

VILLAGE OF INNISFREE

REGULAR COUNCIL MEETING MINUTES of May 20, 2025

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, May 20, 2025.

CALL TO ORDER

Mayor E. Raycraft called the Regular Council meeting to order at 4:06 PM.

PRESENT

Attendance in-person

Mayor Evan Raycraft
Councillor Jennifer Johnson
Councillor Deborah McMann

Thelma Rogers, Interim Chief Administrative Officer
Shannon Tarapaski, Administrative Assistant

APPROVAL OF AGENDA

2025-05-20/01

Moved by Clr. J. Johnson that the agenda be accepted as presented with the following amendments:

Additions:

- 6.b. Municipal ATCO Electric Franchise Fee Agreement Extension
- 7.b. Council Report: Kalyna Country, May 14/25 – Clr. D. McMann

CARRIED

APPROVAL OF APRIL 22, 2025, REGULAR MINUTES

2025-05-20/02

Moved by Clr. D. McMann that the April 22, 2025, Regular Council Meeting minutes be approved with the following amendment:

- Motion 2025.04.22/22 – Add the word “CARRIED.”

CARRIED

OFF-HIGHWAY VEHICLES BYLAW 697-25

2025-05-22/03

Moved by Mayor E. Raycraft for THIRD Reading to Off-Highway Vehicles Bylaw 697-25 as amended.

CARRIED.

RECREATION PARK BYLAW 698-25 1ST READING

2025-05-20/04

Moved by Clr. D. McMann for FIRST Reading to Recreation Park Bylaw 697-25

CARRIED.

RECREATION PARK BYLAW 698-25 2ND READING

2025-05-20/05

Moved by Clr. J. Johnson for SECOND Reading to Recreation Park Bylaw 697-25.

CARRIED

RECREATION PARK BYLAW 698-25 2025-05-20/06

Moved by Mayor E. Raycraft to proceed to THIRD Reading to Recreation Park Bylaw 697-25.

CARRIED UNANIMOUSLY

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*RECREATION PARK
BYLAW 698-25 3&
FINAL
2025-05-20/07*

Moved by Clr. D. McMann for THIRD & FINAL Reading to Recreation Park Bylaw 697-25.

CARRIED

*MASTER RATES
BYLAW 699-25 1ST
READING*

Moved by Mayor E. Raycraft for FIRST Reading to Master Rates Bylaw 696-25.

CARRIED.

*2025-05-20/08
MASTER RATES
BYLAW 699-25 2ND
READING
2025-05-20/09*

Moved by Clr. J. Johnson for SECOND Reading to Master Rates Bylaw 696-25.

CARRIED

*MASTER RATES
BYLAW 699-25 3RD
READING
2025-05-20/10*

Moved by Clr. D. McMann to proceed to THIRD Reading to Master Rates Bylaw 699-25.

CARRIED UNANIMOUSLY

*MASTER RATES
BYLAW 699-25 3&
FINAL
2025-05-20/11*

Moved by Mayor E. Raycraft for THIRD & FINAL Reading to Master Rates Bylaw 699-25.

CARRIED

*LAPP POLICY
RESCINDED 1200-16*

Moved by Mayor E. Raycraft that LAPP Policy 1200-16 be rescinded.

CARRIED.

*2025-05-20/12
ON-CALL
COMPENSATION
POLICY 1200-16
2025-05-20/13*

Moved by Clr. J. Johnson that On-Call Compensation Policy 1900-16 be approved as presented.

CARRIED.

*CRASC SERVICES
2025-05-20/14*

Moved by Mayor E. Raycraft that Council directs Administration to pursue a partnership with the Capital Regional Assessment Services Commission (CRASC) for the provision of assessment review board services for the Village of Innisfree.

CARRIED.

*IMSDAB
2025-05-20/15*

Moved by Clr. J. Johnson that the Council directs Administration to send a formal letter to Lamont County to pursue Intermunicipal Subdivision and Development Appeal Board Services.

CARRIED.

*2025 SPRING CLEAN
UP/VILLAGE
ACITIVITES*

Council addressed the 2025 Community activities the Village would provide and/or participate in:

- Spring Clean-up – discussion on 2025 processes; Administration to promote the services

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- July 1st—Pancake Breakfast at the Innisfree Rec Centre (Hall) with the proceeds to be shared with the Innisfree Seniors. New Park Manager planning family-friendly activities at the Innisfree Birch Lake Campground
- Innisfree Agricultural & District Fair – Village Float. Organizationally, Village-wide clean-up/mowing etcetera before the Fair.

ATCO ELECTRIC FRANCHISE AGREEMENT EXTENSION **2025.05.20/16**

Moved by Clr. J. Johnson that the Village of Innisfree hereby agrees to extend the Electric Distribution System Franchise Agreement (the Agreement) between ATCO Electric Ltd. and the Village of Innisfree, in accordance with Section 3 of the Agreement, for a 5-year term which will become effective upon the January 19, 2026 expiry date of the initial term of the Agreement. CARRIED.

COUNCILLOR REPORTS **2025-05-20/17**

Moved by Clr. J. Johnson that the items listed under Councillor Reports be accepted as presented. CARRIED.

ADMINISTRATION REPORTS **2025-05-20/18**

Moved by Clr. D. McMann that the items listed under the Administration Reports be accepted as presented. CARRIED.

EXTEND MEETING TIME – BYLAW 656 **2025.05.20/19**

Move by Clr. J. Johnson at 6:06 pm, that pursuant to Bylaw 656-20 – Council Procedural Bylaw, Section 18.18.2, the meeting be extended past 6:06 pm.

CARRIED.

CORRESPONDENCE 2025 Seniors' Week **2025.05.20/120**

Moved by Clr. D. McMann that in honor of the past, present and future contributions of the Seniors of this community and throughout Alberta, the Village hereby declares June 2 – 8, 2025 to be Seniors' Week in the Village of Innisfree. CARRIED

DELNORTE PARENT COUNCIL EDUCATIONAL INITIATIVE **2025.05.20/21**

Moved by Mayor E. Raycraft that the Village of Innisfree contribute \$250 to the Innisfree Delnorte Parent Council for the school and local community educational initiative.

CARRIED.

CORRESPONDENCE **2025-05-20/22**

Moved by Clr. J. Johnson that the items listed under Correspondence be received as information.

CARRIED.

CLOSED MEETING **2025.05.20/23**

Moved by Mayor E. Raycraft that the meeting go into a closed session at 6:32 pm pursuant to Sections 17 and 40 of *Aberta's Freedom of Information and Protection Act*, with all persons excluded except Council and the Interim CAO. CARRIED.

OPEN MEETING **2025.05.20/24**

Moved by Clr. D. McMann that the meeting return to an Open Session at 6:57 pm. CARRIED.

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ADJOURNMENT

Moved by Clr. Johnson that the meeting be adjourned at 6:59 PM.

Thelma Rogers, Interim C.A.O.

Evan Raycraft, Mayor