



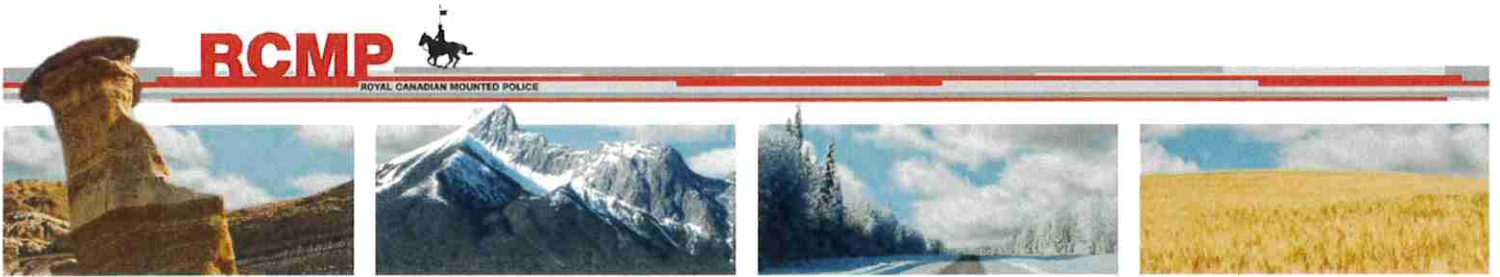
Village of Innisfree
Regular Council Meeting
May 21, 2024 @ 4:00 p.m.
Village of Innisfree Council Chambers

1. Regular Council Meeting - Call to Order
2. Agenda
 - a. Deletions/Additions – Councillor Report- 8.c – ACE Shareholder Meeting Report – D.McMann
 - b. Adoption of Agenda
3. Delegation –
 - a. Vermilion RCMP – Q3/Q4 Report – Sgt. C. Buckingham – 4:05 pm
4. Adoption of Minutes – April 16, 2024, Regular Meeting Minutes
5. Business Arising from the Minutes – Regular Council Meeting
6. Policies & Bylaws: Green Light Bylaw, Master Rates Bylaw
7. New Business
 - a. ATB Financial Lease Agreement - RFD
 - b. Green Light Bylaw - RFD
 - c. Campground Rates - RFD
 - d. Library Board Appointments - RFD
8. Councillor Reports
 - a. M.D. Foundation (March 9, 2024) – J. Johnson
 - b. Innisfree Library Report (May 1, 2024) – J. Johnson
 - c. ACE Shareholder Meeting Report (Apr 25, 2024) – D. McMann
9. Administration Reports
 - a. Reports:
 - i. CAO Report – Period Ending April 16, 2024
 - ii. CAO – Council Action List
 - iii. CAO Municipal Grants Report – to be provided.
 - b. Financials:
 - i. Monthly Financial Statement – Period Ending April 30, 2024 – to be provided.
 - ii. Revenue & Expense – Period Ending April 30, 2024 – to be provided.
 - c. Public Works Foreman Report – May 21, 2024
 - d. Recreation Park Manager Report – May 21, 2024
 - e. Regional Fire Chief Report – not provided.

10. Closed Session

- a. Labour – FOIPP, s. 17 & 40

11. Adjournment



2024-01-29

Sgt. Corey Buckingham
Detachment Commander
Vermilion, Alberta

Dear Mayor Raycraft,

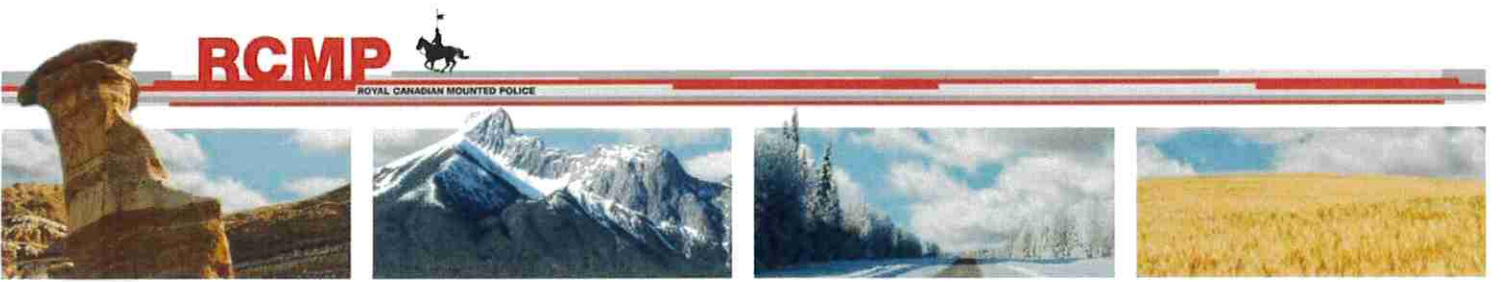
Please find the quarterly Community Policing Report attached that covers the October 1st to December 31st, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Vermilion Detachment.

I would also like to update you on one of our current technological endeavours. Over the last decade, the RCMP has utilized Remotely Piloted Aircraft Systems (RPAS) to support our specialized units, i.e. our Emergency Response Teams – which has been incredibly effective for enhancing police and public safety. Although the advancement of technology benefits industry and recreation, it facilitates greater accessibility for criminals, which requires a strategic response. To remain current in our ever-changing environment, and to be responsive to public reviews that call for better access to air support such as the Nova Scotia Mass Casualty Commission of Inquiry, we are actively researching and testing new technologies in a policing environment to enhance public safety. One such technology is how we might use RPAS for potential new police applications. This includes how we might use RPAS to assist with select calls for service, crime photography, search and rescue, and unfolding critical incidents, i.e. an active shooter. With its potential and capability for wider applications, we are further considering program options for our municipal, rural, and Indigenous communities; scalable depending on community need and interest. While we will always need a helicopter and fixed-wing aircraft for the movement of resources, these larger assets are not always immediately available. RPAS technology is providing an opportunity for our communities to effectively have their own police air support, at a significantly lower cost. As I learn more about further opportunities and challenges, I will be sure to keep you updated and informed.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.



Sgt. Corey Buckingham
Detachment Commander
Vermilion Detachment



RCMP Provincial Policing Report

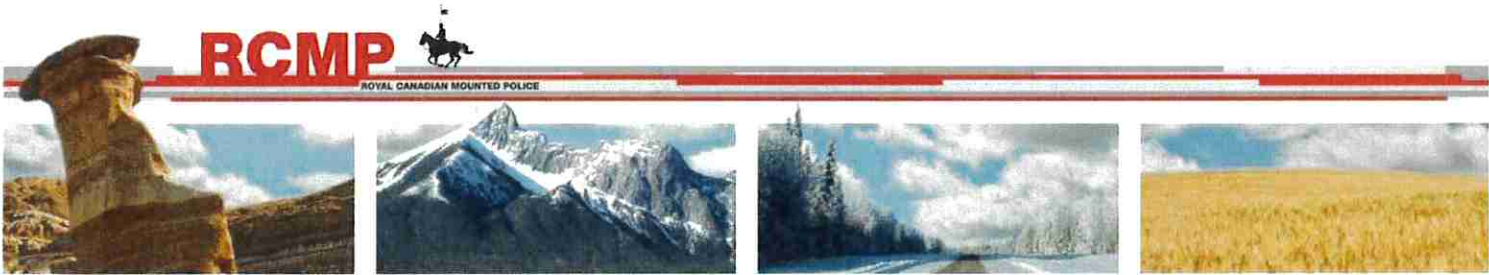
Detachment	Vermilion
Detachment Commander	Sgt. Corey Buckingham
Quarter	Q3
FTE Utilization Plan	2023/24
Date of Report	2024-01-29

Community Consultations

Date	2023-10-03
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Member attended Town of Vermilion regular council meeting to present quarterly report. Discussed property crime issues as well as potential for Citizen's on Patrol and private security assessments on various properties/businesses.

Date	2023-10-31
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Member attended Lakeland College Emergency Training Academy to assist with a training scenario.

Date	2023-11-11
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Members attended Vermilion Remembrance Day ceremonies in red serge, followed by attending the legion. Various discussions took place, including one related to recruiting.



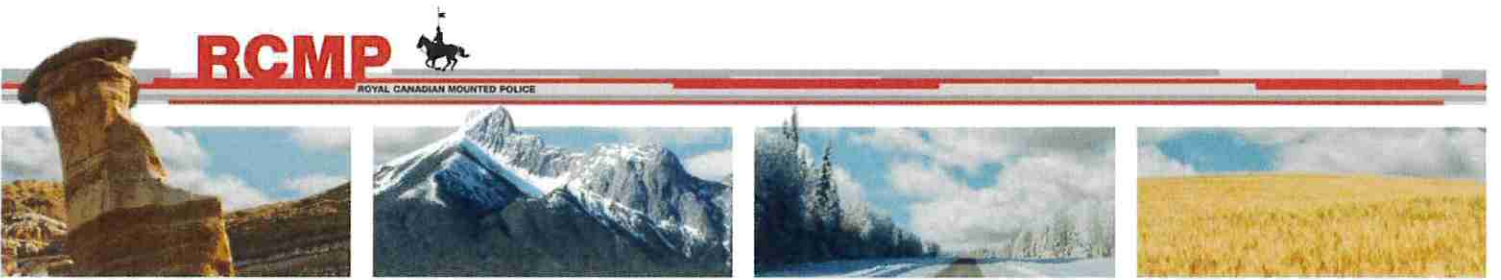
Date	2023-11-11
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Members attended the Mannville Remembrance Day ceremony in red serge.

Date	2023-11-15
Meeting Type	Town Hall
Topics Discussed	Education Session
Notes/Comments	Members attended a town hall meeting in Minburn in partnership with the County of Minburn. Various topics covered including crime trends, crime prevention and crime reduction initiatives. Recruiting also discussed. Q&A following. Positive feedback received at the conclusion of the event.

Date	2023-11-20
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Youth
Notes/Comments	Member met with representatives with the Vermilion Youth Justice Committee to discuss extrajudicial measures for qualifying youth charged with criminal offences.

Date	2023-11-20
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Family Violence
Notes/Comments	Member attended a meeting with FCSS to discuss current trends and emerging issues. Discussed issue of lack of shelter capacity in the area.

**Date** 2023-11-21**Meeting Type** Meeting with Stakeholder(s)**Topics Discussed** Youth**Notes/Comments** Member attended AHS VIBE advisory meeting to discuss current and emerging trends with youth.**Date** 2023-11-21**Meeting Type** Meeting with Elected Officials**Topics Discussed** Regular reporting information sharing**Notes/Comments** Member attended regular council meeting with Town of Vermilion to provide quarterly report. Various questions and topics discussed.**Date** 2023-12-12**Meeting Type** Meeting with Elected Officials**Topics Discussed** Regular reporting information sharing**Notes/Comments** Member attended regular council meeting with Village of Mannville to provide quarterly report. Various topics discussed including RAVE alert, Voyent alert, online crime reporting and the Alberta RCMP App.



Community Priorities

<p>Priority 1</p>	<p>Crime Reduction</p>
<p>Current Status & Results</p>	<p>During Q3, 58 curfew checks were conducted. Initiative is met and has seen excellent results in holding our offenders accountable. Efforts will continue in this area. 3 of 4 individuals on the curfew list are in remand or otherwise not in our community at the time of writing.</p> <p>110/40 curfew checks</p>
<p>Priority 2</p>	<p>Communicate Effectively</p>
<p>Current Status & Results</p>	<p>One town hall meeting has taken place during this quarter and a second took place in Q4 on January 25, 2024.</p> <p>8 public communications have been sent out including 4 via Rave/Voyent and 4 media releases.</p> <p>These initiatives are on track to be met.</p> <p>2/2 Town Halls 31/40 Public Communications</p>
<p>Priority 3</p>	<p>Enhance Road Safety / Improve Police Visibility</p>
<p>Current Status & Results</p>	<p>184 documented traffic stops were completed during Q3. These stops led to increased police visibility, interruption of criminal element, as well as the apprehension of at least 14 impaired drivers. This initiative is well exceeded but efforts will continue.</p> <p>332/220 documented vehicle stops</p>



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2022	2023	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Total Criminal Code	301	257	-15%	1,137	1,136	0%
<i>Persons Crime</i>	53	55	4%	194	243	25%
<i>Property Crime</i>	194	148	-24%	734	648	-12%
<i>Other Criminal Code</i>	54	54	0%	209	245	17%
Traffic Offences						
<i>Criminal Code Traffic</i>	16	22	38%	99	97	-2%
<i>Provincial Code Traffic</i>	363	508	40%	1,626	1,697	4%
<i>Other Traffic</i>	0	3	N/A	8	6	-25%
CDSA Offences	4	4	0%	28	24	-14%
Other Federal Acts	5	6	20%	35	35	0%
Other Provincial Acts	53	71	34%	176	217	23%
Municipal By-Laws	3	1	-67%	12	7	-42%
Motor Vehicle Collisions	130	73	-44%	370	281	-24%

1. Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Property crime is trending down QoQ and YoY.

Persons crimes have been trending up.

MVC's are down 24% YoY. This could be a result, at least partially, of our initiative to increase police visibility through documented vehicle stops.

Other Criminal Code are up 17% YoY. These include fail to comply charges which are largely member generated (proactive) files.



Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	9	9	0	0
Detachment Support	3	3	0	1

2. Data extracted on December 31, 2023 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the 9 established positions, there are nine officers working.

Detachment Support: Of the three established positions, there are three resources working. There is one hard vacancy. This position has been temporarily backfilled to ensure coverage, however, an advertisement for a permanent position is forthcoming.

Quarterly Financial Drivers

No significant financial drivers to note at this time. Detachment is currently under the projected spending cap for this fiscal year.



Vermilion Provincial Detachment Crime Statistics (Actual) Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		2	1	0	1	1	-50%	0%	-0.2
Sexual Assaults		4	0	2	3	1	-75%	-67%	-0.3
Other Sexual Offences		2	1	1	0	2	0%	N/A	-0.1
Assault		21	26	24	32	21	0%	-34%	0.6
Kidnapping/Hostage/Abduction		0	0	1	1	0	N/A	-100%	0.1
Extortion		0	0	0	1	3	N/A	200%	0.7
Criminal Harassment		16	5	6	3	9	-44%	200%	-1.6
Uttering Threats		7	16	7	12	18	157%	50%	1.8
TOTAL PERSONS		52	49	41	53	55	6%	4%	1.0
Break & Enter		34	17	19	36	20	-41%	-44%	-0.9
Theft of Motor Vehicle		29	19	18	18	13	-55%	-28%	-3.3
Theft Over \$5,000		3	4	1	13	11	267%	-15%	2.5
Theft Under \$5,000		48	26	28	37	29	-40%	-22%	-2.7
Possn Stn Goods		14	9	10	23	12	-14%	-48%	1.0
Fraud		13	10	25	18	24	85%	33%	3.0
Arson		2	0	2	1	2	0%	100%	0.1
Mischief - Damage To Property		25	24	16	26	18	-28%	-31%	-1.2
Mischief - Other		34	5	13	22	19	-44%	-14%	-1.3
TOTAL PROPERTY		202	114	132	194	148	-27%	-24%	-2.8
Offensive Weapons		1	8	5	5	8	700%	60%	1.1
Disturbing the peace		5	1	7	11	4	-20%	-64%	0.8
Fail to Comply & Breaches		36	39	35	27	32	-11%	19%	-2.0
OTHER CRIMINAL CODE		4	5	6	11	10	150%	-9%	1.8
TOTAL OTHER CRIMINAL CODE		46	53	53	54	54	17%	0%	1.7
TOTAL CRIMINAL CODE		300	216	226	301	257	-14%	-15%	-0.1

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA
Vermilion Provincial Detachment

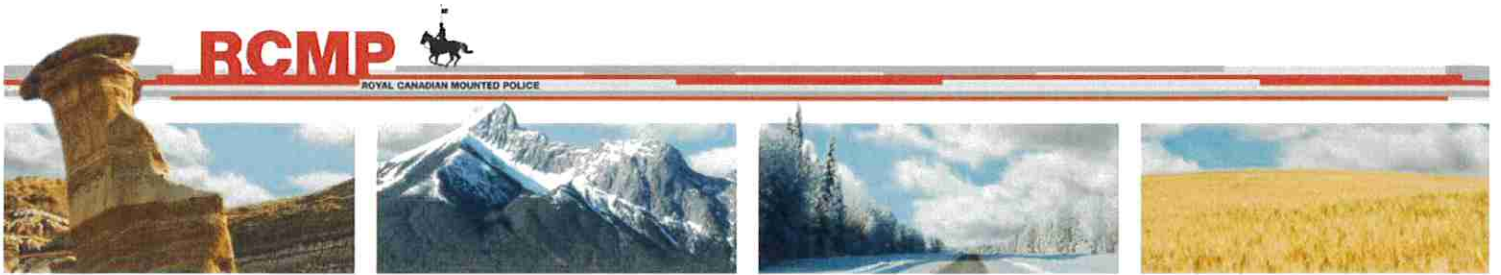
Crime Statistics (Actual)

Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	4	1	3	3	0%	0%	-0.1
Drug Enforcement - Trafficking		1	0	8	1	1	0%	0%	0.1
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
Total Drugs		4	5	9	4	4	0%	0%	-0.1
Cannabis Enforcement		0	0	0	1	0	N/A	-100%	0.1
Federal - General		1	1	2	0	2	100%	N/A	0.1
TOTAL FEDERAL		5	6	11	5	6	20%	20%	0.1
Liquor Act		8	1	3	0	1	-88%	N/A	-1.5
Cannabis Act		2	0	2	1	2	0%	100%	0.1
Mental Health Act		19	11	12	21	40	111%	90%	5.2
Other Provincial Stats		16	24	27	31	28	75%	-10%	3.1
Total Provincial Stats		45	36	44	53	71	58%	34%	6.9
Municipal By-laws Traffic		0	0	0	1	0	N/A	-100%	0.1
Municipal By-laws		1	1	3	2	1	0%	-50%	0.1
Total Municipal		1	1	3	3	1	0%	-67%	0.2
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		7	6	8	20	5	-29%	-75%	1.0
Property Damage MVC (Reportable)		121	74	90	92	62	-49%	-33%	-10.0
Property Damage MVC (Non Reportable)		7	9	6	18	6	-14%	-67%	0.7
TOTAL MVC		135	89	104	130	73	-46%	-44%	-8.3
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	10	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		423	311	517	363	508	20%	40%	22.2
Other Traffic		3	4	22	0	3	0%	N/A	-0.4
Criminal Code Traffic		29	7	15	16	22	-24%	38%	-0.5
Common Police Activities									
False Alarms		15	8	5	12	18	20%	50%	1.0
False/Abandoned 911 Call and 911 Act		7	7	8	10	9	29%	-10%	0.7
Suspicious Person/Vehicle/Property		16	27	37	24	28	75%	17%	2.1
Persons Reported Missing		7	1	4	2	4	-43%	100%	-0.5
Search Warrants		0	1	0	0	1	N/A	N/A	0.1
Spousal Abuse - Survey Code (Reported)		17	24	17	30	30	76%	0%	3.2
Form 10 (MHA) (Reported)		0	0	1	2	1	N/A	-50%	0.4



2024-04-30

Sgt. Corey Buckingham
Detachment Commander
Vermilion, Alberta

Dear Mayor Raycraft,

Please find the quarterly Community Policing Report attached that covers the January 1st to March 31st, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Vermilion Detachment.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Corey Buckingham

Sgt. Corey Buckingham
Detachment Commander
Vermilion Detachment



RCMP Provincial Policing Report

Detachment Information

Name of Detachment

Vermilion

Name of Detachment Commander

Sgt. Corey Buckingham

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-05-01

FTE Utilization Plan

2023/24

Select Type of Policing Report

Municipal Policing Report Under

Municipal Policing Report Over

PPSA

Coaldale

Community Consultations

Consultation No. 1

Date (yyyy-mm-dd)

2024-01-09

Meeting Type

Meeting with Elected Officials

Topics Discussed (this field expands)

Regular reporting information sharing

Notes /Comments (this field expands)

Detachment Commander attended regular council meeting with the County of Vermilion River. Presented quarterly report and fielded various questions.

Consultation No. 2

Date (yyyy-mm-dd)

2024-01-11

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Regular reporting information sharing, Property Crime, Crime Reduction Initiatives

Notes /Comments (this field expands)

Detachment Commander attended Rural Crime Watch meeting and presented on stats as well as fielded various questions. Discussed differences between RAVE and Voyent Alert systems.

Consultation No. 3

Date (yyyy-mm-dd)

2024-01-24

Meeting Type

Meeting with Elected Officials

Topics Discussed (this field expands)

Regular reporting information sharing, Annual Planning

Notes /Comments (this field expands)

Detachment Commander attended a regular council meeting in Innisfree. Quarterly report was presented followed by a brief discussion about the upcoming years priorities (APP). No major concerns were noted.



Consultation No. 4

Date (yyyy-mm-dd) Meeting Type
2024-01-26 Town Hall

Topics Discussed (this field expands)

Education Session, Property Crime, Crime Reduction Initiatives

Notes /Comments (this field expands)

Detachment Commander held a Town Hall meeting at the Vermilion Regional Centre with assistance from the Town of Vermilion. Town CPO Greg Maughan also provided a brief presentation. Two Members were in attendance. Cst. Hey provided a presentation on emergency vehicle safety. Some concerns were brought up in regards to the current communication system (ie dispatch) which were discussed. It was encouraged for communities to have their own chat groups but to ensure police are contacted.

Consultation No. 5

Date (yyyy-mm-dd) Meeting Type
2024-03-06 Town Hall

Topics Discussed (this field expands)

Education Session, Property Crime

Notes /Comments (this field expands)

Detachment Commander attended County of Vermilion River Open House at Kitscoty Hall. Member from Kitscoty Detachment was also present. Spoke with various community members, CVR employees, and CVR Council. Discussed a variety of topics including property crime.



Community Priorities

Priority No. 1

Priority (this field expands)

Crime Reduction - Property Crime

Current Status and Results (this field expands)

During this quarter, 27 curfew checks were conducted. This initiative was met and will likely be repeated in the following fiscal year.

137/40 curfew checks completed for the 2023/24 fiscal year.

Priority No. 2

Priority (this field expands)

Police / Community Relations - Consultations and Connections

Current Status and Results (this field expands)

Both initiatives achieved and exceeded. Positive feedback has been received from the community in regards to both initiatives.

50/40 public communications completed for the 2023/24 fiscal year.

3/2 town hall meetings completed for the 2023/24 fiscal year.

Priority No. 3

Priority (this field expands)

Police / Community Relations - Police Visibility

Current Status and Results (this field expands)

127 documented traffic stops were completed during this quarter. This initiative has seen positive results and resulted in numerous impaired drivers being apprehended.

459/220 documented vehicle stops completed for the 2023/24 fiscal year.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	49	41	-16.00%	194	243	25.00%
Property Crime	182	136	-25.00%	734	648	-12.00%
Other Criminal Code	53	50	-6.00%	209	245	17.00%
Total Criminal Code	284	227	-20.00%	1,137	1,136	0.00%
Drugs Offences	4	4	0.00%	28	24	-14.00%
Other Federal Acts	6	6	0.00%	35	35	0.00%
Other Provincial Acts	36	40	11.00%	176	217	23.00%
Municipal By-Laws	2	0	-100.00%	12	7	-42.00%
Motor Vehicle Collisions	79	58	-27.00%	370	281	-24.00%
Provincial Code Traffic	307	317	3.00%	1,626	1,697	4.00%
Other Traffic	2	0	-100.00%	8	6	-25.00%
Criminal Code Traffic	24	21	-12.00%	99	97	-2.00%
Total Traffic Offences	333	338	2.00%	1,733	1,800	4.00%

¹Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest (this field expands)

Year over year, and quarter over quarter property crime rates are trending down.

Year over year persons crimes are trending up, however showing a slight decline for Q4.

Reductions in the areas of property crime and motor vehicle collisions could be partially attributed to the Detachment performance plan.



Provincial Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	9	7	1	1
Detachment Support	3	2	0	1

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments (this field expands)

Police Officers: Of the nine established positions, seven officers are currently working with none on special leave. There is one hard and one soft vacancy at this time.

Detachment Support: Of the three established positions, two resources are currently working. There is one hard vacancy at this time. There is an active staffing process to fill this position.



Vermilion Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	1	N/A	N/A	0.2
Robbery		2	2	0	0	0	-100%	N/A	-0.6
Sexual Assaults		1	5	2	3	2	100%	-33%	0.0
Other Sexual Offences		2	1	3	5	1	-50%	-80%	0.2
Assault		22	10	15	20	20	-9%	0%	0.6
Kidnapping/Hostage/Abduction		0	0	0	0	1	N/A	N/A	0.2
Extortion		0	1	0	2	0	N/A	-100%	0.1
Criminal Harassment		8	8	6	7	7	-13%	0%	-0.3
Uttering Threats		12	7	13	12	9	-25%	-25%	-0.1
TOTAL PERSONS		47	34	39	49	41	-13%	-16%	0.3
Break & Enter		38	18	11	30	24	-37%	-20%	-1.6
Theft of Motor Vehicle		20	10	22	18	14	-30%	-22%	-0.4
Theft Over \$5,000		6	5	2	4	6	0%	50%	-0.1
Theft Under \$5,000		49	31	49	36	29	-41%	-19%	-3.5
Possn Stn Goods		21	14	27	37	16	-24%	-57%	1.3
Fraud		12	16	14	13	15	25%	15%	0.3
Arson		0	0	3	3	1	N/A	-67%	0.5
Mischief - Damage To Property		27	13	19	20	20	-26%	0%	-0.7
Mischief - Other		12	15	13	21	11	-8%	-48%	0.4
TOTAL PROPERTY		185	122	160	182	136	-26%	-25%	-3.8
Offensive Weapons		3	5	7	3	9	200%	200%	1.0
Disturbing the peace		6	5	3	7	8	33%	14%	0.6
Fail to Comply & Breaches		29	32	36	36	27	-7%	-25%	0.0
OTHER CRIMINAL CODE		11	8	4	7	6	-45%	-14%	-1.1
TOTAL OTHER CRIMINAL CODE		49	50	50	53	50	2%	-6%	0.5
TOTAL CRIMINAL CODE		281	206	249	284	227	-19%	-20%	-3.0



Vermilion Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		6	1	4	4	2	-67%	-50%	-0.5
Drug Enforcement - Trafficking		0	5	3	0	2	N/A	N/A	-0.1
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
Total Drugs		7	6	7	4	4	-43%	0%	-0.8
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		4	1	1	2	2	-50%	0%	-0.3
TOTAL FEDERAL		11	7	8	6	6	-45%	0%	-1.1
Liquor Act		4	1	1	3	1	-75%	-67%	-0.4
Cannabis Act		1	1	0	4	0	-100%	-100%	0.1
Mental Health Act		11	4	13	13	19	73%	46%	2.5
Other Provincial Stats		22	30	15	16	20	-9%	25%	-1.8
Total Provincial Stats		38	36	29	36	40	5%	11%	0.4
Municipal By-laws Traffic		0	0	0	1	0	N/A	-100%	0.1
Municipal By-laws		3	7	1	1	0	-100%	-100%	-1.2
Total Municipal		3	7	1	2	0	-100%	-100%	-1.1
Fatals		1	0	0	0	0	-100%	N/A	-0.2
Injury MVC		9	7	21	7	9	0%	29%	0.0
Property Damage MVC (Reportable)		61	42	67	58	43	-30%	-26%	-2.0
Property Damage MVC (Non Reportable)		11	6	12	14	6	-45%	-57%	-0.2
TOTAL MVC		82	55	100	79	58	-29%	-27%	-2.4
Roadside Suspension - Alcohol (Prov)		0	6	9	14	4	N/A	-71%	1.6
Roadside Suspension - Drugs (Prov)		0	1	0	2	1	N/A	-50%	0.3
Total Provincial Traffic		213	351	305	307	317	49%	3%	16.4
Other Traffic		3	4	2	2	0	-100%	-100%	-0.8
Criminal Code Traffic		16	14	19	24	21	31%	-13%	2.0
Common Police Activities									
False Alarms		17	8	16	15	11	-35%	-27%	-0.5
False/Abandoned 911 Call and 911 Act		14	13	7	20	10	-29%	-50%	-0.1
Suspicious Person/Vehicle/Property		30	37	37	16	29	-3%	81%	-2.3
Persons Reported Missing		2	2	1	0	1	-50%	N/A	-0.4
Search Warrants		2	1	2	1	0	-100%	-100%	-0.4
Spousal Abuse - Survey Code (Reported)		19	19	17	26	26	37%	0%	2.1
Form 10 (MHA) (Reported)		0	0	1	1	3	N/A	200%	0.7



Vermilion Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		1	0	0	0	0	-100%	N/A	-0.2
Robbery		4	3	2	3	3	-25%	0%	-0.2
Sexual Assaults		5	4	11	15	13	160%	-13%	2.7
Other Sexual Offences		4	8	7	5	12	200%	140%	1.3
Assault		81	93	74	90	108	33%	20%	5.1
Kidnapping/Hostage/Abduction		3	2	1	1	1	-67%	0%	-0.5
Extortion		0	0	1	2	7	N/A	250%	1.6
Criminal Harassment		45	30	28	33	37	-18%	12%	-1.3
Uttering Threats		30	49	42	45	62	107%	38%	6.0
TOTAL PERSONS		173	189	166	194	243	40%	25%	14.5
Break & Enter		154	103	79	100	88	-43%	-12%	-13.5
Theft of Motor Vehicle		99	77	51	80	67	-32%	-16%	-6.1
Theft Over \$5,000		27	13	11	28	26	-4%	-7%	1.3
Theft Under \$5,000		261	156	109	170	123	-53%	-28%	-26.2
Possn Stn Goods		62	64	56	95	83	34%	-13%	7.3
Fraud		62	51	72	76	84	35%	11%	6.9
Arson		10	3	3	7	9	-10%	29%	0.2
Mischief - Damage To Property		45	96	78	87	88	96%	1%	7.7
Mischief - Other		172	55	54	91	80	-53%	-12%	-14.8
TOTAL PROPERTY		892	618	513	734	648	-27%	-12%	-37.2
Offensive Weapons		13	23	31	27	39	200%	44%	5.6
Disturbing the peace		25	19	41	27	25	0%	-7%	0.8
Fail to Comply & Breaches		112	125	146	116	143	28%	23%	5.3
OTHER CRIMINAL CODE		29	30	38	39	38	31%	-3%	2.7
TOTAL OTHER CRIMINAL CODE		179	197	256	209	245	37%	17%	14.4
TOTAL CRIMINAL CODE		1,244	1,004	935	1,137	1,136	-9%	0%	-8.3



Vermilion Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	1	N/A	N/A	0.2
Drug Enforcement - Possession		18	17	13	17	17	-6%	0%	-0.2
Drug Enforcement - Trafficking		14	6	16	11	6	-57%	-45%	-1.1
Drug Enforcement - Other		0	2	0	0	0	N/A	N/A	-0.2
Total Drugs		32	25	29	28	24	-25%	-14%	-1.3
Cannabis Enforcement		2	0	1	3	0	-100%	-100%	-0.1
Federal - General		4	9	5	4	11	175%	175%	0.9
TOTAL FEDERAL		38	34	35	35	35	-8%	0%	-0.5
Liquor Act		24	14	9	7	11	-54%	57%	-3.3
Cannabis Act		7	5	8	4	12	71%	200%	0.9
Mental Health Act		51	47	48	67	85	67%	27%	8.8
Other Provincial Stats		80	110	134	98	109	36%	11%	4.6
Total Provincial Stats		162	176	199	176	217	34%	23%	11.0
Municipal By-laws Traffic		2	0	0	6	2	0%	-67%	0.6
Municipal By-laws		12	29	26	6	5	-58%	-17%	-3.7
Total Municipal		14	29	26	12	7	-50%	-42%	-3.1
Fatals		0	2	0	1	0	N/A	-100%	-0.1
Injury MVC		32	29	28	52	27	-16%	-48%	1.3
Property Damage MVC (Reportable)		322	222	240	279	228	-29%	-18%	-13.1
Property Damage MVC (Non Reportable)		13	34	23	38	26	100%	-32%	3.0
TOTAL MVC		367	287	291	370	281	-23%	-24%	-8.9
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	42	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	3	N/A	N/A	N/A
Total Provincial Traffic		1,457	1,285	1,786	1,626	1,697	16%	4%	82.1
Other Traffic		7	18	91	8	6	-14%	-25%	-1.2
Criminal Code Traffic		97	75	71	99	97	0%	-2%	2.4
Common Police Activities									
False Alarms		74	66	55	57	64	-14%	12%	-2.9
False/Abandoned 911 Call and 911 Act		11	52	68	61	55	400%	-10%	9.7
Suspicious Person/Vehicle/Property		82	158	155	96	101	23%	5%	-2.4
Persons Reported Missing		16	9	10	10	12	-25%	20%	-0.7
Search Warrants		4	7	4	3	3	-25%	0%	-0.6
Spousal Abuse - Survey Code (Reported)		80	82	88	98	132	65%	35%	12.0
Form 10 (MHA) (Reported)		0	3	8	8	4	N/A	-50%	1.3

Occurrence Stats (All Violations)

Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	11	2	9	0	1	11.1%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	3	0	3	0	0	0.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	2	1	1	0	0	0.0%
	16	3	13	0	1	7.7%
Violation group - Traffic Offences - Other Traffic Related Duties						
9960 0020 Checkstop	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Traffic offences - Dangerous Operation of Motor Veh.,Vessel/Aircraft						
9133 0030 No Pursuit Involved - Flight From Peace Officer	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Other Criminal Code - Other Criminal Code						
3410 0060 Failure to comply with order	1	0	1	1	0	100.0%
3520 0010 Fail to comply probation order	1	0	1	1	0	100.0%
	2	0	2	2	0	100.0%
Violation group - National Survey Codes						
8999 3057 Prisoners Held	1	0	1	1	0	100.0%
8999 3064 Written Traffic Offence Warnings - Provincial/Territorial	1	0	1	0	1	100.0%
8999 3066 Victim Services Offered - Declined	2	0	2	0	2	100.0%
	4	0	4	1	3	100.0%

Occurrence Stats (All Violations)

Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported		Unfounded		Actual		Clearance		
	By Charge	Otherwise	By Charge	Otherwise	By Charge	Otherwise	Rate	By Charge	Otherwise
1627 0010 Uttering threats against a person	1	0	1	0	1	0	100.0%	0	1
1627 0010 Uttering threats against a person	1	0	1	0	1	0	100.0%	0	1
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}									
1430 0010 Assault	2	0	2	0	2	0	100.0%	0	2
1430 0010 Assault	2	0	2	0	2	0	100.0%	0	2
Violation group - Crimes Against Property - Theft over \$5000.00									
2130 0005 Other theft over \$5000	1	0	1	0	1	0	0.0%	0	0
2135 0101 Theft of truck	2	0	2	0	2	0	50.0%	0	1
2135 0101 Theft of truck	3	0	3	0	3	0	33.3%	0	1
Violation group - Crimes Against Property - Possession of Stolen Goods									
2153 0010 Possession of property obtained by crime over \$5000	1	0	1	0	1	1	100.0%	1	0
2153 0010 Possession of property obtained by crime over \$5000	1	0	1	0	1	1	100.0%	1	0
Violation group - Crimes Against Property - Break and Enter									
2120 0010 Break and Enter - Business	1	0	1	0	1	0	0.0%	0	0
2120 0040 Break and Enter - Other	1	0	1	0	1	0	0.0%	0	0
2120 0040 Break and Enter - Other	2	0	2	0	2	0	0.0%	0	0
Violation group - Common Police Activities - Related Police Activities									
8550 0020 Abandoned Vehicles	2	0	2	0	2	0	0.0%	0	0
8550 0030 Suspicious Person/ Vehicle/ Property	2	0	2	0	2	0	0.0%	0	0
8550 0050 False Alarms	1	0	1	0	1	0	0.0%	0	0

Occurrence Stats (All Violations)

	Reported	Unfounded	Actual	Clearance		Rate
				By Charge	Otherwise	
Violation group - Common Police Activities - Related Police Activities						
8550 0060 Items Lost/Found - except passports	1	0	1	0	0	0.0%
	6	0	6	0	0	0.0%
Violation group - Common Police Activities - Assistance to General Public						
8550 0190 Wellbeing Check	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Totals	40	3	37	5	8	35.1%

Request for Decision (RFD)

Topic: ATB Financial Lease Agreement

Initiated by: Administration

Attachments: Blank Lease Agreement

Purpose(s):

1. New owners of the ATB branch in Innisfree to take over the office in June 2024.
2. No current Lease Agreement in place.

Background:

1. The Village of Innisfree has leased out part of the office to ATB for quite a few years. The branch has gone through a change of owners, and the new owner will take the branch in June of 2024.
2. There is no current lease agreement in place with the new owner, the Village of Innisfree will need to create and sign a new lease agreement per Council discretion.
3. In the past, the rent was \$450.00 per month. No increase or review by Council since December 2018.

Key Issues/Concepts:

1. With the current inflation costs, and the high costs of power and gas, the Village should determine if this needs to be included in the new lease agreement costs.
2. The Village just finished renovations giving the bank more privacy and their own office with a lockable door.
3. The Village will allow access to the newly renovated kitchen for the branch staff and bathroom access.
4. Current utility costs for the Village Office at 30% for ATB portion.
 - Power = Approx. 250\$ per month total cost - 30% = \$75.00/month
 - Gas = Approx. 250\$ per month total cost - 30% = \$75.00/month
 - Water/Town Utilities = Approx. \$130 per month total cost – 30% = \$39.00/month
 - Total cost approx. **\$190.00/month** = ATB Portion

Options:

1. The Village enters into a lease agreement with the new ATB Financial Branch owner at a rate set monthly by Council.
2. Council directs Administration otherwise.

Financial Implications:

1. The Village should ensure the past utility bills and lease agreements are reviewed and the rent is set to be fair for all.
2. Keeping businesses alive in the Village of Innisfree is important to Council, and the Village encourages the branch to continue their business in the office.

Relevant Policy/Legislation:

1. Landlord and Tenant Act

Political/Public Implication(s):

1. None foreseen.

Recommendation:

1. Create a new lease agreement to be signed with the new ATB Financial Owner as set by Council.

Request for Decision (RFD)

Topic: Green Light Bylaw

Initiated by: County of Minburn Fire Services

Attachments: Green Light Bylaw shared by County of Minburn

Purpose(s):

1. To adopt the Green Light bylaw in the Village of Innisfree to implement green lights in personal vehicles to identify emergency responders on scene.

Background:

1. Minburn County Fire Department has requested that the Village aligns our bylaws with theirs for the incoming Green Light Bylaw.
2. The County is requesting that the municipalities that they serve pass the bylaw to ensure the bylaw aligns with all.
3. This bylaw will help differentiate emergency responder vehicles to the Public when responding to emergency calls.

Key Issues/Concepts:

1. The County is requesting the bylaw implementation be completed by the 3rd quarter of 2024.

Options:

1. Council directs administration to create a bylaw for the Village of Innisfree that aligns with the County of Minburn, and that Council pass the bylaw by the requested timeline.
2. Council directs administration otherwise.
3. Council accepts this as information.

Financial Implications:

1. None foreseen.

Relevant Policy/Legislation:

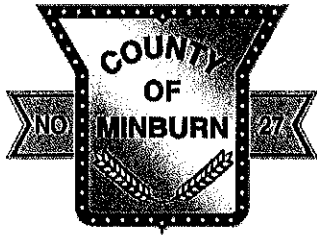
1. *MGA s. 535(1)(b)* – “volunteer worker”
2. *s. 28 Vehicle Equipment Regulation of the Traffic Safety Act*

Political/Public Implication(s):

1. Positive public awareness to emergency responders.

Recommendation:

1. That Council adopt the Green Light Bylaw by the 3rd quarter of 2024.



Council Request for Decision (RFD)

Title: Green Light Bylaw

Meeting Date: 03/14/2024

Department: Protective Services

Recommendation:

THAT Council give first reading to the Green Light Bylaw
THAT council give second reading to the Green Light Bylaw
THAT Council unanimously and full agreement give the Green Light Bylaw third and final reading.
THAT Council give third and final reading to the Green Light Bylaw

Background:

See Appendix

As discussed at the Committee Meeting fire department members have asked for council to consider implementing the green light bylaw to help identify to general public that they are first responders, responding to an emergency.

Legislative Guidance:

Provincial Municipal None

Council Priorities Chart:

Yes No

Details:

Traffic Safety Act

Details:

Previous Council Direction:

N/A

Financial Implications:

Capital Operations Other

Details:

Cost will be approximately \$1,800.00. Administration will utilize previous base budget to fund the green lights.

Communication and Engagement:

Administration will work on a social media advertising campaign to inform the general public of the meaning of the green flashing light.

Implementation Timeline:

By 3rd quarter of 2024

Attachments:

Prepared By: Mike Fundytus

Reviewed By: _____

COUNTY OF MINBURN NO. 27

BYLAW NO. _____

A BYLAW OF THE COUNTY OF MINBURN NO. 27, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE FIREFIGHTERS TO USE FLASHING GREEN LIGHTS IN THEIR VEHICLES.

WHEREAS the *Traffic Safety Act* authorizes the use of flashing green lights by authorized firefighters in private vehicles when used in response to a fire or other emergency.

AND WHEREAS Section 28 being Alberta Regulation 122/2009, the *Vehicle Equipment Regulation* of the *Traffic Safety Act*, authorizes municipalities the power to pass a bylaw allowing authorized firefighters to use flashing green lights in their vehicles as a means of identification when responding to a fire or other emergency.

NOW THEREFORE, Council of the County of Minburn No. 27, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1 This Bylaw shall be cited as the **"Green Light Bylaw"**.

2. **PROVISIONS**

2.1 Any active Minburn County Fire Department may carry on or in a vehicle other than an emergency vehicle, a lamp that produces intermittent flashes of green light, and may operate the same in the County of Minburn if the vehicle is proceeding to the Fire Station for an emergency call.

2.2 No person other than an active Minburn County Fire Department member shall operate a lamp that produces intermittent flashes of green light while operating a motor vehicle.

2.3 Nothing in this bylaw shall be construed so as to permit an active Minburn County Fire Department member to operate a vehicle in contravention of the *Traffic Safety Act*, the regulations under the *Traffic Safety Act*, any other provincial legislation or regulation, or any bylaw of the County of Minburn.

3. **SEVERABILITY**

3.1 If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this bylaw is deemed valid.

This Bylaw comes into force on the date of the third and final reading done and passed in open Council with unanimous consent of the members present the ____ day of _____, 2024.

FIRST READING _____, 2024

SECOND READING _____, 2024

THIRD AND FINAL READING _____, 2024

Reeve

Chief Administrative Officer

Request for Decision (RFD)

Topic: Master Rates Bylaw – Campground Rates

Initiated by: Administration

Attachments: Master Rates Bylaw

Purpose(s):

1. To review the current rates of the daily powered campground sites and current firewood.

Background:

1. The campground is currently offering daily powered campsites at \$30.00.
2. With the inflation and additional power tax, it would be suggested that the Village of Innisfree reflect that in the powered site rates.
3. Administration is requesting a \$5.00 increase on the daily powered campsites.
4. Currently the rates per firewood bundle is \$10.00. In the past, the Village has used contractors for the wood purchasing every year.
5. This year the Village has selected a new contractor to supply the wood. The new bundles of wood are larger and contain more wood. The wood is also chopped in smaller pieces, which is better for campers.
6. Administration is requesting a \$2.00 increase in the price per bundle.

Key Issues/Concepts:

1. Small increases in rates will help the Village and the Recreation Park remain sustainable

Options:

1. That Council moves to accept the change in rates for the daily powered campground sites and firewood recommended by Administration, as per the Master Rates Bylaw.
2. That Council direct Administration otherwise.
3. That Council accept this as information.

Financial Implications:

1. Rate review annually will help the Village sustain all services currently provided.

Relevant Policy/Legislation:

1. *MGA s.63(1)* – Revising Bylaws

Political/Public Implication(s):

1. Rates are not increasing by a significant amount, only by the amount to cover the costs per the Village. This should be seen as positive by the public.

Recommendation:

1. That Council moves to accept the change in rates as per the Master Rates Bylaw.

Master Rates Bylaw 694-24



MASTER RATES BYLAW 694-24

A BY-LAW OF THE VILLAGE OF INNISFREE IN THE PROVINCE OF ALBERTA FOR 2024 MASTER RATES – FEES AND CHARGES.

WHEREAS the Council of the Village of Innisfree, in the Province of Alberta considers it necessary to establish one reference for fees and charges for activities and services provided by the municipality.

AND WHEREAS under the provisions of the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, and amendments thereto, the Council of the Village of Innisfree may pass Bylaws and may make provisions that it deems necessary to carry out the purposes of the Bylaw;

AND WHEREAS the addition or amendment of any section of this Master Rates Bylaw shall only affect that particular rate and all other rates shall remain in full force and effect. Should there be an inconsistency between this bylaw and another bylaw adopted on another date, the rates referenced in this bylaw shall supersede.

NOW THEREFORE, be it resolved that the Council of the Village of Innisfree, in the Province of Alberta, does hereby adopt this 2024 Master Rates – Fees and Charges Bylaw for the Village of Innisfree.

1. Each separate provision of this Bylaw shall be deemed independent of all other provisions and,
2. Should any provision of this Bylaw be declared invalid for any reason by a Court of competent jurisdiction, then that provision may be severed, and all other provisions of this Bylaw remain valid and enforceable,
3. All sections attached to this bylaw shall form part of this bylaw.
4. This bylaw shall come into full force and have effect on June 1, 2024.
5. Master Rates Bylaw 692-24 is hereby rescinded.

Read a FIRST time this 21st day of May 2024.

Read A SECOND time this 21th day of May 2024.

And with UNANIMOUS CONSENT of Council, read a THIRD time and FINALLY passed this 21th day of May 2024.

Mayor E. Raycraft

CAO K. Paranych

Master Rates Bylaw 694-24

SECTION 12 - ADMINISTRATION AND GENERAL SERVICES

FEE	SERVICE/GOODS	GST CHARGED Y/N
1.00	Color Photocopy per page - single sided	Y
0.25	B&W Photocopy per page - single-sided	Y
3.00	Facsimile – Flat Fee – No page limit	Y
40.00	NSF Cheque Fee – Returned Non-sufficient Funds	N
Per CRA	Kilometrage Rate for Municipal Travel	Y
25.00	Admin Fee – Transfer of O/S UT to Tax Roll	N
Per FOIP Act	Information Request pursuant to FOIP Act	N

SECTION 20 - PROTECTIVE SERVICES

FEE	SERVICE/GOODS	GST? Y/N
Billed at Cost Recovery +\$10/day + 10% Admin Fee	Impoundment Fee – Vehicle Stored by Village	Y
Per Contractor Fee	Animal Impoundment Fee (per day/per animal)	Y
15.00	License - Annual Spayed/Neutered Canine (6 months+) on or before January 1 st	N
20.00	License - Annual Non-spayed/Non-Neutered Canine (6 months &+) on or before January 1 st	N
30.00	Annual Canine License Purchased <u>after</u> January 1 st	N
15.00	License - Annual Spayed/Neutered Feline (8 months+) on or before January 1 st	N
20.00	License - Annual Non-Spayed Feline (8 weeks+) on or before January 1 st	N
30.00	Annual Feline License (8 weeks+) <u>after</u> January 1 st	N
10.00	Replacement Tag for Canine or Feline	N
25.00	Chicken Annual License Fee	N
10.00	Transfer License/Tag of Canine or Feline	N
25.00	Annual Business License – Resident	N
40.00	Annual Business License – Non-Resident	N
100.00	Annual Peddler License	N
50.00	Monthly Peddler License	N
25.00	Weekly Peddler License	N

Master Rates Bylaw 694-24

SECTION 30 - EQUIPMENT AND PUBLIC WORKS SERVICES

Note: All fees have a one-hour Minimum charge for Operator & Equipment during normal working hours.

FEE	SERVICE/GOODS	GST Y/N
175/hr.	Large Loader	Y
75/hr.	Skid Steer/Bobcat	Y
50/hr.	Ride-on Mower	Y
75/hr.	Bush Mower	Y
50/day	Dump Trailer	Y

SECTION 40 - ENVIRONMENTAL SERVICES

NOTE: All Environmental Services Fees are Monthly; GST is not applicable unless otherwise stated.

FEE	SERVICE/GOODS
75.00	Non-Metered Water Fee
4.57/m ³	Water Metered Consumption Fee
25.00	Base Water Fee (All Accounts)
27.00	Solid Waste – Residential
35.00	Solid Waste – Small Non-Residential
75.00	Solid Waste – Large Non-Residential
425.00	Solid Waste – Bin Rental
250.00	Solid Waste – Institutional
2.50	Solid Waste – Cardboard Recycling – All Utility Accounts
21.75	Sanitary Sewer – Residential
35.00	Sanitary Sewer – Small Non-Residential
100.00	Sanitary Sewer – Large Non-Residential
175.00	Sanitary Sewer – Institutional
20.40	Environmental Infrastructure Renewal Fee – Residential
30.00	Environmental Infrastructure Renewal Fee – Non-Residential
25.00	Water Data Log Report
25.00	Second Request for a Water Meter Validation test within a 12-month period.
Per Costs	Test Facility costs, (including S&H) if meter tests as accurate (GST Applies)
Per Costs	Water Meter Change-out Request if meter tests as accurate (GST Applies)
30.00	Connection Fee for New Owner
500.00	Connection Fee for New Construction
25.00	Disconnect Water Service Fee, per Request
25.00	Re-Connect Water Service Fee, per Request

Master Rates Bylaw 694-24

SECTION 60 - PLANNING, SUBDIVISION AND DEVELOPMENT & ASSESSMENT APPEAL

NOTE: **All Planning, Subdivision and Development & Assessment Appeal costs are GST Exempt, unless otherwise stated**

FEE	SERVICE/GOODS
50.00	Development Permit - Residential
75.00	Development Permit – Non-Residential/Commercial
varies	Development Permit – Institutional/Public Service
25.00	Development Permit – Demolition
25.00	Development Permit – Decks & Sheds
25.00	Land Titles & SPIN Search – per each title search
25.00	Village of Innisfree Land Use Bylaw (Hard Copy)
35.00	Tax Certificate
100.00	Compliance Certificate
150.00	Land Use Bylaw Amendment
Per Invoice	Land Use Bylaw Amendment - Advertising (<i>GST applies</i>)
100.00	Subdivision Application (per lot)
Per Invoice	Subdivision Application – Advertising (<i>GST applies</i>)
50.00	Subdivision Endorsement (per lot)
100.00	Subdivision or Development Appeal (non-refundable)
50.00	Assessment Review Board – Residential Complaint Fee
650.00	Assessment Review Board – Composite Complaint Fee

SECTION 70 - PARKS AND RECREATION

NOTE: *All campground prices include GST.*

FEE	SERVICE/GOODS
25.00	Daily – Non-Powered Campsite
100.00	Weekly – Non-Powered Campsite
250.00	Monthly – Non-Powered Campsite
35.00	Daily – Powered Campsite
150.00	Weekly – Powered Campsite
500.00	Monthly – Powered Campsite
1,800.00	Powered Campsite from Park Open to Close (4 months)
100.00	Group Camp Deposit (payable upon reservation)
225.00	Daily - Group Camp Area
100.00	Daily – Group Camp Area for Non-Profit Groups
200.00	Daily – Ball Park (3 Diamonds)
4.00	Shower – Non-Campers
12.00	Firewood Bundle
Per Costs	Septic Removal Services
50% of Fee	Deposit for Reservations required for more than 2 Campsites. (Reservations held until 6 pm on day of scheduled arrival)

Master Rates Bylaw 694-24

Request for Decision (RFD)

Topic: Library Board Appointments

Initiated by: Library Board

Attachments: New Board Appointments Summary

Purpose(s):

1. To review the applications for new Board Members and appoint new members.

Background:

1. The Village of Innisfree Library Board is seeking Council appointment of new board members.

Key Issues/Concepts:

1. Appointment of new Library Board members will strengthen the current board.

Options:

1. Council direct administration of the appointment of new board members for the Library board

Financial Implications:

1. None foreseen.

Relevant Policy/Legislation:

1. Library Act

Political/Public Implication(s):

1. None foreseen.

Recommendation:

1. As directed by Council.



Village of Innisfree Council Meeting
Tuesday, May 21st at 4pm

Re: New Board Appointments

Introduction

The purpose of this report is to provide information on our current Village of Innisfree Library Board members and introduce applications for new board appointments for your consideration to support our library community.

Current Board Members

1. Jennifer Johnson, Term ends: Oct 18th, 2024
2. Yvonne Parasynchuk, Term ends: Mar 15th, 2025
3. Doreen Nott, Term ends: Sept 2, 2025
4. Kristina Brummer, Term ends: Nov 15, 2025
5. Linda Purves, Term ends: Apr 16th, 2027

Skills We are Looking For

Our library supports a diverse community that encompasses a wide range of demographics including; culture, socioeconomic status, age/generation, language, ability, gender and sexual orientation, religion and citizenship. This diversity creates a vibrant community that has varying needs for support, access, programming, and resources to support their interests and lives.

We feel that the goal of our library board is to represent this diversity by ensuring that library services, programs and resources are inclusive, accessible and responsive to these needs.

With the above in mind, these are general skills that we are looking for in future Board Members include;

- collaborative leadership
- strategic planning
- community knowledge and connection
- a history of volunteerism
- financial acumen
- grant and proposal writing
- community engagement
- communication
- strategic networking
- cultural and diversity competence and inclusivity
- technology
- committee/board and governance experience
- advocacy experience with regards to programs, societies and policymakers

Applications for New Board Appointments

We would like to submit the following applicants and recommend them as appointees to the Library Board.

1. **Fro (Frauke) Young**

Skill Set: administrative skills, school bus driver, familiar with safety and maintaining records and regulatory requirements, and is an active member of the women in business program.

2. **Evan Raycraft**

Skill Set: business manager, board of directors including treasurer role, council member and mayoral experience, actively involved in our community, including volunteer work as an active member in such groups as the Ag Society, PAC and Chudovyi Ukrainian Dancers group.

3. **Dale Cates**

Skill Set: strongly community minded, and has volunteered with library, school and community events.

4. **Gayle Foyster**

Skill Set: board experience, including board chair and vice chair positions, strong community connection and a history of volunteerism including; supporting the library's early lit program, community events, annual fair days and catering and business skills including; staffing, team building, and coordinating groups.

Conclusion | Recommendation

Thank you for taking the time to review this report and consider these recommendations for appointment. We appreciate the opportunity to provide our thoughts and feedback to support building a strong and effective Library Board for our community.

Village of Innisfree Council Committee Report

Committee Name: M.D. of Minburn Foundation

Meeting Date and Time: May 9, 2024 (10:00 – 11:30)

Attendees: Tara, Carl, Jim, Jennifer, Taneen, Jerrold, Marielle

Discussion:

- Vacancies for the homestead; NW 4, W 1, SW 7, SE 2, 2 people will be moving in May.
- One staff on disability will be back in June, May 11 1-3 pm will be a Mother's Day tea at the lodge.
- Vacancies in Mannville manor five, Innisfree 1, in Innisfree one person was showed at the age of forty-five but never heard back from them.
- Adverts were put in the voice and Advertiser, also was requested to put it the utility mail outs, was also suggested to put in the Informer.
Building Committee
- Discussed architect, interviewed three possible and it came down to one out of Red Deer as they were the cheapest and the smallest (JMAA is the company) meeting is on May 15, 2024, to discuss the plan.
- Everything is on budget and on schedule.
- Closed session from 10:50 – 11:20.

Submitted by: Jennifer Johnson

Village of Innisfree Council Committee Report

Committee Name: Innisfree Library Board

Meeting Date and Time: May 5, 2024 (6:30 – 8:30)

Attendees: Gayle, Kristina, Doreen, Jennifer, Yvonne, Dale, Doris, Linda, Holly, Debbie (Fraux), (Evan), (Marilyn)

Discussion:

- 5 board member terms had expired so Kristina as secretary had to chair the meeting and Marilyn functioned as secretary.
- Doris suggested that she would not reapply to board and was going to just stay on as treasurer.
- Dale stated she would reapply to board.
- Holly stated she would stay on as a representative of the FILS and would not reapply.
- Every meeting going forward will have terms and appointments on the agenda.
- Policies will need to be brought forward and looked at to make sure they are relevant.
- Council makes board appointments.
- There does not need to be any council members on the board but if there is there is a maximum of 2.
- The yearly meeting should be called an organizational meeting not an AGM.
- April motions had to be remade and they were all approved as the terms that expired had expired before the April meeting.
- 70 of 100 tickets for the basket was sold at bingo and 50 tickets were sold so far at the library, and 53 were sold at the office, the tickets will be sold during the book sale on May 11, 2024, as well.
- There will be new library hours as for May 2, 2024, and they are as follows: Tuesday 12-4, Wednesday 1-7, Thursday 12-7, Friday 10-3, Saturday 10-2.
- Have until September to do the final report for WIB, and all the money has been spent.
- Motion was made to partner with the McQueen United Church for the food bank and was accepted.
- Special organizational meeting will be on June 5, 2024, at 6pm.
- For senior's week working on collaboration with the village and M.M.I.F.C.S.S.
- There will be a mail out for the new hours and other information.
- First aid course for Marilyn was approved for \$225.00.
- 501 patrons, 45 website visits, 42 programme attendees, 664 e-resource circulations, 543 WIFI connections, 6 early literacy participants, 2 music jam, may's theme is Father's Day.
- Early literacy the group made a card and planted a mini vegetable garden as a gift for mom, May 4th is free comic book day and leftovers will go to the school and garage sale the following week, WIB held a special 4 hour business planning workshop with light lunch on April 27th there were 7 in attendance also had 7 attend the monthly gathering and drop in Saturdays, music jam next on is May 13 at 2 pm, little pantry is fully stocked, continue to have monthly team meetings after the early lit program, Gayle and Marilyn will be in elk point for the may 22 LMC and board chair meetings, 991 items were removed from April 1 – may 1, there still will be more to take out of system from the work bee.

Submitted by: Jennifer Johnson

VILLAGE OF INNISFREE COUNCIL COMMITTEE REPORT

Committee Name:	Alberta Central East Water Corporation Shareholders Meeting
Meeting Date & Time:	April 25, 2024 in Dewberry
Attendees:	Evan Raycraft, Deb McMann and representatives of shareholder's & Board of Director Members
Discussion:	Audited Financial statements - Presented and approved - in 2024 to work on Asset Retirement Obligations Budget 2024 Presented and approved 2024 with focus on maintenance and additional reservoir storage at the Vegreville transfer Station.
Actions:	<ul style="list-style-type: none"> - ACE seeks to provide reliable and safe water for its shareholder communities. - Motion to identify elected directors of the corporation from the shareholder communities. - Review Draft of Water Restriction Communication
Future Items:	Protocol i.e. Drought Strategy
Submitted By:	Debbie McMann

Interim CAO Monthly Report

To: Council
From: Kayla Paranych
Re: April 16, 2024 – May 21, 2024, activities/highlights

Administration

- Administration submitted the 2023 financial statement on the completion of the 2023 audit to Municipal Affairs before the May 1st deadline.
- Administration submitted the 2023 Grant SFE statements before the May 1st deadline for review.
- CAO, K. Paranych attended the 2024 Municipal Administration conference May 13-17. The conference was helpful for networking with other municipalities and the workshops were very informative and interactive.

Development

- The Village office renovations are complete, and the renovations were covered financially by insurance as well as the remaining grant funds.
- When completing renovations, the contractors found a rotten corner wall of the building under the siding, they were able to repair and finish siding.
- New planters and fake flower beds to be completed this coming week for placement throughout the Village.
- Village administration received the contract agreement with Border Paving to complete the 50th street main water line this summer.

Financial

- The Village of Innisfree entered into an ACP grant agreement with ACE to expand the Vegreville reservoir.
- Village of Innisfree has successfully completed the 2023 audit and submitted all documentation.
- Village administration has been working through the available grant funds to complete more projects in 2024.

Human Resources

- Village of Innisfree has successfully hired two summer students for the summer.
- The Village will have Public Works coverage during the Public Works foreman's vacation for two weeks starting May 21, 2024.

Other

- Campground renovations currently in progress to refresh the bathrooms and office.

Upcoming:

- 2024 Budget Meeting finalization meeting (TBD).
- June 17, 2024 – Regular Council Meeting
- July 1, 2024 – 2024 Tax Rate Deadline

SCHEDULE “A”
Council Minutes Action List

MOTION #	TITLE	DEPARTMENT	Details:
2022-09-27/23	MSI CAP-14314 Administration Building Rehabilitation Project	Admin	<i>The Village will be readdressing more of this during the remediation of the building.</i>
2022-12-20	Sign up to become a Purolator Quick Stop Agent	Admin	Spoke with Calgary and need to complete application form and send pictures to them; <i>Put on hold until Building remediation is completed.</i>
2023-01-23	Send in grant application for free trees with desired trees and locations.	Admin	Done. Received phone call that we have been approved. Company ran out of funding to complete 2023 plantings. Will be in the schedule for 2024.
2023-04-18	Develop Policy for catching animals as per Animal Bylaw	Administration	Rescind Motion? LOOK UP MOTION
2023-04-18	Sign up for the Travel-ING app	Administration	Signed up by T. Wiebe. Have not actioned this to date.
2023-05-16	Check Public Works for old culverts to be used for outhouses at campground	Administration & Public Works	Council directed Admin to secure culverts & proceed with project. Not completed.
2024-01-24/13	<i>UTILITY CREDIT BALANCES</i> – Reallocate credit balances, refund credit on one account	Administration	To be completed
2024-02-20/03 & /05-07	<i>Temporary Borrowing Bylaw693-24</i>	Administration	Update Bylaw schedule, post on Social media feeds
2024-02-20/17	<i>AB MUNIS – SPRING CAUCUS – MARCH 14-15</i>	Administration	Completed.
No Motion	<i>Resolve BEO Contract per Council direction</i>	Administration	Completed.
	<i>Submit Audit/Grant SFEs to Municipal Affairs</i>	Administration	Completed.

SCHEDULE “B”
Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
MUNICIPAL STIMULUS PROGRAM:					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
Birch Lake	Picnic Tables & Fire Pits	\$5,000	\$ 4,010	YES regarding eligible expense deadlines	COMPLETED (summer 2023)
MSI CAPITAL (ACCEPTED APPLICATIONS)					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-13636 <i>Motion # 2021-04-20/21 2022 Operating Budget Motion # 2022-05-17/11</i>	2021-2023 ACE Water Capital Contributions	\$74,333.00	\$37,400 (2021) \$28,050 (2022) \$8,440 (2023) \$73,890 Total	2021 - Yes 2022 - Yes 2023 - Yes	Project COMPLETED
CAP-13446	Community Garden Project	\$10,000	Topsoil, etc \$ 912 (2022) Posts/Hardware \$ 417.47 (2022)	2022 \$ 1,329	2022 – Ratings and supplies secured. Property set up for Commercial sale.
CAP-13414	Village Administration Office Renovations	\$50,000	Topsoil \$ 480 (2023)	2023 \$ 0.00	Renovations completed – remainder of grant funds to be spent in May 2024. \$25,069 Balance for Renes
	<i>Motion: 2022-09-27/23 For Electrical and Flooring contractors</i>		Electrical \$10,625 Floors \$11,981 \$ 2,325 moving the vault/safe \$50,000 - \$24,931 = \$25,069	Completed Completed	

SCHEDULE “B”
Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-14033	Fire Hydrants	\$20,000		Completed	Completed.
CAP-15668	51 Avenue from 54 Street to 51 Street (water looping and road)	\$ 350,000 from MSI Capital <i>Project Total: \$ 800,000</i>			Approved
CAP-	50 th Street West upgrade of waterlines	\$ 400,000 total Partial MSI and CCBF		Engineered Tender posted on APC Feb.7. closed Feb 23.	Tender accepted. Contract signed with Border Paving. Work to commence June 2024.

FEDERAL GAS TAX FUND (ACCEPTED APPLICATION):

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
GTF-1187	Sidewalk Replacement and Rehabilitation	\$217,650	Sidewalk assessment done in spring 2023 for \$3,000. 300' of Sidewalk Remediation done in Sept.2023 for \$15,000		Sidewalks scheduled for repair in summer 2024.
GTF-1437	Manhole Repair/Rehabilitation	\$25,000			Bar Engineering to address this area in 2024 work.
CCBF-2036	Water Meter Rehabilitation Project	\$47,000	\$ 1,108 (2022) \$ 33,874 (2023) for meters \$ 5,300 for laptop (2023)	Ongoing.	McKay Waterworks meters & computer rec'vd March/23 Amendment to apply for funding under CCBF-2036 was approved. Installations proceeding.
<i>Motion:</i> 2022-07-20/07					

**SCHEDULE “B”
Municipal Grants Report**

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CCBF-2303	54 Street and 51 Ave complete upgrade (S. Water looping & road)	\$400,000 from CCBF	\$800,000 from CCBF <i>Project Total: \$ 800,000</i>		Approved.
CCBF-	50 th Street West upgrade of waterlines	\$ 400,000 total	Partial MSI and CCBF	Engineered Tender posted on APC Feb.7	Tender Approved.
CANADA SUMMER JOBS (CSJ)					
Project #19975697	Applied for 3 Positions for Administration, Public Works and Recreation.	\$3,937,50 x 3 = \$11,812.50	Announcement expected in April.		CSJ approved 2 positions for 8 weeks each.
OTHER GRANT APPLICATIONS (otherwise funding from operating budget or reserves):					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
Birch Lake	Outhouse Rehabilitation	\$16,000			Group Camp outhouse inspected via camera. Concrete needs to be poured on the bottom before these can be used. AB Environment advised culverts within existing one is permitted.

Old 2022 and prior grant information for completed projects are deleted from this listing.
New 2023 grant amounts and projects are added to this report.

Village of Innisfree
Monthly Financial Report for the period ending May 21, 2024

As per Books

	General Operating	ATB Tax Recovery Account (2009)	ATB Tax Recovery Account (2022)	ATB Municipal Grants	ATB Municipal Reserves	HISA (Municipal Grants)	HISA (Municipal Reserves)
Previous Month Balance	50,668.58	Closed	1,545.63	144,262.70	42,141.18	762,738.19	228,821.47
Add Revenue:							
Deposits	186,914.77						
Interest Received	485.68	Closed	6.86	640.29	187.04	3,479.34	1,043.80
Transfer of operating funds from grants	21,213.45						
Sub-Total	259,282.48	-	1,552.49	144,902.99	42,328.22	766,217.53	229,865.27
Less Disbursements (A/P & P/R)	58,765.31						
ATB Monthly Fees	29.80						
TD Bank Monthly EFT Fee	25.00						
RBC Monthly EFT Fee	34.40						
Interac/Moneris DM Fees	33.25						
Mastercard CC Fees	4.69						
WCB Fees	754.86						
Visa CC Fees	-						
Land Titles	-						
ASFF School Taxes	9,176.70						
Sub-Total A/P	68,824.01						
Month End Balance	190,458.47	-	-	-	-	-	-
		-	1,552.49	144,902.99	42,328.22	766,217.53	229,865.27

As Per Bank

	General	Tax Recovery Account (2009)	Tax Recovery Account (2022)	ATB Municipal Grants	ATB Capital Reserves	HISA (Municipal Grants)	HISA (Capital Reserves)
	Month End Balance	200,930.21	Closed	1,552.49	144,902.99	42,328.22	766,217.53
Deposits in Transit	-						
Sub-Total	200,930.21						
Less Outstanding Cheques	10,471.74	-	1,552.49	144,902.99	42,328.22	766,217.53	229,865.27
Month End Balance	190,458.47	-	1,552.49	144,902.99	42,328.22	766,217.53	229,865.27

Outstanding Cheques (General Operating)

Cheque #	Amount	Cheque #	Amount
20240041	94.45	20240169	2,209.95
20240061	175.38	20240170	1,682.72
20240127	45.00		
20240148	210.00		
20240161	1,687.50		
20240162	125.00		
20240166	152.50		
20240167	160.00		
20240168	2,804.24		
Total O/S Chqs.			10,471.74

DEPARTMENT	2024 Interim Revenue Budget	2024 YTD Revenues	2024 Expenditures Interim Budget	2024 YTD Expenditures	2024 YTD Surplus/ Deficit
(00) Requisitions	9,177	- 9,176	41,610		- 9,176
(00)Gen.Legislative (Taxes)	41,520	22,156			22,156
(00)Gen. Admin: Tx Pens/Bk Int.	282,470	21,652	-		21,652
(11) Legislative	87,225		15,800	3,999	- 3,999
(12)Administration	25,000	68,311	235,800	74,185	- 5,874
(19) General Exp (Insurance)	86,962		6,500	15,872	- 15,872
(21)Federal Fines			-		-
(23)Fire Services	100		7,005	5,945	- 5,945
(25)Emergency Dept.	6,000		8,250	11,045	- 11,045
(26)Bylaw Enforcement	-	605	14,000	1,688	- 1,083
(32)Public Works	1,865		193,880	50,499	- 50,499
(37)Stormwater Dept.	42,443	1,884	7,000		1,884
(41)Water Dept.	5,012	37,551	213,354	68,783	- 31,232
(42)Sanitary Sewer Dept.	139,233	9,182	66,225	20,799	- 11,617
(43)Solid Waste Dept.	75,500	24,563	86,300	16,691	7,872
(51)Social Services	73,034		1,840	1,920	- 1,920
(61)Land Dept.	-	2,512	32,000		2,512
(66)Planning Dept.	30,000	150	2,600		150
(72)Recreation Dept.	150	150	68,600	4,855	- 4,705
(74)Cultural Dept.	49,300	581	14,418	8,092	- 7,511
	-				
TOTALS:	954,991	180,121	1,015,182	284,372	- 104,250

Roads:

Filled 2 holes in asphalt with gravel, hopefully will be repaved in the Summer
 Took 2 loads of gravel to the WTS to help with the road issues after a lot of rain had fallen, might need to consider other options for dumpsters

Environmental Services: (Water, Sanitary Sewer, Solid Waste, Recycling, Stormwater)

Water chlorine level daily checks at 2 venues in the village
 Monthly Bac T check on water supply – result was good
 Did bi-weekly (used to be monthly) gel tests at the water treatment plant
 Started to deal with a 2nd contractor to fix the communication issue at north lift station, trying to fix a modem communication error
 Envirotrace sent their report, which said overall the village water system is in good shape, met with them on May 15th to clarify some 'points of interest' for us to keep an eye on
 Treated the lagoon twice with organic digester, all looks good
 Garbage pick up was delayed once by 2 days because of the heavy rainfall

Recreation: (Park/Campground):

Delivered 2 picnic tables from East side of the village office to the campground plus a work bench from PW shop and a selection of tools
 Used skid steer to move a picnic table from outside campground office to lake side shore

Other:

Did a branch/leaf/twigs pick up at 3 homes, removed items to the burn pile at the WTS
 3rd mower had oil & filter change done
 Skid steer & loader were both greased and had oil check done
 Serviced & fixed dump trailer - some welding and battery charging was performed
 Organizing PW shop - ongoing

MOTION #	TITLE	DEPARTMENT	Details:
2023-05-16	Check Public Works for old culverts to be used for outhouses at campground	Administration & Public Works	Pending

Recreation Park Report

Submitted by,

April – May

Cat Threadgould

Opening of Office to clean, washrooms to clean.

All the water pipes wintered very well with the new system we installed last year, all the pipes drained very quickly, and start-up was very good.

The Well was treated and tested; I recommend a flushing of the hot water tank after the May long weekend due to the build up inside it. It would help to flush it with cold water after 3/4 drain several times.

The grounds needed for removal for several large trees will finish once it dries up as more trees have been damaged in the winds we received.

Ball diamonds need spraying again and mole removal, I moved the stands out of spots to clear underneath and to weed control.

They have been harrowed but will need several to regain break up.

RENOVATIONS

Renovations on the office are completed painted walls and will be adding a pop cooler for concession, bathrooms will also be renovated with Epoxy paint and garage floor paint to withstand the heavy traffic and to refresh the entire place. showers will be painted with epoxy to cover unremovable stains and the overall look with a garage floor epoxy with grit and for an easier cleaning process.

Grounds maintenance will commence once rain has stopped and it dries.

Several Seasonals have already booked, and there will be a very large wedding in end of Aug which I will need to close out reservation and local traffic for those 4 days to accommodate them and their guest safely.