What We Heard

Stakeholder Consultation Sessions

Real Property Governance: K-12 School Ownership Changes -
Infrastructure/ Education and Childcare/ Municipal Affairs

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Background and Context

Bill 50 *Municipal Affairs Statutes Amendment Act, 2025*, and Bill 51 *Education Amendment Act, 2025*, received royal assent on May 15, 2025, enabling the province to own all new K-12 real property related to new or replacement school projects. The real property includes land, buildings, playgrounds, sports fields, and parking lots. New schools also include buildings that are repurposed as new schools. The legislation will take effect for projects announced in Budget 2025 and onwards.

Infrastructure will assume ownership of all new and replacement K-12 school real property and then lease the property to school jurisdictions (including public, separate, francophone, and charter schools) for operation and maintenance. The transfer of ownership will occur once provincial funding to design and/or build the school is secured, and written notice is provided by the Minister of Infrastructure.

Infrastructure will be responsible for overseeing the transfer of ownership and managing leasing of these properties, ensuring better oversight, transparency, and strategic use of assets in alignment with broader government priorities. The separation of ownership and operations allows Infrastructure to use its expertise in real estate, construction, and managing public infrastructure, allowing school jurisdictions to focus on delivering education and maintaining the schools with their specialized knowledge.

Through discussions with impacted stakeholders¹, Infrastructure is seeking to support better effective and efficient implementation of the new ownership model. While Infrastructure will own school real property, school jurisdictions will continue to be responsible for the operation and maintenance of the properties through a leasing arrangement.

Framework of Stakeholder Sessions

Purpose

In spring 2025, the ministries of Infrastructure, Education and Childcare, and Municipal Affairs conducted virtual stakeholder engagement sessions with impacted education and municipal stakeholders. The purpose of these sessions was to provide stakeholders with information regarding changes in ownership and leasing arrangements and clarify the respective roles and responsibilities of all parties involved. Dialogue at the sessions was intended to provide Infrastructure, Education and Childcare, and Municipal Affairs with a better understanding of the potential impacts and considerations for implementation of the new ownership model.

Infrastructure hosted and facilitated the stakeholder engagement sessions with support from Education and Childcare, and Municipal Affairs. The sessions focused on:

- Ownership Changes
 - The Crown is enabled to own K-12 schools
 - Future planning and reserve designations
 - Written notice of transfer

¹ First Nations reside on federal Crown land and Metis Settlements are governed by the Metis Settlements General Council under the Metis Settlements Act, which provides for autonomy and self-governance, including the management and ownership of land. Their K-12 school real property is not subject to the GOA Real Property Governance or *Real Property Governance Act*.

- Scope of ownership
 - Partnership/shared ownership considerations and municipal interests
- Leasing
 - Insurance and liability
 - Joint usage
 - Subleases
- Legislative and Other Amendments
 - Amendments to the *Municipal Government Act* and *Education Act* enable the change in ownership
 - Joint Use and Planning Agreements (JUPAs)
 - Compensation
- Implementation
 - To ensure seamless implementation with no impact to educational programming, thorough input was required from stakeholders.

Virtual Stakeholder Sessions

Infrastructure hosted virtual stakeholder engagement sessions via Zoom, supported by Education and Childcare and Municipal Affairs, who provided both the invite list of impacted stakeholders and subject matter expertise to support the sessions. As mentioned, the purpose of the sessions was to share the legislative amendments and discuss potential impacts to implementation. Due to the volume of attendees, two separate sessions were held, one for Education and Childcare stakeholders and one for Municipal Affairs stakeholders. A duplicate, third session was held for a subset of municipal stakeholders due to scheduling challenges.

Following each session, a follow up survey was emailed to attendees providing them with an opportunity to share additional implementation considerations that were either not raised at the session, or where they wished to provide additional information or context. The surveys were open for two weeks.

Education and Childcare Stakeholder Session - May 29, 2025

260 representatives from school boards and associations across Alberta were invited to the stakeholder session with approximately 162 attendees.

Municipalities Stakeholder Session - June 12 (and July 3, 2025)

Nearly 400 representatives from municipalities and associations across Alberta were invited to the stakeholder session with about 100 attending.

Follow Up Survey Responses

A total of 45 survey responses were received: 16 responses from Municipal Affairs stakeholders and 29 responses from Education and Childcare stakeholders.

The survey responses provided following the stakeholder sessions have been integrated into this document in the “Key Themes and Insights” section. Stakeholder responses provided valuable input that helped identify priorities and concerns.

What We Heard - Key Themes and Insights

Participants shared a range of perspectives on Real Property Governance: K-12 School Ownership changes. Presented below are the collective key observations and concerns that

stakeholders raised with respect to each theme discussed during the stakeholder consultation session.

Disclaimer:

- The terms 'playing fields' and 'sports fields' are used interchangeably and are intended to convey the same meaning. Both refer to outdoor areas designated for athletic and recreational activities.
- Stakeholder questions, comments, and key discussion points have been summarized to reflect key themes and insights. While every effort has been made to accurately represent the perspectives shared, individual responses are not captured verbatim. The summaries provided are intended to convey the overall sentiment and high-level viewpoints expressed during the engagement process.
- Questions about the *Real Property Governance Act* (RPGA) are not included within this document as it was out of scope for these stakeholder consultation sessions. However, Infrastructure has retained them.

Ownership Changes

New Ownership Model

What We Heard
Stakeholders expressed an interest in:
A clear rationale behind the ownership changes of K-12 schools' real property and the problem it aims to address. <ul style="list-style-type: none"> • Stakeholders pointed out they feel as if they now have reduced autonomy in long-term planning for school sites, and there is a perception this is a land grab from the province and provides no benefit to Albertans.
Earlier engagement in policy discussions versus only being engaged at the implementation stage.
Preserving municipal land use authority and the ability to determine permissible land use. <ul style="list-style-type: none"> • Stakeholders are concerned that if municipal school reserve (MSR) land remains undeveloped and not designated for a school project, it will be transferred to the province. • Also concerned about whether the entire parcel of land will need to be transferred to Infrastructure even if the school site itself is smaller. • The public will be concerned about loss of green space in the future if site is no longer needed for a school.
Clarity around compensation given both Bill 50 <i>Municipal Affairs Statutes Amendment Act, 2025</i> , and Bill 51 <i>Education Amendment Act, 2025</i> , do not indicate what the compensation to school jurisdictions or municipalities will be if costs were incurred prior to transfer to Infrastructure.
Clarity on whether stakeholders will retain a role in shaping school design and size, or if Infrastructure will be leading this process with accompanying guidance.
Certainty on how the province will own the land while municipalities build, maintain, and modify playgrounds and sports fields, and what happens if a municipality withdraws from these responsibilities.
Any planned changes to the naming process of schools.
Which school projects are subject to the new legislation. <ul style="list-style-type: none"> • Are the schools that are approved through the Alberta's School Construction

<p>Accelerator Program included?</p> <ul style="list-style-type: none"> Clarification on whether new and replacement schools, and non-school facilities such as administrative buildings and bus garages are subject to the new ownership model.
Clarity on whether the new ownership model impacts the Grants in Place of Taxes (GIPO) program.
Any changes envisioned to the warranty period on new school builds.
Clarification on whether the province has implemented mechanisms to account for the rising costs associated with an expanding infrastructure portfolio.

School and Municipal Reserve Designations and Land Allocation

What We Heard
Stakeholders expressed an interest in:
<p>Designations related to Municipal Reserve (MR), School Reserve (SR), or Municipal and School Reserve (MSR) designations and impacts related to capital planning, subdivision, timing of transfer of real property to the Crown, site servicing, and transfer of title.</p> <ul style="list-style-type: none"> Municipalities have traditionally owned, operated, and maintained sports fields with MSR/MR designations and wonder why the government would now wish to own it. School projects build on land with no MR, SR, or MSR designation. Stakeholders inquired who pays the costs of subdivision. If the government owns playgrounds and playing fields, municipalities commented there is no longer an incentive to make significant investment when they no longer own or control the land. Municipalities may quietly attempt to block transfer of sports fields through further subdivision, zoning of land, or not sub leasing sports fields for operation and maintenance. This may hinder cooperative long-term planning for school sites. Clarification regarding subdivision of the land parcels for school and playgrounds. When approving the subdivision, municipalities need to provide separate access and access restrictions to/for the subdivided parcels, which may result in separation of schools from the playground and recreation facilities. Municipalities also lose the ability to have the land transferred back to them once a school jurisdiction no longer has a program use for it in the future.
<p>Incentives for municipalities to provide MR, MSR, or SR land for school sites if they will not own the land.</p> <ul style="list-style-type: none"> Without incentives, there may be less inclination to allocating reserve lands for schools, so they can retain ownership.
Process for Infrastructure to change the minimum percentage of reserve land allocated for school sites.
School jurisdictions agree sites need to be fully serviced (stripped, graded, and utility ready) before title transfer; however, expressed concern that municipalities and developers may deprioritize site servicing, which may delay a school building project.
<p>The mechanisms around the transfer of the land to Infrastructure.</p> <ul style="list-style-type: none"> Education and Childcare stakeholders indicated a preference for land transfers to be dealt with directly between municipalities and Infrastructure.
The status of past municipal restrictive covenants on land transferred to school boards and how that would be impacted with the new ownership model.
How the process for any major modification, maintenance repairs, or recapitalization projects would work.
If there will be potential for joint ownership.

<ul style="list-style-type: none"> • E.g., A school board with a private investor and/or municipality where the investor or municipality are contributing the capital amenities.
There are instances where school jurisdictions receive donated land to build a school. How would restricted donations be transferred to Alberta Infrastructure?
<p>Documents the province needs to be aware of:</p> <ul style="list-style-type: none"> • Area Structure Plan application process and related agreements • Area Redevelopment Plan application process and agreements • Development agreements • Subdivision Servicing agreements • Subdivision application process • Neighborhood plans • Master planning for recreation and open space amenities • Use agreements with local non-profit and sports associations

Public-Private Partnership

What We Heard
Stakeholders expressed an interest in:
<p>Clarification on whether the P3 model includes offering nominal below-market leases to operators, and whether these leases are intended to be leveraged for financing purposes.</p> <ul style="list-style-type: none"> • If so, there are concerns about how the municipality and school board would be protected in the event of insolvency or bankruptcy of the P3 partner, particularly regarding continued access to the site. • The province should consider the site's land use restrictions and reserve designation may limit its market value.

Playgrounds and Playing Fields/Sports Fields

What We Heard
Stakeholders expressed an interest in:
<p>Ownership related to playgrounds and playing fields and requested consideration be given to only transferring the school building envelope (i.e., school building(s), parking lot).</p>
<p>Lost incentive for municipalities to use their funds (municipal reserve funds, parent/community investments) to build playgrounds.</p> <ul style="list-style-type: none"> • Stakeholders noted that the province's \$250,000 playground funding covers only a small portion of costs, with municipalities often investing millions in related park infrastructure. They seek clarification on whether the province plans to expand funding to fully support playgrounds, sports fields, and trails for new schools.
<p>Community access to playing fields and playgrounds will be affected for charter schools that have unique programming that may not always be accessible to the public.</p>
<p>Clarity regarding subdivision of the land parcels for school and playgrounds. When approving the subdivision, municipalities need to provide separate access and access restrictions to/for the subdivided parcels, which may result in separation of schools from the playground and recreation facilities.</p>
<p>In the absence of appropriate incentives, municipalities may choose to limit the transfer of sports fields by means such as restricting further subdivision, implementing specific zoning measures, or opting to not sublease fields for ongoing operation and maintenance.</p>

Community integration into parks, playgrounds, and recreational amenities is considered best practice and is an expectation by Albertans.

Leasing

Master Lease and Sub-Lease

What We Heard
Stakeholders expressed an interest in:
Clarity regarding master leases and sub-leases: <ul style="list-style-type: none"> • Terms of the master lease and sub-leases • Duration of the lease term, as well as grounds to terminate a lease between Infrastructure and school boards • Dispute resolution mechanism for the master lease and sub-leases • Whether sub-leases require approval from the Crown • Whether there be a consultation process with the community once the lease of a school board ends • Costs for the lease between Infrastructure and school boards
Challenges related to current and future schools share joint-use sites or in rural areas with multi-use facilities, creating complexity in ownership and operational responsibilities.
Clarity on the nature of leases, operating vs. capital: <ul style="list-style-type: none"> • If the lease is operating, it affects the school boards' cash flow
Clarification on the continuation of Maintenance and Renewal, and Capital Maintenance and Renewal grants.
Continuation of operations and maintenance grants, and whether lease funding is restricted to leased buildings, or if it can be combined with other operation and maintenance funds.
Clarification if there will be reporting for maintenance requirements.
Questions raised concerning the delineation of insurance responsibilities in the lease agreement, including asset coverage, and liability in the event of accidents or emergencies.
Requested guidance on how the new ownership model and post-lease will be reflected in their financial statements, including any new accounting requirements.
Collaboration with the Auditor General and external auditors to ensure that lease agreements align with their expectations.
Clarification on whether charter schools will be subject to the same lease conditions as public and separate school boards, with consideration given to accommodating their unique programming needs.
Risks related to a school being identified as underutilized and being reassigned by Infrastructure to another school board once a lease ends.
Municipal financial contributions toward upsizing school gymnasiums that intended to support broader community use. If lease agreements with school districts are terminated, the future of community access becomes uncertain, potentially resulting in a loss of taxpayer investment.
Clarification on when a school board's leasehold interest is registered in cases where the municipality initially owns the site.

Legislative and Other Amendments

Joint Use and Planning Agreements (JUPAs)

What We Heard

Stakeholders expressed an interest in:
The need for JUPAs deadline to be extended due to the new ownership changes. <ul style="list-style-type: none"> The deadline to submit school board and municipality JUPAs to Municipal Affairs was previously extended to June 10, 2026.
Clarification if Infrastructure will be a part of JUPAs.
A change in ownership may impact how JUPAs are drafted and support in re-draft would be helpful.
JUPAs do not apply to land without an MR, MSR, or SR designation. Reserve designation will dissolve upon transfer to Infrastructure.

Off-Site Levies

What We Heard
Stakeholders expressed an interest in:
Who will be responsible for off-site infrastructure costs (e.g., road upgrades and servicing extensions).
How sites are exempted from levies, particularly in cases where, for example, a municipality uses transportation levies at subdivision. <ul style="list-style-type: none"> Municipalities wondered if they must amend their off-site levy bylaws as a result.
Whether offsite levies can still be applied at the subdivision stage, even if a school is later announced and exempted at the Development Permit stage.

Public Hearings

What We Heard
Stakeholders expressed an interest in:
Requirements for public hearings when land parcels change reserve designation. Reserves are particularly important to the public because they are limited in what uses are allowed.
Adequate public consultation when a site is no longer required for school use and community may lose green space if redeveloped.

Other

What We Heard
Stakeholders expressed an interest in:
An opportunity to review and provide input into the development of the regulations and a timeline for when regulations are expected to be finalized.
Analysis and compliance of the new ownership structure with the Public Sector Accounting Standards.
Joint consultation sessions with municipal representatives, board chairs, and superintendents.
More resources so stakeholders can better understand the changes.
Clear and transparent processes for the new school ownership model, including future repurposing are essential, particularly for smaller municipalities, which may lack the dedicated land titles and legal resources needed to support additional administrative and legal work. Without adequate support, this could delay lease reviews, negotiations, and title transfers, requiring careful prioritization of limited municipal resources.
Certain municipal policies and procedures would no longer apply to school and park sites transferred to the Government of Alberta. There are concerns about continuance in

maintenance and delivery.

Conclusion

The stakeholder engagement sessions and follow-up surveys provided valuable insight into the perspectives and priorities of school jurisdictions and municipalities with respect to the implementation of the new K–12 school ownership model.

Feedback highlighted key considerations related to land ownership and reserve designations, leasing arrangements, compensation, joint use, and the need for clear roles and responsibilities. Stakeholders expressed a strong interest in ongoing communication and involvement, particularly in the development of regulations, leases, and supporting processes. The input received to date, as well as that received through ongoing discussions with stakeholders, will help inform implementation and guide future policy and regulatory development.

Next Steps

This document is intended to ensure the concerns and questions are reflective of the discussion and information provided via the Q&A in Zoom as well as the follow-up survey responses. It is circulated only for validation by the stakeholders. Work is also underway in collaboration with Service Alberta and Red Tape Reduction on a land titles transfer process that meets the legislated transfer requirements.

Stakeholders were requested to review the “What We Heard – Key Themes and Insights” section of this document to ensure its accuracy, completeness, and relevance during the stakeholder consultation session(s).

Infrastructure, in collaboration with Education and Childcare and Municipal Affairs, is committed to supporting a smooth transition that maintains continuity in educational programming and promotes effective use of public assets. Further updates will be shared as implementation proceeds.

Ce que nous avons entendu

Séances de consultation des parties prenantes

Gouvernance des biens immobiliers : modifications au droit de propriété des biens scolaires M à 12 – Infrastructure/Éducation et Garde d'enfants/Affaires municipales

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Mise en contexte

Le projet de loi 50 intitulé *Municipal Affairs Statutes Amendment Act, 2025* et le projet de loi 51 intitulé *Education Amendment Act, 2025* ont reçu la sanction royale le 15 mai 2025, permettant à la province de devenir propriétaire de tous les nouveaux biens immobiliers scolaires (M à 12) associés à des projets de construction ou de remplacement d'écoles. Le terme « biens immobiliers » (*real property*) désigne les terrains, les bâtiments, les terrains de jeux, les terrains de sport et les parcs de stationnement. Les nouvelles écoles peuvent aussi être des bâtiments convertis. La loi s'applique aux projets annoncés dans le budget 2025 et les suivants.

Le ministère de l'Infrastructure deviendra propriétaire de tous les biens immobiliers scolaires M à 12 nouveaux et remplacés. Il les louera ensuite aux autorités scolaires (incluant les autorités publiques, séparées, francophones et à charte) pour qu'elles en assurent le fonctionnement et l'entretien. Le transfert de propriété aura lieu une fois que le financement provincial pour la conception et/ou la construction d'une école aura été obtenu et que le ministre de l'Infrastructure aura fourni un avis écrit.

Le ministère de l'Infrastructure sera responsable de superviser le transfert de propriété et de gérer la location de ces biens, assurant ainsi une meilleure surveillance, une plus grande transparence et une utilisation stratégique des biens conformément aux priorités générales du gouvernement. La séparation entre la propriété et l'exploitation des biens immobiliers permettra au ministère de l'Infrastructure de mettre à profit son expertise en immobilier, en construction et en gestion des infrastructures publiques, faisant en sorte que les autorités scolaires puissent se concentrer sur la prestation de l'éducation et sur l'entretien des écoles grâce à leurs connaissances spécialisées.

En discutant avec les parties prenantes¹ concernées, le ministère de l'Infrastructure cherche à soutenir une mise en œuvre plus efficace et rentable du nouveau modèle de propriété. Alors que le ministère de l'Infrastructure sera propriétaire des biens immobiliers scolaires, les autorités scolaires seront toujours responsables du fonctionnement et de l'entretien de ces biens dans le cadre d'un contrat de location.

Cadre des séances pour les parties prenantes

Objectif

Au printemps 2025, les ministères de l'Infrastructure, de l'Éducation et de la Garde d'enfants et des Affaires municipales ont organisé des séances virtuelles pour consulter les parties prenantes du milieu de l'éducation et du secteur municipal touchées par les modifications législatives récentes. Ces séances visaient à fournir aux parties prenantes des renseignements sur les modifications apportées au droit de propriété et aux accords de location, ainsi qu'à préciser les rôles et responsabilités de chacune des parties concernées. Les discussions ayant lieu lors de ces séances devaient aider les ministères de l'Infrastructure, de l'Éducation et de la Garde d'enfants et des Affaires municipales à mieux comprendre les répercussions possibles et les éléments à considérer lors de la mise en œuvre du nouveau modèle de propriété.

¹ Les Premières Nations résident sur les terres publiques fédérales et les établissements métis sont régis par le Metis Settlements General Council en vertu de la *Metis Settlements Act*, qui prévoit l'autonomie et l'autogouvernance, y compris la gestion et la propriété des terres. Leurs biens immobiliers scolaires (M à 12) ne sont pas assujettis à la GOA Real Property Governance ou à la *Real Property Governance Act*.

Le ministère de l'Infrastructure a organisé et animé ces séances de consultation avec l'aide du ministère de l'Éducation et de la Garde d'enfants et du ministère des Affaires municipales. Les séances portaient principalement sur :

- les modifications apportées au droit de propriété
 - autorisation accordée à la Couronne d'être propriétaire d'écoles M à 12,
 - planification future et désignation de réserve,
 - avis de transfert par écrit,
 - portée de la propriété,
 - préoccupations concernant les partenariats/propriétés partagées et intérêts des municipalités;
- la location
 - assurance et responsabilité,
 - utilisation conjointe,
 - sous-location;
- les modifications législatives et autres changements
 - de changement de propriété autorisé en vertu des modifications apportées à la *Municipal Government Act* et à l'*Education Act*,
 - ententes d'utilisation conjointe et de planification (JUPA),
 - compensation;
- la mise en œuvre
 - analyse plus réfléchie de la part des parties prenantes afin d'assurer une mise en œuvre harmonieuse sans incidence sur les programmes d'éducation.

Séances virtuelles

Le ministère de l'Infrastructure a tenu les séances de consultation des parties prenantes sur Zoom, avec l'appui du ministère de l'Éducation et de la Garde d'enfants et du ministère des Affaires municipales, qui ont fourni à la fois la liste des parties prenantes à inviter et une expertise dans le domaine. Comme nous l'avons mentionné, ces séances visaient à fournir des renseignements sur les modifications législatives et à discuter des répercussions possibles de la mise en œuvre. En raison du nombre de participants, deux séances distinctes ont été organisées, l'une pour les parties prenantes du ministère de l'Éducation et de la Garde d'enfants et l'autre pour les parties prenantes du ministère des Affaires municipales. Une troisième séance a eu lieu avec quelques parties prenantes du ministère des Affaires municipales qui n'avaient pas pu participer à la séance initiale en raison de conflits d'horaire.

Après chaque séance, un sondage de suivi a été envoyé par courriel aux participants, leur donnant ainsi l'occasion de partager toute autre préoccupation relative à la mise en œuvre qui n'aurait pas été abordée lors de la séance ou de fournir un complément d'information ou un contexte particulier. Les parties prenantes ont eu deux semaines pour remplir les sondages.

Séance avec les parties prenantes du ministère de l'Éducation et de la Garde d'enfants– 29 mai 2025

Deux-cent-soixante représentants d'autorités scolaires et d'organismes de partout en Alberta ont été invités à participer à cette séance. De ce total, environ 162 y ont participé.

Séance avec les parties prenantes du ministère des Affaires municipales – 12 juin (et 3 juillet) 2025

Près de 400 représentants de municipalités et d'associations de partout en Alberta ont été

invités à participer à cette séance. De ce total, près de 100 y ont participé.

Résultats du sondage de suivi

Au total, 45 réponses ont été reçues, soit 16 provenant des parties prenantes du ministère des Affaires municipales et 29 des parties prenantes du ministère de l'Éducation et de la Garde d'enfants.

Ces réponses au sondage, fournies à la suite des séances, ont été intégrées dans la section « Ce que nous avons entendu : principaux thèmes et commentaires » du présent document. Leurs précieux renseignements ont permis de définir les priorités et les préoccupations.

Ce que nous avons entendu : principaux thèmes et commentaires

Les participants ont fait part de divers points de vue sur la gouvernance des biens immobiliers : changements du droit de propriété des écoles M à 12. Les principales observations et préoccupations collectives soulevées par les parties prenantes à l'égard de chacun des thèmes abordés lors des séances de consultation des parties prenantes sont présentées ci-dessous.

Remarque :

- Les termes « terrains de jeux » et « terrains de sport » sont utilisés de manière interchangeable et comportent la même signification. Les deux font référence à des espaces extérieurs désignés pour les activités sportives et récréatives.
- Les questions, les commentaires et les principaux points de discussion des parties prenantes ont été résumés afin de refléter les grands thèmes et perspectives. Bien que tous les efforts aient été déployés pour représenter fidèlement les points de vue exprimés, les réponses individuelles ne sont pas présentées mot à mot. Les résumés fournis visent à faire comprendre l'impression générale et les perspectives de haut niveau formulées au cours du processus de mobilisation.
- Les questions sur la *Real Property Governance Act* (RPGA) ne sont pas incluses dans le présent document, car elles ne s'inscrivaient pas dans la portée des séances de consultation des parties prenantes. Cependant, le ministère de l'Infrastructure les a conservées.

Modifications apportées au droit de propriété

Nouveau modèle de propriété

Ce que nous avons entendu
Intérêts exprimés par les parties prenantes
Justification claire des modifications apportées au droit de propriété des biens immobiliers scolaires M à 12 et du problème qu'elles visent à résoudre. <ul style="list-style-type: none">• Les parties prenantes ont indiqué qu'elles avaient l'impression d'avoir maintenant une autonomie réduite dans la planification à long terme des sites scolaires. Elles ont aussi l'impression que la province s'empare des terrains et que la population albertaine n'en tirera pas d'avantages.
Consultation au début, lors des discussions sur les politiques plutôt que consultation seulement à l'étape de la mise en œuvre.
Protection du pouvoir des municipalités quant à l'utilisation des terres et de leur capacité à déterminer ce qui est une utilisation permise des terres.

<ul style="list-style-type: none"> • Les parties prenantes s'inquiètent que les terrains de la réserve de terrains scolaires et municipaux (<i>Municipal and School Reserve – MSR</i>) soient transférés à la province s'ils ne sont pas aménagés ou s'ils ne sont pas attribués à un projet d'école. • Elles sont aussi préoccupées parce qu'elles ne savent pas si la totalité de la parcelle de terrain devra être transférée au ministère de l'Infrastructure, même si le site de l'école est plus petit. • Le public s'inquiètera de la perte d'espaces verts si le site n'est plus nécessaire pour une école.
Précisions au sujet de la compensation, étant donné que les projets de loi 50 <i>Municipal Affairs Statutes Amendment Act, 2025</i> et le projet de loi 51 <i>Education Amendment Act, 2025</i> n'indiquent pas quelle sera la compensation accordée aux autorités scolaires ou aux municipalités si des coûts ont été engagés avant le transfert au ministère de l'Infrastructure.
Précisions afin de savoir si les parties prenantes conserveront un rôle dans le choix du design et de la taille des écoles ou si le ministère de l'Infrastructure dirigera et orientera ce processus.
Certitude sur la façon dont la province sera propriétaire du terrain, alors que les municipalités s'occuperont de la construction, de l'entretien et de la modernisation des terrains de jeux et des terrains de sport, et sur ce qui se passera si une municipalité se dégage de ces responsabilités.
Toute modification prévue au processus pour choisir le nom des écoles.
Quels projets d'écoles sont assujettis aux nouvelles lois? <ul style="list-style-type: none"> • Les projets d'écoles approuvés dans le cadre du programme d'accélération de la construction d'écoles de l'Alberta sont-ils visés par les nouvelles dispositions législatives? • Précisions pour savoir si les nouvelles écoles et les écoles de remplacement, ainsi que les installations non scolaires, telles que les bâtiments administratifs et les garages d'autobus, sont assujetties au nouveau modèle de propriété.
Clarté quant à l'incidence du nouveau modèle de propriété sur le programme de subventions tenant lieu d'impôts.
Toute modification envisagée à la période de garantie concernant la construction de nouvelles écoles.
Clarification quant à savoir si la province a mis en place des mécanismes pour tenir compte de la hausse des coûts associés à l'expansion d'un portefeuille d'infrastructures.

Désignation des réserves de terrains scolaires et municipaux et affectation des terrains

Ce que nous avons entendu
Intérêts exprimés par les parties prenantes
Désignations relatives aux réserves de terrains municipaux (<i>Municipal Reserve – MR</i>), aux réserves de terrains scolaires (<i>School Reserve – SR</i>) ou aux réserves de terrains municipaux et scolaires (<i>Municipal and School Reserve – MSR</i>) et répercussions associées à la planification des immobilisations, au lotissement, au calendrier de transfert des biens immobiliers à la Couronne, à la viabilisation et au transfert de titre de propriété. <ul style="list-style-type: none"> • Les municipalités ont traditionnellement possédé, exploité et entretenu des terrains de sport avec des désignations MSR/MR et se demandent pourquoi le gouvernement souhaiterait maintenant en être propriétaire. • Des écoles sont construites sur des terrains sans désignation MR, SR ou MSR. • Les parties prenantes ont demandé qui paie les coûts de lotissement.

<ul style="list-style-type: none"> • Les municipalités ont fait remarquer que, si le gouvernement est propriétaire des terrains de jeux et des terrains de sport, elles n'ont plus vraiment intérêt à investir massivement dans les terrains dont elles ne sont plus propriétaires et maîtres. • Les municipalités pourraient tenter discrètement d'empêcher le transfert des terrains de sport en effectuant un nouveau lotissement, en modifiant le zonage des terrains ou en cessant de sous-louer les terrains de sport pour leur exploitation et leur entretien. Cela pourrait nuire à la planification conjointe à long terme des sites scolaires. • Des précisions ont été demandées au sujet du lotissement des parcelles de terrains destinées aux écoles et aux terrains de jeux. Lorsqu'elles approuvent le lotissement, les municipalités doivent prévoir des accès séparés aux parcelles loties et des restrictions d'accès à celles-ci, ce qui pourrait séparer physiquement les écoles des terrains de jeux et des installations récréatives adjacentes. • Les municipalités perdent également la possibilité de récupérer un terrain lorsqu'une autorité scolaire n'en a plus besoin pour un projet futur.
<p>Mesures pour inciter les municipalités à fournir des terrains MR, MSR ou SR pour les sites scolaires si elles n'en sont pas les propriétaires.</p> <ul style="list-style-type: none"> • En l'absence de mesures incitatives, les municipalités pourraient être moins portées à affecter des réserves de terrains pour des écoles afin que ces dernières puissent en conserver la propriété.
<p>Processus du ministère de l'Infrastructure pour modifier le pourcentage minimal de terrains des réserves qui seront alloués aux sites scolaires.</p>
<p>Les autorités scolaires reconnaissent que les sites doivent être entièrement viabilisés (dégagés, nivelés et prêts à recevoir les services publics) avant le transfert du titre de propriété. Toutefois, elles craignent que les municipalités et les promoteurs immobiliers n'accordent pas la priorité à la viabilisation des sites, ce qui pourrait retarder le projet de construction d'une école.</p>
<p>Mécanismes de transfert des terrains au ministère de l'Infrastructure</p> <ul style="list-style-type: none"> • Les parties prenantes du ministère de l'Éducation et de la Garde d'enfants préféreraient que les municipalités et le ministère de l'Infrastructure s'occupent directement des transferts de terrain.
<p>Statut des anciennes clauses restrictives municipales sur les terrains transférés aux autorités scolaires et les répercussions possibles découlant du nouveau modèle de propriété.</p>
<p>Fonctionnement du processus pour toute modification majeure, tout travail de réparation et d'entretien ou tout projet de réfection.</p>
<p>Si la propriété conjointe sera permise</p> <ul style="list-style-type: none"> • Par exemple, une autorité scolaire avec un investisseur privé et/ou une municipalité où l'investisseur ou la municipalité fournit les équipements et commodités.
<p>Les autorités scolaires reçoivent parfois des dons de terrain pour construire une école. Comment les dons restreints seront-ils transférés au ministère de l'Infrastructure de l'Alberta?</p>
<p>Les documents dont la province doit prendre connaissance :</p> <ul style="list-style-type: none"> • Processus de demande du plan de structure du secteur et ententes connexes • Processus de demande du plan de réaménagement du secteur et ententes • Ententes relatives au développement • Contrats de viabilisation de lotissement • Processus de demande de lotissement • Plans de quartier • Planification générale des loisirs et des aménagements des espaces ouverts • Ententes d'utilisation avec des associations sportives et à but non lucratif locales

Partenariat public-privé

Ce que nous avons entendu
Intérêts exprimés par les parties prenantes
Clarification sur la question de savoir si le modèle PPP comprend l'offre aux exploitants de contrats de location ayant une valeur nominale et inférieure à celle du marché, et si ces contrats de location sont destinés à être utilisés à des fins de financement. <ul style="list-style-type: none">• Si c'est le cas, certains s'inquiètent de la façon dont la municipalité et l'autorité scolaire seraient protégées en cas d'insolvabilité ou de faillite du partenaire dans le cadre d'un PPP, notamment en ce qui concerne l'accès continu au site.• La province devrait tenir compte des restrictions d'utilisation des terres du site et de la désignation de réserve qui pourrait restreindre sa valeur marchande.

Terrains de jeux/terrains de sport

Ce que nous avons entendu
Intérêts exprimés par les parties prenantes
Droit de propriété relatif aux terrains de jeux et aux terrains de sport et demande que l'on considère de ne transférer que l'enveloppe du bâtiment scolaire (ex. : bâtiment(s) scolaire(s), parc de stationnement).
Perte d'incitatifs pour les municipalités à utiliser leurs fonds (fonds municipal destiné aux réserves, investissements de la part des parents et de la communauté) pour la construction de terrains de jeux. <ul style="list-style-type: none">• Les parties prenantes ont mentionné que le financement de 250 000 \$ de la province ne couvre qu'une petite partie des coûts et que les municipalités doivent souvent investir des millions de dollars dans l'infrastructure relative aux parcs. Elles veulent savoir si la province prévoit élargir son financement afin de soutenir pleinement les terrains de jeux, les terrains de sport et les sentiers pour les nouvelles écoles.
L'accès communautaire aux terrains de jeux et aux terrains de sport sera affecté dans le cas des écoles à charte qui offrent une programmation unique ne permettant pas toujours l'accès au public.
Précisions au sujet du lotissement des parcelles de terrains destinées aux écoles et aux terrains de jeux. Lorsqu'elles approuvent le lotissement, les municipalités doivent prévoir des accès séparés aux parcelles loties et des restrictions d'accès à celles-ci, ce qui pourrait séparer physiquement les écoles des terrains de jeux et des installations récréatives adjacentes.
En l'absence de mesures incitatives appropriées, les municipalités pourraient choisir de limiter le transfert des terrains de sport, notamment en restreignant de nouveaux travaux de lotissement, en mettant en œuvre des mesures de zonage particulières ou en cessant de sous-louer les terrains pour leur exploitation et leur entretien.
L'intégration communautaire dans les parcs, les terrains de jeux et les installations récréatives est considérée comme une pratique exemplaire. La population albertaine s'attend à l'adoption d'une telle pratique.

Location

Bail principal et sous-location

Ce que nous avons entendu
Intérêts exprimés par les parties prenantes

<p>Précisions sur les baux principaux et les baux de sous-location</p> <ul style="list-style-type: none"> • Modalités du bail principal et des baux de la sous-location • Durée du bail et motifs de résiliation d'un bail entre le ministère de l'Infrastructure et une autorité scolaire • Mécanisme de règlement des différends pour le bail principal et les baux de la sous-location. • La Couronne devra-t-elle approuver la sous-location? • Y aura-t-il un processus de consultation avec la communauté à l'expiration du bail d'une autorité scolaire? • Coûts du contrat de location entre le ministère de l'Infrastructure et les autorités scolaires.
<p>Défis liés à l'utilisation conjointe partagée des écoles existantes ou futures ou, en milieu rural, des installations polyvalentes, ce qui complique le droit à la propriété et les responsabilités opérationnelles.</p>
<p>Précisions sur la nature des baux, fonctionnement ou immobilisations</p> <ul style="list-style-type: none"> • Si le bail est pour le fonctionnement, il affecte le flux de trésorerie des autorités scolaires.
<p>Précisions sur le maintien des subventions d'entretien et de renouvellement des infrastructures ainsi que des subventions d'entretien et de renouvellement des immobilisations</p>
<p>Continuité des subventions pour le fonctionnement et l'entretien et si le financement pour la location est restreint aux bâtiments loués ou s'il peut être combiné avec les autres fonds de fonctionnement et d'entretien.</p>
<p>Précisions pour savoir si des rapports devront être produits concernant les exigences relatives à l'entretien.</p>
<p>Questions sur la délimitation des responsabilités pour les assurances dans le contrat de location, y compris la couverture des biens et la responsabilité en cas d'accidents ou d'urgences.</p>
<p>Conseils demandés sur la façon de comptabiliser le nouveau modèle de propriété et la situation après la location dans les états financiers, y compris toute nouvelle exigence en matière de comptabilité.</p>
<p>Collaboration avec le vérificateur général et des vérificateurs externes pour faire en sorte que les contrats de location soient conformes à leurs attentes.</p>
<p>Précisions pour savoir si les écoles à charte seront assujetties aux mêmes conditions de location que les autorités scolaires publiques et séparées, tout en s'adaptant à leurs besoins uniques en programmation.</p>
<p>Risques qu'une école identifiée comme sous-utilisée soit réattribuée par le ministère de l'Infrastructure à une autre autorité scolaire à la fin d'un contrat de location.</p>
<p>Contributions financières municipales pour l'agrandissement des gymnases des écoles afin que ces derniers puissent être plus largement utilisés par la communauté. À l'expiration des contrats de location avec les districts scolaires, l'avenir de l'accès communautaire deviendra incertain, ce qui pourrait entraîner une perte de l'investissement des contribuables.</p>
<p>Clarification du moment à partir duquel le droit de tenure à bail d'une autorité scolaire est enregistré dans les cas où la municipalité était au départ propriétaire du site.</p>

Modifications législatives et autres changements

Ententes d'utilisation conjointe et de planification (JUPA)

Ce que nous avons entendu
Intérêts exprimés par les parties prenantes

Nécessité de prolonger le délai des JUPA en raison des modifications apportées au droit de propriété. <ul style="list-style-type: none"> La date limite pour soumettre les JUPA au ministère des Affaires municipales avait déjà été reportée au 10 juin 2026.
Précisions pour savoir si le ministère de l'Infrastructure fera partie des JUPA.
Un changement dans le droit de propriété pourrait affecter la rédaction des JUPA et il serait utile d'avoir du soutien pour la reformulation de ces ententes.
Les JUPA ne s'appliquent pas aux terrains qui n'ont pas la désignation MR, MSR ou SR. La désignation « réserve » sera supprimée lors du transfert au ministère de l'Infrastructure.

Taxes hors site

Ce que nous avons entendu
Intérêts exprimés par les parties prenantes
Qui sera responsable des coûts d'infrastructure hors site (ex. : amélioration des routes et prolongation des services).
Façon dont les terrains seront exemptés des taxes, particulièrement dans les cas où, par exemple, une municipalité impose une taxe de transports lors du lotissement. <ul style="list-style-type: none"> Les municipalités se demandent si, par conséquent, elles doivent modifier leurs règlements sur les taxes hors site.
Les taxes hors site pourront-elles encore être appliquées à l'étape du lotissement, même si une école est annoncée ultérieurement et exemptée à l'étape du permis de développement?

Audiences publiques

Ce que nous avons entendu
Intérêts exprimés par les parties prenantes
Exigences relatives aux audiences publiques lorsque la désignation de « réserve » d'une parcelle de terrain est modifiée. Les réserves sont particulièrement importantes pour le public puisque les utilisations autorisées en sont limitées.
Consultation publique adéquate lorsqu'un terrain n'est plus requis à des fins scolaires et que la communauté risque de perdre l'accès à un espace vert si celui-ci est réaménagé.

Autre

Ce que nous avons entendu
Intérêts exprimés par les parties prenantes
Occasion d'examiner et de contribuer à l'élaboration des règlements et de connaître la date à laquelle les règlements devraient être finalisés.
Analyse du nouveau modèle de propriété et de la conformité avec les Normes comptables pour le secteur public.
Séances de consultation conjointes avec les représentants municipaux, les présidences et les directions générales des autorités scolaires.
Ressources supplémentaires de sorte que les parties prenantes comprennent mieux les modifications.
Des processus clairs et transparents pour le nouveau modèle de propriété, y compris la réaffectation future, sont essentiels, en particulier pour les petites municipalités, qui pourraient ne pas disposer des titres fonciers et des ressources juridiques nécessaires pour soutenir le travail administratif et juridique supplémentaire. En l'absence d'un soutien adéquat, il pourrait y avoir des retards dans l'examen des baux, les négociations et les

transferts de titres, ce qui nécessiterait une priorisation minutieuse des ressources municipales limitées.

Certaines politiques et procédures municipales ne s'appliqueraient plus aux sites d'écoles et de parcs transférés au gouvernement de l'Alberta. Il y a des préoccupations concernant le maintien de l'entretien et de l'exécution des programmes.

Conclusion

Les séances de consultations des parties prenantes et les sondages de suivi ont fourni de précieux renseignements sur les perspectives et les priorités des autorités scolaires et des municipalités quant à la mise en œuvre du nouveau modèle de propriété des biens immobiliers scolaires M à 12.

Les commentaires ont mis en lumière les principales préoccupations concernant la propriété des terres, la désignation des réserves, les contrats de location, la compensation et l'utilisation conjointe, en plus d'indiquer la nécessité de définir clairement les rôles et responsabilités. Les parties prenantes ont exprimé un vif intérêt pour une communication et une participation continues, notamment lors de l'élaboration des règlements, des accords de location et des mesures de soutien. Les commentaires reçus à ce jour, ainsi que ceux reçus au cours de discussions continues avec les parties prenantes, contribueront à orienter la mise en œuvre et l'élaboration future des politiques et des règlements.

Prochaines étapes

Ce document vise à garantir que les préoccupations et les questions reflètent les discussions et les renseignements fournis lors de la séance de questions et réponses sur Zoom, ainsi que les réponses au sondage de suivi. Il est diffusé uniquement aux fins de validation par les parties prenantes. Des travaux sont également en cours, en collaboration avec le ministère de Service Alberta et de la Réduction des formalités administratives, pour élaborer un processus de transfert des titres fonciers qui soit conforme aux exigences législatives en matière de transfert.

Les parties prenantes sont invitées à consulter la section « Ce que nous avons entendu : principaux thèmes et commentaires » du présent document afin de nous confirmer son exactitude, sa complétude et sa pertinence par rapport aux séances de consultation.

Le ministère de l'Infrastructure, en collaboration avec le ministère de l'Éducation et de la Garde d'enfants et le ministère des Affaires municipales, s'engage à soutenir une transition harmonieuse, tout en maintenant la continuité des programmes d'éducation et en favorisant une utilisation efficace des biens publics. Des mises à jour seront communiquées au fur et à mesure que la mise en œuvre avancera.