

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Monday September 23, 2019.

CALL TO ORDER

Mayor Cannan called the meeting to order at 7:05 PM.

PRESENT

Aaron Cannan	Mayor
Deborah McMann	Deputy Mayor
William Oudshoorn	Councillor

ALSO PRESENT

Brooke Magosse	Chief Administrative Officer
Public	

**AGENDA
2019-09-23/01**

Moved by Councillor Oudshoorn that the agenda be approved as amended:

New Business:

- f. NSWA Letter and Report dated September 12, 2019
- g. Water and Wastewater Operator Certification – Small Systems
- h. Advertisement for Innisfree Public Works Foreman

Councillor Reports:

- a. Village of Innisfree Library Board – Will Oudshoorn
- b. MD of Minburn – Will Oudshoorn
- c. Northern Lights Library System – Will Oudshoorn
- d. Round Table - Red Tape Reduction – Deborah McMann
- e. Service Alberta – Deborah McMann

Closed Session:

Land (FOIPP Section 17& 27)

- i. Plan 4175R, Block 6, Lot(s) 4-6 – Proposed “Change in Use”

CARRIED.

**DELEGATION –
REQUEST FOR TAX
FORGIVENESS –
GEMMEL BERGMAN
(8776S;12;13-14)
2019-09-23/02**

Grant Bergman advise Council that Gemmel would not be able to attend the meeting, and that Gemmel has appointed Grant Bergman to represent him in this matter.

Mr. Bergman provided a brief update on the status of the collapsed sewer line. Administration also mentioned to Council that the contractor has completed the Sewer Line repairs, and the sewer line should be in working condition in the future.

Moved by Councillor Oudshoorn that this item be received as information.

CARRIED.

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SEPTEMBER 23, 2019.**

DELEGATION -
REQUEST FOR TAX
FORGIVENESS –
GEMMEL BERGMAN
(8776S;12;13-14)
CONTINUED
2019-09-23/03

Grant Bergman also mentioned to Mayor and Council that he feels that the Village of Innisfree was not in accordance with the Municipal Government Act, specifically Section 357 (2) in regards the 2019 Tax Notices. Council advise Mr. Bergman that the Village would conduct research, as well as speak with Municipal Affairs before providing Mr. Bergman a final decision.

Mr. Bergman also asked that Council provide their political will on the re-zoning of his properties.

Moved by Deputy Mayor McMann that this item be received as information.

CARRIED.

TAX ROLL NO. 1610 –
REQUEST TO FORGIVE
PENALTY - MARYANNE
FORTIER – INNISFREE
HOTEL
2019-09-23/04

Moved by Councillor Oudshoorn that Council deny the request to forgive the tax penalties on Roll No. 1610.

DEFEATED.

TAX ROLL NO. 1610 –
REQUEST TO FORGIVE
PENALTY –
MARYANNE FORTIER –
INNISFREE HOTEL
2019-09-23/05

Moved by Deputy Mayor McMann that Council forgive the Tax Penalty in the amount of \$392.71 on Tax Roll no. 1610.

CARRIED.

APPROVAL OF
MEETING MINUTES
2019-09-23/06

Moved by Councillor Oudshoorn that the August 20, 2019 Regular Council minutes be approved as amended.

CARRIED.

APPROVAL OF
MEETING MINUTES
2019-09-23/07

Moved by Deputy Mayor McMann that the August 26, 2019 Special Council minutes be approved as amended.

CARRIED.

TRAFFIC IN
BACKALLEY &
COLLAPSED
RETAINING WALL –
UPDATE
2019-09-23/08

Moved by Councillor Oudshoorn that the Traffic in Back-Alley and Collapsed Retaining Wall - Update be received as information.

CARRIED.

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SEPTEMBER 23, 2019.**

**COLLAPSED SEWER
LINE REPAIR – UPDATE
2019-09-23/09**

Moved by Deputy Mayor McMann that the Collapsed Sewer Line Repair – Update be received this item as information.

CARRIED.

Meeting was recessed at 7:43 PM.

Meeting was reconvened at 7:49 PM

**DELEGATION – GRANT
BERGMAN – 2019
MINIMUM TAX &
REZONING REQUEST
2019-09-23/10**

Moved by Mayor Cannan that the Delegation – Grant Bergman – 2019 Minimum Tax & Rezoning Request be deferred to the October 15, 2019 for further discussion.

CARRIED.

**BYLAW 640-19 –
REPEAL ATCO GAS
BYLAW 639-19
FIRST READING
2019-09-23/11**

Moved by Councillor Oudshoorn that ATCO Gas Bylaw 640-19 be given FIRST reading this 23rd day of September 2019.

CARRIED.

**BYLAW 640-19 –
REPEAL ATCO GAS
BYLAW 639-19
SECOND READING
2019-09-23/12**

Moved by Deputy Mayor McMann that ATCO Gas Bylaw 640-19 be given SECOND reading this 23rd day of September 2019.

CARRIED.

**BYLAW 640-19 –
REPEAL ATCO GAS
BYLAW 639-19
AUTHORIZE THIRD
READING
2019-09-23/13**

Moved by Councillor Oudshoorn that council authorize THIRD reading on ATCO Gas Bylaw 640-19 this 23rd day of September 2019.

UNANIMOUSLY CARRIED.

**BYLAW 640-19 –
REPEAL ATCO GAS
BYLAW 639-19
THIRD AND FINAL
READING
2019-09-23/14**

Moved by Deputy Mayor McMann that ATCO Gas Bylaw 640-19 be given THIRD and FINAL reading this 23rd day of September 2019 and Bylaw 639-19 be repealed.

CARRIED.

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BYLAW 641-19 – ATCO
GAS FRANCHISE
AGREEMENT
FIRST READING
2019-09-23/15

Moved by Councillor Oudshoorn that Council approve a Franchise Fee rate of 25% for a period of 10 years effective January 1st, 2020. Further that ATCO Gas Franchise Agreement Bylaw 641-19 be given FIRST reading this 23rd day of September 2019. Further that this item be brought back to a future Council meeting.

CARRIED.

BYLAW 642-19 –
DEVELOPMENT
AUTHORITY BYLAW
FIRST READING
2019-09-23/16

Moved by Deputy Mayor McMann that Development Authority Bylaw 642-19 be give FIRST reading this 23rd day of September, 2019.

CARRIED.

BYLAW 642-19 –
DEVELOPMENT
AUTHORITY BYLAW
SECOND READING
2019-09-23/17

Moved by Councillor Oudshoorn that Development Authority Bylaw 642-19 be give SECOND reading this 23rd day of September, 2019.

CARRIED.

BYLAW 642-19 –
DEVELOPMENT
AUTHORITY BYLAW
AUTHORIZE THIRD
READING
2019-09-23/18

Moved by Deputy Mayor McMann that Council authorize THIRD reading on Development Authority Bylaw 642-19 this 23rd day of September 2019.

UNANIMOUSLY CARRIED.

BYLAW 642-19 –
DEVELOPMENT
AUTHORITY BYLAW
THIRD AND FINAL
READING
2019-09-23/19

Moved by Councillor Oudshoorn that Development Authority Bylaw 642-19 be give THIRD and FINAL reading this 23rd day of September, 2019.

CARRIED.

BYLAW 643-19 –
SUBDIVISION
AUTHORITY BYLAW
FIRST READING
2019-09-23/20

Moved by Councillor Oudshoorn that Subdivision Authority Bylaw 643-19 be given FIRST reading this 23rd day of September, 2019.

CARRIED.

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BYLAW 643-19 –
SUBDIVISION
AUTHORITY BYLAW
SECOND READING
2019-09-23/21

Moved by Deputy Mayor McMann that Subdivision Authority Bylaw 643-19 be given
SECOND reading this 23rd day of September, 2019.

CARRIED.

BYLAW 643-19 –
SUBDIVISION
AUTHORITY BYLAW
AUTHORIZE THIRD
READING
2019-09-23/22

Moved by Councillor Oudshoorn that Council authorize THIRD reading on Subdivision
Authority Bylaw 643-19 this 23rd day of September 2019.

UNANIMOUSLY CARRIED.

BYLAW 643-19 –
SUBDIVISION
AUTHORITY BYLAW
THIRD AND FINAL
READING
2019-09-23/23

Moved by Deputy Mayor McMann that Subdivision Authority Bylaw 643-19 be given
THIRD and FINAL reading this 23rd day of September 2019.

CARRIED.

BYLAW 644-19 –
CANCELLING A
PORTION OF PLAN
3340HW
FIRST READING
2019-09-23/24

Moved by Deputy Mayor McMann that Cancellation of a Portion of Plan 3340HW
Bylaw 644-19 be given FIRST reading this 23rd day of September 2019.

CARRIED.

BYLAW 644-19 –
CANCELLING A
PORTION OF PLAN
3340HW
SECOND READING
2019-09-23/25

Moved by Councillor Oudshoorn that Cancellation of a Portion of Plan 3340HW Bylaw
644-19 be given SECOND reading this 23rd day of September 2019.

CARRIED.

BYLAW 644-19 –
CANCELLING A
PORTION OF PLAN
3340HW
AUTHORIZE THIRD
READING
2019-09-23/26

Moved by Deputy Mayor McMann that Council authorize THIRD reading on
Cancellation of a Portion of Plan 3340HW Bylaw 644-19 this 23rd day of September
2019.

UNANIMOUSLY CARRIED.

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BYLAW 644-19 –
CANCELLING A
PORTION OF PLAN
3340HW
THIRD AND FINAL
READING
2019-09-23/27

Moved by Councillor Oudshoorn that Cancellation of a Portion of Plan 3340HW Bylaw 644-19 be given THIRD and FINAL reading this 23rd day of September 2019.

CARRIED.

POLICY NO. 1300-05 –
OVERDUE ACCOUNTS
RECEIVABLE POLICY
2019-09-23/28

Moved by Councillor Oudshoorn that Policy No. 1300-05 being Overdue Accounts Receivable Policy be approved as presented.

CARRIED.

POLICY NO. 3200-02
WORKING ALONE
POLICY AND
PROCEDURE
2019-09-23/29

Moved by Deputy Mayor McMann that Policy No. 3200-02 being Working Alone Policy and Procedure be approved as presented.

CARRIED.

ACFA LETTER DATED
SEPTEMBER 9, 2019 –
ESTIMATED CAPITAL
REQUIREMENTS
2019-09-23/30

Moved by Councillor Oudshoorn that the ACFA Letter Dated September 9, 2019 – Estimated Capital Requirements be received as information.

CARRIED.

QUOTES FOR PAVING
53RD STREET –
BETWEEN 48TH
AVENUE AND 50TH
AVENUE
2019-09-23/31

Moved by Deputy Mayor McMann that Council approve S & S Paving quote received September 8, 2019 in the amount of \$26,680 (GST not included) for the paving of 53rd Street (Highway 870) between 48th Avenue and 50th Avenue.

CARRIED.

ATCO ELECTRIC
FRANCHISE FEE –
LETTER DATED
AUGUST 22, 2019
2019-09-23/32

Moved by Councillor Oudshoorn that Council approve the ATCO Electric Franchise fee percentage of 5% and current fee cap of 20% as presented in their letter dated August 22, 2019.

CARRIED.

**PAGE 7, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
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REQUEST FOR
DECISION – ECONOMIC
DEVELOPMENT
STRATEGY – TERMS OF
REFERENCE
2019-09-23/33

Moved by Deputy Mayor McMann that Council approve the Economic Development Strategy Terms of Reference as presented and authorizes signatures in the consulting agreement with 2052900 Alberta Ltd.

CARRIED.

REQUEST FOR
DONATION –
INNISFREE DELNORTE
SCHOOL AWARDS
NIGHT
2019-09-23/34

Moved by Councillor Oudshoorn that the Village of Innisfree donate \$100.00 to Innisfree Delnorte School 2019 Annual Awards Night.

CARRIED.

NSWA LETTER AND
REPORT DATED
SEPTEMBER 12, 2019
2019-09-23/35

Moved by Councillor Oudshoorn that the NSWA Letter and Report be received as information. Further that Council direct Administration to pay North Saskatchewan Water Alliance \$0.50 per capita for 2020.

CARRIED.

WATER AND
WASTEWATER
OPERATOR
CERTIFICATION –
SMALL SYSTEMS
2019-09-23/36

Moved by Deputy Mayor McMann that Council approve the Chief Administrative Officer, Brooke Magosse, to enroll into the Water and Wastewater Operator Certification program to obtain certification in Small Systems. Further that the funds come from GL # 2-12-00-212 being “Education – Administration”.

CARRIED.

ADVERTISEMENT FOR
PUBLIC WORKS
FOREMAN POSITION
2019-09-23/37

Moved by Councillor Oudshoorn that Council direct Administration to advertise for the Public Foreman position for a consecutive 2 weeks in the local newspaper and social media.

CARRIED.

2019 MUNICIPAL
CONTRIBUTION –
INNISFREE LIBRARY
2019-09-23/38

Moved by Deputy Mayor McMann that Council direct Administration to pay \$3500.00 to the Village of Innisfree Library as the 2019 municipal contribution in accordance with the Library Act.

CARRIED.

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**COUNCILLOR
REPORTS
2019-09-23/39**

Moved by Councillor Oudshoorn that the Councillor Reports be approved as presented.

CARRIED.

Moved by Mayor Cannan that the meeting be recessed at 9:37 PM.

Mayor Cannan reconvened the meeting at 9:42 PM.

**ADMINISTRATION
REPORTS
2019-09-23/40**

Moved by Councillor Oudshoorn that the Administration Reports be approved as presented.

CARRIED.

**CORRESPONDENCE
2019-09-23/41**

Moved by Deputy Mayor McMann that the following Correspondence and received as information.

CARRIED.

**CLOSED SESSION
ATTENDANCE**

Aaron Cannan Mayor
Deborah McMann Deputy Mayor
Will Oudshoorn Councillor

Brooke Magosse Chief Administrative Officer

**CLOSED SESSION
2019-09-23/42**

Moved by that the meeting move into closed session at 9:50 PM to discuss Land – Plan 4175R, Block 6, Lot(s) 4-6 – Proposed “Change in Use” as per FOIPP Section 17 & 27.

CARRIED.

**CLOSED SESSION
2019-09-23/43**

Moved by Councillor Oudshoorn that the meeting come out of closed session at 10:02 PM.

CARRIED.

Moved by Mayor Cannan that the meeting go past 10:00 PM.

CARRIED.

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SEPTEMBER 23, 2019.**

LAND (FOIPP SECTION
17 & 27) – PLAN 4175R,
BLOCK 6, LOT(S) 4-6 –
PROPOSED “CHANGE
IN USE”
2019-09-23/44

Moved by Deputy Mayor McMann that the Land (FOIPP Section 17 & 27) – Plan 4175R, Block 6, Lot(s) 4-6 – Proposed “Change in Use” be received as information.

CARRIED.

ADJOURNMENT

Councillor Oudshoorn adjourned the meeting at 10:04 PM.

Mayor

Chief Administrative Officer