



EMPLOYMENT OPPORTUNITY

DEPUTY RETURNING OFFICERS

Position Summary

Mark your calendar for Monday, October 20, 2025! The County of Minburn along with the Villages of Mannville and Innisfree are recruiting multiple Deputy Returning Officers (DROs) who want to be on the front lines of democracy for the upcoming 2025 Municipal Elections. Election workers play an important front-line role in ensuring the election process follows the rules as voters make their democratic choice.

What are Deputy Returning Officers (DRO)?

Think of DROs as the boots on the ground workers. They assist in facilitating the voting process on election day by interacting with voters and ensuring the election process is executed according to the rules. By doing their job well, they also enable electors to vote in an orderly fashion.

Ideal candidates are people who are well organized; take pride in customer service; show sound judgement; and are able to navigate interpersonal settings with sensitivity and discretion.

Time Commitment

- Able to work long hours (8:00 am – 11:00 pm) on Election Day (October 20, 2025)
- Able to attend one of the training sessions:

Session 1 – September 29, 2025 – 9:00 am to noon

Session 2 – October 2, 2025 – 6:00 pm to 9:00 pm

All required training and support for successful applicants will be provided by the municipality.

Wage: Varies depending on municipality

Does this opportunity interest you? If so, please submit your application to join one of our election teams. Access the application form via the County of Minburn or Village websites. Prefer to apply in person? Visit one of the Administration offices to complete and submit your form. Applications can also be submitted by email to hr@minburncounty.ab.ca.

Application Deadline: September 23, 2025

Residents who have previously been contacted and committed to being a Deputy Returning Officer in the 2025 Municipal Election are not required to reapply.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.