

VILLAGE OF INNISFREE

REGULAR COUNCIL MEETING MINUTES of August 15, 2023

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, August 15, 2023.

**PUBLIC HEARING**

*CALL TO ORDER*

Mayor Evan Raycraft called the Public Hearing to order at 5:01 PM.

*PRESENT*

**Attendance in-person**

Mayor E. Raycraft  
Councillor J. Johnson  
Councillor D. McMann

Thelma Rogers, Interim Chief Administrative Officer

*PUBLIC HEARING –  
AMENDING LUB –  
BYLAW 685-21*

Pursuant to Section 230 of the Municipal Government Act, Revised Statutes of Alberta 200, Chapter M-26, and amendments thereto, this public hearing on Bylaw 685-23 being a Bylaw to amend the Village of Innisfree Land Use Bylaw 628-17, to hear any person, group of persons, or persons representing them, claiming to be affected by the proposed bylaw is being held.

No representation was made, neither in written nor verbal format, regarding the proposed amendments of Land Use Bylaw 628-17.

*LATE ARRIVAL*

Councillor D. McMann entered the Public Hearing at 5:05 PM.

*ADJOURNMENT*

Clr. J. Johnson adjourned the Public Hearing at 5:06 PM.

*CALL TO ORDER*

Mayor E. Raycraft called the Council meeting to order at 5:07 PM.

*PRESENT*

**Attendance in-person**

Mayor E. Raycraft  
Councillor J. Johnson  
Councillor D. McMann

Thelma Rogers, Interim Chief Administrative Officer

*APPROVAL OF  
AGENDA  
2023-08-15/01*

Moved by Clr. D. McMann that the Agenda be approved as presented.

CARRIED.

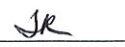
*APPROVAL OF  
JULY 18, 2023,  
MINUTES  
2023-08-15/02*

Moved by Clr. D. McMann that the July 18, 2023, Regular Council Meeting minutes be approved with the following amendment:

Motion#2023-07-18/01: change from "...June 28<sup>th</sup>" to "...June 29<sup>th</sup>."

CARRIED

  
Mayor

  
C.A.O.

**VILLAGE OF INNISFREE**

**REGULAR COUNCIL MEETING MINUTES of August 15, 2023**

*AMENDING LUB –  
BYLAW 685-23  
SECOND READING  
2023-08-15/03*

Moved by Clr. J. Johnson that the Amending LUB Bylaw 685-23 be given  
SECOND reading this 15<sup>th</sup> day of August 2023. CARRIED

*AMENDING LUB –  
BYLAW 685-23  
THIRD READING  
2023-08-15/04*

Moved by Mayor Raycraft that the Amending LUB Bylaw 685-23 be given  
THIRD reading this 15<sup>th</sup> day of August 2023. CARRIED

*REVISED TRAFFIC  
BYLAW 687-23  
FIRST READING  
2023-08-15/05*

Moved by Clr. J. Johnson that Revised Traffic Bylaw 687-23 be given  
FIRST reading, as amended, this 15<sup>th</sup> day of August 2023. CARRIED

*REVISED TRAFFIC  
BYLAW 687-23  
SECOND READING  
2023-08-15/06*

Moved by Clr. D. McMann that Revised Traffic Bylaw 687-23 be given  
SECOND reading this 15<sup>th</sup> day of August 2023. CARRIED

*REVISED TRAFFIC  
BYLAW 687-23  
AUTHORIZE THIRD  
READING  
2023-08-15/07*

Moved by Mayor Raycraft that Council authorize THIRD reading on  
Revised Traffic Bylaw 687-23 this 15<sup>th</sup> day of August 2023.  
CARRIED UNANIMOUSLY

*REVISED TRAFFIC  
BYLAW 687-23  
THIRD AND FINAL  
READING  
2023-08-15/08*

Moved by Clr. J. Johnson that Revised Traffic Bylaw 687-23 be given  
THIRD and FINAL reading this 15<sup>th</sup> day of August 2023. CARRIED

*POLICY 3200-03  
PUBLIC WORKS -  
TCD SCHEDULE  
2023-08-15/09*

Moved by Mayor Raycraft to endorse Policy 3200-03, Public Works –  
Traffic Control Devices Schedule as presented. CARRIED

*TODS  
APPLICATION  
2023-08-15/10*

Moved by Clr. J. Johnson that Council endorses the sponsorship of a Tourist  
Oriented Destination Sign for the Innisfree Prairie Bank of Commerce  
Museum promotion and direct Administration to apply for a TODS.  
CARRIED



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*CROSSROADS  
ECONOMIC  
DEVELOPMENT  
ALLIANCE (CEDA)  
2023-08-15/11*

Moved by Mayor Raycraft to endorse the name "Crossroads Economic Development Alliance" for the new regional alliance. CARRIED

*CEDA APPOINTMENT  
2023-08-15/12*

Moved by Clr. J. Johnson that Mayor Raycraft be appointed the representative for the new Crossroads Economic Development Alliance. CARRIED

*CAMPGROUND  
EXTENSION OF THE  
2023 CLOSING DATE  
2023-08-15/13*

Moved by Mayor Raycraft that Council approves the extension of the Innisfree Birch Lake Recreation Park & Campground season to September 30, 2023. CARRIED

*COUNCIL REPORTS  
2023-08-15/14*

Moved by Mayor Raycraft that the Councillor Reports be approved as presented. CARRIED

*RECESS  
2023-08-15/15*

Moved by Clr. J. Johnson to recess the meeting at 6:19 pm. CARRIED

*RECONVENE  
2023-08-15/16*

Moved by Clr. J. Johnson to reconvene the meeting at 6:22 pm. CARRIED

*ADMINISTRATION  
REPORTS –  
INSURANCE  
2023-08-15/17*

Moved by Clr. D. McMann to accept the Administration Office reparation quote from Premier Fire and Flood Restoration Inc. for insurance purposes. CARRIED

*AUCTION OF TAX  
RECOVERY  
PROPERTIES  
2023-08-15/18*

Moved by Clr. J. Johnson to direct Administration to contact the T.E.A.M. Auction regarding the sale of the two specified properties acquired via the Tax Recovery process, per Council discussion (Plan 4175R; Block 6; Lot 12 and Plan 4175R; Block 8, Lot 14.) CARRIED

*WTP ACCESS GATE  
2023-08-15/19*

Moved by Mayor Raycraft to direct Administration for the removal of the current gate installed at the Water Treatment Plant access road and re-install two, 10-foot gates. CARRIED

*CANCEL STALE  
DATED CHEQUE  
2023-08-15/20*

Moved by Mayor Raycraft to direct Administration to cancel stale dated Cheque 20220403 in the amount of \$160.00. CARRIED

*ADMINISTRATION  
REPORTS  
2023-08-15/21*

Moved by Clr. J. Johnson that the listed Administration Reports be approved as presented. CARRIED

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*CORRESPONDENCE  
CN RAIL SAFETY  
2023-08-15/22*

Moved by Mayor Raycraft that the Village of Innisfree proclaims September 18 – 24, 2023 as CN Rail Safety Week. CARRIED

*CLOSED SESSION  
ATTENDANCE*

Mayor Evan Raycraft  
Councillor Deborah McMann  
Councillor Jennifer Johnson

Officer Thelma Rogers, Interim Chief Administrative

*ENTERING CLOSED  
SESSION  
2023-08-15/23*

Moved by Clr. D. McMann that the meeting enters a closed session at 7:47 PM pursuant to FOIP Sections 16 and 17 to discuss the Interim CAO Contract. CARRIED

*EXITING CLOSED  
SESSION  
2023-08-15/24*

Moved by Clr. J. Johnson that the meeting exits the closed session at 8:10 PM. CARRIED

*EXTEND MEETING  
BEYOND 3 HOURS  
2023-08-15/25*

Moved by Clr D. McMann that the Council meeting continue past 8:00 pm. CARRIED

*INTERIM CAO  
CONTRACT  
2023-08-15/26*

Moved by Clr. J. Johnson to amend the Interim CAO Contract effective August 21<sup>st</sup> and update the Administration Office Hours to include Monday through Friday. CARRIED

*ADJOURNMENT*

Clr. D. McMann adjourned the meeting at 8:12 PM.



Mayor, Evan Raycraft



Interim Chief Administrative Officer, T. Rogers