

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, March 15, 2022.

CALL TO ORDER

Mayor Johnson called the meeting to order at 4:59 P.M.

PRESENT

Attendance in-person

Jennifer Johnson Mayor
Deborah McMann Councillor
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer

Jeff Alliston Metrix Group LLP (via Electronic Means)

APPROVAL OF AGENDA
2022-03-15/01

Moved by **Clr. Raycraft** that the agenda be approved with the following amended:
▪ Amend date on Agenda Package from “February 15, 2022” to “March 15, 2022”

CARRIED

2021 AUDITED FINANCIAL STATEMENT AND 2021 FINANCIAL INFORMATION RETURN
2022-03-15/02

Jeff Alliston arrived at 5:02 PM via Electronic Means.

Jeff Alliston, partner at Metrix Group LLP, presented the 2021 Audited Financial Statement and 2021 Financial Information Return to Mayor and Council via PowerPoint Presentation.

Moved by **Clr. McMann** that Metrix Group LLP’s presentation, the 2021 Audited Financial Statement and 2021 Financial Information Return be approved as presented.

CARRIED

CLOSED SESSION
ATTENDANCE

Jennifer Johnson Mayor
Deborah McMann Councillor
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer

Jeff Alliston Metrix Group LLP (via Electronic Means)

CLOSED SESSION PERSONNEL (FOIPP SECTIONS 24, 26 & 27) – 2021 AUDIT FINDINGS LETTER – METRIX GROUP LLP
2022-03-15/03

Moved by **Clr. McMann** that the meeting move into closed session at 5:27 PM, in accordance with FOIPP Sections 24, 26 & 27, to review and discuss the 2021 Audit Findings Report, presented by Metrix Group LLP.

CARRIED

CLOSED SESSION
2022-03-15/04

Moved by **Mayor Johnson** that the meeting come out of closed session at 5:51 PM.

CARRIED

DEPARTURE

Jeff Alliston departed the meeting at 5:51 PM.

2021 AUDIT FINDINGS LETTER – METRIX GROUP LLP
2022-03-15/05

Moved by **Mayor Johnson** that the 2021 Audit Findings Report, presented by Metrix Group LLP, be received as information.

CARRIED

JJ

Mayor

Bm

C.A.O.

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 15, 2022

APPROVAL OF REGULAR
COUNCIL MINUTES
2022-03-15/06

Moved by **Clr. Raycraft** that the February 15, 2022, Regular Council Meeting minutes be approved will the following amendments:

- Replace “Northern Lights Library System – 2022 Budget” with “Northern Lights Library System – 2022 Levy”.

CARRIED

APPROVAL OF COUNCIL OF
THE WHOLE COMMITTEE
MINUTES
2022-03-15/07

Moved by **Clr. McMann** that the February 28, 2022 Council of the Whole Committee Minutes be approved as presented.

CARRIED

PROCUREMENT &
EXPENDITURES POLICY
1200-04
2022-03-15/08

Moved by **Clr. McMann** that Council endorses Procurement & Expenditure Policy 1200-04 with the following amendments:

- Section 1.3 – Remove the word “Payments” and replace with “Expenditures”.
- Section 1.4 – Add “and the policy be brought to the next scheduled Council meeting for approval”.
- Section 2.1.1 – Add “Upon approval, that Council be notified at the next scheduled Council meeting.”
- Section 4.0 – Replace “Over \$75,000 and up to \$99,999” with “Over \$75,000 and up to \$100,000”.

CARRIED

TRAFFIC BYLAW 670-22
SECOND READING
2022-03-15/09

Moved by **Clr. Raycraft** that Traffic Bylaw 670-22 be approved with the following amendments:

- Amending all section titles to lowercase font.
- Section 5.2 – Remove the word “ice skates”
- Remove Section 5.3.
- Section 6.1 (d) – Replace “administrator” with “Chief Administrative Officer”.
- Section 6.1 (e) – Replace “three (3) metres” with “five (5) metres”.
- Record the following items in Schedule “B” Traffic Control Devices:
Adding – two (2) “No Parking” Signs along 5015 – 54 Street (ID # 62 & 63)
Adding – Radar Driver Feedback Sign along Highway 870 (South of Innisfree Delnorte School) Facing South for North Bound Traffic (ID # 74)
- Amending ID #'s in Schedule “B” Traffic Control Devices to reflect additional signs.
- Amending Schedule “C” Violation Tag to replace “Bylaw 670-21” with “Bylaw 670-22.”

Further, that Traffic Bylaw 670-22 be given SECOND reading this 15th day of March 2022.

CARRIED

REQUEST TO PURCHASE
TCD'S
2022-03-15/10

Moved by **Mayor Johnson** that Council endorse a motion to approve the purchase of Traffic Control Devices per Alberta Traffic Supply quote in the amount of \$1,310 (excluding cost of hardware and posts).

CARRIED

AMENDING BYLAW 650-20
– ADDRESS
ADMINISTRATIVE ERROR
WATER AND
WASTEWATER BYLAW
618-16
FIRST READING
2022-03-15/11

Moved by **Mayor Johnson** that Council approve FIRST reading on Bylaw 650-20, this 15th day of March 2022, with the following amendments:

- Remove “Bylaw 605-15” and replace with “Bylaw 618-16” in the preamble.

CARRIED

AMENDING BYLAW 650-20 -
WATER AND
WASTEWATER BYLAW
618-16
SECOND READING
2022-03-15/12

Moved by **Clr. McMann** that Council approve SECOND reading on Bylaw 650-20 this 15th day of March 2022.

CARRIED

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF MARCH 15, 2022

AMENDING BYLAW 650-20 -
WATER AND
WASTEWATER BYLAW
618-16
THORIZE THIRD
READING
2022-03-15/13

Moved by **Clr. Raycraft** that Council authorize THIRD reading on Bylaw 650-20 this 15th day of March 2022.

UNANIMOUSLY CARRIED.

AMENDING BYLAW 650-20 -
WATER AND
WASTEWATER BYLAW
618-16
THIRD AND FINAL
READING
2022-03-15/14

Moved by **Clr. McMann** that Council approve THIRD and FINAL on Bylaw 650-20 this 15th day of March 2022.

CARRIED

DRAFT 2022 STRATEGIC
PLAN
2022-03-15/15

Moved by **Clr. McMann** that Council approve the Draft Strategic Plan with the following amendments:

- Introduction: Remove “Population of 220” and replace with “Population of 187”
- Strategic Priority # 2 – Safe, Healthy and Fun Community
 - Key objective 2” – Remove “COVID 19” and replace with “Public Health”.
 - Add a Key Objective 4 to read “Council to continue to be an active member of the Yellowhead Health Advisory Council.”
- Strategic Priority #5 – Promotion of the Community
 - Add Key Objective 4 to read “To Ensure Innisfree Museum is properly maintained to ensure it remains a viable resource for our community and is welcoming to tourists.”

CARRIED

TAX RECOVERY
PROPERTIES FOR SALE –
COMMERCIAL &
RESIDENTIAL
2022-03-15/16

Moved by **Clr. Raycraft** that Council endorse a motion to set the reserve bids, as close as reasonably possible to Market Value, of the following properties, per REMAX Realty’s Comparative Market Analysis:

- a. 4915 – 53 Street (4175R; 6; 12) - \$750 (Listing Price: \$2,500)
- b. 4824 – 52 Street (4175R; 8; 14) - \$10,000 (Listing Price: \$13,500)
- c. 4923 – 51 Street (4175R;1; W PT 38) / 5015 Railway Avenue S (4175R; 1; E PT 38) - \$20,000

Further, that Administration be directed to list 4915 – 53 Street (4175R; 6; 12) with a listing price of \$2,500 and 4824 – 52 Street (4175R; 8; 15) with a listing price of \$13,500 and appoint REMAX Realty as the listing agent.

Furthermore, that 4923 – 51 Street (4175R;1; W PT 38) / 5015 Railway Avenue S (4175R; 1; E PT 38) be cleaned and cleared in preparation for sale.

CARRIED

INNISFREE DELNORTE
SCHOOL FINANCIAL
SOCIETY – REQUEST FOR
FUNDING
2022-03-15/17

Moved by **Clr. Raycraft** that Council endorses a motion to support the Innisfree Delnorte School Financial Society proposal of resurfacing and repurposing the existing tennis courts into a multi-purpose sport area, located at the Innisfree Delnorte School location, in principle.

Furthermore, that Council direct Administration to table this item to the April 19, 2022, Regular Council meeting for further review and discussion as part of the budgeting process.

CARRIED

ELECTRIC VEHICLE
CHARGING PROGRAM –
MCCAC
2022-03-15/18

Moved by **Clr. McMann** that Council direct Administration to submit an Expression of Interest Application, through the Electric Vehicle Charging Program. Furthermore, that this item be brought to the April 19, 2022, Regular Council meeting.

CARRIED

	Moved by Mayor Johnson for a recess at 7:56 PM.	<u>CARRIED</u>
	Moved by Mayor Johnson to reconvene the meeting at 8:00 PM.	<u>CARRIED</u>
MOTION FOR MEETING TO EXCEED THREE (3) HOURS 2022-03-15/19	Moved by Mayor Johnson that the meeting move past 8:00 PM.	<u>CARRIED</u>
COMMUNICATIONS TOWERS – PLAN 8776S, BLOCK 12, LOT 15 2022-03-15/20	Moved by Mayor Johnson that Council endorses a motion to direct Administration to advertise Expressions of Interest (EOI) for the deconstruction of the communication tower. Further, that Council directs Administration to send a letter of Thanks to Mr. & Mrs. Laforest.	<u>CARRIED</u>
UTILITY PENALTY ACCRUALS - FORGIVENESS REQUEST 2022-03-15/21	Moved by Clr. Raycraft that Council endorse a motion to waive the \$46.72 penalty applied to UT Account Number 1741001 and \$3.51 Penalty applied to UT Account 3610000. Further that Water & Wastewater Bylaw 618-16 be brought to a future Council meeting for Council further review and discussion regarding Local Not-for-Profit Organizations and Payment Penalty Deadline.	<u>CARRIED</u>
INNISFREE LIBRARY BOARD APPOINTMENT 2022-03-15/22	Moved by Clr. McMann that Council endorse the applications of Yvonne Parasynchuk and Eliza Johnson for membership on the Village of Innisfree Library Board for a three-year period (2022 – 2025.)	<u>CARRIED</u>
	Moved by Mayor Johnson for a recess at 8:34 PM.	<u>CARRIED</u>
	Moved by Mayor Johnson to reconvened the meeting at 8:36 PM	<u>CARRIED</u>
COUNCILLOR REPORTS 2022-03-15/23	Moved by Mayor Johnson that the items listed under “Councillor Reports” be received as information.	<u>CARRIED</u>
ADMINISTRATIVE REPORTS 2022-03-15/24	Moved by Mayor Johnson that the items listed under “Administration Reports” be received as information.	<u>CARRIED</u>
CORRESPONDENCE 2022-03-15/25	Moved by Mayor Johnson that the items listed under “Correspondence” be received as information.	<u>CARRIED</u>

JJ Mayor
BM C.A.O.

ADJOURNMENT

Clr. McMann adjourned the meeting at 9:29 PM.

Mayor, J. Johnson



Chief Administrative Officer, B. Magosse