

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, November 17, 2020.

CALL TO ORDER

Mayor McMann called the meeting to order at 5:06 PM.

PRESENT

Deborah McMann	Mayor
Aaron Cannan	Deputy Mayor
William Oudshoorn	Councillor
Brooke Magosse	Chief Administrative Officer

APPROVAL OF AGENDA
2020-11-17/01

Moved by Deputy Mayor Cannan that the agenda be approved as amended:

New Business:

7 D – Village of Innisfree Library – 2020 Municipal Contribution
7 E – Innisfree Library Board - 2021 Budget
7 F – Trans Canada Yellowhead Highway Association – 2021 Municipal Contribution
7 G – 2020 Staff Honorariums

Councillor Reports:

8 B – MMI FCSS Report – Deb McMann
8 C – Innisfree Library Board Report – Will Oudshoorn
8 D – Joint Landfill Report – Will Oudshoorn
8 E – MD of Minburn Foundation Report – Will Oudshoorn

CARRIED.

DELEGATION – CPL.
DUNSMORE – RCMP,
VERMILION
DETACHMENT -
3RD QUARTER CRIME
STATISTICS YEAR TO
DATE
2020-11-17/02

Attended via: Zoom

Cpl. Mike Dunsmore, from the Vermilion RCMP Detachment, presented report(s) to Council regarding the County of Minburn #27 – Vermilion Detachment Crime Statistics year to date.

Cpl. Mike Dunsmore left the meeting at 5:18 PM.

Moved by Deputy Mayor Cannan that the delegation of Cpl. Dunsmore and year to date crime statistics report be received as information.

CARRIED.

DELEGATION – GRANT
BERGMAN AND PEGGY
SMITH – 2021 MINIMUM
TAX
2020-11-17/03

Mayor and Council reviewed Mr. Bergman's delegation as presented. After much discussion, Mayor and Council passed the following resolution:

Moved by Mayor McMann that the delegation of Mr. Bergman and Ms. Smith regarding 2021 Minimum Tax be received as information.

CARRIED.

PAGE 2, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF NOVEMBER 17, 2020.

**APPROVAL OF MINUTES
2020-11-17/04**

Moved by Councillor Oudshoorn that the October 20, 2020 Organizational Meeting minutes be approved as amended.

CARRIED.

**APPROVAL OF MINUTES
2020-11-17/05**

Moved by Councillor Oudshoorn that the October 20, 2020 Regular Council Meeting minutes be approved as amended.

CARRIED.

**BYLAW 660-20 – BYLAW
ENFORCEMENT
OFFICER BYLAW
SECOND READING
2020-11-17/06**

Moved by Deputy Mayor Cannan that Bylaw 660-20 Bylaw Enforcement Officer Bylaw be given SECOND reading this 17th day of November 2020.

CARRIED.

**BYLAW 660-20 – BYLAW
ENFORCEMENT
OFFICER BYLAW
THIRD AND FINAL
READING
2020-11-17/07**

Moved by Councillor Oudshoorn that Bylaw 660-20 Bylaw Enforcement Officer Bylaw be given THIRD and FINAL reading this 17th day of November 2020.

CARRIED.

**APPOINTMENT OF
BYLAW ENFORCEMENT
OFFICER.
2020-11-17/08**

Moved by Deputy Mayor Cannan that Brooke Magosse be appointed as the Bylaw Enforcement Officer, in accordance with Section 7 of Bylaw 660-20, effective immediately.

CARRIED.

**BYLAW 661-20 –
SUDDIVISION AND
DEVELOPMENT APPEAL
BOARD BYLAW
SECOND READING
2020-11-17/09**

Moved by Deputy Mayor Cannan that Bylaw 661-20 Subdivision and Development Appeal Board Bylaw be given SECOND reading this 17th day of November 2020.

CARRIED.

PAGE 3, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF NOVEMBER 17, 2020.

BYLAW 661-20 –
SUDDIVISION AND
DEVELOPMENT APPEAL
BOARD BYLAW
THIRD AND FINAL
2020-11-17/10

Moved by Mayor McMann that Bylaw 661-20 Subdivision and Development Appeal Board Bylaw be given THIRD and FINAL reading this 17th day of November 2020.

CARRIED.

APPOINTMENT OF
CLERK AND MEMBER(S)
– SUBDIVISION
DEVELOPMENT AND
APPEAL BOARD
2020-11-17/11

Moved by Councillor Oudshoorn that Brooke Magosse be appointed as the Clerk for the Village of Innisfree’s Subdivision Development and Appeal board, in accordance with Section 20 of Subdivision Development and Appeal Board Bylaw 661-20. Further, that Aaron Cannan be appointed as a Member of the Village of Innisfree’s Subdivision Development and Appeal Board in accordance with Section 4 of Subdivision Development and Appeal Board Bylaw 661-20. Furthermore, that Council direct Administration to advertise, in the local newspaper and social media, for two (2) members at large, in accordance with Section 4 of Subdivision Development and Appeal Board Bylaw 661-20.

CARRIED.

QUOTE DATED
SEPTEMBER 17, 2020 –
VEHICLE DECALS
(PUBLIC WORKS
TRUCK/EQUIPMENT)
2020-11-17/12

Moved by Deputy Mayor Cannan that Quote Dated September 17, 2020 – Vehicle Decal’s (Public Works Truck/Equipment) be tabled to the December 15, 2020 Regular Council meeting for further discussion.

CARRIED.

RECESS

Mayor McMann called for a recess at 5:37 PM.

RECONVENE

Mayor McMann reconvened the meeting at 5:41 PM.

2021 GO EAST OF
EDMONTON
ADVERTISING
RENEWAL – EMAIL
RECEIVED OCTOBER 23,
2020
2020-11-17/13

Moved by Councillor Oudshoorn that the 2021 Go East of Edmonton Advertising Renewal – Email received October 23, 2020 be tabled to the December 15, 2020 Regular Council Meeting.

CARRIED.

PAGE 4, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF NOVEMBER 17, 2020.

CARES GRANT –
INVIGORATE INNISFREE
– ECONOMIC
DEVELOPMENT
STRATEGY – UPDATE
2020-11-17/14

Moved by Deputy Mayor Cannan that the Village of Innisfree return the grant funds to the province in recognition that there is an inability to deliver on project outcomes with the changing environment. Further that Council direct Administration to contact Ms. Amanda Davis, the Management Consultant on this project, in light of Council's decision and to advise that the Village of Innisfree would like to terminate our agreement, without penalty, in light of these unexpected circumstances as recommended in Ms. Davis's letter of April 12, 2020.

CARRIED.

ALBERTA POLICE
INTERIM ADVISORY
BOARD (APIAB) –
QUARTERLY REPORT
2020-11-17/15

Moved by Councillor Oudshoorn that Alberta Police Interim Advisory Board (APIAB) – Quarterly Report be received as information.

CARRIED.

2020 MUNICIPAL
CONTRIBUTION TO
LIBRARY
2020-11-17/16

Moved by Deputy Mayor Cannan that Council direct Administration to pay \$3,500.00 to the Village of Innisfree Library as the 2020 Municipal Contribution in accordance with the Library Act.

CARRIED.

INNISFREE LIBRARY
BOARD – 2021 BUDGET
2020-11-17/17

Moved by Deputy Mayor Cannan that the 2021 Budget submitted by the Innisfree Library Board be approved as presented.

CARRIED.

TRANS CANADA
YELLOWHEAD
HIGHWAY
ASSOCIATION – 2021
MUNICIPAL
CONTRIBUTION &
MEMBERSHIP
RENEWAL
2020-11-17/18

Moved by Mayor McMann that Council direct Administration to pay \$40.53 (GST included) to Trans Canada Yellowhead Highway Association as the 2021 Municipal Contribution and approve the renewal of the Village's 2021 Membership.

CARRIED.

2020 STAFF
HONORARIUMS
2020-11-17/19

Moved by Councillor Oudshoorn that Council direct Administration to issue Honorariums to Ms. Brooke Magosse, Chief Administrative Officer, in the amount of \$500.00, Mr. Justin Fleming, Public Works Foreman, in the amount of \$500.00 and Ms. Bobbi Jo Jackson, Administrative/Public Works Assistant, in the amount of \$500.00 in recognition of their hard work.

CARRIED.

PAGE 5, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF NOVEMBER 17, 2020.

**COUNCILLOR REPORTS
2020-11-17/20**

Moved by Deputy Mayor Cannan that the listed Councillor Reports be presented. CARRIED.

RECESS

Mayor McMann called for a recess at 6:28 PM.

RECONVENE

Mayor McMann reconvened the meeting at 6:30 PM.

**ADMINISTRATION
REPORTS
2020-11-17/21**

Moved by Deputy Mayor Cannan that the listed Administration Reports be approved as presented. CARRIED.

**CORRESPONDENCE
2020-11-17/22**

Moved by Councillor Oudshoorn that the listed items under correspondence be as information. CARRIED.

**CLOSED SESSION
ATTENDANCE**

Deborah McMann	Mayor
William Oudshoorn	Deputy Mayor
Aaron Cannan	Councillor
Brooke Magosse	Chief Administrative Officer

**CLOSED SESSION
2020-11-17/23**

Moved by Deputy Mayor Cannan that the meeting moves into closed session at 6:58 PM to discuss Mr. Bergman Vs. Village of Innisfree – Update on 2018 Minimum Tax Challenge and Administrative/Public Works Assistant Salary – Update under FOIP Sections 17 & 27. CARRIED.

**CLOSED SESSION
2020-11-17/24**

Moved by Councillor Oudshoorn that the meeting come out of closed session at 7:09 PM. CARRIED.

**FOIP SECTION 17 & 27 –
MR. BERGMAN VS.
VILLAGE OF INNISFREE
– UPDATE ON 2018
MINIMUM TAX
CHALLENGE
2020-11-17/25**

Moved by Councillor Oudshoorn that Council approve Brownlee LLP's recommendation, as presented in email dated November 16, 2020. Further that Administration be directed to contact Brownlee LLP in this regard. CARRIED.

PAGE 6, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF NOVEMBER 17, 2020.

FOIP SECTION 17 & 27 -
ADMINISTRATIVE/
PUBLIC WORKS
ASSISTANCE SALARY –
UPDATE
2020-11-17/26

Moved by Deputy Mayor Cannan that Council recognize the clerical error that was made, as presented in the 2019 Audit Findings Report, regarding the Employee Wage Discrepancy for the Administrative/Public Works Assistant’s Salary. Further, that Council amend the Administrative/Public Works Assistant’s salary, as presented in motion no. 2019-07-16/09, to be calculated at 1820hr/year. Council would like it noted that the amendment shown above, does not include the 3% wage increase, that was previously approved at the July 21, 2020 Regular Council meeting.

CARRIED.

ADJOURNMENT

Deputy Mayor Cannan adjourned the meeting at 7:14 PM.

Mayor

Chief Administrative Officer