

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, April 19, 2022.

CALL TO ORDER

Mayor Johnson called the meeting to order at 5:05 P.M.

PRESENT

Attendance in-person

Jennifer Johnson Mayor  
Deborah McMann Councillor  
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer

APPROVAL OF AGENDA  
2022-04-19/01

Moved by **Clr. Raycraft** that the agenda be approved with the following additions:

Correspondence:

10 E – National Volunteer Week Proclamation: April 24-30, 2022

CARRIED

APPROVAL OF REGULAR  
COUNCIL MINUTES  
2022-04-19/02

Moved by **Mayor Johnson** that the March 15, 2022, Regular Council Meeting minutes be approved as presented.

CARRIED

TRAFFIC BYLAW 670-22  
2022-04-19/03

Moved by **Mayor Johnson** that Traffic Bylaw 670-22 be tabled to the May 17, 2022 Regular Council Meeting with the following amendments:

- Section 7.8 amending the word “for” to “from”;
- Section 8.11 (e) – amending the word “Manger” to “Manager”;
- Schedule “A” amending sections “FOR VIOLATION OF SECTIONS 7.5 and 4.4” to read “FOR VIOLATION OF SECTIONS 4.3, 4.4 & 6.4”
- Schedule “A” amending section “FOR VIOLATION OF SECTION 4.4” to read “FOR VIOLATION OF SECTIONS 4.4 & 4.3”;
- Schedule “A” amending section “FOR VIOLATIONS OF SECTION 7.5” to read “FOR VIOLATIONS OF SECTION 6.4”

CARRIED

DELEGATION – INNISFREE  
FIRE DEPARTMENT 1<sup>ST</sup>  
QUARTER UPDATE  
2022-04-19/04

Mike Fundytus & Dean Lindballe entered the meeting at 5:17 PM.

Mike Fundytus, Director of Emergency Services for the County of Minburn and Dean Lindballe, Deputy Fire Chief for the Innisfree Fire Department, presented a 1<sup>st</sup> Quarter Fire Department Update to Mayor and Council and reviewed the April 2022 Fire Report.

Moved by **Clr. McMann** that the Delegation – Innisfree Fire Department 1<sup>st</sup> Quarter Update be approved as presented.

CARRIED

Mike Fundytus & Dean Lindballe departed the meeting at 5:36 PM

TEMPORARY BORROWING  
BYLAW 673-22  
FIRST READING  
2022-04-19/05


Moved by **Clr. Raycraft** that Temporary Borrowing Bylaw 673-22 be given FIRST reading this 19<sup>th</sup> day of April 2022.


CARRIED

TEMPORARY BORROWING  
BYLAW 673-22  
SECOND READING  
2022-04-19/06

Moved by **Mayor Johnson** that Temporary Borrowing Bylaw 673-22 be given SECOND reading this 19<sup>th</sup> day of April 2022.

CARRIED

  
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 Mayor

  
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 C.A.O.

TEMPORARY BORROWING  
BYLAW 673-22  
AUTHORIZE THIRD  
READING  
2022-04-19/07

Moved by **Clr. McMann** that Council authorize THIRD reading of Temporary Borrowing Bylaw 673-22 this 19<sup>th</sup> day of April 2022.

UNANIMOUSLY CARRIED

TEMPORARY BORROWING  
BYLAW 673-22  
THIRD AND FINAL  
READING  
2022-04-19/08

Moved by **Clr. Raycraft** that Temporary Borrowing Bylaw 673-22 be given THIRD and FINAL reading this 19<sup>th</sup> day of April 2022.

CARRIED

CELL PHONE POLICY  
1100-09  
2022-04-19/09

Moved by **Clr. McMann** that Council endorse the Cell Phone Policy 1200-01 as amended.

CARRIED

PUBLIC PARTICIPATION  
POLICY 1100-06  
2022-04-19/10

Moved by **Mayor Johnson** that Council endorse Public Participation Policy 1100-06 as presented.

CARRIED

MASTER RATE BYLAW  
674-22  
FIRST READING  
2022-04-19/11

Moved by **Clr. McMann** that Master Rates Bylaw 674-22 be given FIRST reading this 19<sup>th</sup> day of April 2022 with the following amendments:

Section 12 – Administration and General Services

- Removal of Interac Fee;
- Amend the Administrative Fee to Transfer Outstanding Utility Balances to Tax Accounts from \$15.00 to \$25.00;

Section 40 – Environment Utility Services

- Removal of \$30.00 Connection Fee for new owners (name change);
- Amend the CC Valve On/Off Fee from \$50.00 to \$25.00;

Section 70 – Parks and Recreation

- Amend the Firewood (per bundle) fee from \$20.00 to \$10.00

CARRIED

MASTER RATE BYLAW  
674-22  
SECOND READING  
2022-04-19/12

Moved by **Mayor Johnson** that Master Rates Bylaw 674-22 be given SECOND reading this 19<sup>th</sup> day of April 2022.

CARRIED

MASTER RATE BYLAW  
674-22  
AUTHORIZE THIRD  
READING  
2022-04-19/13

Moved by **Clr. Raycraft** that Council authorize THIRD reading of Master Rates Bylaw 674-22 this 19<sup>th</sup> day of April 2022.

UNANIMOUSLY CARRIED

MASTER RATE BYLAW  
674-22  
THIRD AND FINAL  
READING  
2022-04-19/14

Moved by **Mayor Johnson** that Master Rates Bylaw 674-22 be given THIRD and FINAL reading this 19<sup>th</sup> day of April 2022.

CARRIED

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF APRIL 19, 2022

INNISFREE DELNORTE PAC  
– FLASHING CROSSING  
SIGN  
2022-04-19/15

Moved by **Clr. McMann** that Council direct Administration to obtain quotes for the installation of a Flashing Pedestrian Beacon at the intersection of 53 Street and 48 Avenue. Further, that Administration be directed to apply for the Alberta Transportation Permit and that the information be brought forward to the May 17, 2022, Regular Council Meeting.

CARRIED

PAINTING OF CROSSWALK  
– 53 STREET AND 48  
AVENUE  
2022-04-19/16

Moved by **Clr. McMann** that Council direct Administration to direct the Public Works Department to restore the crosswalk markings at the intersection of 53<sup>rd</sup> Street & 48<sup>th</sup> Avenue.

CARRIED

2022 STRATEGIC PLAN – 1<sup>ST</sup>  
QUARTER UPDATE  
2022-04-19/17

Moved by **Mayor Johnson** that Council approve the 1<sup>st</sup> Quarter Update of the 2022 Strategic Plan with the following amendments:

Section 1.2 – Remove “fun” from “Monday Night Fun Bingo”; and  
Section 1.2 – Add “Seniors Fun Bingo held on Wednesday Nights at the Seniors Drop-In Centre”

CARRIED

APPOINTMENT OF  
DEVELOPMENT  
AUTHORITY  
2022-04-19/18

Moved by **Clr. Raycraft** that Council appoint CAO Magosse as the Development Authority for the Village of Innisfree.

CARRIED

APPOINTMENT OF MEMBER  
– SDAB  
2022-04-19/19

Moved by **Clr. McMann** that the Appointment of Member – Subdivision & Development Appeal Board be received as information.

CARRIED

2022 OPERATING BUDGET  
2022-04-19/20

Moved by **Mayor Johnson** that Council receive the Draft 2022 Operating Budget as information. Further that Council schedule a Special Council Budget meeting for April 27, 2022, at 3:00 PM, to address the budget in more detail.

CARRIED

INNISFREE DELNORTE  
SCHOOL FINANCIAL  
SOCIETY REQUEST – FCC  
AGRISPIRIT FUND  
2022-04-19/21

Moved by **Clr. McMann** that Council endorse the motion that the Village of Innisfree partner with the Innisfree School Financial Society, to apply for the FCC AgriSpirit Funding for the Multi-Sport Courts Project. Furthermore, that Administration be directed to complete and sign the Integrity Declaration Form, per the FCC AgriSpirit Funding Program requirements.

CARRIED

INNISFREE DELNOTE  
SCHOOL FINANCIAL  
SOCIETY – MULTI- SPORT  
COURTS  
2022-04-19/22

Moved by **Clr. Raycraft** that Council direct Administration to send a letter to the Innisfree Delnorte School Financial Society, advising that the Village of Innisfree appreciates the work to rehabilitate the Tennis Courts located behind Innisfree Delnorte School. However, the Village of Innisfree is not in a position to financially support the rehabilitation of the Multi-Sport Courts but will continue to support the project in principle.

CARRIED

NOTICE OF DECISION –  
DEVELOPMENT PERMIT  
2022-01  
2022-04-19/23

Moved by **Clr. Raycraft** that Council endorse a motion expressing the Village of Innisfree support to the proposed development outlined in the Notice of Decision, for Development Permit Application No. 2022-01.

CARRIED

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF APRIL 19, 2022

<p>INNISFREE PRAIRIE BANK OF COMMERCE MUSEUM 2022-04-19/24</p>	<p>Moved by <b>Mayor Johnson</b> that the discussion on the Innisfree Prairie Bank of Commerce Museum be tabled to the May 17, 2022, Regular Council Meeting. Further, that Administration be directed to send a letter to the Innisfree Historical Society to discuss the idea of the relocation of the ATB Financial Agency or the Village Administration Office to the Innisfree Prairie Bank of Commerce Museum.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<p>RECESS 2022-04-19/25</p>	<p>Moved by <b>Mayor Johnson</b> for a recess at 7:44 PM.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<p>RECONVENE MEETING 2022-04-19/26</p>	<p>Moved by <b>Mayor Johnson</b> to reconvene the meeting at 7:48 PM.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<p>MEETING TO EXCEED THREE (3) HOURS 2022-04-19/27</p>	<p>Moved by <b>Clr. McMann</b> that the meeting extends past 8:00 PM.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<p>COUNCILLOR REPORTS 2022-04-19/28</p>	<p>Moved by <b>Clr. McMann</b> that the items listed under “Councillor Reports” be received as information.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<p>RECESS 2022-04-19/29</p>	<p>Moved by <b>Mayor Johnson</b> for a recess at 8:21 PM.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<p>RECONVENE 2022-04-19/30</p>	<p>Moved by <b>Mayor Johnson</b> that the meeting reconvene at 8:24 PM.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<p>2021 TAX RECOVERY AUCTION 2022-04-19/31</p>	<p>Moved by <b>Clr. Raycraft</b> that Council set July 26, 2022, as the 2021 Tax Recovery Auction Date. Further, that Administration be directed to bring forward a Comparative Market Analysis, for Council review, to the May 17, 2022, Regular Council Meeting.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<p>MSP PROJECT PROPOSAL – BIRCH LAKE CAMPGROUND &amp; RECREATION PARK – BALL DIAMOND SHALE 2022-04-19/32</p>	<p>Moved by <b>Mayor Johnson</b> that Council endorse a motion to purchase Ball Diamond Shale through Coloured Shale Products for a total of \$6,266.40 (GST Excluded) to be delivered to the Birch Lake Campground and Recreation Park. Further that the funds be taken from MSP Grant Funding.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<p>FEDERAL GAS TAX FUND PROJECT # GTF-1196 – DRIVER FEEDBACK SIGN 2022-04-19/33</p>	<p>Moved by <b>Clr. Raycraft</b> that Council endorse a motion to purchase a Driver Feedback Sign through Mega-Tech (Model: Evolution 11) for a total of \$3,198.98 (GST Excluded). Further that the funds be taken from Federal Gas Tax Funding.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<p>MSI PROJECT # CAP-14018 – PURCHASE OF SIDE BY SIDE 2022-04-19/34</p>	<p>Moved by <b>Clr. McMann</b> that Council endorse a motion to submit an Offer to Purchase, in the amount of \$4,000, to Sheila Nykolychuk for the purchase of a side by side pending a full inspection of the unit.</p> <p style="text-align: right;"><u>CARRIED</u></p>

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF APRIL 19, 2022

ADMINISTRATION  
REPORTS

2022-04-19/35

Moved by **Clr. Raycraft** that the items listed under “Administration Reports” be received as information.

CARRIED

ALBERTA RURAL HEALTH  
ASSOCIATION WEEK  
PROCLAMATION – MAY 30  
TO JUNE 3, 2022  
2022-04-19/36

Moved by **Clr. McMann** that May 30, 2022 - June 3, 2022 be proclaimed as Alberta Rural Health Association Week.

CARRIED

OPERATION SMILE  
CANADA – LONGEST DATE  
OF SMILES  
PROCLAMATION – JUNE 19,  
2022  
2022-04-19/37

Moved by **Clr. McMann** that June 19, 2022 be proclaimed as Longest Date of Smiles.

CARRIED

PROCLAMATION –  
NATIONAL VOLUNTEER  
WEEK – APRIL 24-30, 2022  
2022-04-19/38

Moved by **Clr. Raycraft** that April 24-30, 2022 be proclaimed as National Volunteer Week.

CARRIED

CORRESPONDENCE  
2022-04-19/39

Moved by **Mayor Johnson** that the remaining items, listed under “Correspondence” be received as information.

CARRIED

ADJOURNMENT

**Clr. Raycraft** adjourned the meeting at 9:06 PM.

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Mayor, J. Johnson

  
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Chief Administrative Officer, B. Magosse