



Village of Innisfree
Regular Council Meeting
Innisfree Council Chambers, Innisfree AB
October 15, 2019 @ 7:00 p.m.

1. Call to Order
2. Agenda
 - a. Deletions/Additions:
 - b. Adoption of Agenda
3. Delegations
4. Adoption of Minutes
 - a. [September 23, 2019 Regular Council](#) **(Page 2-10)**
5. Business Arising from the Minutes:
 - a. Grant Bergman:
 - i. Minimum Tax re: 2019 Tax Notice
 - ii. [Request to forgive previous Taxes/Penalties – 8776S;12;13-14](#) **(Page 11)**
 - iii. Rezoning of Properties – Inquiry
6. Policies & Bylaws:
 - a. [Bylaw 641-19 – ATCO Gas Franchise Agreement – Second/Third Reading](#) **(Page 12-13)**
7. New Business:
 - a. [Draft - Revised 10 Year Infrastructure Capital Plan](#) **(Page 14-28)**
 - b. [Alberta Municipal Affairs Letter Received October 7, 2019](#) **(Page 29-32)**
 - c. [Birch Lake Recreation Park - Suggested Repairs](#) **(Page 33-40)**
 - d. [Go East of Edmonton 2020 Travel Guide](#) **(Page 41-46)**
8. Councillor Reports
9. Administration Reports
 - a. [CAO Report & Action List](#) **(Page 47-51)**
 - b. Financials
 - i. [Tax Trial Balance – September 30, 2019](#) **(Page 52)**
 - ii. [Utility Trial Balance – September 30, 2019](#) **(Page 53)**
 - iii. [Accounts Payable – Cheque Listing – September 30, 2019](#) **(Page 54-55)**
 - iv. [Revenue & Expenses – September 30, 2019](#) **(Page 56-63)**
 - c. [Website Report](#) **(Page 64-65)**
10. Correspondence
 - a. [Farm Safety Centre – Letter dated October 7, 2019](#) **(Page 66)**
11. Closed Session Items
12. Adjournment

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Monday September 23, 2019.

CALL TO ORDER

Mayor Cannan called the meeting to order at 7:05 PM.

PRESENT

Aaron Cannan	Mayor
Deborah McMann	Deputy Mayor
William Oudshoorn	Councillor

ALSO PRESENT

Brooke Magosse	Chief Administrative Officer
Public	

**AGENDA
2019-09-23/01**

Moved by Councillor Oudshoorn that the agenda be approved as amended:

New Business:

- f. NSWA Letter and Report dated September 12, 2019
- g. Water and Wastewater Operator Certification – Small Systems
- h. Advertisement for Innisfree Public Works Foreman

Councillor Reports:

- a. Village of Innisfree Library Board – Will Oudshoorn
- b. MD of Minburn – Will Oudshoorn
- c. Northern Lights Library System – Will Oudshoorn
- d. Round Table - Red Tape Reduction – Deborah McMann
- e. Service Alberta – Deborah McMann

Closed Session:

Land (FOIPP Section 17& 27)

- i. Plan 4175R, Block 6, Lot(s) 4-6 – Proposed “Change in Use”

CARRIED.

**DELEGATION –
REQUEST FOR TAX
FORGIVENESS –
GEMMEL BERGMAN
(8776S;12;13-14)
2019-09-23/02**

Grant Bergman advise Council that Gemmel would not be able to attend the meeting, and that Gemmel has appointed Grant Bergman to represent him in this matter.

Mr. Bergman provided a brief update on the status of the collapsed sewer line. Administration also mentioned to Council that the contractor has completed the Sewer Line repairs, and the sewer line should be in working condition in the future.

Moved by Councillor Oudshoorn that this item be received as information.

CARRIED.

**PAGE 2, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
SEPTEMBER 23, 2019.**

DELEGATION -
REQUEST FOR TAX
FORGIVENESS –
GEMMEL BERGMAN
(8776S;12;13-14)
CONTINUED
2019-09-23/03

Grant Bergman also mentioned to Mayor and Council that he feels that the Village of Innisfree was not in accordance with the Municipal Government Act, specifically Section 357 (2) in regards the 2019 Tax Notices. Council advise Mr. Bergman that the Village would conduct research, as well as speak with Municipal Affairs before providing Mr. Bergman a final decision.

Mr. Bergman also asked that Council provide their political will on the re-zoning of his properties.

Moved by Deputy Mayor McMann that this item be received as information.

CARRIED.

TAX ROLL NO. 1610 –
REQUEST TO FORGIVE
PENALTY - MARYANNE
FORTIER – INNISFREE
HOTEL
2019-09-23/04

Moved by Councillor Oudshoorn that Council deny the request to forgive the tax penalties on Roll No. 1610.

DEFEATED.

TAX ROLL NO. 1610 –
REQUEST TO FORGIVE
PENALTY –
MARYANNE FORTIER –
INNISFREE HOTEL
2019-09-23/05

Moved by Deputy Mayor McMann that Council forgive the Tax Penalty in the amount of \$392.71 on Tax Roll no. 1610.

CARRIED.

APPROVAL OF
MEETING MINUTES
2019-09-23/06

Moved by Councillor Oudshoorn that the August 20, 2019 Regular Council minutes be approved as amended.

CARRIED.

APPROVAL OF
MEETING MINUTES
2019-09-23/07

Moved by Deputy Mayor McMann that the August 26, 2019 Special Council minutes be approved as amended.

CARRIED.

TRAFFIC IN
BACKALLEY &
COLLAPSED
RETAINING WALL –
UPDATE
2019-09-23/08

Moved by Councillor Oudshoorn that the Traffic in Back-Alley and Collapsed Retaining Wall - Update be received as information.

CARRIED.

**PAGE 3, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
SEPTEMBER 23, 2019.**

**COLLAPSED SEWER
LINE REPAIR – UPDATE
2019-09-23/09**

Moved by Deputy Mayor McMann that the Collapsed Sewer Line Repair – Update be received this item as information.

CARRIED.

Meeting was recessed at 7:43 PM.

Meeting was reconvened at 7:49 PM

**DELEGATION – GRANT
BERGMAN – 2019
MINIMUM TAX &
REZONING REQUEST
2019-09-23/10**

Moved by Mayor Cannan that the Delegation – Grant Bergman – 2019 Minimum Tax & Rezoning Request be deferred to the October 15, 2019 for further discussion.

CARRIED.

**BYLAW 640-19 –
REPEAL ATCO GAS
BYLAW 639-19
FIRST READING
2019-09-23/11**

Moved by Councillor Oudshoorn that ATCO Gas Bylaw 640-19 be given FIRST reading this 23rd day of September 2019.

CARRIED.

**BYLAW 640-19 –
REPEAL ATCO GAS
BYLAW 639-19
SECOND READING
2019-09-23/12**

Moved by Deputy Mayor McMann that ATCO Gas Bylaw 640-19 be given SECOND reading this 23rd day of September 2019.

CARRIED.

**BYLAW 640-19 –
REPEAL ATCO GAS
BYLAW 639-19
AUTHORIZE THIRD
READING
2019-09-23/13**

Moved by Councillor Oudshoorn that council authorize THIRD reading on ATCO Gas Bylaw 640-19 this 23rd day of September 2019.

UNANIMOUSLY CARRIED.

**BYLAW 640-19 –
REPEAL ATCO GAS
BYLAW 639-19
THIRD AND FINAL
READING
2019-09-23/14**

Moved by Deputy Mayor McMann that ATCO Gas Bylaw 640-19 be given THIRD and FINAL reading this 23rd day of September 2019 and Bylaw 639-19 be repealed.

CARRIED.

**PAGE 4, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
SEPTEMBER 23, 2019.**

**BYLAW 641-19 – ATCO
GAS FRANCHISE
AGREEMENT
FIRST READING
2019-09-23/15**

Moved by Councillor Oudshoorn that Council approve a Franchise Fee rate of 25% for a period of 10 years effective January 1st, 2020. Further that ATCO Gas Franchise Agreement Bylaw 641-19 be given FIRST reading this 23rd day of September 2019. Further that this item be brought back to a future Council meeting.

CARRIED.

**BYLAW 642-19 –
DEVELOPMENT
AUTHORITY BYLAW
FIRST READING
2019-09-23/16**

Moved by Deputy Mayor McMann that Development Authority Bylaw 642-19 be give FIRST reading this 23rd day of September, 2019.

CARRIED.

**BYLAW 642-19 –
DEVELOPMENT
AUTHORITY BYLAW
SECOND READING
2019-09-23/17**

Moved by Councillor Oudshoorn that Development Authority Bylaw 642-19 be give SECOND reading this 23rd day of September, 2019.

CARRIED.

**BYLAW 642-19 –
DEVELOPMENT
AUTHORITY BYLAW
AUTHORIZE THIRD
READING
2019-09-23/18**

Moved by Deputy Mayor McMann that Council authorize THIRD reading on Development Authority Bylaw 642-19 this 23rd day of September 2019.

UNANIMOUSLY CARRIED.

**BYLAW 642-19 –
DEVELOPMENT
AUTHORITY BYLAW
THIRD AND FINAL
READING
2019-09-23/19**

Moved by Councillor Oudshoorn that Development Authority Bylaw 642-19 be give THIRD and FINAL reading this 23rd day of September, 2019.

CARRIED.

**BYLAW 643-19 –
SUBDIVISION
AUTHORITY BYLAW
FIRST READING
2019-09-23/20**

Moved by Councillor Oudshoorn that Subdivision Authority Bylaw 643-19 be given FIRST reading this 23rd day of September, 2019.

CARRIED.

**PAGE 5, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
SEPTEMBER 23, 2019.**

**BYLAW 643-19 –
SUBDIVISION
AUTHORITY BYLAW
SECOND READING
2019-09-23/21**

Moved by Deputy Mayor McMann that Subdivision Authority Bylaw 643-19 be given
SECOND reading this 23rd day of September, 2019.

CARRIED.

**BYLAW 643-19 –
SUBDIVISION
AUTHORITY BYLAW
AUTHORIZE THIRD
READING
2019-09-23/22**

Moved by Councillor Oudshoorn that Council authorize THIRD reading on Subdivision
Authority Bylaw 643-19 this 23rd day of September 2019.

UNANIMOUSLY CARRIED.

**BYLAW 643-19 –
SUBDIVISION
AUTHORITY BYLAW
THIRD AND FINAL
READING
2019-09-23/23**

Moved by Deputy Mayor McMann that Subdivision Authority Bylaw 643-19 be given
THIRD and FINAL reading this 23rd day of September 2019.

CARRIED.

**BYLAW 644-19 –
CANCELLING A
PORTION OF PLAN
3340HW
FIRST READING
2019-09-23/24**

Moved by Deputy Mayor McMann that Cancellation of a Portion of Plan 3340HW
Bylaw 644-19 be given FIRST reading this 23rd day of September 2019.

CARRIED.

**BYLAW 644-19 –
CANCELLING A
PORTION OF PLAN
3340HW
SECOND READING
2019-09-23/25**

Moved by Councillor Oudshoorn that Cancellation of a Portion of Plan 3340HW Bylaw
644-19 be given SECOND reading this 23rd day of September 2019.

CARRIED.

**BYLAW 644-19 –
CANCELLING A
PORTION OF PLAN
3340HW
AUTHORIZE THIRD
READING
2019-09-23/26**

Moved by Deputy Mayor McMann that Council authorize THIRD reading on
Cancellation of a Portion of Plan 3340HW Bylaw 644-19 this 23rd day of September
2019.

UNANIMOUSLY CARRIED.

**PAGE 6, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
SEPTEMBER 23, 2019.**

BYLAW 644-19 –
CANCELLING A
PORTION OF PLAN
3340HW
THIRD AND FINAL
READING
2019-09-23/27

Moved by Councillor Oudshoorn that Cancellation of a Portion of Plan 3340HW Bylaw 644-19 be given THIRD and FINAL reading this 23rd day of September 2019.

CARRIED.

POLICY NO. 1300-05 –
OVERDUE ACCOUNTS
RECEIVABLE POLICY
2019-09-23/28

Moved by Councillor Oudshoorn that Policy No. 1300-05 being Overdue Accounts Receivable Policy be approved as presented.

CARRIED.

POLICY NO. 3200-02
WORKING ALONE
POLICY AND
PROCEDURE
2019-09-23/29

Moved by Deputy Mayor McMann that Policy No. 3200-02 being Working Alone Policy and Procedure be approved as presented.

CARRIED.

ACFA LETTER DATED
SEPTEMBER 9, 2019 –
ESTIMATED CAPITAL
REQUIREMENTS
2019-09-23/30

Moved by Councillor Oudshoorn that the ACFA Letter Dated September 9, 2019 – Estimated Capital Requirements be received as information.

CARRIED.

QUOTES FOR PAVING
53RD STREET –
BETWEEN 48TH
AVENUE AND 50TH
AVENUE
2019-09-23/31

Moved by Deputy Mayor McMann that Council approve S & S Paving quote received September 8, 2019 in the amount of \$26,680 (GST not included) for the paving of 53rd Street (Highway 870) between 48th Avenue and 50th Avenue.

CARRIED.

ATCO ELECTRIC
FRANCHISE FEE –
LETTER DATED
AUGUST 22, 2019
2019-09-23/32

Moved by Councillor Oudshoorn that Council approve the ATCO Electric Franchise fee percentage of 5% and current fee cap of 20% as presented in their letter dated August 22, 2019.

CARRIED.

**PAGE 7, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
SEPTEMBER 23, 2019.**

**REQUEST FOR
DECISION – ECONOMIC
DEVELOPMENT
STRATEGY – TERMS OF
REFERENCE
2019-09-23/33**

Moved by Deputy Mayor McMann that Council approve the Economic Development Strategy Terms of Reference as presented and authorizes signatures in the consulting agreement with 2052900 Alberta Ltd.

CARRIED.

**REQUEST FOR
DONATION –
INNISFREE DELNORTE
SCHOOL AWARDS
NIGHT
2019-09-23/34**

Moved by Councillor Oudshoorn that the Village of Innisfree donate \$100.00 to Innisfree Delnorte School 2019 Annual Awards Night.

CARRIED.

**NSWA LETTER AND
REPORT DATED
SEPTEMBER 12, 2019
2019-09-23/35**

Moved by Councillor Oudshoorn that the NSWA Letter and Report be received as information. Further that Council direct Administration to pay North Saskatchewan Water Alliance \$0.50 per capita for 2020.

CARRIED.

**WATER AND
WASTEWATER
OPERATOR
CERTIFICATION –
SMALL SYSTEMS
2019-09-23/36**

Moved by Deputy Mayor McMann that Council approve the Chief Administrative Officer, Brooke Magosse, to enroll into the Water and Wastewater Operator Certification program to obtain certification in Small Systems. Further that the funds come from GL # 2-12-00-212 being “Education – Administration”.

CARRIED.

**ADVERTISEMENT FOR
PUBLIC WORKS
FOREMAN POSITION
2019-09-23/37**

Moved by Councillor Oudshoorn that Council direct Administration to advertise for the Public Foreman position for a consecutive 2 weeks in the local newspaper and social media.

CARRIED.

**2019 MUNICIPAL
CONTRIBUTION –
INNISFREE LIBRARY
2019-09-23/38**

Moved by Deputy Mayor McMann that Council direct Administration to pay \$3500.00 to the Village of Innisfree Library as the 2019 municipal contribution in accordance with the Library Act.

CARRIED.

**PAGE 8, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
SEPTEMBER 23, 2019.**

**COUNCILLOR
REPORTS
2019-09-23/39**

Moved by Councillor Oudshoorn that the Councillor Reports be approved as presented.

CARRIED.

Moved by Mayor Cannan that the meeting be recessed at 9:37 PM.

Mayor Cannan reconvened the meeting at 9:42 PM.

**ADMINISTRATION
REPORTS
2019-09-23/40**

Moved by Councillor Oudshoorn that the Administration Reports be approved as presented.

CARRIED.

**CORRESPONDENCE
2019-09-23/41**

Moved by Deputy Mayor McMann that the following Correspondence and received as information.

CARRIED.

**CLOSED SESSION
ATTENDANCE**

Aaron Cannan
Deborah McMann
Will Oudshoorn

Mayor
Deputy Mayor
Councillor

Brooke Magosse

Chief Administrative Officer

**CLOSED SESSION
2019-09-23/42**

Moved by that the meeting move into closed session at 9:50 PM to discuss Land – Plan 4175R, Block 6, Lot(s) 4-6 – Proposed “Change in Use” as per FOIPP Section 17 & 27.

CARRIED.

**CLOSED SESSION
2019-09-23/43**

Moved by Councillor Oudshoorn that the meeting come out of closed session at 10:02 PM.

CARRIED.

Moved by Mayor Cannan that the meeting go past 10:00 PM.

CARRIED.

**PAGE 9, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
SEPTEMBER 23, 2019.**

LAND (FOIPP SECTION
17 & 27) – PLAN 4175R,
BLOCK 6, LOT(S) 4-6 –
PROPOSED “CHANGE
IN USE”
2019-09-23/44

Moved by Deputy Mayor McMann that the Land (FOIPP Section 17 & 27) – Plan 4175R, Block 6, Lot(s) 4-6 – Proposed “Change in Use” be received as information.

CARRIED.

ADJOURNMENT

Councillor Oudshoorn adjourned the meeting at 10:04 PM.

Mayor

Chief Administrative Officer

<u>YEAR</u>	<u>TAX AMOUNT</u>	<u>PAYMENT</u>	<u>PENALTIES</u>	<u>UTILITIES TO TAXES</u>
2015	\$804.18	\$408.24	\$71.27	\$0
2016	\$803.00	\$682.43	\$217.24	\$289.66
2017	\$807.00	\$373.94	\$276.62	\$0
2018	\$756.61	\$756.61	\$371.57	\$0
2019	\$782.54	\$728.12	\$360.61	\$0
TOTALS	\$3,953.33	\$2,949.34	\$1,297.31	\$ 289.66

A BY-LAW OF THE VILLAGE OF INNISFREE TO AUTHORIZE THE MAYOR AND ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH ATCO GAS AND PIPELINES LTD., TO RENEW AN AGREEMENT WITH, AND TO CONFER A FRANCHISE ON THE COMPANY TO DELIVER NATURAL GAS TO CUSTOMERS WITHIN THE VILLAGE OF INNISFREE.

WHEREAS the Company has requested a franchise be granted to provide natural gas services to customers within the Village of Innisfree.


AND WHEREAS it is deemed that such an agreement would be of benefit to customers within the Village of Innisfree.

THEREFORE under the authority of the Municipal Government Act, R.S.A. 2000, Chapter M-26, Part 3, Division 3, Section 45-47 be it enacted that the Mayor and Administrator be authorized to sign the agreement which is attached to and forming part of this By-law and marked as Schedule "A" between the Village of Innisfree and the Company to renew an agreement with and to confer a franchise on the Company to deliver natural gas services within the Village of Innisfree.

This By-law shall come into force upon the agreement being approved by the Alberta Utilities Commission for the Province of Alberta, and upon being given third reading and finally passed.

Read a **FIRST** time this 23rd day of September, 2019.



Mayor


Chief Administrative Officer

Read a **SECOND** time this _____ day of _____, 2019.

Mayor

Chief Administrative Officer

Read a **THIRD** and **FINALLY** passed this _____ day of _____, 2019.

Mayor

Chief Administrative Officer



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

RECEIVED
SEP 30 2019

AR98380

SEP 19 2019

His Worship Aaron Cannan
Mayor
Village of Innisfree
PO Box 69
Innisfree AB T0B 2G0

Dear Mayor Cannan and Council,

Thank you for the email of August 23, 2019, and supporting documentation, from Brooke Magosse, Chief Administrative Officer, providing the Village of Innisfree's second submission in response to Ministerial Order No. MSL:095/18, Directive 2.

I appreciate the work undertaken by the village to develop its ten-year capital plan. I am also pleased to see the plan now includes a summary of projects in each year and a description of the anticipated funding sources as requested in my letter of June 3, 2019.

I am concerned about the limited amount of municipal-source funding proposed in the plan. Based on the village's submitted plan, the municipal funding portion accounts for just over one per cent of the overall funding requirement, with provincial and federal funding accounting for nearly 99 per cent.

Additionally, the village's anticipated provincial and federal funding of \$8.6 million over ten years significantly overestimates the funding the village can expect over this period under current funding arrangements. Since 2007, the village has received just over \$1.5 million in Municipal Sustainability Initiative (MSI) capital funding. Given the fiscal situation in the province, it is not realistic to assume that funding over the next ten years will be more than this amount.

Based on the village's combined allocation of approximately \$200,000 per year from MSI capital and the federal Gas Tax Fund in recent years, anticipated ten-year total grant funding of \$2 million is more realistic.

At these grant funding levels, your submitted ten-year capital plan has a funding shortfall of at least \$6.6 million. As a result, I am not prepared to accept the current submission of the capital plan under Directive 2 of Ministerial Order No. MSL: 095/18.

.../2

In order for me to accept the capital plan, I will require the village to: determine which capital projects must proceed over this period in order to meet safety and critical service requirements; estimate realistic grant funding levels; and determine the necessary municipal contribution level and how this will be achieved (e.g., through increased tax or utility rates, local improvement taxes, or municipal borrowing).

If you determine that some of the projects recommended in the infrastructure audit cannot be undertaken during this 10-year period, I will require an explanation for the decision and assurance from council that neither the safety nor adequacy of municipal services will be compromised as a result.

I look forward to receiving this information by no later than November 30, 2019, as provided for in the attached Ministerial Order No. MSL:062/19.

Please contact Roy Bedford, Municipal Viability Advisor, at 780-422-8342 or roy.bedford@gov.ab.ca if you have any questions.

Yours very truly,



Kaycee Madu
Minister

Attachment: Ministerial Order No. MSL:062/19

cc: Brooke Magosse
Chief Administrative Officer, Village of Innisfree

Roy Bedford
Municipal Viability Advisor, Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

MINISTERIAL ORDER NO. MSL:062/19

I, Kelechi Madu, Minister of Municipal Affairs, pursuant to Section 130.2(3) of the *Municipal Government Act*, make the following order:

That Schedule A attached to Ministerial Order No. MSL:095/18 is amended to extend the completion date for Directive 2 to November 30, 2019, and the initial submission date for Directive 3 to November 30, 2019.

Ministerial Order No. MSL:042/19 is hereby rescinded.

Dated at Edmonton, Alberta, this 19th day of September, 2019.

Kelechi Madu
Minister of Municipal Affairs

1-10 Year Infrastructure/Capital Plan

2020

***Estimated \$200,000/year in Grant Funding and an estimated \$200,000/year in operating for the Village.**

Item #	Project Name/Description	Amount	Proposed Funding	Details
1.02 Smoke detectors, carbon Monoxide detectors, emergency lighting and fire extinguishers				
1.02.01	Administration Office	\$3,500.00	Village Expense - 100%	This item has been completed.
1.02.02	Seniors Drop-in Centre	\$3,500.00	Village Expense - 100%	
1.02.03	Prairie Bank Museum	\$3,500.00	Village Expense - 100%	
1.02.04	Fire Hall	\$3,500.00	Village Expense - 100%	
1.02.05	Water Treatment Plan	\$3,500.00	Village Expense - 100%	
2 Inspection and Maintenance of Storm Pipes				
2.02	Building Porch, steps and rainings at side door	\$3,000.00	Village Expense - 100%	
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100%	Expense is large - Funding will be set aside over the years.
Pipe Repair due to Structural Defects				
1.01	MH18-16 50 Ave - East of 54 Street Large joint offset, Severe pipe deformation	\$116,000.00	Grant Funding - 100%	
	TOTAL	\$145,000.00		

2021

3 Seniors Drop-in Centre				
3.05	Correct Multiple Plumbing Issues	\$2,000.00	Village Expense - 100%	
4 Install Fire Hydrants to Increase Coverage				
4.01	54 Street at the Recreation Centre	\$10,000.00	Grant Funding - 100%	
4.02	53 Street at 49 Avenue	\$10,000.00	Grant Funding - 100%	
Sidewalk Upgrades				
2	Sidewalk connections to roadways	\$18,800.00	Grant Funding - 100%	MSI Capital
3	curb ramps	\$23,600.00	Grant Funding - 100%	MSI Capital
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100%	Expense is large - Funding will be set aside over the years.
MH Defects Requiring Immediate Repair				
3.01	MH 18 Broken concrete bench and missing pieces	\$500.00	Village Expense - 100%	
3.02	MH 22 Severe Corroded Bottom	\$13,000.00	Grant Funding - 100%	
3.03	MH 21 Bench Broken, Corroded Concrete Surface	\$500.00	Village Expense - 100%	
3.04	MH 19 Misaligned and failing neck bricks, unknown object in MH	\$500.00	Village Expense - 100%	
3.05	MH 7 Severe Misaligned Manhole cover and ring	\$1,000.00	Village Expense - 100%	
	TOTAL	\$88,400.00		

1-10 Year Infrastructure/Capital Plan

2022			
Municipal Building Upgrades			
5	Old Public Works Shop - Demolition	\$30,000.00	Grant Funding - 100% The Village has applied for funding through Federal Gas Tax
Prairie Bank of Commerce			
6.01	Brick Chimney reconstruct	\$30,000.00	Grant Funding - 100%
6.02	Back Steps, balcony and railings (not including roof membrane)	\$18,000.00	Village Expense - 100% This item has been completed.
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
TOTAL		\$86,500.00	
2023			
Prairie Bank of Commerce			
6.06	re-plumb drainage lines and correct venting problems	\$18,000.00	Grant Funding - 100%
7	Birch lake change house - electrical connections	\$1,000.00	Village Expense - 100%
9	Birch lake picnic shelter - ball diamonds - electrical corrections at panel	\$1,000.00	Village Expense - 100%
10	Birch lake wood shed - replace wood shed	\$6,000.00	Village Expense - 100%
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
TOTAL		\$87,500.00	
2024			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
Prairie Bank of Commerce			
6.04	Remove and redo wooden subfloor basement	\$8,000.00	Grant Funding - 100%
2025			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
Prairie Bank of Commerce			
6.07	Remove and replace boiler, associated piping in basement complete with new zone controls	\$45,000.00	Grant Funding - 100%

1-10 Year Infrastructure/Capital Plan

2026			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
2027			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
2028			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
2029			

1-10 Year Infrastructure/Capital Plan

6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100%	Expense is large - Funding will be set aside over the years.

10-20 Year Infrastructure/Capital Plan

[illegible]

10-20 Year Infrastructure/Capital Plan

2033			
Water Storage			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
2034			
Water Storage			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
2035			
Water Storage			

10-20 Year Infrastructure/Capital Plan

6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100%	Expense is large - Funding will be set aside over the years.
2036				
Water Storage				
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100%	Expense is large - Funding will be set aside over the years.
2037				
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100%	Expense is large - Funding will be set aside over the years.

10-20 Year Infrastructure/Capital Plan

2038			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
2039			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.

20-30 Year Infrastructure/Capital Plan

[illegible]

20-30 Year Infrastructure/Capital Plan

2043			
Water Storage			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
2044			
Water Storage			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
2045			
Water Storage			

20-30 Year Infrastructure/Capital Plan

6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100%	Expense is large - Funding will be set aside over the years.
2046				
Water Storage				
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100%	Expense is large - Funding will be set aside over the years.
2047				
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100%	Expense is large - Funding will be set aside over the years.

20-30 Year Infrastructure/Capital Plan

2048			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.
2049			
6.01	Transfer to Savings - Funds towards water reservoir upgrades	\$8,500.00	Village Expense - 100% Expense is large - Funding will be set aside over the years.

RECEIVED

OCT 07 2019

Office of the Assistant Deputy Minister
Municipal Services and Legislation
17th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-427-2225
Fax 780-420-1016

AR98655

September 30, 2019

Ms. Brooke Magosse
Chief Administrative Officer, Village of Innisfree
PO Box 69
Innisfree AB T0B 2G0

Municipal Indicators for Village of Innisfree

Dear Ms. Magosse:

In March 2018, the Deputy Minister indicated that Municipal Affairs would be implementing a new performance measure for the ministry. Beginning with the 2019-22 business plan, the ministry will report the percentage of municipalities deemed to be "not at risk" based on 13 defined financial, governance, and community indicators. Each indicator has a defined benchmark, and a municipality is deemed to be "not at risk" as long as it does not trigger on a defined number of indicators. As part of the same correspondence, then Deputy Minister Pickering indicated that the ministry was committed to supporting accountable, responsible, and transparent local governments.

The ministry has now compiled and verified the data collected from Alberta's municipalities for the 2018 financial year. According to our records, the following indicator(s) were triggered for your municipality:

I2-MINISTRY INTERVENTION
I4-TAX COLLECTION RATE
I8-ON-TIME FINANCIAL REPORTING

Prior to publishing the 2018 Municipal Indicator Report (<https://open.alberta.ca/publications/municipal-indicator-results>), Municipal Affairs is providing your municipality with the opportunity to provide additional context as to why your municipality would have triggered any of the above indicator(s). The feedback submitted by your municipality will be published as part of the 2018 Municipal Indicator Report.

In the next few days, an email will be sent from lgs.update@gov.ab.ca with a template requesting feedback on each of the above indicators. Feedback must be emailed to lgs.update@gov.ab.ca using the supplied template and received no later than **November 13, 2019** to be included within the 2018 Municipal Indicator Report.

.../2

- 2 -

If you would like to discuss your results, or the possible future release of these results on the Municipal Affairs website, please contact the Municipal Services and Legislation Division at toll-free 310-0000, then 780-427-2225, or via email at lgsmail@gov.ab.ca.

Yours truly,



Gary Sandberg
Assistant Deputy Minister

2018 Municipal Indicator Reporting

Village of Innisfree

The information contained below is presented fairly and is to the best of my knowledge correct.

Name, Title: Brooke Magosse, Chief Administrative Officer

Date: _____

Alberta 

Indicator 2: MINISTRY INTERVENTION

From time to time there are circumstances where the Minister may be required to intervene in a municipality. Typically, these interventions occur when requested by a council, through a petition, when a viability review is initiated, or where significant concerns are evident and ministerial directives need to be issued.

2018 Result

MSL:095/18: Completion of the Village of Innisfree Viability Review

Village of Innisfree Response

Indicator #4 TAX COLLECTION RATE

In order to pay for ongoing costs, municipalities must be able to collect property taxes on a timely basis. Tax Collection Rate is the percentage of the current year's property taxes that are collected by year end.

2018 Result

68%

Expected Result

> 90 %

Village of Innisfree Response

Indicator #8 ON-TIME FINANCIAL REPORTING

Financial reporting is an important aspect of municipal accountability to its residents and businesses. Municipalities are required to submit year-end audited financial statements and financial information returns to Municipal Affairs by May 1st of the year following the year for which the financial statements have been prepared.

2018 Result

August 26, 2019

Expected Result

Received before May 1, 2019

Village of Innisfree Response

Need hot water checked on boiler, Martin's Plumbing has to do it.

Woodshed filled with wood at beginning of season.
At least 15 new tables at beginning of season. Rice from Lloydminster... DON 306-821-7080

Should have garbage cans in wooden containers as campers deposit loose food and other "things" that are really hard to pick up, and also leave the the wooden boxes smelling.

IARD Industrial lent us battery operated chain saw, weed wacker, hedge trimmer, tree trimmer with extensions for the season. Wood be an asset to park if possible — price for all \$1,600.00.

Martin's Plumbing donated toilet tank cover for ladies room as one was missing for a couple of years. Urinal was out of order for two years, just plugged. We fixed that but need more urinal acid and not sure where to get it, maybe seed plant?

If in Office all evening until nine PM. Would be nice to have TV up and running.

If Brooke orders program for booking on computer and debit machine it would make it a lot easier to keep track of paper work.

If possible it would be nicer for group camp & ball diamonds building to have floor painted. Also outside of office building. The roof doesn't leak yet but in rough shape.

Should be padlocks on buildings in group camp and ball diamonds. One set of keys should be left at campground office.

Buggy and lawnmower need serviced for next season. Playground is back to normal, new swings and toys fixed.

We had some new people this year and some of our old ones have come back but a very rainy and cold season. The new people love it and will be back again.

People are asking about seasonal rates, maybe \$2,500 for 5 months? You have a weekly rate for power at \$175, no deal, should be \$150?

The price of wood could be raised to \$10

An Idea --- Day use area for large functions for two or more hours maybe charge \$75 - \$100, they use power plus washrooms. Most campground charge \$100 per day for use of building.

Group camp roof leaks a bit on south side on right hand side of door at very back.

Park should be informed of any activities going on in town so our guests can be informed.

We had Sloane Cannon working with us this season and would like to thank you for your choice, a very good worker and pleasing personality. A pleasure to work with!

For Tables Lloydminster: Don - 306-821-7080

Not treated: 6' \$110
8' \$125 } cheaper by dozen

Treated: 6' \$135
8' \$165 } by the dozen 6' \$1440.⁰⁰
8' \$1800.⁰⁰

Wood: Dustin - 780-842-7864 - Referred by Brad
(UFA)

Ed - 780-218-8522

If we are hired back next season we would like to have \$2,000.⁰⁰ per month. Our email address is alice.sheehan88@gmail.com

Thank you for having us this past season and would like to come back next season. Hoping to hear from you one way or the other.

Alice & Tom Sheehan

Paid to Office by cheque \$400 for Randy Brittan Memorial - Town Office.

Paid to Arron \$400 plus camping fees for July Ball Tournament, not to park office.

Need gravel & bob cat to level sites.

2 J

INNISFREE RECREATION PARK

*We hope your stay has been an enjoyable one and hope
to see you again!*

*We appreciate your suggestions. Please let us know
how we have done with your comments below.*

Campsites 4 & 5

This is a great camp site!

The hospitality is FIVE STAR.

Very friendly people and
children!

Good ice cream!

Nice and peaceful at night.

It was a very good camping
experience and I'm going to
tell my friends and relatives
to camp here!

Alene and Bob Folk

Terry and Sylvia Wright

Thank you!

XOXO

INNISFREE RECREATION PARK

***We hope your stay has been an enjoyable one and hope
to see you again!***

***We appreciate your suggestions. Please let us know
how we have done with your comments below.***

Love the campsite.

Park staff were welcoming and
friendly and helpful.

We will come again.

The picnic tables are in need of
some repair ...

Washrooms & showers are clean

Grounds are very well kept.

Thank you!

INNISFREE RECREATION PARK

*We hope your stay has been an enjoyable one and hope
to see you again!*

*We appreciate your suggestions. Please let us know
how we have done with your comments below.*

Picnic tables are needing fixing
more available Fire wood, clean wood.

Thank you!

INNISFREE RECREATION PARK

We hope your stay has been an enjoyable one and hope to see you again!

We appreciate your suggestions. Please let us know how we have done with your comments below.

Tom + Alice Keep this park attractive + clean + are very helpful + accomodating. (Large grass areas are kept up to spec - especially with the large amount of grass to mow).

Any RV park would be proud to employ people like Tom + Alice - they are definitely ~~an~~ ^{a valuable} asset to this park. Keep up the good work!

Ed + Win

Thank you!

INNISFREE RECREATION PARK

*We hope your stay has been an enjoyable one and hope
to see you again!*

*We appreciate your suggestions. Please let us know
how we have done with your comments below.*

SITES ARE VERY PRIVATE

GROUNDS ARE MANICURED, - LOTS OF GRASS + FLOWERS

MANAGERS WENT OUT OF THEIR WAY

TO MAKE OUR STAY ENJOYABLE

ENJOYED THE SASKATOONS

WOULD DEFINETELY STAY AGAIN

THANKS

John & Joyce Doyle

Lethbridge, Ab.

Thank you!

Village of Innisfree (CAO)

From: Donna Jenson <donna.goeast@gmail.com>
Sent: October 7, 2019 2:52 PM
To: Donna Jenson
Subject: Update on Go East RTO Membership Fees for 2020
Attachments: 2020 Go East RTO Muni Membership Form.pdf; Go East RTO Benefits 2020 final.pdf; 2020 Advertising Reach Go East of Edmonton.pdf; 2020 Marketing Campaigns Go East of Edmonton.pdf

Dear Municipal Members,

Go East RTO would like to advise communities of upcoming membership fees in 2020 to help you with your budget planning in the coming year. We are pleased to advise members that there will be no change in your membership fees for the coming year.

We continue to be rated #1 in all areas of tourism marketing, the only tourism organization of its kind in the region and are highly recommended. We continue to grow the people we reach year after year and the results of the work we do for our members continue to prove positive. We hope you will continue to work with us in 2020 to grow tourism in our East Central Alberta region.

Please note that your 2020 Membership invoice and benefits information package will be emailed to you in January 2020.

If you would like a Go East representative to provide a presentation to your council members to update you on the many membership benefits of Go East of Edmonton, please contact me by phone at (780) 632-7699 so we can get this arranged for you.

If you have not appointed a representative to Go East Regional Tourism, we ask that that you have a council and/or staff person that we can add to our communications to keep you informed of the important work we are doing to promote and support the region. Please submit names and email addresses to donna.goeast@gmail.com.

If you have any questions about your membership fees do not hesitate to contact me by email donna.goeast@gmail.com or phone (780) 632-7699 and I would be happy to discuss this with you.

We have some very exciting news about many milestones reached this year that were sent out by email today. We will also be in touch to announce our November meeting date. Watch for that email very soon.

Kevin and Jolene are currently sending out Renewals for 2020 Advertising with some updated results and impressive statistics. It was another outstanding year in 2019 and we are excited to continue our work into 2020.

Thank you for your continued support in growing tourism in our Go East region.

--

Donna Jenson
Office Administrator
Go East Regional Tourism Organization
780-632-7699
donna.goeast@gmail.com
www.GoEastofEdmonton.com
[Like us on Facebook.com/GoEastofEdmonton](https://www.facebook.com/GoEastofEdmonton)

MUNICIPAL MEMBERSHIP AGREEMENT 2020

Check off which population applies to your community. All municipalities receive the standard membership benefits.

- ☐ Population up to 249 \$200
- ☐ Population 250-499 \$300
- ☐ Population 500-2499 \$400
- ☐ Population 2500 – 4999 \$750
- ☐ Population 5000+ \$1500

(GST not applicable)

Optional Premium Membership Buy-In (in addition to the above membership fee):

- ☐ Spring Summer Fall Digital Media Advertising Campaign

Promoting your community through Facebook & other digital advertising *Contact us for rates*

Total Membership: \$ _____

- ☐ Yes, I/we _____ wish to be a partner of Go East RTO.

(Name of City/Town/Village/County)

- ☐ Yes, we will submit the appropriate content for the above packages (photos, events, activities for posts etc.).

Name of City/Town/Village/County: _____

Address: _____

Postal Code: _____

Phone: _____

Fax: _____

Email: _____

Website: _____ Facebook: _____

Twitter: _____ Instagram: _____

Town Council rep & email address: _____

Economic Development/Tourism rep & email address: _____

Social Media/Communications rep contact & email address: _____

Approved by: _____ Signature: _____

Date: _____

Please make cheques payable to Go East RTO.

FOR MORE INFORMATION CONTACT:

Go East RTO

Donna Jenson, Office Administrator

50230 Range Rd 200, Beaver County, AB T0B 4J2

Phone/Fax: (780) 632-7699 Email: donna.goeast@gmail.com

Website: www.goeastofedmonton.com



For over 20 years we are
East Central Alberta's #1 most
comprehensive guide for
everything to see and do
East, Northeast & Southeast
of Edmonton.

Features:

Roadtripping, Events & Attractions,
Camping, Fishing, Golfing,
Shopping, and Dining

70,000 printed copies:
released March 2020
250,000+ readership
Over 2 Million pageviews

Distributed Strategically

- Over 1000 locations in Northeast, East Central Alberta, Edmonton Region
- Exclusive Magazine Rack Program in the Edmonton Capital Region
- Consumer Tradeshows and Events
- Visitor Centres across Alberta & AMA Travel
- RV Dealers, Major Retailers and Tourism Related Businesses
- Military Base Centres in Alberta
- Edmonton & Area Welcome Wagon Program

Social Media Followers

24,000+ combined Followers
Over **1 Million** reach annually.

Website Traffic

100,000+ users
250,000+ pageviews
1000+ events promoted annually
www.GoEastofEdmonton.com

2020 Travel Guide Rates

Includes Print & Digital Publication + Online Promotion

Ad Type	Ad Size	Member Rate
1/24 page	1.625"w x 1.625"h	\$ 250.00
1/12 page	3.5"w x 1.5"h	\$ 350.00
1/8 (Bus Card)	3.5"w x 2.25"h	\$ 450.00
1/6 page	3.5"w x 3.25"h	\$ 550.00
1/4 page	3.5"w x 4.75"h	\$ 650.00
1/3 page	7.25"w x 3.25"h	\$ 900.00
1/2 page	7.25"w x 4.75"h	\$ 1200.00
2/3 page	7.25"w x 6.4"h	\$ 1600.00
Full page	7.25"w x 9.75"h <small>*Call for bleed size.</small>	\$ 2000.00
Inside Front Cover(s)	Contact us.	\$ 2300.00
Outside Back Cover	Contact us.	\$ 2500.00
Regular 2 page	Contact us.	\$ 3800.00

*Ad design for consortia ads with multiple partners \$150/page

*Non-member community additional \$100

Basic ad design is included. Based on all ad info supplied, including digital logo and photos. If supplying the ad - Advertising must be submitted in high res digital PDF format. All images and elements must be placed in CMYK with a minimum resolution of 300 dpi.

**GST applicable on all rates (GST #80335 3259)*

FREE with all ads:

- Special Event listings & promotions
- Directory listings and/or editorial mentions
- FREE editorial for Communities, NPO's and unique businesses

Your Ad appears...

1. In the **#1 Regional Tourism Travel Guide in Print**
2. On the **#1 Regional Tourism Travel Guide Online**
3. Plus your editorial is on the **#1 Regional Tourism Website**
4. Send us your photos, events, special promotions to post or share on the **#1 Regional Tourism Social Media**

**Deadline for booking ad space is
November 30, 2019**

Published by The Marketer in partnership with Go East RTO.

Phone: 780-632-6191 Toll Free: 1-888-632-8755

Email: kevin.goeast@gmail.com

Fax: 780-632-3504

**The Marketer reserves the right at anytime to make changes necessary for improving these marketing products & services.



#1 Travel Guide in Print & Online



It's the **#1 most popular** travel guide in the region and at Visitor Centres!



Includes **live links!**

#1 Regional Tourism Website



The **#1 highest traffic and most comprehensive tourism website** in the region.

Awesome NEW content launching in 2020!

www.GoEastofEdmonton.com

#1 Regional Tourism Social Media



We have the region's **BEST Tourism Audience Engagement!**



Monthly E-News

#1 Summer Ad Campaigns

Low cost in partnership with Travel Alberta promoting businesses and communities with **Google** and **Facebook** ads.



We have the Numbers to get you the **BEST** results!

Annual Reach

Call Centre: 1000+ direct referrals - leads to partners from phone calls, emails and messaging

70,000+ copies printed
130+ pages
250,000+ readership
2 Million+ pageviews Print Guide
150,000+ pageviews Online Guide

100,000+ users
150,000+ sessions/visits
250,000+ pageviews
20,000+ leads to partners (click thrus from website)
60% organic website growth
15-20% +/- Referral rate for leads
1000+ events promoted annually
500+ webpages

5,000 new followers
24,000+ combined followers as of 09/2019
1 Million+ post reach annually
200,000+ engagements annually

1.2 Million impressions on Google Ads
510,000+ impressions on FB/Inst Ads
50,000 clicks on ad content
20,000 visits to the website partners

Questions?: kevin.goeast@gmail.com
1-877-632-8777

Tradeshows & Displays



Digital Campaigns



Weekly Radio



Summer TV & Media



Summer Parades & Events



Monthly E-News



Prize Giveaways



Alberta-wide Distribution



Print Ads



Your #1 Team for Tourism!

We are the
#1 Most Experienced
Tourism Marketing
Professionals
East of Edmonton!
Page 45

ANNUAL PROMOTIONS & BENEFITS

MEMBER BENEFITS	Standard Business Benefits	Large Business/Non- Profit Benefits	Communities
Tourism Marketing			
Provide collaborative marketing benefits to its members/communities through website upgrades, continued social media growth, numerous tradeshow, displays, events, presentations, websites, digital advertising, weekly radio, TV/Video and more!	✓	✓	✓
Social media promotion about its members/communities, attractions, events, reciprocal links, likes, and sharing.	✓	✓	✓
Full color profile, attraction and event listing , special section box ad, & photos on the Go East of Edmonton website www.goeastofedmonton.com .	✓		
Full color profile, attraction and event listing , (including museums, farmers markets, community events, golf courses, campgrounds etc.) special section box ad, & photos on the Go East of Edmonton website www.goeastofedmonton.com .		✓	✓
Tourism Development			
Apply for grants and invest funds to develop projects such as Eat East of Edmonton Culinary Trails, Edmonton tourism daytrip itinerary development and Alberta cultural tourism tours to promote its members/communities.	✓	✓	✓
Recognition and opportunities in regional marketing grants, projects, and other programs.	✓	✓	✓
Tourism Support (Communications)			
Communication to members through email updates & newsletters.	✓	✓	✓
Tourism management and consulting opportunities for members.	✓	✓	✓
Communication through monthly E-News.	✓	✓	✓

Our website is the one and only comprehensive regional tourism website with over 1000 things to see & do, complete tourism and travel information for all areas northeast of Edmonton, east of Edmonton, and southeast of Edmonton covering over 50 communities across east central Alberta. Updated weekly, over 500 webpages, over 200,000 pageviews annually, and over 1000% increase in summer pageviews over the past 5 years.

FOR MORE INFORMATION CONTACT:
Go East RTO
Donna Jensen, Office Administrator
Phone: (780) 632-7699 Fax: (780) 632-7699
50230 Range Road 200, Beaver County, Alberta, T0B 4J2
Email: donna.goeast@gmail.com Website: www.goeastofedmonton.com

VILLAGE OF INNISFREE

CHIEF ADMINISTRATIVE OFFICERS REPORT

September 17, 2019 – October 15, 2019

Administration & Public Works

Public Works Foreman

The Village of Innisfree has received 14 resumes for the Public Works Foreman position. We have selected our top 5 candidates and will conduct interviews on Wednesday, Thursday and Friday (October 16-18). After administration conducts interviews, I will then chose the successful candidate.

Public Auction – Tax Sale

The Public Auction date has been set to December 12, 2019. **Council please make a motion to approve the date/time/location for the Public Auction.** Council also needs to determine the “reserved bid” amounts. I have attached a copy of the draft advertisement to be sent to Alberta Gazette – **See page**

Thank you:

Administration would like to thank Mayor Cannan for the help he has provided in the Public Works Department.

Christmas Staff Party:

Administration has started planning ideas for the Staff Christmas Party. We have 1 event in mind that we feel would be a good staff party event – Brewery Tour in Edmonton.

Date: December 14, 2019 (Saturday). The Tour is \$120/guest and includes the following:

- Pick up/drop off anywhere in City Limits
- Knowledgeable tour guide
- Brewery tours ay any three breweries and/or distilleries
- Plethora of samples at each brewery
- Full meal
- Discounts at each location for additional merchandise etc.

What are councils thoughts? Cost would be as follows:

6 staff members + 6 spouses x \$120 = \$1,440

Or 6 staff members x \$120 = \$720 (spouses are responsible for their own fees)

Everyone will be responsible for their own accommodations.

Emergency Plan – Meeting with John Lamb

I met with Mr. John Lamb, Field Officer for AEMA on October 3, 2019. We went over the M.E.P review and also went through the new regulations that are being newly enforced.

Mr. Lamb also provided me with a draft bylaw that we strongly recommends Innisfree pass and implement. He also provided me with a draft Emergency Plan that should be reviewed and cross-referenced with our current plan.

Update on Paving – 53 Street

Administration contact Alberta Transportation regard the proposed construction taking place on 53 Street. There is signage that needs to be added to the construction site before beginning the work. Contractors are aware of this process. If all goes well and weather cooperates, the paving should take place on October 16-18.

Community Events:

Administration is also planning a Christmas Tree Lighting to take place in December. We are thinking of having the Christmas Tree lighting possibly the first week of December (2-6).

Administration has decided to have a another Back Alley Clean-up day on October 23-24, 2019. This will help residents clean up any summer garbage, grass clippings, tree trimmings, etc. before the snow falls. This promotes a clean and healthy community.

Bylaw Enforcement/Development:

Bylaw Enforcement is on-going.

Administration continues to enforce unsightly/traffic bylaws for all residents within the Village.

We have had two Development Permit application submitted this year.

UPCOMING EVENTS:

- October 14, 2019 – Thanksgiving Holiday (Office closed)
- October 23-24, 2019 – Back Alley Clean-up
- December 12, 2019 – Public Auction
- December 14, 2019 Proposed Staff Party

ACTION LIST

1. Please see page 5.

Public Auction – Draft Advertisement

NOTICE OF PUBLIC AUCTION

VILLAGE OF INNISFREE



Notice is hereby given that, under the provisions of the Municipal Government Act, the Village of Innisfree will offer for sale, by public auction, in the Village Office, 5116 – 50 Ave., Innisfree, Alberta on Thursday, December 12, 2019 at 5:00 p.m., the following lands:

<u>Reserve Bid</u>	<u>Lot</u>	<u>Block</u>	<u>Plan</u>	<u>Linc Number</u>	<u>Civic Address</u>
\$17,700.00	PT 38	1	4175R	0010918027	5015 – Railway Avenue
\$1,120.00	PT 38	1	4175R	0010918092	4923 – 51 Street
\$750.00	5	17	8776S	0015649882	N/A
\$17,210.00	12	6	4175R	0018368308	4915 – 53 Street
\$14,560.00	17	12	8776S	0015658982	5036 – 53 Street

No further information will be available at the Public Auction regarding the land to be offered for sale.

Conditions

These parcels are being offered for sale, subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.

These parcels are being offered for sale on an “as is, where is” basis, and the Village of Innisfree makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, vacant possession or the developability of the parcel for any intended use by the successful bidder.

No bid will be accepted where the Bidder attempts to attach conditions to the sale of the land.

The minimum bid cannot be lower than the market value estimate predetermined by the Assessor.

No Terms or Conditions of Sale will be considered other than those specified by the Village of Innisfree.

Terms:

Cash, money order or certified cheque, a 10% deposit with the balance due within 30 days of the public auction.

Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the sale.

The successful Bidder shall be required to execute a Sale Agreement in a form and substance acceptable to the Village of Innisfree.

The Village of Innisfree may, after the Public Auction, become the owner of any parcel of and not sold at the Public Auction.

ACTION LIST

MOTION #	TITLE	DEPARTMENT	ACTIONED	ON- GOING
2018-10-23/17	Fence Repairs – Birch Lake Recreation Facility	Admin		X
2019-03-19/20	Personnel – CAO Evaluation	Admin/Council		X
2019-04-23/04	Solar Ninja’s Quote Dated June 29, 2018	Admin/Council		X
2019-07-16/04	Traffic in Backalley & Collapsed Retaining Wall	Admin/PW		X
2019-07-16/07	Request for Decision – Proposed Utility Rates	Admin		X
2019-07-16/19	ATCO Gas Franchise Renewal Agreement	Admin/Council		X
2019-08-20/03	Grant Bergman – Minimum Tax Bylaw and Request for Information	Admin		X
2019-08-20/04	Collapsed Sewer Line Repair – Request for Quote	Admin		X
2019-08-20/17	10 Year Capital Plan – Viability Recommendation – Minister of Municipal Affairs	Admin		X



Village of Innisfree

Tax Trial Balance (Full Listing)

Trial Balance As Of 2019-09-30

Page 1 of 1

2019-Oct-10

10:40:26AM

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3																																																																																										
<table><tr><td>Tax Levy</td><td>286,270.28</td><td>Local Improvement Levy</td><td>0.00</td></tr><tr><td>Additional Tax Levy</td><td>0.00</td><td>Accumulated Penalty</td><td>25,354.76</td></tr><tr><td></td><td></td><td>Outstanding Penalty</td><td>22,046.14</td></tr></table>											Tax Levy	286,270.28	Local Improvement Levy	0.00	Additional Tax Levy	0.00	Accumulated Penalty	25,354.76			Outstanding Penalty	22,046.14																																																																														
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<table><tr><td colspan="4">Sub Ledger</td><td colspan="4">General Ledger</td></tr><tr><td>Current</td><td>80,220.33</td><td colspan="4"></td><td colspan="4"></td></tr><tr><td>1 Year</td><td>56,017.77</td><td colspan="4"></td><td>3-00-00-211</td><td>154,592.03</td><td colspan="3"></td></tr><tr><td>2 Years</td><td>33,160.86</td><td colspan="4"></td><td>3-00-00-212</td><td>43,832.04</td><td colspan="3"></td></tr><tr><td>3 Years</td><td>20,198.09</td><td colspan="4"></td><td>Totals</td><td>198,424.07</td><td colspan="3"></td></tr><tr><td>Over 3</td><td>12,752.70</td><td colspan="4"></td><td colspan="5"></td></tr><tr><td>Outstanding</td><td>202,349.75</td><td colspan="4"></td><td colspan="5"></td></tr><tr><td colspan="11"><table><tr><td>Total GL</td><td>198,424.07</td></tr><tr><td>Total SL</td><td>202,349.75</td></tr><tr><td>Proof</td><td>(3,925.68)</td></tr></table></td></tr></table>											Sub Ledger				General Ledger				Current	80,220.33									1 Year	56,017.77					3-00-00-211	154,592.03				2 Years	33,160.86					3-00-00-212	43,832.04				3 Years	20,198.09					Totals	198,424.07				Over 3	12,752.70										Outstanding	202,349.75										<table><tr><td>Total GL</td><td>198,424.07</td></tr><tr><td>Total SL</td><td>202,349.75</td></tr><tr><td>Proof</td><td>(3,925.68)</td></tr></table>											Total GL	198,424.07	Total SL	202,349.75	Proof	(3,925.68)
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*** End of Report ***



Village of Innisfree
Utilities Trial Balance (All Balances)
 Trial Balance As Of 2019-09-30

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Account #	Name	Account Active	Amount Outstanding	Current	Overdue1	Overdue2	Overdue3	Overdue4
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Sub Ledger			General Ledger		
Current	6,101.17				
Overdue 1	2,061.96		3-00-00-274		13,500.95
Overdue 2	1,223.83				
Overdue 3	619.60				
Overdue 4	3,162.67				
Outstanding	<u>13,169.23</u>		Totals		<u>13,500.95</u>
			Total GL		13,500.95
			Total SL		13,169.23
			Proof		<u>331.72</u>

*** End of Report ***



Village of Innisfree

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Cheque Listing For Council

2019-Oct-10
10:45:03AM

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
20190535	2019-09-19	McEwen, Darlene	2-12-00-250	September2019	PAYMENT SEPTEMBER CLEANING	200.00	200.00
20190534	2019-09-19	Kostynuk, Eldon	2-23-00-215	270526September	PAYMENT SEPTMEBER PHONE EXPENSES	50.00	50.00
20190543	2019-09-19	Town of Vegreville	2-41-00-250	IVC54520	PAYMENT WTP SUPEERVISION AUGUST 2019	517.36	517.36
20190545	2019-09-19	Vegreville Home Hardware	2-32-00-510 2-32-00-510 2-72-00-510	September2019-1 September2019-1 September2019-1	PAYMENT Lawn Iron+ 7KG Paint Brushes PW SUPPLIES	41.97 16.74 16.66	75.37
20190521	2019-09-11	Telus Communications Company	2-12-00-215	September2019-0	PAYMENT PHONE CHARGES FOR 780-592-204	105.15	105.15
20190541	2019-09-19		2-12-00-215 2-12-00-215 2-12-00-215 2-12-00-215 2-12-00-215 2-12-00-215	September2019-1 September2019-1 September2019-1 September2019-1 September2019-1 September2019-1	PAYMENT Cable Mileage WTP - Phone Rec -Phone Admin - Fax Admin - Phone AUG28 - SEPT27 2019 PHONE CHAR	45.82 73.73 99.46 160.09 122.87 73.74	575.71
20190518	2019-09-11	Desjardins Card Services	2-12-00-510 2-12-00-510 2-12-00-510 2-12-00-510 2-12-00-510 2-12-00-510	September2019 September2019 September2019 September2019 September2019 September2019	PAYMENT A-Z Index Punched Jan-Dec Index Punched Copy Paper Memo spike, Bclips, Staples, Coffess Binders Banker Boxes	28.82 19.90 117.58 92.97 83.73 95.40	438.40
20190520	2019-09-11	Mardar Electric	2-12-00-510 2-32-00-510	160209 160209	PAYMENT Office Exit Lights Shop Lights	588.95 581.63	1,170.58
20190536	2019-09-19	Minco Gas Co-op Ltd.	2-72-00-540	September2019-1	PAYMENT REC PARK GAS	30.53	30.53
20190529	2019-09-19	Alberta One-Call Corporation	2-12-00-250	IN153509	PAYMENT AUGUST 2019 NOTIFICATIONS	12.60	12.60
20190532	2019-09-19	County of Minburn	2-43-00-250	27738	PAYMENT TIPPAGE AND TRUCKING FOR AUG	1,208.14	1,208.14
20190540	2019-09-19	Suncor Energy Products Partnersl	2-32-00-521	September2019-1	PAYMENT PW FUEL AUGUST	649.33	649.33
20190542	2019-09-19	Telus Mobility	2-12-00-215 2-32-00-215	September2019- September2019-	PAYMENT PW & ADMIN CELL PHONES PW & ADMIN CELL PHONES	104.41 93.91	198.32
20190533	2019-09-19	Deerland Equipment	2-72-00-510	September2019-1	PAYMENT PARTS FOR REC PARK MOWER	372.42	372.42
20190538	2019-09-19	North Saskatchewan Watershed A	2-12-00-510	2020.100	PAYMENT MUNICIPAL CONTRIBUTION JAN1-DE	111.50	111.50
20190514	2019-09-11	ACE	2-41-00-350	INN-08312019	PAYMENT AUGUST WATER CONSUMPTION	3,294.38	3,294.38
20190515	2019-09-11	ATS Traffic Alberta	2-32-00-510	1120-50025293	PAYMENT 12' UCHANNEL POSTS & BRACKETS	178.50	178.50
20190539	2019-09-19	Sheehan, Tom & Alice	2-72-00-250	270526September	PAYMENT REC PARK MANAGERS	1,500.00	1,500.00
20190528	2019-09-19	Alberta Municipal Services Corpor	2-32-00-540 2-41-00-540 2-74-00-540 2-23-00-540	19-1030318 19-1030318 19-1030318 19-1030318	PAYMENT NPW Shop - Gas WTP - Gas Museum - Gas Firehall - Gas	65.72 70.40 101.13 73.79	7,902.50



Village of Innisfree

Cheque Listing For Council

2019-Oct-10

10:45:03AM

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
20190528	2019-09-19	Alberta Municipal Services Corpor	2-12-00-540	19-1030318	Admin - Gas	68.35	7,902.50
			2-32-00-541	19-1030318	Sentinel Lights	42.73	
			2-32-00-541	19-1030318	NPW - Power	172.79	
			2-41-00-541	19-1030318	WTP - Power	337.32	
			2-32-00-541	19-1030318	PW - Power	21.00	
			2-74-00-541	19-1030318	Musuem - Power	131.65	
			2-23-00-541	19-1030318	Firehall - Power	130.67	
			2-12-00-541	19-1030318	Admin - Power	283.20	
			2-42-00-541	19-1030318	LS - Power	134.68	
			2-42-00-541	19-1030318	LS- Power	115.13	
			2-42-00-541	19-1030318	LS - Power	176.68	
			2-72-00-541	19-1030318	Pec Park - Power	1,098.97	
			2-32-00-541	19-1030318	xmas lights	21.00	
			2-32-00-541	19-1030318	Street Lights	4,857.29	
20190523	2019-09-11	Top Gun Pipe Inspection	2-32-00-250	193	PAYMENT CLEANED LIFT STATION & CULVERT	2,390.06	2,390.06
20190530	2019-09-19	Brownlee LLP	2-12-00-995	485484	PAYMENT GRANT BERGMAN - TAX BYLAW CH/	1,565.06	3,448.10
			2-12-00-995	485996	FURANCE REPAIR CHARGES (MADL	1,738.17	
			2-12-00-995	4861600	FOIP REQUEST FOR REVIEW - GRAI	144.87	
20190522	2019-09-11	Tim's Locksmithing	2-23-00-510	8964	PAYMENT Recoded Firehall	114.45	177.45
			2-12-00-510	8964	2 Keys for Office	63.00	
20190519	2019-09-11	Government of Alberta	2-12-00-510	0181-2019	PAYMENT 2019 TAX YEAR DESIGNATED INDUS	86.96	86.96
20190524	2019-09-11	Wells Fargo Equipment Fin Co	2-12-00-221	5006919332	PAYMENT ADMIN PHOTOCOPIER LEASE	624.92	624.92
20190537	2019-09-19	Municipal Information Systems Inc	2-12-00-250	20191338	PAYMENT SOFTWARE INSTALLATION PLAN	1,416.78	1,416.78
20190531	2019-09-19	Bruce, Gregory	2-12-00-250	September2019-1	PAYMENT MUSEUM REPAIRS	2,374.05	2,374.05
20190544	2019-09-19	Vector Electric and Controls	2-42-00-250	W28606	PAYMENT REPLACED PUMP 1&2 MOTOR STRA	1,778.40	1,778.40
20190516	2019-09-11	BAR ENGINEERING	2-12-00-510	0026732	PAYMENT RETAINING WALL RECCOMENDATIC	678.68	678.68
20190517	2019-09-11	CANADA REVENUE AGENCY	4-00-00-237	September2019-1	PAYMENT 2018 OUSTANDING PENSIONABLE &	902.00	902.00

Total 32,468.19

*** End of Report ***



Village of Innisfree

For the Period Ending September 30, 2019

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
TAXATION					
1-00-00-110	Taxes Residential	173,837.39	148,710.13	0.00	0.00
1-00-00-111	Taxes Non-Residential	47,790.64	67,000.00	0.00	0.00
1-00-00-112	Taxes M & E	1,793.65	0.00	0.00	0.00
1-00-00-190	Taxes Linear	15,361.18	0.00	0.00	0.00
1-00-00-230	Taxes Federal GIL	881.03	0.00	0.00	0.00
1-00-00-250	Taxes Minimum Levy	(1,400.00)	34,758.22	0.00	0.00
1-00-00-321	ASFF Residential Levy	25,389.82	25,339.92	(26,500.00)	(27,000.00)
1-00-00-322	ASFF Non-Residential Levy	10,343.89	10,343.89	(11,000.00)	(11,500.00)
1-00-00-330	Seniors Housing Levy	1,890.86	1,888.00	(1,950.00)	(2,000.00)
* TOTAL TAXATION		275,888.46	288,040.16	(39,450.00)	(40,500.00)
REQUISITIONS					
2-00-00-321	ASFF Requisition Residential	27,817.07	25,339.92	(26,500.00)	(27,000.00)
2-00-00-322	ASFF Requisition Non-Residential	0.00	10,343.89	(11,000.00)	(11,500.00)
2-00-00-330	Seniors Foundation Requisition	1,889.00	1,888.00	(1,950.00)	(2,000.00)
* TOTAL REQUISITIONS		29,706.07	37,571.81	(39,450.00)	(40,500.00)
**P TAX AVAILABLE FOR MUNICIPAL		246,182.39	250,468.35	0.00	0.00
GENERAL REVENUE					
1-00-00-510	Penalties Taxes	23,701.50	15,000.00	(15,000.00)	(15,000.00)
1-00-00-540	Franchise Fees - Natural Gas	17,349.37	24,750.00	(25,000.00)	(25,250.00)
1-00-00-541	Franchise Fees - Electricity	17,028.55	15,250.00	(15,500.00)	(15,750.00)
1-00-00-550	Bank Interest	2,571.76	3,000.00	(3,000.00)	(3,000.00)
1-01-00-590	Other Revenue Own Sources Invest	80.00	0.00	0.00	0.00
1-11-00-152	Council Health Benefit Cost Recovery	2,296.10	0.00	0.00	0.00
** TOTAL GENERAL REVENUE		63,027.28	58,000.00	(58,500.00)	(59,000.00)
ADMIN REVENUE					
1-12-00-135	Contract Refunds (WCB, AMSC, Etc.)	0.00	400.00	(400.00)	(400.00)
1-12-00-401	Sales Photocopies, Faxes, Services	672.00	900.00	(900.00)	(900.00)
1-12-00-402	Flower Pots	(63.33)	400.00	(300.00)	(300.00)
1-12-00-430	Sales Hats, Pins, Promotional	(11.03)	25.00	(25.00)	(25.00)



Village of Innisfree

For the Period Ending September 30, 2019

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
1-12-00-511	Wild Pink Yonder Revenues	(960.00)	0.00	0.00	0.00
1-12-00-560	Rental Revenue Adm	5,005.50	4,800.00	(4,800.00)	(4,800.00)
1-12-00-590	Other Revenue Own Sources Adm	5,587.35	300.00	(300.00)	(300.00)
1-12-00-840	Grants Conditional Provincial Adm	0.00	40,311.00	0.00	0.00
1-12-00-911	LTO Cost Recovery	115.00	250.00	(250.00)	(250.00)
** TOTAL ADMIN REVENUE		10,345.49	47,386.00	(6,975.00)	(6,975.00)
FINE REVENUE					
** TOTAL FINE REVENUE		0.00	0.00	0.00	0.00
FIRE REVENUE					
1-23-00-410	Fees Fire Fighting	11,785.57	20,000.00	(20,000.00)	(20,000.00)
1-23-00-415	Fire Dept Donations	125.00	0.00	0.00	0.00
1-23-00-850	Grants Conditional Local Gov't Fire	20,425.60	20,120.00	(20,120.00)	(20,120.00)
** TOTAL FIRE REVENUE		32,336.17	40,120.00	(40,120.00)	(40,120.00)
BYLAW REVENUE					
1-26-00-522	License Animal	380.00	300.00	(300.00)	(300.00)
1-26-00-523	Business Licenses	340.00	600.00	(600.00)	(600.00)
1-26-00-590	Fines Bylaw	(550.00)	150.00	(150.00)	(150.00)
** TOTAL BYLAW REVENUE		170.00	1,050.00	(1,050.00)	(1,050.00)
PUBLIC WORKS REVENUE					
1-32-00-430	Sales Service (Grass,Snow)	1,450.00	300.00	(300.00)	(300.00)
1-32-00-560	PW Rental Revenue	(300.00)	300.00	(200.00)	(200.00)
1-32-00-830	Grants Federal (CSJ) PW	2,100.00	0.00	0.00	0.00
** TOTAL PUBLIC WORKS REVENUE		3,250.00	600.00	(500.00)	(500.00)
STORMWATER REVENUE					
1-37-00-410	Stormwater Infrastructure Renewal	3,272.82	4,600.00	(4,600.00)	(4,600.00)
** TOTAL STORMWATER REVENUE		3,272.82	4,600.00	(4,600.00)	(4,600.00)

WATER REVENUE



Village of Innisfree

For the Period Ending September 30, 2019

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
1-41-00-410	Water Consumption	23,984.23	52,000.00	(52,500.00)	(52,500.00)
1-41-00-411	Regional Water Fund	15,201.50	24,140.00	(24,140.00)	(24,140.00)
1-41-00-412	Water Base Fee	21,284.73	29,500.00	(30,000.00)	(30,000.00)
1-41-00-510	Penalties Water	1,735.34	1,800.00	(1,800.00)	(1,800.00)
1-41-00-511	Penalties-Regional Water Fund	0.00	350.00	(350.00)	(350.00)
** TOTAL WATER REVENUE		62,205.80	107,790.00	(108,790.00)	(108,790.00)
SEWER REVENUE					
1-42-00-410	Billings Sewer	22,707.57	40,910.00	(41,000.00)	(41,250.00)
1-42-00-510	Sanitary Sewer Penalties	0.00	500.00	(550.00)	(575.00)
1-42-00-830	Grants Conditional Federal Sewer	0.00	11,675.00	(11,675.00)	(11,675.00)
** TOTAL SEWER REVENUE		22,707.57	53,085.00	(53,225.00)	(53,500.00)
SOLID WASTE					
1-43-00-410	Billings Garbage	33,283.68	55,100.00	(55,900.00)	(56,700.00)
1-43-00-411	Regional SWM Infrastructure Fee	11,826.20	19,500.00	(19,750.00)	(20,000.00)
1-43-00-510	Penalties - Solid Waste	0.00	0.00	600.00	600.00
1-43-00-511	Penalties SWM Fee	0.00	325.00	(350.00)	(360.00)
** TOTAL SOLID WASTE		45,109.88	74,925.00	(75,400.00)	(76,460.00)
COMMUNITY REVENUE					
** TOTAL COMMUNITY REVENUE		0.00	0.00	0.00	0.00
LAND REVENUE					
1-61-00-522	Permits (Development, Subdivision)	125.00	100.00	(100.00)	(100.00)
1-61-00-840	Grants - Provincial	20,000.00	0.00	0.00	0.00
** TOTAL LAND REVENUE		20,125.00	100.00	(100.00)	(100.00)
RECREATION REVENUE					
1-72-00-590	Fees Park Grounds	22,317.27	19,500.00	(19,750.00)	(20,000.00)
1-72-00-591	Fees Park Concession	1,853.95	2,000.00	(2,000.00)	(2,000.00)
1-72-00-830	Federal Conditional Grants	1,915.00	0.00	0.00	0.00
** TOTAL RECREATION REVENUE		26,086.22	21,500.00	(21,750.00)	(22,000.00)



Village of Innisfree

For the Period Ending September 30, 2019

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
CULTURAL REVENUE					
1-74-00-557	Museum Cost Recovery	0.00	7,200.00	(7,200.00)	(7,350.00)
**	TOTAL CULTURAL REVENUE	0.00	7,200.00	(7,200.00)	(7,350.00)
***	TOTAL REVENUE	534,818.62	666,824.35	(378,210.00)	(380,445.00)
COUNCIL EXPENSE					
2-11-00-130	Employer Cont Source Dec=ductions	0.00	30.00	30.00	30.00
2-11-00-135	WCB Council	0.00	190.00	200.00	210.00
2-11-00-151	Fees Council	5,445.00	7,500.00	10,880.00	10,880.00
2-11-00-152	Benefits Council	1,595.16	2,050.00	2,050.00	2,050.00
2-11-00-211	Travel/Subsistence Council	901.18	2,500.00	3,000.00	3,000.00
2-11-00-212	Conventions/Seminars Council	0.00	3,500.00	3,500.00	3,500.00
2-11-00-274	Council Insurance	558.00	2,000.00	2,000.00	2,000.00
**	TOTAL COUNCIL EXPENSE	8,499.34	17,770.00	21,660.00	21,670.00
ADMIN EXPENSE					
2-12-00-110	Salaries & Wages Adm	44,878.03	55,000.00	56,000.00	57,000.00
2-12-00-111	Honorarium (Admin)	0.00	500.00	500.00	500.00
2-12-00-130	Employer Contributions Source Adm	0.00	4,405.00	4,450.00	4,340.00
2-12-00-131	Employer Benefits Adm	8,306.26	2,375.00	2,400.00	2,460.00
2-12-00-135	Workers Compensation ADM	1,180.88	620.00	640.00	660.00
2-12-00-211	Travel/Subsistence Adm	1,043.72	1,000.00	1,000.00	1,000.00
2-12-00-212	Education Adm	614.25	1,000.00	1,000.00	1,000.00
2-12-00-215	Telecommunications	4,689.65	4,800.00	4,800.00	4,800.00
2-12-00-216	Postage & Freight	2,133.27	2,000.00	2,000.00	2,000.00
2-12-00-220	Membership Dues Adm	1,133.71	1,700.00	1,750.00	1,750.00
2-12-00-221	Advertising/Printing/Subscriptions Adm	13,891.47	6,400.00	6,400.00	6,400.00
2-12-00-230	Audit/Assessor Fees Adm	16,070.00	15,000.00	15,250.00	15,500.00
2-12-00-250	Contracted Services Adm	33,260.80	3,800.00	3,800.00	3,800.00
2-12-00-274	Insurance Adm	19,291.32	3,300.00	3,400.00	3,500.00
2-12-00-290	Election/Census Expense Adm	0.00	0.00	0.00	1,500.00
2-12-00-510	Goods & Services Adm	16,218.03	5,500.00	5,500.00	5,500.00
2-12-00-540	Utilities Heat Adm	956.75	1,650.00	1,700.00	1,750.00
2-12-00-541	Utilities Power Adm	1,723.89	2,500.00	2,500.00	2,500.00
2-12-00-650	Provision Doubtful Accounts	0.00	2,000.00	2,000.00	2,000.00
2-12-00-765	Transfer to Reserves Adm	0.00	1,000.00	1,000.00	1,000.00



Village of Innisfree

For the Period Ending September 30, 2019

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
2-12-00-810	Bank Charges Adm	1,248.20	1,750.00	1,750.00	1,750.00
2-12-00-910	Outages/Account for Penny Loss	0.00	3,230.24	0.00	0.00
2-12-00-911	Land Title Charges	731.00	1,000.00	1,000.00	1,000.00
2-12-00-920	Tax Adjustments Council Adm	0.00	1,200.00	1,200.00	1,200.00
2-12-00-995	Legal Expenses	25,711.18	30,000.00	25,000.00	20,000.00
2-12-00-770	Grants to Organizations Adm	140.00	250.00	250.00	250.00
** TOTAL ADMIN EXPENSE		193,222.41	151,980.24	145,290.00	143,160.00
FIRE EXPENSE					
2-23-00-120	Salaries & Wages Fire	17,232.73	15,000.00	15,000.00	15,000.00
2-23-00-135	WCB Fire	0.00	210.00	210.00	210.00
2-23-00-211	Travel & Subsistence Fire	0.00	300.00	300.00	300.00
2-23-00-215	Telecommunications Fire	2,309.06	2,900.00	2,900.00	2,900.00
2-23-00-234	Training Fire	567.00	1,500.00	1,500.00	1,500.00
2-23-00-250	Contracted Services Fire	4,453.95	2,000.00	1,900.00	1,800.00
2-23-00-274	Insurance Fire	106.50	1,800.00	1,800.00	1,800.00
2-23-00-510	Supplies & Equipment Fire	4,913.25	5,500.00	5,500.00	5,500.00
2-23-00-521	Fuel & Oil Fire	553.56	1,000.00	1,000.00	1,000.00
2-23-00-540	Utilities Heat Fire	1,594.10	4,400.00	4,400.00	4,400.00
2-23-00-541	Utilities Power Fire	1,256.37	1,200.00	1,200.00	1,200.00
2-23-00-762	Transfer to Capital Reserves Fire	0.00	4,000.00	4,000.00	4,000.00
** TOTAL FIRE EXPENSE		32,986.52	39,810.00	39,710.00	39,610.00
EMGERGENCY SERVICE EXPENSE					
2-25-00-310	911 Requisition	1,427.20	1,550.00	1,550.00	1,550.00
** TOTAL EMGERGENCY SERVICE EXPENS		1,427.20	1,550.00	1,550.00	1,550.00
BYLAW EXPENSE					
2-26-00-221	Bylaw Advertising	0.00	150.00	150.00	150.00
2-26-00-222	Bylaw Enforcement Costs	0.00	500.00	500.00	500.00
2-26-00-510	Animal Control Goods & Services	0.00	250.00	250.00	250.00
** TOTAL BYLAW EXPENSE		0.00	900.00	900.00	900.00
PUBLIC WORKS EXPENSE					
2-32-00-110	Salaries & Wages PW	18,126.11	18,500.00	18,500.00	18,500.00
2-32-00-111	Honorarium (PW)	0.00	500.00	500.00	500.00



Village of Innisfree
For the Period Ending September 30, 2019

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
2-32-00-115	Salaries & Wages Casual PW	0.00	2,100.00	2,100.00	2,100.00
2-32-00-130	Employer Contributions Source PW	2,845.34	1,350.00	2,700.00	2,700.00
2-32-00-131	Employer Benefits PW	4,867.88	2,000.00	5,700.00	5,700.00
2-32-00-135	WCB	0.00	700.00	700.00	700.00
2-32-00-211	Travel & Subsistence PW	34.40	100.00	100.00	100.00
2-32-00-215	Telecommunications PW	2,093.90	2,650.00	2,650.00	2,650.00
2-32-00-217	Freight & Postage PW	0.00	50.00	50.00	50.00
2-32-00-250	Contracted Services PW	69,516.54	55,000.00	10,000.00	10,000.00
2-32-00-270	CN Services PW	130.00	130.00	130.00	130.00
2-32-00-274	Insurance PW	454.58	4,750.00	4,750.00	4,750.00
2-32-00-510	Goods & Services PW	9,356.97	15,000.00	15,000.00	15,000.00
2-32-00-521	Fuel & Oil PW	6,236.51	9,500.00	10,000.00	10,000.00
2-32-00-540	Utilities Heat PW	1,189.78	2,000.00	2,000.00	2,000.00
2-32-00-541	Utilities Power (Street/Shop) PW	35,673.87	62,000.00	62,000.00	62,000.00
2-32-00-762	Transfer to Capital PW	0.00	9,500.00	9,500.00	9,500.00
** TOTAL PUBLIC WORKS EXPENSE		150,525.88	185,830.00	146,380.00	146,380.00
STORM DRAINAGE EXPENSE					
2-37-00-510	Goods & Equipment Repairs - Storm Draina	0.00	750.00	750.00	750.00
** TOTAL STORM DRAINAGE EXPENSE		0.00	750.00	750.00	750.00
WATER EXPENSES					
2-41-00-110	Salaries & Wages Water	6,122.67	8,000.00	8,000.00	8,000.00
2-41-00-130	Employer Contributions Source Water	1,110.91	600.00	600.00	600.00
2-41-00-131	Employer Benefits Water	0.00	850.00	850.00	850.00
2-41-00-215	Telecommunications - Water	516.96	500.00	500.00	500.00
2-41-00-217	Freight & Postage - Water	0.00	250.00	250.00	250.00
2-41-00-250	Contracted Services Water	5,670.13	10,000.00	10,000.00	10,000.00
2-41-00-274	Insurance Water	0.00	3,400.00	3,400.00	3,400.00
2-41-00-350	ACE Regional Water Purchase	44,438.82	52,000.00	52,000.00	52,000.00
2-41-00-510	Goods & Services Water	75.01	5,000.00	5,000.00	5,000.00
2-41-00-540	Utilities Heat Water Plant	1,074.81	2,000.00	2,000.00	2,000.00
2-41-00-541	Utilities Power Water Plant	3,845.00	6,700.00	6,700.00	6,700.00
2-41-00-840	750-Capital ACE Water Contribution	0.00	24,140.00	24,140.00	24,140.00
* TOTAL WATER EXPENSES		62,854.31	113,440.00	113,440.00	113,440.00

SEWER EXPENSE



Village of Innisfree

For the Period Ending September 30, 2019

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
2-42-00-110	Salaries & Wages Sewer	5,765.67	7,600.00	7,600.00	7,600.00
2-42-00-130	Employer Contributions Source Sewer	1,058.85	600.00	600.00	600.00
2-42-00-131	Employer Benefits Sewer	0.00	850.00	850.00	850.00
2-42-00-215	Freight/Phone/Postage Sewer	0.00	50.00	50.00	50.00
2-42-00-250	Contracted Services Sewer	1,693.71	5,000.00	4,500.00	4,000.00
2-42-00-274	Insurance Sewer	0.00	1,275.00	1,275.00	1,275.00
2-42-00-510	Goods & Services Sewer	4,073.11	7,500.00	7,600.00	7,700.00
2-42-00-541	Utilities Power Sewer Lift Stations	3,424.47	6,000.00	6,000.00	6,000.00
2-42-00-762	Transfer to Capital Sewer	0.00	10,000.00	10,000.00	10,000.00
2-42-00-840	MSI Capital Grant Sewer	0.00	11,470.00	11,375.00	16,345.00
** TOTAL SEWER EXPENSE		78,870.12	163,785.00	163,290.00	167,860.00
GARBAGE EXPENSE					
2-43-00-110	Salaries & Wages Garbage	13,810.11	18,500.00	18,500.00	18,500.00
2-43-00-130	Employer Contributions Source Garbage	2,522.75	1,350.00	1,350.00	1,350.00
2-43-00-131	Employer Benefits Garbage	0.00	2,000.00	2,000.00	2,000.00
2-43-00-250	Contracted Services Garbage	15,658.92	19,000.00	19,000.00	19,000.00
2-43-00-274	Insurance Garbage	0.00	360.00	360.00	360.00
2-43-00-510	Goods & Services Garbage	0.00	500.00	500.00	500.00
2-43-00-762	Transfer to Capital Garbage	0.00	18,500.00	18,500.00	18,500.00
** TOTAL GARBAGE EXPENSE		31,991.78	60,210.00	60,210.00	60,210.00
FCSS EXPENSE					
2-51-00-351	FCSS Requisition	1,837.75	2,100.00	2,100.00	2,100.00
** TOTAL FCSS EXPENSE		1,837.75	2,100.00	2,100.00	2,100.00
PLANNING EXPENSE					
2-61-00-510	General Goods & Services	0.00	500.00	500.00	500.00
** TOTAL PLANNING EXPENSE		0.00	500.00	500.00	500.00
LAND PURCHASES EXPENSE					
** TOTAL LAND PURCHASES EXPENSE		0.00	0.00	0.00	0.00
RECREATION E XPENSES					
0-27-20-021	Printing/Advertising/Subscriptions Recre	20.00	0.00	0.00	0.00



Village of Innisfree

For the Period Ending September 30, 2019

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
2-72-00-110	Salaries & Wages Recreation	4,511.25	0.00	0.00	0.00
2-72-00-130	Employer Contributions Source Recreation	102.31	0.00	0.00	0.00
2-72-00-135	WCB Rec Park	0.00	110.00	125.00	140.00
2-72-00-215	Freight/Phone/Postage Recreation	553.62	250.00	250.00	250.00
2-72-00-221	Printing/Advertising/Subscriptions	395.00	500.00	500.00	500.00
2-72-00-250	Contracted Services Recreation	7,760.00	9,500.00	9,600.00	9,700.00
2-72-00-255	Maintenance Sports Grounds	0.00	750.00	750.00	750.00
2-72-00-274	Insurance Recreation	0.00	3,000.00	3,000.00	3,000.00
2-72-00-510	Goods & Services Recreation	5,989.09	3,500.00	3,500.00	3,500.00
2-72-00-511	Rec Park Float	0.00	100.00	100.00	100.00
2-72-00-521	Fuel and Oil Park	0.00	500.00	500.00	500.00
2-72-00-540	Utilities Heat Park Building	599.44	775.00	775.00	775.00
2-72-00-541	Utilities Power Park Grounds	4,625.91	2,750.00	2,750.00	2,750.00
2-72-00-591	Concessions Park Grounds	0.00	850.00	850.00	850.00
2-72-00-762	Transfer to Capital Recreation	0.00	5,000.00	5,000.00	5,000.00
** TOTAL RECREATION E XPENSES		24,556.62	27,585.00	27,700.00	27,815.00
CULTURE EXPENSES					
2-74-00-250	Contracted Services Library/Museum	93.11	0.00	0.00	0.00
2-74-00-274	Insurance Cultural Organization	0.00	1,500.00	1,600.00	1,700.00
2-74-00-300	Regional Library Requisition	1,148.45	1,175.00	1,200.00	1,225.00
2-74-00-350	Local Municipal Library Grant	7,000.00	3,500.00	0.00	0.00
2-74-00-510	Goods & Services Library/Museum/Culture	0.00	200.00	0.00	0.00
2-74-00-540	Utilities Heat Museum	1,712.81	3,250.00	0.00	0.00
2-74-00-541	Utilities Power Museum	864.04	2,500.00	0.00	0.00
** CULTURE EXPENSES		10,818.41	12,125.00	2,800.00	2,925.00
*** TOTAL EXPENSES		534,736.03	664,895.24	612,840.00	615,430.00
**** SUPPLUS/DEFICIT		(82.59)	(1,929.11)	991,050.00	995,875.00

*** End of Report ***

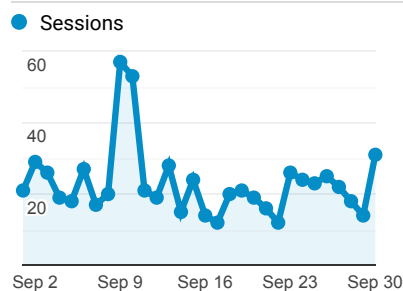


Village of Innisfree Monthly Stats

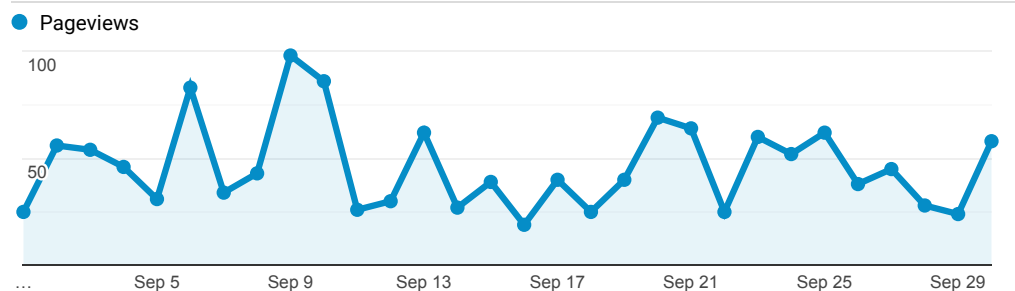
Sep 1, 2019 - Sep 30, 2019

All Users
100.00% Sessions

Visits



Pageviews



Visits and Pages/Visit by Source/M...

Source / Medium	Sessions	Pages / Session
google / organic	327	2.38
(direct) / (none)	256	1.73
m.facebook.com / referral	49	1.22
bing / organic	19	1.89
yahoo / organic	11	2.18
ecosia.org / organic	7	1.00
facebook.com / referral	7	1.43
ca.search.yahoo.com / referral	4	1.00
baidu.com / referral	2	1.00
en.wikipedia.org / referral	2	5.00

Top Business Directory Listings

Page	Pageviews	Unique Pageviews
/places/Greg-s-Truck-Stop-Cafe_12462	14	13
/places/Nutrien-Ag-Solutions_12465	8	6
/places/Innisfree-Hotel_12463	4	4
/places/Innisfree-Recreation-Centre_12449	4	4
/places/Hiway-16-News_12548	3	3
/places/Innisfree-Recreational-Park_12447	3	3
/places/VM-Systems_12454	3	3
/places/ATB-Financial-Agency_12457	2	2
/places/Ice-Arena---Agridplex_12445	2	2
/places/Beachside-Bed---Breakfast_5837	1	1

Pageviews and Unique Pageviews by Page

Page	Pageviews	Unique Pageviews
/	490	414
/blogs/show_entry/12513/2019-Innisfree-Fall-Festival-Decorating-Contest	58	55
/page/contact/422	57	33
/Employment	53	43
/search/Canada/Alberta/Innisfree/422?site_id=422&commit=SEARCH	41	30
/115/businesses	40	29
/bylaw/library/52	29	15
/Village-Council	29	24
/About-Innisfree	22	19
/document/library/402/category/2587/Council-Minutes	19	9

Map Overlay

Country	Sessions	Pages / Session
Canada	489	2.27
United States	93	1.24
India	17	1.71
South Korea	16	1.19
Malaysia	7	1.71
Singapore	7	1.00
Vietnam	7	1.43
United Kingdom	6	1.33
Indonesia	5	1.00
Japan	5	1.60

Visits and Pages/Visit by Browser

Browser	Sessions	Pages / Session
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Visits and Pages/Visit by Mobile

Mobile (Including Tablet)	Sessions	Pages / Session
Yes	386	1.93
No	305	2.11

Visits and Pageviews by Social Net...

Social Network	Sessions	Pageviews
Facebook	58	76

Visits and Pages/Visit by Visitor Type

User Type	Sessions	Pages / Session
New Visitor	576	1.89
Returning Visitor	115	2.59

Visits by Keyword

Keyword	Sessions
(not provided)	346
innisfree canada	4
innisfree	3
innisfree library	3
town of Innisfree alberta	2
(not set)	1
innisfree alberta	1
Innisfree Municipal Park Innisfree, AB	1
Innisfree REcreation park	1
Name of CAO Village of Innisfree	1

Chrome	287	2.00
Safari	231	2.20
Internet Explorer	60	2.18
Safari (in-app)	48	1.31
Edge	22	2.05
Samsung Internet	16	1.81
Firefox	15	1.73
Android Webview	7	1.00
UC Browser	3	1.00
(not set)	1	1.00

Visits and Pages/Visit by Mobile Device Info

Mobile Device Info	Sessions	Pages / Session
Apple iPhone	202	1.75
Apple iPad	32	4.12
Samsung SM-G960W Galaxy S9	11	1.45
Samsung SM-G950F Galaxy S8	8	1.75
Apple iPhone 8	7	2.43
Samsung SM-A530W Galaxy A8 2018	6	1.00
Apple iPhone SE	5	1.00
Apple iPad 6th gen	4	1.00
Apple iPhone 6s Plus	4	1.25
Microsoft Windows RT Tablet	4	2.75



RECEIVED

OCT 08 2019

265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – Fax: 403 752-3643
Email: safetyctr@abfarmsafety.com Website: abfarmsafety.com

October 7, 2019

Village of Innisfree
PO Box 69
Innisfree, Alberta T0B 2G0

The Farm Safety Centre is a community based organization led by farmers and ranchers with an interest in helping things go right for all individuals in rural Alberta. The centre began a farm safety educational effort called Safety Smarts in 1998.

The program has been delivered continuously since then and is now offered province wide by a team of regional instructors. Rural children across the province receive farm safety presentations in their individual school classrooms each school year. Since 1998 Safety Smarts learning and engagement has involved 732,914 elementary school aged children.

A recent program evaluation indicated that more than 85% of the rural children reached by Safety Smarts are remembering farm safety messages year to year. The evaluation also found that review materials sent home with these rural children are an important bridge to their parents.

The 2019-2020 school year is the 22nd consecutive year of Safety Smarts delivery. The generosity of many continues to make this unique farm safety extension effort possible. We are grateful for each and every dollar donated in support of the important outreach of our charitable organization. A complete 2018-2019 Safety Smarts report is enclosed with this letter, if you have donated to support the program. The complete report can also be found on our website: abfarmsafety.com

With the start of this 2019-2020 school year, we are again inviting Towns & Villages to help out. An annual contribution of \$100 from 200 + Towns/Villages would allow delivery to 4,000 + students this school year. This amount is just 1/5 of what dozens of Hutterite Colonies provide each year to support continued on-colony program delivery to their children.

If this request just will not fit within your budget, we ask you to consider other rural champions in your community who may be interested in lending a hand and donating a modest amount. In our current regulatory focused environment, it seems that family farms and the individuals on them are being somewhat forgotten. Let's look after our own and together sustain this successful farm safety initiative for another 20+ years!

As a charity registered with Canada Revenue Agency, we are able to issue charitable tax receipts for all donations.

We express heartfelt thanks to Town and Villages who are consistent and generous contributors. Their consistency is essential to the sustainability of Safety Smarts. In 2018 more than 290 entities of all types helped fund Safety Smarts.

We would be pleased to provide additional information, upon request. Thank you for your time.

Sincerely,

Laura Nelson
Executive Director
Farm Safety Centre