

VILLAGE OF INNISFREE  
REGULAR COUNCIL MEETING MINUTES of February 20, 2024

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, February 20, 2024.

*CALL TO ORDER*

Mayor Raycraft called the Regular Council meeting to order at 4:00 PM.

*PRESENT*

**Attendance in-person**

Mayor Evan Raycraft  
Councillor Jennifer Johnson  
Councillor Deborah McMann

Thelma Rogers, Interim Chief Administrative Officer  
Kayla Paranych, Interim Administrative Assistant

*APPROVAL OF  
AGENDA*

**2024-02-20/01**

Moved by Clr. J. Johnson that the agenda be accepted as presented with the following additions:

**Councillor Reports:**

- **8.b** MD of Minburn Foundation
- **8.c.** North East Alliance for Growth & Opportunity (NAAGO)
- **8.d.** Innisfree & District Public Library

**Correspondence:**

- **10.d.** Innisfree Prairie Bank of Commerce Society

CARRIED

*APPROVAL OF JAN.  
24, 2024, REGULAR  
MINUTES*

**2024-02-20/02**

Moved by Clr. J. Johnson that the January 20, 2024, Regular Council Meeting minutes be approved as presented.

CARRIED

*TEMPORARY  
BORROWING  
BYLAW 693-24 -1<sup>st</sup>*

**2024-02-20/03**

Moved by Mayor E. Raycraft that Council provide FIRST reading to Temporary Borrowing Bylaw 693-24 this 20<sup>th</sup> day of 2024.

CARRIED

*LAPP Policy 1900-16*

**2024-02-20/04**

Moved by Clr. J. Johnson that Council approve Local Authorities Pension Plan Policy 1900-16.

CARRIED

*DELEGATION:  
WIB*

Delegation, Kristina Brummer & Marilyn Newton, for the Innisfree Women in Business organization entered the meeting at 4:05 pm and provided an overview on the Women in Business organization.

*LATE ARRIVAL*

Clr. D. McMann entered the meeting at 4:08 pm.

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*Departure*

Women in Business Delegation departed at 4:19 pm.

*DELEGATION:  
Crossroads EDC*

Crossroad Economic Development Consultant Kathy Dmytriw entered the meeting at 4:20 pm. K. Dmytriw provided Council an up-to-date overview of the Crossroad Regional Economic Alliance activities.

*Departure*

Delegation Kathy Dmytriw departed at 4:34 pm.

*TEMPORARY  
BORROWING  
BYLAW 693-24 - 2<sup>nd</sup>  
2024-02-20/05*

Moved by Clr. J. Johnson that Council provide SECOND reading to Temporary Borrowing Bylaw 693-24 this 20<sup>th</sup> day of 2024.

CARRIED

*TEMPORARY  
BORROWING  
BYLAW 693-24 - 3<sup>rd</sup>  
2024-02-20/06*

Moved by Clr. D. McMann that Council proceeds to THIRD reading to Temporary Borrowing Bylaw 693-24 this 20<sup>th</sup> day of February 2024.

CARRIED UNANIMOUSLY.

*TEMPORARY  
BORROWING  
BYLAW 693-24 - 3<sup>rd</sup> &  
Final  
2024-02-20/07*

Moved by Mayor E. Raycraft that Council provide THIRD reading to Temporary Borrowing Bylaw 693-24 this 20<sup>th</sup> day of February 2024.

CARRIED

*2024 Master Rates  
Bylaw 694-23 - 1<sup>st</sup>  
2024-02-20/08*

Moved by Mayor E. Raycraft that Council provide FIRST reading to Master Rates Bylaw 694-24 this 20<sup>th</sup> day of February 2024, as amended.

CARRIED.

*2024 Master Rates  
Bylaw 694-23 - 2<sup>ND</sup>  
2024-02-20/09*

Moved by Clr. J. Johnson that Council provide SECOND reading to Master Rates Bylaw 694-24 this 20<sup>th</sup> day of February 2024.

CARRIED.

*2024 Master Rates  
Bylaw 694-23 - 3<sup>RD</sup>  
2024-02-20/10*

Moved by Clr. D. McMann that Council proceeds to THIRD reading to Master Rates Bylaw 694-24 this 20<sup>th</sup> day of February 2024.

CARRIED UNANIMOUSLY.

*2024 Master Rates  
Bylaw 694-23 - 3<sup>RD</sup> & F  
2024-02-20/11*

Moved by Clr. J. Johnson that Council provide THIRD reading to Master Rates Bylaw 694-24 this 20<sup>th</sup> day of February 2024.

CARRIED.

*CAO APPOINTMENT  
2024-02-20/12*

Moved by Mayor E. Raycraft that Council pursuant to *MGA, Section 205*, Council appoints K. Paranych as the new Chief Administrative Officer effective March 1, 2024.

CARRIED.

  
Mayor

  
C.A.O.

**VILLAGE OF INNISFREE  
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*SIGNING  
AUTHORITIES*  
**2024-02-20/13**

Moved by Clr. D. McMann that pursuant to Section 213(4) of the *Municipal Government Act*, financial instruments' signing authorities shall be one elected official being Mayor Evan Raycraft or Councillor Deborah McMann or Councillor Jennifer Johnson and Chief Administrative Officer K. Paranych. Further that Interim Chief Administrative Officer T. Rogers be removed as signing authority on all financial instruments for the Village of Innisfree, effective March 1, 2024. CARRIED.

*COUNCILLOR  
REPORTS  
NAAGO REQ.*  
**2024-02-20/14**  
*COUNCILLOR  
REPORTS*  
**2024-02-20/15**

Moved by Clr. J. Johnson to direct Administration to pay the 2024 North East Alliance for Growth & Opportunity Requisition in the amount of \$300. CARRIED.

Moved by Clr. D. McMann that the items listed under Councillor Reports be accepted as presented. CARRIED.

*ADMINISTRATION  
REPORTS*  
**2024-02-20/16**

Moved by Clr. J. Johnson that the items listed under Administration Grants Report be approved as presented. CARRIED.

*CORRESPONDENCE:  
AB MUNIS – SPRING  
CAUCUS*  
**2024-02-20/17**

Moved by Clr. D. McMann to direct Administration to register Mayor E. Raycraft and incoming CAO K. Paranych to attend the March 14-15, 2024, Alberta Municipalities' Spring Municipal Leaders' Caucus in Edmonton. CARRIED.

*CORRESPONDENCE*  
**2024-02-20/18**

Moved by Mayor E. Raycraft that the items listed under Correspondence be received as information. CARRIED.

*CLOSED SESSION*  
**2024-02-20/19**

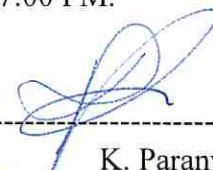
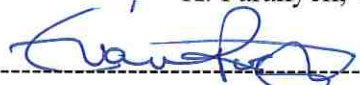
Moved by Mayor E. Raycraft that Council enters into a closed session at 6.35 PM. CARRIED.

**2024-02-20/20**

Moved by Clr. D. McMann that Council moves out of closed the session at 6:59 PM. CARRIED.

*ADJOURNMENT*

Moved by Clr. J. Johnson that the meeting be adjourned at 7:00 PM.

  
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K. Paranych, C.A.O.  
  
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E. Raycraft, Mayor