

# VILLAGE OF INNISFREE

## REGULAR COUNCIL MEETING MINUTES of September 19, 2023

	<p><b>A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, September 19, 2023.</b></p>
<p><i>CALL TO ORDER</i></p>	<p>Mayor E. Raycraft called the Council meeting to order at 5:02 PM.</p>
<p><i>PRESENT</i></p>	<p><b><u>Attendance in-person</u></b> Mayor E. Raycraft Councillor J. Johnson Councillor D. McMann</p> <p>Thelma Rogers, Interim Chief Administrative Officer</p>
<p><i>APPROVAL OF AGENDA</i> <b>2023-09-19/01</b></p>	<p>Moved by Clr. J. Johnson that the agenda be approved with the following additions: Under Section 10. Correspondence: d. Innisfree Senior Citizens Association – Thank you note. e. Innisfree Prairie Bank of Commerce Society – Thank you note. <b><u>CARRIED.</u></b></p>
<p><i>DELEGATION – RCMP SGT. COREY BUCKINGHAM Q1 REPORT</i></p>	<p>Sgt. Corey Buckingham from the Vermilion RCMP Detachment entered the meeting at 5:05 pm</p> <p>Sgt. Buckingham provided the first Quarter Report on the actions, and statistics of the detachment in the Innisfree and area location. Discussion was held on the report.</p>
<p><i>Departure</i> <b>2023-09-19/02</b></p>	<p>Sgt. Buckingham departed at 5:26 pm.</p> <p>Moved by Mayor E. Raycraft to accept the First Quarter Report from delegation Sgt. C. Buckingham. <b><u>CARRIED.</u></b></p>
<p><i>APPROVAL OF AUGUST 15, 2023, MINUTES</i> <b>2023-09-19/03</b></p>	<p>Moved by Clr. D. McMann that the August 15, 2023, Regular Council Meeting minutes be approved as presented. <b><u>CARRIED</u></b></p>
<p><i>BYLAW 688-23 RESCINDING BYLAW (1911-2005) FIRST READING</i> <b>2023-09-19/04</b></p>	<p>Moved by Mayor E. Raycraft that Council provide FIRST reading to Rescinding Bylaw (1911 – 2005) 688-23 this 19<sup>th</sup> day of September 2023. Furthermore, that Council schedule a Public Hearing on Rescinding Bylaw (1911-2005) 688-23 for October 17, 2023, at 5:30 PM in the Village Administration Office at 5116 – 50 Avenue, Innisfree AB. <b><u>CARRIED.</u></b></p>

# VILLAGE OF INNISFREE

## REGULAR COUNCIL MEETING MINUTES of September 19, 2023

*BYLAW 689-23 –  
CIVIC ADDRESS  
FIRST READING  
2023-09-19/05*

Moved by Clr. J. Johnson that Civic Address Bylaw 689-23 receive FIRST reading this 19<sup>th</sup> day of September 2023. CARRIED.

*SECOND READING  
2023-09-19/06*

Moved by Mayor E. Raycraft that Civic Address Bylaw 689-23 receive SECOND reading this 19<sup>th</sup> day of September 2023. CARRIED.

*AUTHORIZE THIRD  
READING*

Moved by Mayor E. Raycraft that Council authorize THIRD reading on Civic Address Bylaw 689-23 this 19<sup>th</sup> day of September 2023. DEFEATED.

*POLICY 1300-03 –  
TCA POLICY  
2023-09-19/07*

Moved by Clr. D. McMann that Council approve the revised Tangible Capital Asset Policy 1300-03 as presented. CARRIED.

*POLICY 1300-07 –  
ASSET  
RETIREMENT  
OBLIGATION  
2023-09-19/08*

Moved by Clr. J. Johnson that Council approve the Asset Retirement Obligation Policy 1300-07 as presented. CARRIED.

*POLICY 1300-08 –  
ASSET  
MANAGEMENT  
2023-09-19/09*

Moved by Mayor E. Raycraft that Council approve the Asset Management Policy as presented. CARRIED.

*BYLAW 690-23 –  
MASTER RATES -  
FIRST READING  
2023-09-19/10*

Moved by Mayor E. Raycraft that Revised Master Rates Bylaw 690-23 be approved as presented and given FIRST reading this 19<sup>th</sup> day of September 2023. CARRIED.

*SECOND READING  
2023-09-19/11*

Moved by Clr. J. Johnson that Master Rates Bylaw 690-23 receive SECOND reading this 19<sup>th</sup> day of September 2023. CARRIED.

*AUTHORIZE THIRD  
READING  
2023-09-19/12*

Moved by Clr. D. McMann that Council authorize THIRD reading on Master Rates Bylaw 690-23 this 19<sup>th</sup> day of September 2023. CARRIED UNANIMOUSLY.

*FINAL READING  
2023-09-19/13*

Moved by Clr. J. Johnson that Master Rates Bylaw 690-23 receive THIRD and FINAL reading this 19<sup>th</sup> day of September 2023. CARRIED.

# VILLAGE OF INNISFREE

## REGULAR COUNCIL MEETING MINUTES of September 19, 2023

### *ATCO ELECTRIC – 2024 FF RATE ANNUAL REVIEW*

Moved by Clr. J. Johnson that Council approve a decrease to the ATCO Electric Franchise Fee to 4.5% of Distribution Revenues for 2024.

DEFEATED.

**2023-09-19/14**

Moved by Clr. D. McMann that Council maintains the existing ATCO Electric Franchise Fee at 5.0% of Distribution Revenues for 2024.

CARRIED

### *ATCO GAS – 2024 FF RATE ANNUAL REVIEW*

**2023-09-19/15**

Moved by Mayor E. Raycraft that the Village of Innisfree maintain the existing ATCO Natural Gas Franchise Fee at 25% of Distribution Revenues for 2024.

CARRIED.

### *DONATION TO INNISFREE PRAIRIE BANK OF COMMERCE HISTORICAL SOC.*

**2023-09-19/16**

Moved by Mayor E. Raycraft that Council approves the donation of the listed artifacts, letters, and documents to the Innisfree Bank of Commerce Historical Society.

CARRIED.

### *COMPLAINT – LOSS OF BUSINESS INCOME COMPENSATION*

**2023-09-19/17**

Moved by Mayor E. Raycraft that Council direct Administration to send a letter to the Business Owner outlining the Municipality's legal liability coverage under the *Municipal Government Act* and advise on Business Interruption Insurance.

CARRIED.

### *WATER METER INSTALLATION PROJECT*

**2023-09-19/18**

Moved by Clr. J. Johnson that Council endorses the Meter Installation Program to promote the completion of the Water Meter Installment Project.

CARRIED.

### *COUNCILLOR REPORTS*

**2023-09-19/19**

Moved by Clr. D. McMann that the items listed under Councillor Reports be approved as presented.

CARRIED.

### *ADMINISTRATION REPORTS*

**2023-09-19/20**

Moved by Mayor E. Raycraft that the items listed under Administration Reports be approved as presented.

CARRIED.

### *MEETING EXTENSION*

**2023-09-19/21**

Moved by Mayor E. Raycraft to extend the meeting past 8:00 pm.

CARRIED.

**VILLAGE OF INNISFREE**

**REGULAR COUNCIL MEETING MINUTES of September 19, 2023**

*MINBURN XMAS  
MARKET/PARTY  
2023-09-19/22*

Moved by Clr. D. McMann that the Village of Innisfree donate one weekend of camping at the Birch Lake Park & Campground to the Minburn Christmas Market & Family Party. CARRIED.

*INNISFREE  
DELNORTE  
SCHOOL AWARDS –  
FUND REQUEST  
2023-09-19/23*

Moved by Clr. J. Johnson that the Village of Innisfree donates \$100 to the Innisfree Delnorte School for their annual Awards Night on October 27, 2023. CARRIED.

*CORRESPONDENCE  
2023-09-19/24*

Moved by Clr. J. Johnson that the items listed under Correspondence be received as information. CARRIED.

*ADJOURNMENT*

Clr. D. McMann adjourned the meeting at 8:07 PM.

-----  
Mayor Evan Raycraft

-----  
Interim CAO Thelma Rogers