

Village of Innisfree
Regular Council Meeting
Innisfree Council Chambers, Innisfree AB
July 16, 2019 @ 7:00 p.m.

1. Call to Order
2. Agenda
 - a. Deletions/Additions:
 - b. Adoption of Agenda
3. Delegations
 - a. [7:05 PM - RCMP Sgt.Boehr](#) **(Page 3-25)**
 - b. 7:20 PM – ATCO Franchise Renewal
Jerry Taylor, District Operations
 - c. 7:35 PM - Traffic in Back-alley & Collapsed Retaining Wall
Sandra Jasperson & Marie Papenhuyzen
4. Adoption of Minutes
 - a. [June 11, 2019 Special Council Minutes](#) **(Page 26-28)**
 - b. [June 18, 2019 Regular Council Minutes](#) **(Page 29-35)**
5. Business Arising from the Minutes:
 - a. [Request for Decision – Proposed Utility Rates](#) **(Page 36-39)**
6. Policies & Bylaws:
 - a.
7. New Business:
 - a. [Request for Decision - Public Works/Administrative Assistant Floater](#) **(Page 40)**
 - b. [2019 Tax Forgiveness - Roll No. 130](#) **(Page 41)**
 - c. [2019 Tax Forgiveness - Roll No. 420](#) **(Page 42-47)**
 - d. [Innisfree Resident Noise Complaint - CN Railway](#) **(Page 48-53)**
 - e. [Revised 2019 Budget and 2020-2023 Forecast](#) **(Page 54-67)**
 - f. [Canada Summer Job 2019 Email dated June 26, 2019 - Minimum Wage](#) **(Page 68-70)**
 - g. [Access Request for Ground Water Sampling - Golder Associates Ltd. forma](#) **(Page 71-73)**
 - h. [Letter of Information/Request - Birch Lake Recreation Park](#) **(Page 74-75)**
8. Councillor Reports
 - a. [Alberta HUB Board Meeting Agenda and Report - Deb McMann](#) **(Page 76-77)**
9. Administration Reports
 - a. [CAO Report & Action List](#) **(Page 78-82)**
 - b. Financials
 - i. [Tax Trial Balance – June 30, 2019](#) **(Page 83)**
 - ii. [Utility Trial Balance – June 30, 2019](#) **(Page 84)**
 - iii. [Accounts Payable – Cheque Listing – June 30, 2019](#) **(Page 85-87)**
 - iv. [Revenue & Expenses – June 30, 2019](#) **(Page 88-95)**
 - c. [Website Report](#) **(Page 96-97)**

10. Correspondence
 - a. [Municipalities and Cannabis Legalization \(Page 9-111\)](#)
 - b. [Minister of Municipal Affairs Annual Report \(Page 112\)](#)
 - c. [Origin Core Newsletter - June 24, 2019 \(Page 113\)](#)
 - d. [Smart Cities Leadership Newsletter \(Page 114-118\)](#)
 - e. [CN Railway Letter dated May 2, 2019 \(Page 119-120\)](#)
 - f. [ACFA Borrowing Dates and Details - September 2019 \(Page 121\)](#)
 - g. [ACE Water - Notice of Water Disruption due to Line Maintenance \(Page 122\)](#)
 - h. [VM Systems Monthly Newsletter - July 2019 \(Page 123-128\)](#)
 - i. [Local Authorities Election Act - Information Bulletin \(Page 129-136\)](#)
11. Closed Session Items
12. Adjournment



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Annual Performance Plan

Plan annuel de rendement

Acknowledgement of Consultation

Attestation de la consultation

District / Detachment Information - Renseignements sur le district ou le détachement

Fiscal Year - Année financière 2019 - 2020

RCMP COST CENTRE STANDARD HIERARCHY

C

EAST AB DISTRICT

VELMILLION

VERMILION PROVINCIAL

Vermilion Det

Community Name(s) - Nom(s) de la(des) collectivité(s)

1. Village of Innisfree

This letter acknowledges that the stakeholders of the above-noted detachment / district / unit area or community(ies) and the RCMP have consulted and discussed our progress against last year's priority issues. Further it has been agreed that over the coming year we will collectively focus on the following priority issues.

La présente lettre atteste que les responsables de la région du détachement/district/service ou de la ou des collectivités susmentionnées et de la GRC se sont consultés et ont discuté des progrès accomplis par rapport aux enjeux prioritaires de l'année dernière. Il a aussi été convenu que les enjeux suivants constituent les enjeux prioritaires sur lesquels nous concentrerons conjointement nos efforts au cours de l'année à venir.

Community Priority Issue(s) - Enjeu(x) prioritaire(s) pour la collectivité

1. Police / Community Relations - Police Visibility
2. Crime Reduction - N/A

District / Detachment Commander - Chef de district / détachement

Anita Boehr

District / Detachment Commander

Signature - Signature

Date

Community Representative - Représentant(e) de la collectivité

Brook Yaremchuk

Name - Nom

Signature - Signature

Date













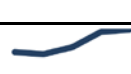
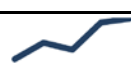
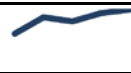










Vermilion Provincial Detachment

Crime Statistics (Actual)

January to Q4: 2014 - 2018

All categories contain "Attempted" and/or "Completed"

January-07-19



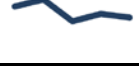















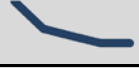







CATEGORY	Trend	2014	2015	2016	2017	2018
Homicides & Offences Related to Death		1	0	2	1	0
Robbery		1	0	7	1	3
Sexual Assaults		2	3	9	8	10
Other Sexual Offences		2	2	3	0	3
Assault		119	104	89	94	77
Kidnapping/Hostage/Abduction		1	0	6	3	3
Extortion		0	0	1	3	2
Criminal Harassment		29	30	40	25	38
Uttering Threats		44	28	62	34	24
Other Persons		0	3	2	2	0
TOTAL PERSONS		199	170	221	171	160
Break & Enter		58	79	101	118	103
Theft of Motor Vehicle		35	33	72	92	101
Theft Over \$5,000		11	11	12	13	19
Theft Under \$5,000		136	127	156	220	231
Possn Stn Goods		19	41	32	68	74
Fraud		30	46	42	50	54
Arson		1	2	1	7	4
Mischief To Property		145	134	124	133	168
TOTAL PROPERTY		435	473	540	701	754
Offensive Weapons		16	14	16	19	13
Disturbing the peace		38	30	26	23	21
OTHER CRIMINAL CODE		99	109	175	115	107
TOTAL OTHER CRIMINAL CODE		153	153	217	157	141
TOTAL CRIMINAL CODE		787	796	978	1,029	1,055

Crime Statistics (Actual)

January to Q4: 2014 - 2018

All categories contain "Attempted" and/or "Completed"

January-07-19

CATEGORY	Trend	2014	2015	2016	2017	2018
Drug Enforcement - Production		1	1	0	1	1
Drug Enforcement - Possession		52	63	37	35	26
Drug Enforcement - Trafficking		13	15	9	11	10
Drug Enforcement - Other		0	0	1	0	0
Total Drugs		66	79	47	47	37
Federal - General		7	18	7	3	8
TOTAL FEDERAL		73	97	54	50	45
Liquor Act		180	127	72	61	53
Other Provincial Stats		165	120	105	79	108
Total Provincial Stats		345	247	177	140	161
Municipal By-laws Traffic		0	2	1	4	3
Municipal By-laws		47	28	18	28	33
Total Municipal		47	30	19	32	36
Fatals		4	1	1	0	2
Injury MVC		33	22	38	31	38
Property Damage MVC (Reportable)		359	307	333	321	322
Property Damage MVC (Non Reportable)		41	29	26	25	33
TOTAL MVC		437	359	398	377	395
Provincial Traffic		1,402	1,192	577	560	2,132
Other Traffic		38	19	14	9	9
Criminal Code Traffic		101	88	73	67	75
Common Police Activities						
False Alarms		209	209	234	202	125
False/Abandoned 911 Call and 911 Act		38	30	47	83	72
Suspicious Person/Vehicle/Property		82	105	120	116	131
Persons Reported Missing		10	3	17	17	7
Spousal Abuse - Survey Code		64	91	88	113	87

Vermilion Provincial Detachment

Crime Statistics (Actual)

Q4: 2014 - 2018

All categories contain "Attempted" and/or "Completed"

January-07-19

CATEGORY	Trend	2014	2015	2016	2017	2018
Homicides & Offences Related to Death		0	0	1	1	0
Robbery		0	0	1	0	0
Sexual Assaults		0	0	2	3	2
Other Sexual Offences		0	1	2	0	1
Assault		19	36	21	27	14
Kidnapping/Hostage/Abduction		0	0	1	3	0
Extortion		0	0	0	1	0
Criminal Harassment		4	8	12	9	8
Uttering Threats		6	9	10	13	5
Other Persons		0	0	0	0	0
TOTAL PERSONS		29	54	50	57	30
Break & Enter		23	19	20	37	43
Theft of Motor Vehicle		9	12	17	26	33
Theft Over \$5,000		2	2	3	4	6
Theft Under \$5,000		36	26	33	77	79
Possn Stn Goods		4	8	15	28	14
Fraud		5	17	9	16	11
Arson		0	0	0	1	0
Mischief To Property		32	45	26	39	68
TOTAL PROPERTY		111	129	123	228	254
Offensive Weapons		2	3	2	3	6
Disturbing the peace		4	7	8	7	12
OTHER CRIMINAL CODE		12	34	52	33	26
TOTAL OTHER CRIMINAL CODE		18	44	62	43	44
TOTAL CRIMINAL CODE		158	227	235	328	328

Crime Statistics (Actual)

Q4: 2014 - 2018

All categories contain "Attempted" and/or "Completed"

January-07-19


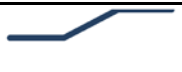
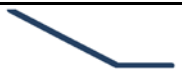

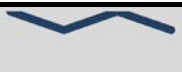








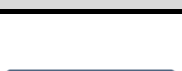


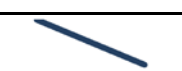


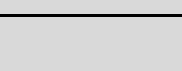
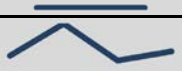




CATEGORY	Trend	2014	2015	2016	2017	2018
Drug Enforcement - Production		0	0	0	0	0
Drug Enforcement - Possession		8	15	9	15	4
Drug Enforcement - Trafficking		5	4	4	4	1
Drug Enforcement - Other		0	0	0	0	0
Total Drugs		13	19	13	19	5
Federal - General		3	10	1	0	1
TOTAL FEDERAL		16	29	14	19	6
Liquor Act		26	13	16	9	5
Other Provincial Stats		33	33	23	19	30
Total Provincial Stats		59	46	39	28	35
Municipal By-laws Traffic		0	2	0	0	1
Municipal By-laws		7	9	4	7	3
Total Municipal		7	11	4	7	4
Fatals		3	0	0	0	1
Injury MVC		13	4	11	8	6
Property Damage MVC (Reportable)		106	106	119	106	106
Property Damage MVC (Non Reportable)		15	6	5	6	8
TOTAL MVC		137	116	135	120	121
Provincial Traffic		300	190	123	130	656
Other Traffic		8	6	5	1	3
Criminal Code Traffic		31	20	24	18	20
Common Police Activities						
False Alarms		49	60	73	50	12
False/Abandoned 911 Call and 911 Act		9	4	13	34	15
Suspicious Person/Vehicle/Property		25	34	26	38	18
Persons Reported Missing		3	1	3	5	2
Spousal Abuse - Survey Code		12	30	17	21	11

County of Minburn #27 - Vermilion Detachment
Crime Statistics
January - May, 2016 - 2019

June-06-19

CATEGORY	Trend	2016	2017	2018	2019
Homicides & Offences Related to Death		0	0	0	0
Robbery		1	0	0	0
Sexual Assaults		0	0	3	0
Other Sexual Offences		1	0	1	0
Assault		14	12	8	5
Kidnapping/Hostage/Abduction		0	0	1	0
Extortion		0	0	1	0
Criminal Harassment		1	1	3	3
Uttering Threats		8	5	0	4
TOTAL PERSONS		25	18	17	12
Break & Enter		20	7	5	15
Theft of Motor Vehicle		11	10	12	7
Theft Over \$5,000		2	0	2	2
Theft Under \$5,000		22	18	18	15
Possn Stn Goods		5	7	12	1
Fraud		2	1	7	8
Arson		0	1	1	0
Mischief To Property		16	10	7	12
TOTAL PROPERTY		78	54	64	60
Offensive Weapons		0	2	3	0
Public Order		0	0	0	0
Disturbing the peace		0	0	0	4
OTHER CRIMINAL CODE		16	10	3	7
TOTAL OTHER CRIMINAL CODE		16	12	6	11
TOTAL CRIMINAL CODE		119	84	87	83

County of Minburn #27 - Vermilion Detachment
Crime Statistics
January - May, 2016 - 2019

CATEGORY	Trend	2016	2017	2018	2019
Drug Enforcement - Production		0	0	1	0
Drug Enforcement - Possession		1	1	2	2
Drug Enforcement - Trafficking		2	1	0	0
Drug Enforcement - Other		0	0	0	0
Total Drugs		3	2	3	2
Federal - General		0	0	1	0
TOTAL FEDERAL		3	2	4	2
Liquor Act		N/A	N/A	4	1
Other Provincial Stats		N/A	N/A	13	10
Total Provincial Stats		N/A	N/A	17	11
Municipal By-laws Traffic		N/A	N/A	0	0
Municipal By-laws		N/A	N/A	1	1
Total Municipal		N/A	N/A	1	1
Fatals		0	0	0	0
Injury MVC		2	5	8	6
Property Damage MVC (Reportable)		N/A	N/A	30	41
Property Damage MVC (Non Reportable)		N/A	N/A	5	1
TOTAL MVC		N/A	N/A	43	48
Provincial Traffic		N/A	N/A	207	82
Other Traffic		N/A	N/A	0	0
Criminal Code Traffic		5	12	4	6
Common Police Activities					
False Alarms		N/A	N/A	13	3
False/Abandoned 911 Call and 911 Act		N/A	N/A	8	4
Suspicious Person/Vehicle/Property		N/A	N/A	23	9
Persons Reported Missing		N/A	N/A	1	0

County of Minburn #27 - Vermilion Detachment
Crime Statistics
January - March, 2016 - 2019

April-03-19

CATEGORY	Trend	2016	2017	2018	2019
Homicides & Offences Related to Death		0	0	0	0
Robbery		1	0	0	0
Sexual Assaults		0	0	1	0
Other Sexual Offences		0	0	1	0
Assault		6	4	6	3
Kidnapping/Hostage/Abduction		0	0	0	0
Extortion		0	0	1	0
Criminal Harassment		1	0	3	3
Uttering Threats		2	2	0	1
TOTAL PERSONS		10	6	12	7
Break & Enter		10	4	3	10
Theft of Motor Vehicle		2	6	10	5
Theft Over \$5,000		2	0	1	0
Theft Under \$5,000		6	13	13	8
Possn Stn Goods		1	3	7	0
Fraud		1	1	6	7
Arson		0	0	0	0
Mischief To Property		9	4	4	6
TOTAL PROPERTY		31	31	44	36
Offensive Weapons		0	0	0	0
Public Order		0	0	0	0
Disturbing the peace		0	0	0	3
OTHER CRIMINAL CODE		7	3	1	2
TOTAL OTHER CRIMINAL CODE		7	3	1	5
TOTAL CRIMINAL CODE		48	40	57	48

County of Minburn #27 - Vermilion Detachment
Crime Statistics
January - March, 2016 - 2019

CATEGORY	Trend	2016	2017	2018	2019
Drug Enforcement - Production		0	0	1	0
Drug Enforcement - Possession		0	1	0	1
Drug Enforcement - Trafficking		2	1	0	0
Drug Enforcement - Other		0	0	0	0
Total Drugs		2	2	1	1
Federal - General		0	0	0	0
TOTAL FEDERAL		2	2	1	1
Liquor Act		N/A	N/A	4	1
Other Provincial Stats		N/A	N/A	6	3
Total Provincial Stats		N/A	N/A	10	4
Municipal By-laws Traffic		N/A	N/A	0	0
Municipal By-laws		N/A	N/A	1	0
Total Municipal		N/A	N/A	1	0
Fatals		0	0	0	0
Injury MVC		2	3	4	5
Property Damage MVC (Reportable)		N/A	N/A	23	27
Property Damage MVC (Non Reportable)		N/A	N/A	4	1
TOTAL MVC		N/A	N/A	31	33
Provincial Traffic		N/A	N/A	98	49
Other Traffic		N/A	N/A	0	0
Criminal Code Traffic		3	7	3	1
Common Police Activities					
False Alarms		N/A	N/A	11	2
False/Abandoned 911 Call and 911 Act		N/A	N/A	5	1
Suspicious Person/Vehicle/Property		N/A	N/A	11	5
Persons Reported Missing		N/A	N/A	1	0

County of Minburn #27 - Vermilion Detachment
Crime Statistics
January - April, 2016 - 2019

May-06-19

CATEGORY	Trend	2016	2017	2018	2019
Homicides & Offences Related to Death		0	0	0	0
Robbery		1	0	0	0
Sexual Assaults		0	0	1	0
Other Sexual Offences		0	0	1	0
Assault		6	10	7	3
Kidnapping/Hostage/Abduction		0	0	1	0
Extortion		0	0	1	0
Criminal Harassment		1	1	3	3
Uttering Threats		5	4	0	1
TOTAL PERSONS		13	15	14	7
Break & Enter		11	5	5	12
Theft of Motor Vehicle		4	7	12	6
Theft Over \$5,000		2	0	1	1
Theft Under \$5,000		10	17	16	12
Possn Stn Goods		4	4	11	1
Fraud		1	1	6	7
Arson		0	0	1	0
Mischief To Property		14	8	5	8
TOTAL PROPERTY		46	42	57	47
Offensive Weapons		0	0	2	0
Public Order		0	0	0	0
Disturbing the peace		0	0	0	4
OTHER CRIMINAL CODE		12	9	2	3
TOTAL OTHER CRIMINAL CODE		12	9	4	7
TOTAL CRIMINAL CODE		71	66	75	61













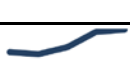
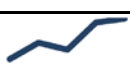
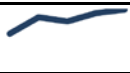










County of Minburn #27 - Vermilion Detachment
Crime Statistics
January - April, 2016 - 2019

CATEGORY	Trend	2016	2017	2018	2019
Drug Enforcement - Production		0	0	1	0
Drug Enforcement - Possession		1	1	1	2
Drug Enforcement - Trafficking		2	1	0	0
Drug Enforcement - Other		0	0	0	0
Total Drugs		3	2	2	2
Federal - General		0	0	1	1
TOTAL FEDERAL		3	2	3	3
Liquor Act		N/A	N/A	4	1
Other Provincial Stats		N/A	N/A	8	4
Total Provincial Stats		N/A	N/A	12	5
Municipal By-laws Traffic		N/A	N/A	0	0
Municipal By-laws		N/A	N/A	1	0
Total Municipal		N/A	N/A	1	0
Fatals		0	0	0	0
Injury MVC		2	3	5	6
Property Damage MVC (Reportable)		N/A	N/A	28	34
Property Damage MVC (Non Reportable)		N/A	N/A	4	1
TOTAL MVC		N/A	N/A	37	41
Provincial Traffic		N/A	N/A	131	69
Other Traffic		N/A	N/A	0	0
Criminal Code Traffic		5	11	4	3
Common Police Activities					
False Alarms		N/A	N/A	12	2
False/Abandoned 911 Call and 911 Act		N/A	N/A	7	3
Suspicious Person/Vehicle/Property		N/A	N/A	18	7
Persons Reported Missing		N/A	N/A	1	0

Vermilion Provincial Detachment
Crime Statistics (Actual)
January to December: 2014 - 2018

All categories contain "Attempted" and/or "Completed"

January-07-19








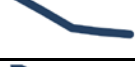


















CATEGORY	Trend	2014	2015	2016	2017	2018
Homicides & Offences Related to Death		1	0	2	1	0
Robbery		1	0	7	1	3
Sexual Assaults		2	3	9	8	10
Other Sexual Offences		2	2	3	0	3
Assault		119	104	89	94	77
Kidnapping/Hostage/Abduction		1	0	6	3	3
Extortion		0	0	1	3	2
Criminal Harassment		29	30	40	25	38
Uttering Threats		44	28	62	34	24
Other Persons		0	3	2	2	0
TOTAL PERSONS		199	170	221	171	160
Break & Enter		58	79	101	118	103
Theft of Motor Vehicle		35	33	72	92	101
Theft Over \$5,000		11	11	12	13	19
Theft Under \$5,000		136	127	156	220	231
Possn Stn Goods		19	41	32	68	74
Fraud		30	46	42	50	54
Arson		1	2	1	7	4
Mischief To Property		145	134	124	133	168
TOTAL PROPERTY		435	473	540	701	754
Offensive Weapons		16	14	16	19	13
Disturbing the peace		38	30	26	23	21
OTHER CRIMINAL CODE		99	109	175	115	107
TOTAL OTHER CRIMINAL CODE		153	153	217	157	141
TOTAL CRIMINAL CODE		787	796	978	1,029	1,055

Crime Statistics (Actual)

January to December: 2014 - 2018

All categories contain "Attempted" and/or "Completed"

January-07-19

CATEGORY	Trend	2014	2015	2016	2017	2018
Drug Enforcement - Production		1	1	0	1	1
Drug Enforcement - Possession		52	63	37	35	26
Drug Enforcement - Trafficking		13	15	9	11	10
Drug Enforcement - Other		0	0	1	0	0
Total Drugs		66	79	47	47	37
Federal - General		7	18	7	3	8
TOTAL FEDERAL		73	97	54	50	45
Liquor Act		180	127	72	61	53
Other Provincial Stats		165	120	105	79	108
Total Provincial Stats		345	247	177	140	161
Municipal By-laws Traffic		0	2	1	4	3
Municipal By-laws		47	28	18	28	33
Total Municipal		47	30	19	32	36
Fatals		4	1	1	0	2
Injury MVC		33	22	38	31	38
Property Damage MVC (Reportable)		359	307	333	321	322
Property Damage MVC (Non Reportable)		41	29	26	25	33
TOTAL MVC		437	359	398	377	395
Provincial Traffic		1,402	1,192	577	560	2,132
Other Traffic		38	19	14	9	9
Criminal Code Traffic		101	88	73	67	75
Common Police Activities						
False Alarms		209	209	234	202	125
False/Abandoned 911 Call and 911 Act		38	30	47	83	72
Suspicious Person/Vehicle/Property		82	105	120	116	131
Persons Reported Missing		10	3	17	17	7
Spousal Abuse - Survey Code		64	91	88	113	87

Vermilion Provincial Detachment

Crime Statistics (Actual)

December: 2014 - 2018

All categories contain "Attempted" and/or "Completed"

January-07-19

CATEGORY	Trend	2014	2015	2016	2017	2018
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		0	0	0	0	0
Sexual Assaults		0	0	1	0	1
Other Sexual Offences		0	1	0	0	0
Assault		9	18	6	13	8
Kidnapping/Hostage/Abduction		0	0	0	1	0
Extortion		0	0	0	0	0
Criminal Harassment		1	2	9	4	2
Uttering Threats		3	3	1	1	1
Other Persons		0	0	0	0	0
TOTAL PERSONS		13	24	17	19	12
Break & Enter		6	3	5	5	13
Theft of Motor Vehicle		3	2	6	5	12
Theft Over \$5,000		2	1	2	1	1
Theft Under \$5,000		7	9	16	11	24
Possn Stn Goods		1	2	4	2	1
Fraud		3	2	3	7	1
Arson		0	0	0	1	0
Mischief To Property		11	12	8	9	24
TOTAL PROPERTY		33	31	44	41	76
Offensive Weapons		0	1	0	0	2
Disturbing the peace		0	2	1	4	4
OTHER CRIMINAL CODE		4	13	11	7	9
TOTAL OTHER CRIMINAL CODE		4	16	12	11	15
TOTAL CRIMINAL CODE		50	71	73	71	103

Crime Statistics (Actual)

December: 2014 - 2018

All categories contain "Attempted" and/or "Completed"

January-07-19

CATEGORY	Trend	2014	2015	2016	2017	2018
Drug Enforcement - Production		0	0	0	0	0
Drug Enforcement - Possession		4	4	0	2	1
Drug Enforcement - Trafficking		2	0	3	1	0
Drug Enforcement - Other		0	0	0	0	0
Total Drugs		6	4	3	3	1
Federal - General		1	3	0	0	0
TOTAL FEDERAL		7	7	3	3	1
Liquor Act		8	1	4	3	4
Other Provincial Stats		6	4	8	6	11
Total Provincial Stats		14	5	12	9	15
Municipal By-laws Traffic		0	1	0	0	0
Municipal By-laws		1	5	1	1	2
Total Municipal		1	6	1	1	2
Fatals		1	0	0	0	1
Injury MVC		4	1	4	2	2
Property Damage MVC (Reportable)		38	47	36	32	40
Property Damage MVC (Non Reportable)		4	2	2	3	4
TOTAL MVC		47	50	42	37	47
Provincial Traffic		73	48	36	40	446
Other Traffic		4	1	0	1	3
Criminal Code Traffic		3	8	7	4	4
Common Police Activities						
False Alarms		16	32	28	18	6
False/Abandoned 911 Call and 911 Act		3	1	6	7	5
Suspicious Person/Vehicle/Property		10	8	5	5	5
Persons Reported Missing		1	1	0	0	1
Spousal Abuse - Survey Code		7	12	4	9	4

County of Minburn #27 - Vermilion Detachment
Crime Statistics
January - February, 2016 - 2019

March-08-19

CATEGORY	Trend	2016	2017	2018	2019
Homicides & Offences Related to Death		0	0	0	0
Robbery		1	0	0	0
Sexual Assaults		0	0	0	0
Other Sexual Offences		0	0	0	0
Assault		2	1	6	1
Kidnapping/Hostage/Abduction		0	0	0	0
Extortion		0	0	1	0
Criminal Harassment		0	0	1	2
Uttering Threats		2	2	0	0
TOTAL PERSONS		5	3	8	3
Break & Enter		10	1	2	6
Theft of Motor Vehicle		2	5	6	1
Theft Over \$5,000		2	0	0	0
Theft Under \$5,000		4	8	7	7
Possn Stn Goods		1	2	4	0
Fraud		0	0	2	5
Arson		0	0	0	0
Mischief To Property		7	3	3	4
TOTAL PROPERTY		26	19	24	23
Offensive Weapons		0	0	0	0
Public Order		0	0	0	0
Disturbing the peace		0	0	0	1
OTHER CRIMINAL CODE		6	3	0	2
TOTAL OTHER CRIMINAL CODE		6	3	0	3
TOTAL CRIMINAL CODE		37	25	32	29

County of Minburn #27 - Vermilion Detachment
Crime Statistics
January - February, 2016 - 2019

CATEGORY	Trend	2016	2017	2018	2019
Drug Enforcement - Production		0	0	1	0
Drug Enforcement - Possession		0	1	0	1
Drug Enforcement - Trafficking		1	0	0	0
Drug Enforcement - Other		0	0	0	0
Total Drugs		1	1	1	1
Federal - General		0	0	0	0
TOTAL FEDERAL		1	1	1	1
Liquor Act		N/A	N/A	4	1
Other Provincial Stats		N/A	N/A	5	0
Total Provincial Stats		N/A	N/A	9	1
Municipal By-laws Traffic		N/A	N/A	0	0
Municipal By-laws		N/A	N/A	1	0
Total Municipal		N/A	N/A	1	0
Fatals		0	0	0	0
Injury MVC		2	1	4	5
Property Damage MVC (Reportable)		N/A	N/A	18	21
Property Damage MVC (Non Reportable)		N/A	N/A	4	1
TOTAL MVC		N/A	N/A	26	27
Provincial Traffic		N/A	N/A	67	33
Other Traffic		N/A	N/A	0	0
Criminal Code Traffic		1	5	2	0
Common Police Activities					
False Alarms		N/A	N/A	7	2
False/Abandoned 911 Call and 911 Act		N/A	N/A	3	0
Suspicious Person/Vehicle/Property		N/A	N/A	7	3
Persons Reported Missing		N/A	N/A	1	0

Occurrence Stats (All Violations)

Mayor's Report
From 2019/01/01 to 2019/07/01

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0010 Traffic Collision(s) - Fatal	0	0	0	0	1	0.0%
9930 0020 Traffic Collision(s) - Non - Fatal Injury	8	0	8	1	1	25.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	47	0	47	0	11	23.4%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportable	1	0	1	0	0	0.0%
	56	0	56	1	13	25.0%

Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9510 0010 Fail to Stop or Remain at Accident Scene (Provincial/Territorial)	1	0	1	0	1	100.0%
9520 0020 Driving without Due Care or Attention - Provincial/Territorial	4	0	4	2	2	100.0%
9900 0020 Moving Traffic - Intersection Related Violations - Provincial/Territorial	1	0	1	1	1	200.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	6	0	6	0	0	0.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	44	1	43	0	14	32.6%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/Territorial	1	0	1	1	0	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	25	0	25	1	0	4.0%
	82	1	81	5	18	28.4%

Violation group - Traffic Offences - Other Criminal Code Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9320 0020 Operation while prohibited	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%

Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0070 Operation while impaired (alcohol)/over 80mg% of Motor Vehicle	6	1	5	3	0	60.0%
9260 0010 Failure or refusal to comply with demand (alcohol)	1	0	1	1	0	100.0%
	7	1	6	4	0	66.7%

Violation group - Provincial Statutes (except traffic)				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	1	1	0	0	0	0.0%

Occurrence Stats (All Violations)

Mayor's Report
From 2019/01/01 to 2019/07/01

Violation group - Provincial Statutes (except traffic)				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7300 0190 Cannabis Act (Provincial/Territorial) - Offences Only	1	0	1	1	0	100.0%
8840 0291 Child Welfare Act - Other Activities	2	0	2	0	0	0.0%
8840 0311 Fire Prevention Act - Other Activities	4	0	4	0	0	0.0%
8840 0336 Mental Health Act - Other Activities	1	0	1	0	0	0.0%
8840 0341 911 Act - Other Activities	4	0	4	0	0	0.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise specified) - Other Activities	3	0	3	0	0	0.0%
	16	1	15	1	0	6.7%
Violation group - Provincial Statutes - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Other Federal Statutes - Firearms Act				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0391 Firearms Act - Other Activities	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0010 Failure to comply with condition of undertaking or recognizance / direction in remand order	2	0	2	0	0	0.0%
3410 0025 Breach of Recognizance to Keep the Peace	1	0	1	0	0	0.0%
3430 0010 Disturbing the peace/Causing a disturbance	4	0	4	0	1	25.0%
3470 0010 Resists/obstructs peace officer	1	0	1	1	0	100.0%
3490 0010 Trespass at night	1	0	1	0	0	0.0%
3520 0010 Fail to comply probation order	2	1	1	1	0	100.0%
	11	1	10	2	1	30.0%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3038 Request for service of legal document-summons, subpoena, other docs-CC	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

Mayor's Report
From 2019/01/01 to 2019/07/01

Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3057 Prisoners Held	3	0	3	2	1	100.0%
8999 3065 Victim Services Offered - Accepted	6	2	4	2	0	50.0%
8999 3066 Victim Services Offered - Declined	24	3	21	0	8	38.1%
8999 3069 Subject Behaviour / Officer Response Reporting	1	0	1	1	0	100.0%
	35	5	30	5	9	46.7%
Violation group - FES - Other FES Statutes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0171 Family Orders & Agreements Enforcement Assistance Act - Other Activities	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Drug Enforcement - Possession				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
4150 0010 Possession - Schedule I: Methamphetamine (Crystal Meth)	2	0	2	1	1	100.0%
	2	0	2	1	1	100.0%
Violation group - Drug Enforcement - Drug Enforcement Other				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0001 Controlled Drugs & Substance Act - Other Activities	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1626 0030 Indecent communications	1	0	1	0	1	100.0%
1626 0040 Harassing communications	2	0	2	1	0	50.0%
1627 0010 Uttering threats against a person	4	0	4	2	2	100.0%
	7	0	7	3	3	85.7%

Occurrence Stats (All Violations)

Mayor's Report
From 2019/01/01 to 2019/07/01

Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1430 0010 Assault	5	1	4	1	2	75.0%
	5	1	4	1	2	75.0%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000	15	2	13	0	0	0.0%
2140 0120 Theft from mail under \$5000 356(1) CC	1	0	1	0	0	0.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle	4	0	4	0	0	0.0%
2165 0020 Identity Theft	1	0	1	0	0	0.0%
	21	2	19	0	0	0.0%
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000	3	1	2	0	0	0.0%
2135 0100 Theft of car	1	0	1	0	0	0.0%
2135 0101 Theft of truck	5	0	5	0	0	0.0%
2135 0103 Theft of sport utility vehicle (SUV)	1	0	1	0	0	0.0%
2135 0105 Theft of other motor vehicle	2	0	2	1	1	100.0%
	12	1	11	1	1	18.2%
Violation group - Crimes Against Property - Possession of Stolen Goods				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2153 0010 Possession of property obtained by crime over \$5000	2	1	1	1	0	100.0%
	2	1	1	1	0	100.0%
Violation group - Crimes Against Property - Mischief				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	20	5	15	0	3	20.0%
	20	5	15	0	3	20.0%

Occurrence Stats (All Violations)

Mayor's Report
From 2019/01/01 to 2019/07/01

Violation group - Crimes Against Property - Fraud				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2160 0075 Fraud (money/property/security) less than or equal to \$5000	5	1	4	0	1	25.0%
2166 0010 Identity Fraud	1	0	1	0	0	0.0%
	6	1	5	0	1	20.0%
Violation group - Crimes Against Property - Break and Enter				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2120 0010 Break and Enter - Business	8	0	8	0	0	0.0%
2120 0020 Break and Enter - Residence	4	0	4	0	0	0.0%
2120 0040 Break and Enter - Other	6	0	6	0	0	0.0%
	18	0	18	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0020 Abandoned Vehicles	18	0	18	0	0	0.0%
8550 0030 Suspicious Person/ Vehicle/ Property	11	0	11	0	0	0.0%
8550 0040 Animal Calls	12	0	12	0	0	0.0%
8550 0050 False Alarms	4	0	4	0	0	0.0%
8550 0060 Items Lost/Found - except passports	2	0	2	0	0	0.0%
	47	0	47	0	0	0.0%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8545 0130 Assistance to General Public	3	0	3	0	0	0.0%
8550 0121 Peace Bonds	1	0	1	1	0	100.0%

Occurrence Stats (All Violations)

Mayor's Report
From 2019/01/01 to 2019/07/01

Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0190 Wellbeing Check	5	0	5	0	0	0.0%
	9	0	9	1	0	11.1%
Totals				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	361	20	341	27	52	23.2%

A SPECIAL meeting of the Council of the Village of Innisfree was held in the Senior's Drop-in Centre located in Innisfree, Alberta on Tuesday, June 11, 2019.

CALL TO ORDER

Deputy Mayor McMann called the meeting to order at 7:15 PM.

PRESENT

Deputy Mayor McMann, Councillor Oudshoorn, Chief Administrative Officer Brooke Yaremchuk and Public.

Mayor Cannan arrived at 7:24 PM.

The purpose of this meeting was to discuss the Village of Innisfree 2019 Budget, 2019 Tax Rate Bylaw, West Lift Station Upgrades and HWY 870 Temporary Road Repairs.

**AGENDA
2019-06-11/01**

Moved by Councillor Oudshoorn that the agenda be approved as amended:

Remove "15 Minutes" from Question Period and **replace** with "15 Minutes or longer"

New Business:

H – West Lift Station Upgrades – Quote dated June 10, 2019

I – HWY 870 (Between 48th & 50th Avenue) Temporary Road Repairs

Carried.

**APPROVAL –
2019 BUDGET
and 2020-2023
FORECAST
2019-06-11/02**

Administration presented the 2019 Budget and 2020-2023 Budget Forecast to Mayor and Council. Discussion took place regarding the 2019 Budget and 2020-2023 Budget Forecast.

Moved by Deputy Mayor McMann that Council approve the 2019 Budget and 2020-2023 Budget Forecast as amended.

Carried.

**APPROVAL –
2019 CAPITAL
BUDGET
2019-06-11/03**

Administration presented the 2019 Capital Budget to Mayor and Council. Discussion took place regarding the 2019 Capital Budget.

Moved by Councillor Oudshoorn that Council approve the 2019 Capital Budget as presented.

Carried.

**5 YEAR
CAPITAL PLAN
2019-06-11/04**

Administration presented the 5 Year Capital Plan to Mayor and Council. Discussion took place regarding the 5 Year Capital Plan.

Moved by Councillor Oudshoorn that Council approve the 5 Year Capital Plan as presented.

Carried.

**PAGE 2, VILLAGE OF INNISFREE SPECIAL COUNCIL MEETING MINTUES
OF JUNE 11, 2019**

10 YEAR
EVALUATION
MATRIX
2019-06-11/05

Administration presented the 10 Year Evaluation Matrix to Mayor and Council. Discussion took place regarding the 10 Year Evaluation Matrix.

Moved by Deputy Mayor McMann that this item be received as information.

Carried.

2019 TAX RATE
BYLAW 637-19
FIRST READING
2019-06-11/06

Moved by Deputy Mayor McMann that Tax Rate Bylaw 637-19 – Scenario #2 be approved as presented. Further that Council give Tax Rate Bylaw 637-19 FIRST reading this 11th day of June 2019.

Defeated.

2019 TAX RATE
BYLAW 637-19
2019-06-11/07

Moved by Mayor Cannan that the 2019 Tax Rate Bylaw 637-19 be tabled to the June 18, 2019 Regular Council meeting for further discussion.

Carried.

WEST LIFT
STATION
REPAIRS –
QUOTE DATED
JUNE 10, 2019
2019-06-11/08

Moved by Councillor Oudshoorn that Council approve QQR Mechanical Contracting Ltd. quote dated June 10, 2019 in the amount of \$20,549.00 (not including GST) for the demolition and replacement of piping, valves and guide bars with SS pipe, HDL check valves and plug Valves, replacement of 2 faulty electrical relay and replacement of 3 double door hatches with aluminum hatch at the West Lift Station. Further that the funds come from “Contracted Services – Sewer” GL #2-42-00-250.

Carried.

HWY 870 –
TEMPORARY
ROAD REPAIRS
2019-06-11/09

Moved by Councillor Oudshoorn that Council table the HWY 870 Temporary Road Repairs to the June 18, 2019 Regular Council meeting for further discussion.

Carried.

QUESTION
PERIOD – 15
MINUTES OR
LONGER

Mayor and Council opened the meeting to a brief questions period to allow residents and Tax Payers to voice their concerns and/or questions regarding the 2019 Budget and Tax Rate Bylaw presented at the meeting.

**PAGE 3, VILLAGE OF INNISFREE SPECIAL COUNCIL MEETING MINTUES
OF JUNE 11, 2019**

ADJOURNMENT

Mayor Cannan adjourned the meeting at 9:17 PM.

Mayor

Chief Administrative Officer

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, June 18, 2019.

CALL TO ORDER

Deputy Mayor McMann called the meeting to order at 7:15 PM.

PRESENT

Deborah McMann
William Oudshoorn

Deputy Mayor
Councillor

ALSO PRESENT

Brooke Yaremchuk
Public

Chief Administrative Officer

**AGENDA
2019-06-18/01**

Moved by Councillor Oudshoorn that the agenda be approved as amended:

Reports

c – Village of Innisfree Library Board Report – Will Oudshoorn
d – MD of Minburn Foundation – Will Oudshoorn
e – East Central 911 – Will Oudshoorn
f – Emergency Social Services – Deb McMann
g – Innisfree Prairie Bank of Commerce – Deb McMann
h – ACE Water – Aaron Cannan

CARRIED

**DELEGATION –
GRANT BERGMAN –
2019 MINIMUM TAX
BYLAW
2019-06-18/020**

Moved by Deputy Mayor McMann that Mr. Bergman's Delegation regarding 2019 Minimum Tax be tabled to later in the meeting.

CARRIED

**DELEGATION – KEN
OESCH – DAMAGED
FENCE FROM SNOW
REMOVAL
2019-06-18/03**

Mr. Oesch did not attend the council meeting.

Council reviewed the attached documents regarding the damaged fence due to snow removal.

Moved by Deputy Mayor McMann that Ken Oesch Delegation regarding Damaged Fence from Snow Removal be received as information.

CARRIED

MAYOR

C.A.O.

PAGE 2, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF JUNE 18, 2019

**MINUTES
2019-06-18/04**

Moved by Councillor Oudshoorn that the May 21, 2019 Public Hearing Meeting Minutes be adopted as presented.

CARRIED

**MINUTES
2019-06-18/05**

Moved by Deputy Mayor McMann that the May 21, 2019 Regular Meeting Minutes be adopted as amended.

CARRIED

**MINUTES
2019-06-18/06**

Moved by Councillor Oudshoorn that the June 11, 2019 Special Meeting Minutes be adopted as presented.

CARRIED

**REQUEST FOR
DECISION –
PROPOSED UTILITY
RATE CHANGES
2019-06-18/07**

Moved by Councillor Oudshoorn that council table the Proposed Utility Rate Changes to the July 16, 2019 Regular Council meeting for further discussion.

CARRIED

**DRAFT REQUEST
FOR PROPOSAL –
BANKING
SERVICES
2019-06-18/08**

Moved by Deputy Mayor McMann that Council adopt the draft proposal as presented. Further that Council direct Administration to send out Request for Proposal's to Financial Institutions for banking services.

CARRIED

**DELEGATION –
GEORGE MANN –
REQUEST TO
WAIVE UTILITY
CHARGES
2019-06-18/09**

George Mann arrived to the meeting at 7:28 PM.

George Mann made a brief presentation to Council regarding utility charges.

Moved by Councillor Oudshoorn that Council waive the outstanding utility charges in the amount of \$97.57 on utility account no. 9000-000.

DEFEATED

Moved by Deputy Mayor McMann that the delegation of George Mann regarding the request to waive utility charges be tabled until later in the meeting.

CARRIED

MAYOR

C.A.O

PAGE 3, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF JUNE 18, 2019

HWY 870 –
TEMPORARY ROAD
REPAIRS
2019-06-18/10

Moved by Councillor Oudshoorn that Council approve Doug's Bobcat Services Quote dated June 14, 2019 in the amount of \$9,000.00 (GST not included) to complete the temporary road repairs on Highway 870 between 48th and 50th Avenue. Further that the funds come from "Contracted Services – PW" GL No. 2-32-00-250.

CARRIED

REQUEST FOR
DECISION –
VILLAGE OF
INNISFREE
MUNICIPAL
DEVELOPMENT
PLAN BYLAW
636-19
THIRD AND FINAL
READING
2019-06-18/11

Moved by Councillor Oudshoorn that Municipal Development Plan Bylaw 636-19 be given THIRD and FINAL reading this 18th day of June 2019.

CARRIED

ATB TEMPORARY
BORROWING
BYLAW 638-19
FIRST READING
2019-06-18/12

Moved by Deputy Mayor McMann that ATB Temporary Borrowing Bylaw 638-19 be given FIRST reading this 18th day of June 2019.

CARRIED

ATB TEMPORARY
BORROWING
BYLAW 638-19
SECOND READING
2019-06-18/13

Moved by Councillor Oudshoorn that ATB Temporary Borrowing Bylaw 638-19 be given SECOND reading this 18th day of June 2019.

CARRIED

ATB TEMPORARY
BORROWING
BYLAW 638-19
AUTHORIZE THIRD
READING
2019-06-18/14

Moved by Deputy Mayor McMann that council authorize third reading on ATB Temporary Borrowing Bylaw 638-19 this 18th day of June 2019.

UNANIMOUSLY CARRIED

MAYOR

C.A.O

PAGE 4, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF JUNE 18, 2019

**ATB TEMPORARY
BORROWING
BYLAW 638-19
THIRD AND FINAL
2019-06-18/15**

Moved by Councillor Oudshoorn that Temporary Borrowing Bylaw 638-19 be given THIRD and FINAL reading this 18th day of June 2019.

CARRIED

**LETTER DATED
JUNE 3, 2019 –
ALBERTA
MUNICIPAL
AFFAIRS –
INNISFREE
VIABILITY REVIEW
2019-06-18/16**

Moved by Deputy Mayor McMann that Alberta Municipal Affairs letter dated June 3, 2019 be received as information. Further that Council approve the revised 10 Year Capital Plan as Presented.

CARRIED

**JULY 21-27, 2019
NATIONAL DAY OF
DROWNING
PROCLAMATION
2019-06-18/17**

Moved by Councillor Oudshoorn that Council proclaim July 21-27, 2019 as National Drowning Prevention Week.

CARRIED

Mayor Cannan arrived at 8:00 PM.

**DRAFT 2019 – 2022
STRATEGIC PLAN
2019-06-18/18**

Moved by Deputy Mayor McMann that Council approve the 2019-2022 Strategic & Tactical Plan as amended.

CARRIED

**DELEGATION –
GRANT BERGMAN –
2019 MINIMUM TAX
2019-06-18/19**

Mr. Bergman made a brief presentation to Mayor and Council regarding 2019 Minimum Tax.

Moved by Deputy Mayor McMann that Mr. Bergman's delegation regarding 2019 Minimum Tax be received as information.

CARRIED

MAYOR

C.A.O.

PAGE 5, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF JUNE 18, 2019

REQUEST FOR
DECISION – TAX
RATE BYLAW
637-19
FIRST READING
2019-06-18/20

Moved by Councillor Oudshoorn that Tax Scenario No. 11 be approved as presented.
Further that Tax Rate Bylaw 637-19 be given FIRST reading this 18th day of June 2019.

CARRIED

TAX RATE BYLAW
637-19
SECOND READING
2019-06-18/21

Moved by Deputy Mayor McMann that Tax Rate Bylaw 637-19 be given SECOND reading this 18th day of June 2019.

CARRIED

TAX RATE BYLAW
637-19
AUTHORIZE THIRD
READING
2019-06-18/22

Moved by Councillor Oudshoorn that Council authorize THIRD reading on Tax Rate Bylaw 637-19 this 18th day of June 2019.

UNANIMOUSLY CARRIED

TAX RATE BYLAW
637-19
THIRD AND FINAL
2019-06-18/23

Moved by Deputy Mayor McMann that Tax Rate Bylaw 637-19 be given THIRD and FINAL reading this 18th day of June 2019.

CARRIED

Mayor Cannan recessed the meeting at 8:20 PM.

Mayor Cannan reconvened the meeting at 8:23 PM.

REQUEST TO
WAIVE UTILITY
CHARGES –
ACCOUNT NO.
900-0000
2019-06-18/24

Moved by Deputy Mayor McMann that the request to waive the Utility Charges in the amount of \$97.57 on account no. 9000-000 be denied.

DEFEATED

MAYOR C.A.O.

PAGE 6, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF JUNE 18, 2019

REQUEST TO
WAIVE UTILITY
CHARGES –
ACCOUNT NO.
900-0000
2019-06-18/25

Moved by Councillor Oudshoorn that the outstanding Utility Charges on Account No. 9000-000 in the amount of \$97.57 be waived.

CARRIED

DECK REPAIRS –
MUSEUM
2019-06-18/26

Moved by Deputy Mayor McMann that Council direct Administration to tender out the back deck repairs on the Innisfree Museum. Further that the funds for the deck repairs come from “Contracted Services – Admin” GL #2-12-00-250.

CARRIED

COUNCILLOR
REPORTS
2019-06-18/27

Moved by Councillor Oudshoorn that the Councillor Reports be approved as presented.

CARRIED

REQUEST FOR
PROPOSAL –
AUDITING
SERVICES
2019-06-18/28

Moved by Deputy Mayor McMann that Council direct Administration tender out the Village of Innisfree’s Internal/External Auditing Services to qualified accounting firms to provide professional auditing services.

CARRIED

DATE FOR PUBLIC
AUCTION
2019-06-18/29

Moved by Mayor Cannan that council set September 6, 2019 as the public auction date for properties in tax arrears.

CARRIED

ADMINISTRATION
REPORTS
2019-06-18/30

Moved by Councillor Oudshoorn that the Administration Reports be approved as presented.

CARRIED

CORRESPONDENCE
2019-06-18/31

Moved by Councillor Oudshoorn that the Correspondence be received as information.

CARRIED

MAYOR C.A.O.

PAGE 8, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF JUNE 18, 2019

Deputy Mayor McMann left the chambers at 9:47 PM.

LOTS FOR SALE –
LOT 5, BLOCK 7,
PLAN 4175R –
APPROVAL OF
BUSINESS
PROPOSAL
2019-06-18/32

Moved by Councillor Oudshoorn that Council approve the Business Proposal, submitted by Ms. Deborah McMann, for the purchase of Lot 5, Block 7, Plan 4175R (5109 – 50 Avenue) as presented. Further that Council direct Administration to develop a Land Purchase Agreement outlining the requirements as set out in the Lots for Sale advertisement dated April 25, 2019.

CARRIED

Deputy Mayor McMann returned to the chambers at 9:56 PM.

ADJOURNMENT

Councillor Oudshoorn adjourned the meeting at 9:56 PM.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Request for Decision (RFD)

Topic: Proposed Utility Rates - 2019

Initiated by: Administration

Attachments: n/a

Purpose(s):

1. For council to review and implement a small increase in the 2019 Utility Rates for the Village of Innisfree.

Background:

- Due to the installation of refurbished Water Meters, Administration has enclosed 6 Utility Rate Scenarios, presented to Council, for their consideration.
- Utility Rates have not changed since 2017. As per the Municipal Affairs Viability Review Directive No. 8: *“Utility Rates should continue to be reviewed annually to ensure full cost recovery is maintained.”*
- Attached you will find 23 Water Rate scenarios prepared by Administration

Key Issues/Concepts:

Metered - Scenario No. 1.0:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
32.23	11.88	22.52	3.10	15.63	15.50	4.12m3	14.00	117.34
32.23	11.88	22.52	3.10	15.63	15.50	4.12	10.00	100.86

Residents pay higher basic fees and are only charged when over 10m3.

Non- Metered - Scenario No. 1.1:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
32.23	11.88	22.52	3.10	15.63	15.15	4.12	5.0	121.46

Residents will be required to pay the basic fees, plus a standard consumption of 5.0 m3.

Non-Metered - Scenario No. 1.2:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
32.23	11.88	22.52	3.10	15.63	15.50	4.12	0.00	100.86

Residents will be required to pay the basic fees, unless the water is shut off, even if no water consumption is detected.

Metered – Scenario No. 1.3:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
32.23	11.88	22.52	3.10	15.63	15.50	4.12	14.0	158.54

Residents pay higher basic fees and are also charged per cubic meter of water used.

Metered – Scenario No. 1.4:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
32.23	11.88	22.52	3.10	15.63	15.50	4.50	14.0	163.86

Residents pay higher basic fees and are also charged per cubic meter used.

Metered – Scenario No. 1.5:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
32.23	11.88	22.52	3.10	15.63	15.50	4.50	14.0	118.86
32.23	11.88	22.52	3.10	15.63	15.50	4.50	10.00	100.86

Residents pay higher basic fees and are only charged when over 10m3.

Non-Metered – Scenario No. 1.6:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
32.23	11.88	22.52	3.10	15.63	15.50	4.50	5.00	123.36

Residents will be required to pay the basic fees, plus a standard consumption of 5m3.

Metered – Scenario No. 2.0:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
29.25	12.00	21.50	3.39	13.00	15.00	4.12	14.0	110.62
29.25	12.00	21.50	3.39	13.00	15.00	4.12	10.00	94.14

Residents pay the same basic fees and are only charged when over 10m3.

Non-Metered – Scenario No. 2.1:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
29.25	12.00	21.50	3.39	13.00	15.00	4.12	5.0	114.74

Residents will be required to pay the same basic fees, plus a standard consumption of 5 m3.

Non Metered – Scenario No. 2.2:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
29.25	12.00	21.50	3.39	13.00	15.00	4.12	0.0	94.14

Residents will be required to pay the same basic fees, unless the water is shut off, even if no water consumption is detected.

Metered – Scenario No. 2.3:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
29.25	12.00	21.50	3.39	13.00	15.00	4.12	14.00	151.82

Residents pay the same utility rates as 2018.

Metered – Scenario No. 2.4:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
29.25	12.00	21.50	3.39	13.00	15.00	4.50	14.00	157.14

Residents pay the same basic fees and are also charged per cubic meter of water used.

Metered Scenario No. 2.5:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
29.25	12.00	21.50	3.39	13.00	15.00	4.50	14.00	112.14
29.25	12.00	21.50	3.39	13.00	15.00	4.50	10.00	94.14

Residents pay the same basic fees and are only charged when over 10 m3.

Non-Metered Scenario No. 2.6:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
29.25	12.00	21.50	3.39	13.00	15.00	4.50	5.00	116.64

Residents will be required to pay the same basic fees, plus a standard consumption of 5 m3.

Metered – Scenario No. 3.0:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
33.00	12.00	22.50	3.50	15.75	15.50	4.12	14.0	118.73
33.00	12.00	22.50	3.50	15.75	15.50	4.12	10.00	102.25

Residents pay a higher basic fee and are only charged when over 10m3

Non Metered – Scenario No. 3.1:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
33.00	12.00	22.50	3.50	15.75	15.50	4.12	5.0	122.85

Residents will be required to pay a higher basic fee, plus a standard consumption of 5 m3.

Non Metered – Scenario No. 3.2:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
33.00	12.00	22.50	3.50	15.75	15.50	4.12	0.00	102.25

Residents will be required to pay higher basic fees, unless the water is shut off, even if not water consumption is detected.

Metered – Scenario No. 3.3:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
33.00	12.00	22.50	3.50	15.75	15.50	4.12	14.0	159.93

Residents will be required to pay higher basic fees and will also be charged per cubic meter of water used.

Metered – Scenario No. 3.4:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
33.00	12.00	22.50	3.50	15.75	15.50	4.50	14.0	165.25

Residents will be required to pay higher basic fees and will also be charged per cubic meter of water used.

Metered – Scenario No. 3.5:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
33.00	12.00	22.50	3.50	15.75	15.50	4.50	14.0	165.25

2019.07.11 - Village of Innisfree- New Business –Proposed Utility Rates 2019

33.00	12.00	22.50	3.50	15.75	15.50	4.50	10.00	102.25
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Residents will be required to pay a higher basic fee and will only be charged when over 10m3.

Non Metered – Scenario No. 3.6:

Garbage Flat	Joint Landfill	Sewer Flat	Storm Water	Water Flat	Water Regional Fund	Rate (m3)	Cons.	Total
33.00	12.00	22.50	3.50	15.75	15.50	4.50	5.00	124.75

Residents will be required to pay higher basic fees, plus a standard consumption of 5 m3.

Option(s):

1. As directed by Council.
2. That this item be received as information
3. That Council approve the Metered – Scenario No. 3.5 and Non-Metered – Scenario No. 3.6 as the new Utility Rates effective June 1, 2019 (May Consumption). Further that Administration be directed to advertise the proposed Utility Rate Changes in the local newspaper and on all Social Media Pages. Furthermore, that Council engage the public, by holding a public hearing on _____, 2019.
4. That Council approve Metered – Scenario No. 3.5 and Non-Metered – Scenario No. 3.6 as the new Utility Rates effective July 1, 2018 (June Consumption). Further that Administration be directed to advertise the proposed Utility Rate Changes in the local newspaper and on all Social Media Pages. Furthermore, that Council engage the public, by holding a public hearing on _____, 2019.
5. That Council engage the Public, by holding a Public Hearing, regarding the proposed Utility Rate Changes for 2019. Further that the Proposed Utility Rate changes be brought to the June 18, 2019 Regular Council meeting.
6. That the Village of Innisfree engage the public, by mailing out notices to all Utility Users, regarding the proposed Utility Rate Changes for 2019. Further that any feedback from residents be brought to a future Council meeting for further discussion.

Financial Implication(s):

- N/a.

Relevant Policy/Legislation:

- Ministerial Order No. MSL:095/18 – Directives issued by Alberta Municipal Affairs.

RECOMMENDATION(s):

- As directed by Council.

Request for Decision (RFD)

Topic: Additional Employee (Floater)

Initiated by: Administration

Attachments: n/a

Purpose(s):

1. To review and consider the hiring of a Part Time or Casual employee that would act as a floater between Administration and Public Works.

Background:

Administration and Public Works would like to hire a Part Time or Casual employee to work as a floater. The employee would start a little over minimum wage. With the increase in workload, it is necessary for Council to consider bringing in someone to help assist.

Administration responsibilities would include (but are not limited to):

- Answering phones
- Helping customers pay bills
- Enter direct deposits (if any)
- Etc.

*this is helpful in the absence of the Cao**

Public Works responsibilities would include (but are not limited to):

- Garbage collection
- Assist in snow removal
- Etc.

After the Water Line break the Village experienced, it has come to my attention that a part time or casual employee is critical.

Key Issues/Concepts:

1. Workload in both departments are piling up and getting to be too much for one person to handle.
2. Viability Recommendation
3. Potential cost to taxpayers

Option(s):

1. As directed by Council.
2. That this item be received as information
3. That Council deny the request to hire a floater at this time.
4. That Council approve the request to hire a Part Time or Casual employee to help assist Administration and Public Works with their duties.

Financial Implication(s):

- Excess cost to Village
- Potential cost to taxpayers

Relevant Policy/Legislation:

- Viability Review

RECOMMENDATION(s):

- That Council approve the request to hire a Part Time or Casual employee to help assist Administration and Public Works with their duties.

Request for Decision (RFD)

Topic: Forgiveness of Property Taxes on Roll No. 130

Initiated by: Administration

Attachments:

Purpose(s):

1. To discuss 2019 Property Tax forgiveness on Village of Innisfree Roll No.130.

Background:

1. In 2013, the Council of the day allowed Village property owners the opportunity to consolidate their lots for tax purposes.

Key Issues/Concepts:

1. The owners of Roll No. 130 attempted to consolidate their lots at that time. Due to a Land Titles technicality, although a single title was issued, the property remains on the Tax Roll separately.
2. In the 2013, 2014, 2015, 2016, 2017 and 2018 tax years Council has, by resolution, forgiven Property Taxes against Roll No. 130.
3. As the Village is required to submit the ASFF and Seniors' levy to the province, any tax forgiveness should not include this portion of the levy.

Financial Implication(s):

1. The forgiveness of 2019 Property Taxes against Roll No. 130 results in a loss of \$725 in municipal taxation revenues.

Option(s):

1. That Council endorse the forgiveness of 2019 Property Taxes levied against Roll No. 130 in the amount of \$700.
2. That Council decline to endorse the forgiveness of 2019 Property Taxes levied against Roll No. 130 in the amount of \$700.

Relevant Policy/Legislation:

1. MGA s.180(1) *'Methods in which Council May Act'*
2. MGA s. 347(1) *'Cancellation, reduction refund or deferral of taxes'*

Political/Public Implication(s):

The reduction of Property Taxes for a "*select few*" may appear to some as favoritism.

RECOMMENDATION(s):

1. That Council endorse the forgiveness of 2019 Property Taxes levied against Roll No. 130 in the amount of \$700.

Request for Decision (RFD)

Topic: Forgiveness of Property Taxes on Roll No. 420

Initiated by: Administration

Attachments:

Purpose(s):

1. To discuss 2019 Property Tax forgiveness on Village of Innisfree Roll No. 420.

Background:

1. In 2013, the Council of the day allowed Village property owners the opportunity to consolidate their lots for tax purposes.

Key Issues/Concepts:

1. The current owners of Roll No. 420 were under the impression when they purchased the lots back in late 2017, that the lots were consolidated. However our records indicated that the lots were still separated, as per land titles. The CAO advised the current landowner that since the Village had 2 separate titles, the Village had to issue 2 separate Tax Notices. A municipality cannot make any changes on a Roll unless the changes come from Land Titles.
2. 2017 Tax notice was issued and paid, by previous land owner.
3. In 2018 the current landowner did not receive a tax notice even though the property was assessed by our assessors (see attached assessment roll for 2018). The landowner has now consolidated the lots and is asking Council for tax forgiveness on Roll No. 420.
4. Upon looking back on our old accounting software (Winfin), the Roll No. 420 was set inactive in 2018 therefore a tax notice was not generated for this property.
5. Please find enclosed an account history for Roll No. 420 showing 2017 Tax year.
6. Please find enclosed the Assessment Roll history for 2017.
7. Please find enclosed the Assessment Roll History for 2018.
8. Please find enclosed the land title certificate showing the consolidation of lands dated July 11, 2019.
9. As the Village is required to submit the ASFF and Seniors' levy to the province, any tax forgiveness should not include this portion of the levy.

Financial Implication(s):

1. The forgiveness of 2019 Property Taxes against Roll No. 420 results in a loss of \$725 in municipal taxation revenues.

Option(s):

1. That Council endorse the forgiveness of 2019 Property Taxes levied against Roll No. 420 in the amount of \$700.
2. That Council decline to endorse the forgiveness of 2019 Property Taxes levied against Roll No. 420 in the amount of \$700.

Relevant Policy/Legislation:

1. MGA s.180(1) *'Methods in which Council May Act'*
2. MGA s. 347(1) *'Cancellation, reduction refund or deferral of taxes'*

Political/Public Implication(s):

The reduction of Property Taxes for a "*select few*" may appear to some as favoritism.

RECOMMENDATION(s):

1. That Council endorse the forgiveness of 2019 Property Taxes levied against Roll No. 420 in the amount of \$700.



Village of Innisfree

Page 1 of 1

Tax Roll Transactions

2019-Jul-12
9:20:20AM

Roll # 420
Lot 25
Block 1
Plan 4175R

Date	Batch #	Reference	Type	Description	Amount	Balance
2017-01-01	0		CV	Penalty	0.77	0.77
2017-01-01	0		YE	CV: Opening Balance	6.40	7.17
2017-06-29	0		TB	Tax Levy - 2017	755.57	762.74
2017-08-24	0	6175	CV	Payment through Cash Receipt:	(6.40)	756.34
2017-08-24	0	6175	CV	Payment through Cash Receipt:	(756.34)	0.00
2019-06-19	712		TB	ASFF - RESIDENTIAL	5.52	5.52
2019-06-19	712		TB	MUNICIPAL PURPOSES - RES	692.61	698.13
2019-06-19	712		TB	Senior Foundation - RESIDENT	0.32	698.45
2019-06-19	712		TB	MUNICIPAL PURPOSES - RES	32.39	730.84

*** End of Report ***



Assessment Roll

Assessment Year: 2016
Tax Year: 2017

Assessment For Entire Municipality

Roll	Name & Address	Land	Impr.	Other	Total
220	4175R 1 4,5	7,200 Sq. Feet			
220	E 901 4906 - 50 STREET	M Municipal			
	Municipal Owned - Com Zoned	2,370	119,880	0	122,250
230	4175R 1 6	3,600 Sq. Feet			
	E 903 4910 - 50 STREET	M Municipal			
	Municipal Owned - Public Use	1,470	0	0	1,470
240	4175R 1 7,8,31	15,500 Sq. Feet			
240	ROAD	M Municipal			
	E 903 Municipal Owned - Public Use	4,450	0	0	4,450
260	4175R 1 9-11	10,800 Sq. Feet			
260	4824 - 50 STREET	I Individual			
	Property Additional Legal: 4175R 1 10,11	4175R 1 9			
	T 310 Single Family	3,270	136,320	0	139,590
290	4175R 1 12,13	7,200 Sq. Feet			
290	4820 - 50 STREET	I Individual			
	T 310 Single Family	2,370	87,460	0	89,830
330	4175R 1 14-18	18,000 Sq. Feet			
330	4812 - 50 STREET	I Individual			
	T 310 Single Family	5,070	81,760	0	86,830
360	4175R 1 19-22	14,400 Sq. Feet			
360	4808 - 50 STREET	I Individual			
	T 310 Single Family	4,170	68,810	0	72,980
400	4175R 1 23	6,000 Sq. Feet			
400	4803 - 51 STREET	I Individual			
	T 310 Single Family	2,070	8,600	0	10,670
410	4175R 1 24	6,000 Sq. Feet			
410	4807 - 51 STREET	I Individual			
	T 310 Single Family	2,070	72,230	0	74,300
420	4175R 1 25	6,000 Sq. Feet			
420	4811 - 51 STREET	I Individual			
	T 300 Vacant Residential	2,070	0	0	2,070
430	4175R 1 26	6,000 Sq. Feet			
430	4815 - 51 STREET	I Individual			
	T 310 Single Family	2,070	103,640	0	105,710
440	4175R 1 27	6,000 Sq. Feet			
440	4819 - 51 STREET	I Individual			
	T 310 Single Family	2,070	109,050	0	111,120
460	4175R 1 28,29	12,000 Sq. Feet			
460	4827 - 51 STREET	I Individual			
	T 310 Single Family	3,570	82,840	0	86,410



Assessment Roll

Assessment Year: 2018
Tax Year: 2019

Assessment For Entire Municipality

Roll	Name & Address		Land	Impr.	Other	Total
400		4175R 1 23				
400		4803 - 51 STREET				
410	Land & Improvements R - Residential	T 310 Single Family	2,070	8,770	0	10,840
410		4175R 1 24				
		4807 - 51 STREET				
420	Land & Improvements R - Residential	T 310 Single Family	2,070	72,050	0	74,120
420		4175R 1 25				
		4811 - 51 STREET				
430	Land R - Residential	T 300 Vacant Residential	2,070	0	0	2,070
430		4175R 1 26				
		4815 - 51 STREET				
440	Land & Improvements R - Residential	T 310 Single Family	2,070	104,270	0	106,340
440		4175R 1 27				
		4819 - 51 STREET				
460	Land & Improvements R - Residential	T 310 Single Family	2,070	109,100	0	111,170
460		4175R 1 28,29				
		4827 - 51 STREET				
470	Land & Improvements R - Residential	T 310 Single Family	3,570	84,230	0	87,800
470		4175R 1 30,31				
		4831 - 51 STREET				
480	Land & Improvements R - Residential	T 310 Single Family	2,670	52,860	0	55,530
480		4175R 1 32				
		ROAD				
500	Land & Improvements NR - Non Residential	E 903 Municipal Owned - Public Use	1,470	0	0	1,470
500		4175R 1 33				
		4903 - 51 STREET				
510	Land & Improvements NR - Non Residential	E 903 Municipal Owned - Public Use	2,070	242,990	0	245,060
510		4175R 1 34				
		4907 - 51 STREET				
	Land & Improvements NR - Non Residential	T 510 Improved Commercial	2,070	56,830	0	58,900

Preview

B
LINC SHORT LEGAL TITLE NUMBER
0038 374 211 4175R;1;24,25 192 164 151

LEGAL DESCRIPTION
PLAN 4175R
BLOCK 1
LOTS 24 AND 25
ALL MINES AND MINERALS EXCEPT COAL FROM LOT 24 AND
EXCEPTING THEREOUT ALL MINES AND MINERALS FROM LOT 25

ESTATE: FEE SIMPLE
ATS REFERENCE: 4;11;51;3;NE

MUNICIPALITY: VILLAGE OF INNISFREE

REFERENCE NUMBER: 192 164 137
 182 311 641

REGISTERED OWNER(S)				
REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
192 164 151	11/07/2019	CONSOLIDATION - PARCELS		

OWNERS

AND

[Close](#)

Village of Innisfree (CAO)

From: CONTACT <contact@cn.ca>
Sent: June 26, 2019 8:04 AM
To: Village of Innisfree (CAO)
Subject: RE: Noise Complaint (CID:wxcnwkltyfm07kykd)

Good day,

Thank you for contacting CN's Public Inquiry line. CN understands that whistling may be disturbing at times however CN is a federally regulated company and is governed by the Canadian Rail Operating Rules ("CROR") which mandate whistling.

Under Rule 14(1) of the CROR, train crews are required to whistle at all public crossings regardless of the type of crossing warning system in place. Train whistles are safety devices that alert vehicular and pedestrian traffic to the presence of an approaching train and warn trespassers away from the railway right-of-way. Train crews may also whistle if there is a work project in the area in order to notify the working crews on or near the track that a train is approaching.

In certain circumstances, a municipality may request that a particular crossing be exempt from whistling requirements.

For more information, please visit <http://www.tc.gc.ca/eng/railsafety/railsafety-976.html>

Regards,

Julien
Renseignements généraux CN
CN Public inquiries
1-888-888-5909

-----Original Message-----

From: cao@innisfree.ca [<mailto:cao@innisfree.ca>]
Sent: Tuesday, June 25, 2019 12:18:04
To: CONTACT
Subject: Noise Complaint

From: Brooke Yaremchuk

E-mail: cao@innisfree.ca

Telephone: 7805923886

Company Name: Village of Innisfree

City: Innisfree

Province/State: Alberta

Message: Good Morning, The Village of Innisfree has received numerous complaints from residents within our community regarding noise from the CN Railway. The trains passing by in the middle of the night think it is necessary to use their horn consistently while passing through our community at 2 or 3 in the morning. The railway crossing passes by numerous residential houses and are upsetting alot of our residents. Can you please pass this message on to whomever is in charge of ensuring this does not continue. Thank you, Brooke Yaremchuk Chief Administrative Officer Village of Innisfree

Attachment:

Apply to stop train whistling at a public grade crossing

From: Transport Canada

Train whistling is an important way to keep drivers, cyclists and pedestrians safe. The *Canadian Rail Operating Rules* require all trains to whistle whenever they approach a public grade crossing.

In some cases, train whistles bother people who live nearby. Municipalities may wish to stop the whistling to provide local residents with relief from the noise.

On this page

- [What you need to do](#)
- [Detailed procedure](#)
- [Contact us](#)

What you need to do

If you're a resident who wants to stop train whistling in your neighbourhood, contact your local municipality.

If you work for a municipality and are going ahead with a request to stop train whistling, you'll need to follow the numbered procedure below. It helps municipalities and railway companies collaborate to ensure grade crossings stay safe.

In brief, municipalities must:

- Consult with the railway company about whether the request is feasible
- Notify the public and others that it intends to stop the whistling

- Pass a municipal council resolution

Detailed procedure

This procedure comes from:

- section 23.1 of the *Railway Safety Act*
- section 104 of the *Grade Crossings Regulations*
- Appendix D of the *Grade Crossings Standards*

This is the process:

1. **Citizen or community group expresses interest**

The municipality receives a request to stop train whistling at a specific area (one crossing or multiple crossings) along a railway corridor.

2. **Municipality consults with railway company**

To find out if the request is feasible, the municipality checks with the company that operates the railway line.

3. **Municipality notifies the public**

The municipality:

- notifies all relevant associations or organizations
- issues a public notice, which says it intends to pass a resolution to stop train whistling at a railway crossing (or at multiple crossings in one area)

4. **Municipality and railway company assess the crossing(s)**

This assessment determines whether or not the area meets whistling cessation requirements in section 104 of the *Grade Crossings Regulations* and Appendix D of the *Grade Crossings Standards*. The municipality and railway company may hire an engineer to help complete the assessment.

5. Municipality and railway company agree the crossing(s) meet requirements

If the municipality and the railway company do not agree that the crossing(s) meet(s) these requirements, they should try to resolve the conflict.

5a. (optional): Municipality and railway request a final decision from Transport Canada

If the disagreement continues, they may send supporting documentation to railsafety@tc.gc.ca for assessment. Transport Canada's decision on the issue is final.

6. Municipality passes a resolution

If it's decided that the crossing(s) meet(s) requirements, the municipality:

- must pass a resolution saying it agrees train whistling should not be used at the crossing(s)
- sends a copy of the resolution to the railway company and all relevant associations or organizations, including Transport Canada's Rail Safety Directorate headquarters (railsafety@tc.gc.ca)

7. Railway company confirms whistling has stopped at the crossing(s) (within 30 days)

When they receive the resolution, the railway company must:

- issue special instructions to stop train whistling at the crossing(s)
- notify Transport Canada's Rail Safety Directorate (railsafety@tc.gc.ca) of the effective date of whistling cessation, with a copy of its special instructions
- notify the municipality and/or road authorities in writing of the whistling cessation, not later than 30 days after the day the whistling stops

8. Municipality and railway company both ensure the right safety conditions are met

If the municipality and company do not maintain the crossing(s) according to requirements in the *Railway Safety Act* and *Grade Crossings Regulations*, a Transport Canada Rail Safety Inspector may order that train whistling start again.

Contact us

Transport Canada
Rail Safety Branch
Mailstop: ASR
427 Laurier Avenue Street West
Ottawa, Ontario K1A 0N5

Telephone: 613-998-2985

Toll-free: 1-844-897-RAIL (1-844-897-7245)

Facsimile: 613-990-7767

Email: railsafety@tc.gc.ca

Date modified: 2019-03-21



Village of Innisfree

Approved Budget 2019

Approved on: July 16, 2019
Motion No.: 2019-07-16/

General Ledger	Description	2019 Budget	2020 Forecast	2021 Forecast	2022 Forecast	2023 Forecast
TAXATION						
1-00-00-110	Taxes Residential	148,710.13	148,750.00	148,750.00	148,750.00	148,750.00
1-00-00-111	Taxes Non-Residential	67,000.00	67,000.00	67,000.00	67,000.00	67,000.00
1-00-00-112	Taxes M & E	0.00	0.00	0.00	0.00	0.00
1-00-00-190	Taxes Linear	0.00	0.00	0.00	0.00	0.00
1-00-00-230	Taxes Federal GIL	0.00	0.00	0.00	0.00	0.00
1-00-00-250	Taxes Minimum Levy	34,758.22	34,750.00	34,750.00	34,750.00	34,750.00
1-00-00-321	ASFF Residential Levy	25,339.92	26,500.00	27,000.00	27,000.00	27,000.00
1-00-00-322	ASFF Non-Residential Levy	10,343.89	11,000.00	11,500.00	11,500.00	11,500.00
1-00-00-330	Seniors Housing Levy	1,888.00	1,950.00	2,000.00	2,000.00	2,000.00
* TOTAL TAXATION		\$ 288,040.16	\$ 289,950.00	\$ 291,000.00	\$ 291,000.00	\$ 291,000.00
REQUISITIONS						
2-00-00-321	ASFF Requisition Residential	25,339.92	26,500.00	27,000.00	27,000.00	27,000.00
2-00-00-322	ASFF Requisition Non-Residential	10,343.89	11,000.00	11,500.00	11,500.00	11,500.00
2-00-00-330	Seniors Foundation Requisition	1,888.00	1,950.00	2,000.00	2,000.00	2,000.00
* TOTAL REQUISITIONS		37,571.81	39,450.00	40,500.00	40,500.00	40,500.00
**P TAX AVAILABLE FOR MUNICIPAL		\$ 250,468.35	\$ 250,500.00	\$ 250,500.00	\$ 250,500.00	\$ 250,500.00
GENERAL REVENUE						
1-00-00-510	Penalties Taxes	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
1-00-00-540	Franchise Fees - Natural Gas	24,750.00	25,000.00	25,250.00	25,250.00	25,250.00
1-00-00-541	Franchise Fees - Electricity	15,250.00	15,500.00	15,750.00	15,750.00	15,750.00
1-00-00-550	Bank Interest	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
1-01-00-590	Other Revenue Own Sources Invest	0.00	0.00	0.00	0.00	0.00
1-11-00-152	Council Health Benefit Cost Recovery	0.00	0.00	0.00	0.00	0.00
** TOTAL GENERAL REVENUE		\$ 58,000.00	\$ 58,500.00	\$ 59,000.00	\$ 59,000.00	\$ 59,000.00
ADMIN REVENUE						
1-12-00-135	Contract Refunds (WCB, AMSC, Etc.)	400.00	400.00	400.00	400.00	400.00
1-12-00-401	Sales Photocopies, Faxes, Services	900.00	900.00	900.00	900.00	900.00

1-12-00-402	Flower Pots	400.00	300.00	300.00	300.00	300.00
1-12-00-430	Sales Hats, Pins, Promotional	25.00	25.00	25.00	25.00	25.00
1-12-00-511	Wild Pink Yonder Revenues	0.00	0.00	0.00	0.00	0.00
1-12-00-560	Rental Revenue Adm	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
1-12-00-590	Other Revenue Own Sources Adm	300.00	300.00	300.00	300.00	300.00
1-12-00-840	Grants Conditional Provincial Adm	40,311.00	0.00	0.00	0.00	0.00
1-12-00-911	LTO Cost Recovery	250.00	250.00	250.00	250.00	250.00
** TOTAL ADMIN REVENUE		\$ 47,386.00	\$ 6,975.00	\$ 6,975.00	\$ 6,975.00	\$ 6,975.00

FINE REVENUE

** TOTAL FINE REVENUE		0.00	0.00	0.00	0.01	0.02
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FIRE REVENUE

1-23-00-410	Fees Fire Fighting	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
1-23-00-850	Grants Conditional Local Gov't Fire	20,120.00	20,120.00	20,120.00	20,120.00	20,120.00
** TOTAL FIRE REVENUE		\$ 40,120.00	\$ 40,120.00	\$ 40,120.00	\$ 40,120.00	\$ 40,120.00

BYLAW REVENUE

1-26-00-522	License Animal	300.00	300.00	300.00	300.00	300.00
1-26-00-523	Business Licenses	600.00	600.00	600.00	600.00	600.00
1-26-00-590	Fines Bylaw	150.00	150.00	150.00	150.00	150.00
** TOTAL BYLAW REVENUE		\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00

PUBLIC WORKS REVENUE

1-32-00-430	Sales Service (Grass,Snow)	300.00	300.00	300.00	300.00	300.00
1-32-00-560	PW Rental Revenue	300.00	200.00	200.00	200.00	200.00
** TOTAL PUBLIC WORKS REVENUE		\$ 600.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00

STORMWATER REVENUE

1-37-00-410	Stormwater Infrastructure Renewal	4,600.00	4,600.00	4,600.00	4,601.00	4,602.00
** TOTAL STORMWATER REVENUE		\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,601.00	\$ 4,602.00

WATER REVENUE

1-41-00-410	Water Consumption	52,000.00	52,500.00	52,500.00	52,500.00	52,500.00
1-41-00-411	Regional Water Fund	24,140.00	24,140.00	24,140.00	24,140.00	24,140.00
1-41-00-412	Water Base Fee	29,500.00	30,000.00	30,000.00	30,000.00	30,000.00
1-41-00-510	Penalties Water	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
1-41-00-511	Penalties-Regional Water Fund	350.00	350.00	350.00	350.00	350.00
** TOTAL WATER REVENUE		\$ 107,790.00	\$ 108,790.00	\$ 108,790.00	\$ 108,790.00	\$ 108,790.00

SEWER REVENUE

1-42-00-410	Billings Sewer	40,910.00	41,000.00	41,250.00	41,250.00	41,250.00
1-42-00-510	Sanitary Sewer Penalties	500.00	550.00	575.00	575.00	575.00
1-42-00-830	Grants Conditional Federal Sewer	11,675.00	11,675.00	11,675.00	11,675.00	11,675.00
** TOTAL SEWER REVENUE		\$ 53,085.00	\$ 53,225.00	\$ 53,500.00	\$ 53,500.00	\$ 53,500.00

SOLID WASTE

1-43-00-410	Billings Garbage	55,100.00	55,900.00	56,700.00	56,700.00	56,700.00
1-43-00-411	Regional SWM Infrastructure Fee	19,500.00	19,750.00	20,000.00	20,000.00	20,000.00
1-43-00-510	Penalties - Solid Waste	0.00	(600.00)	(600.00)	(600.00)	(600.00)
1-43-00-511	Penalties SWM Fee	325.00	350.00	360.00	360.00	360.00
** TOTAL SOLID WASTE		\$ 74,925.00	\$ 75,400.00	\$ 76,460.00	\$ 76,460.00	\$ 76,460.00

COMMUNITY REVENUE

** TOTAL COMMUNITY REVENUE		0.00	0.00	0.00	0.01	0.02
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LAND REVENUE

1-61-00-410	Sale of Land	0.00	0.00	0.00	0.00	0.00
1-61-00-522	Permits (Development, Subdivision)	100.00	100.00	100.00	100.00	100.00
** TOTAL LAND REVENUE		\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00

RECREATION REVENUE

1-72-00-590	Fees Park Grounds	19,500.00	19,750.00	20,000.00	20,000.00	20,000.00
1-72-00-591	Fees Park Concession	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
** TOTAL RECREATION REVENUE		\$ 21,500.00	\$ 21,750.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00

CULTURAL REVENUE

1-74-00-557	Museum Cost Recovery	7,200.00	7,250.00	7,350.00	7,351.00	7,352.00
** TOTAL CULTURAL REVENUE		\$ 7,200.00	\$ 7,250.00	\$ 7,350.00	\$ 7,351.00	\$ 7,352.00

*** TOTAL REVENUE		\$ 666,824.35	\$ 628,760.00	\$ 630,945.00	\$ 630,947.00	\$ 630,949.00
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COUNCIL EXPENSE

2-11-00-130	Employer Cont Source Deductions	30.00	30.00	30.00	30.00	30.00
2-11-00-135	WCB Council	190.00	200.00	210.00	210.00	210.00
2-11-00-151	Fees Council	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
2-11-00-152	Benefits Council	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00
2-11-00-211	Travel/Subsistence Council	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
2-11-00-212	Conventions/Seminars Council	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
2-11-00-274	Council Insurance	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
** TOTAL COUNCIL EXPENSE		\$ 17,770.00	\$ 17,780.00	\$ 21,650.00	\$ 21,651.00	\$ 21,652.00

ADMIN EXPENSE

2-12-00-110	Salaries & Wages Adm	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
2-12-00-111	Honorarium (Admin)	500.00	500.00	500.00	500.00	500.00
2-12-00-130	Employer Contributions Source Adm	4,405.00	4,405.00	4,405.00	4,405.00	4,405.00
2-12-00-131	Employer Benefits Adm	2,375.00	2,400.00	2,425.00	2,450.00	2,475.00
2-12-00-135	Workers Compensation ADM	620.00	620.00	620.00	620.00	620.00
2-12-00-211	Travel/Subsistence Adm	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2-12-00-212	Education Adm	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2-12-00-215	Telecommunications	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
2-12-00-216	Postage & Freight	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-12-00-220	Membership Dues Adm	1,700.00	1,750.00	1,750.00	1,750.00	1,750.00
2-12-00-221	Advertising/Printing/Subscriptions Adm	6,400.00	6,400.00	6,400.00	6,400.00	6,400.00
2-12-00-230	Audit/Assessor Fees Adm	15,000.00	15,250.00	15,500.00	15,500.00	15,500.00
2-12-00-250	Contracted Services Adm	3,800.00	3,800.00	3,800.00	3,800.00	3,800.00
2-12-00-274	Insurance Adm	3,300.00	3,400.00	3,500.00	3,500.00	3,500.00
2-12-00-290	Election/Census Expense Adm	0.00	0.00	1,500.00	1,500.00	1,500.00
2-12-00-510	Goods & Services Adm	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00
2-12-00-540	Utilities Heat Adm	1,650.00	1,675.00	1,700.00	1,725.00	1,750.00
2-12-00-541	Utilities Power Adm	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
2-12-00-650	Provision Doubtful Accounts	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-12-00-765	Transfer to Reserves Adm	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2-12-00-770	Grants to Organizations Adm	250.00	250.00	250.00	250.00	250.00
2-12-00-790	Amortization Expense Adm	600.00	600.00	600.00	600.00	600.00
2-12-00-810	Bank Charges Adm	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00
2-12-00-910	Outages/Account for Penny Loss	3,230.24	0.00	0.00	0.00	0.00
2-12-00-911	Land Title Charges	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2-12-00-920	Tax Adjustments Council Adm	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
2-12-00-995	Legal Expenses	30,000.00	25,000.00	20,000.00	20,000.00	20,000.00
**	TOTAL ADMIN EXPENSE	\$ 152,580.24	\$ 144,800.00	\$ 141,700.00	\$ 141,750.00	\$ 141,800.00
**	Minus Amortization	\$ 151,980.24	\$ 144,200.00	\$ 141,100.00	\$ 141,150.00	\$ 141,200.00

FIRE EXPENSE

2-23-00-120	Salaries & Wages Fire	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
2-23-00-135	WCB Fire	210.00	210.00	210.00	210.00	210.00
2-23-00-211	Travel & Subsistence Fire	300.00	300.00	300.00	300.00	300.00
2-23-00-215	Telecommunications Fire	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00
2-23-00-234	Training Fire	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
2-23-00-250	Contracted Services Fire	2,000.00	1,900.00	1,800.00	1,800.00	1,800.00
2-23-00-274	Insurance Fire	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
2-23-00-510	Supplies & Equipment Fire	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00
2-23-00-521	Fuel & Oil Fire	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2-23-00-540	Utilities Heat Fire	4,400.00	4,400.00	4,400.00	4,400.00	4,400.00
2-23-00-541	Utilities Power Fire	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
2-23-00-762	Transfer to Capital Reserves Fire	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
2-23-00-790	Amortization Expense Fire	2,525.00	2,525.00	2,525.00	2,525.00	2,525.00
**	TOTAL FIRE EXPENSE	\$ 42,335.00	\$ 42,235.00	\$ 42,135.00	\$ 42,135.00	\$ 42,135.00

**	Minus Amortization	\$	39,810.00	\$	39,710.00	\$	39,610.00	\$	39,610.00	\$	39,610.00
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EMGERENCY SERVICE EXPENSE

2-25-00-310	911 Requisition	1,550.00	1,550.00	1,550.00	1,550.00	1,550.00
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**	TOTAL EMGERENCY SERVICE EXPENS	\$	1,550.00	\$	1,550.00	\$	1,550.00	\$	1,550.00	\$	1,550.00
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BYLAW EXPENSE

2-26-00-221	Bylaw Advertising	150.00	150.00	150.00	150.00	150.00
2-26-00-222	Bylaw Enforcement Costs	500.00	500.00	500.00	500.00	500.00
2-26-00-510	Animal Control Goods & Services	250.00	250.00	250.00	250.00	250.00

**	TOTAL BYLAW EXPENSE	\$	900.00	\$	900.00	\$	900.00	\$	900.00	\$	900.00
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PUBLIC WORKS EXPENSE

2-32-00-110	Salaries & Wages PW	18,500.00	18,500.00	18,500.00	18,500.00	18,500.00
2-32-00-111	Honorarium (PW)	500.00	500.00	500.00	500.00	500.00
2-32-00-115	Salaries & Wages Casual PW	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00
2-32-00-130	Employer Contributions Source PW	1,350.00	1,350.00	1,350.00	1,350.00	1,350.00
2-32-00-131	Employer Benefits PW	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-32-00-135	WCB	700.00	700.00	700.00	700.00	700.00
2-32-00-211	Travel & Subsistence PW	100.00	100.00	100.00	100.00	100.00
2-32-00-215	Telecommunications PW	2,650.00	2,650.00	2,650.00	2,650.00	2,650.00
2-32-00-217	Freight & Postage PW	50.00	50.00	50.00	50.00	50.00
2-32-00-250	Contracted Services PW	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
2-32-00-270	CN Services PW	130.00	130.00	130.00	130.00	130.00
2-32-00-274	Insurance PW	4,750.00	4,750.00	4,750.00	4,750.00	4,750.00
2-32-00-510	Goods & Services PW	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
2-32-00-521	Fuel & Oil PW	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00
2-32-00-540	Utilities Heat PW	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-32-00-541	Utilities Power (Street/Shop) PW	62,000.00	62,000.00	62,000.00	62,000.00	62,000.00
2-32-00-762	Transfer to Capital PW	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00
2-32-00-790	Amortization Expense PW	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00

**	TOTAL PUBLIC WORKS EXPENSE	\$	198,330.00	\$	198,330.00	\$	198,330.00	\$	198,330.00	\$	198,330.00
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**	Minus Amortization	\$	185,830.00	\$	185,830.00	\$	185,830.00	\$	185,830.00	\$	185,830.00
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STORM DRAINAGE EXPENSE

2-37-00-510	Goods & Equipment Repairs - Storm Draina	750.00	750.00	750.00	751.00	752.00
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**	TOTAL STORM DRAINAGE EXPENSE	\$	750.00	\$	750.00	\$	750.00	\$	751.00	\$	752.00
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WATER EXPENSES

2-41-00-110	Salaries & Wages Water	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
2-41-00-130	Employer Contributions Source Water	600.00	600.00	600.00	600.00	600.00
2-41-00-131	Employer Benefits Water	850.00	850.00	850.00	850.00	850.00
2-41-00-215	Telecommunications - Water	500.00	500.00	500.00	500.00	500.00

2-41-00-217	Freight & Postage - Water	250.00	250.00	250.00	250.00	250.00
2-41-00-250	Contracted Services Water	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
2-41-00-274	Insurance Water	3,400.00	3,400.00	3,400.00	3,400.00	3,400.00
2-41-00-350	ACE Regional Water Purchase	52,000.00	52,000.00	52,000.00	52,000.00	52,000.00
2-41-00-510	Goods & Services Water	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2-41-00-540	Utilities Heat Water Plant	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-41-00-541	Utilities Power Water Plant	6,700.00	6,700.00	6,700.00	6,700.00	6,700.00
2-41-00-790	Amortization Expense Water	66,900.00	66,800.00	66,700.00	66,600.00	66,500.00
2-41-00-840	750-Capital ACE Water Contribution	24,140.00	24,140.00	24,140.00	24,140.00	24,140.00
* TOTAL WATER EXPENSES		\$ 180,340.00	\$ 180,240.00	\$ 180,140.00	\$ 180,040.00	\$ 179,940.00
** Minus Amortization		\$ 113,440.00	\$ 113,440.00	\$ 113,440.00	\$ 113,440.00	\$ 113,440.00

SEWER EXPENSE

2-42-00-110	Salaries & Wages Sewer	7,600.00	7,600.00	7,600.00	7,600.00	7,600.00
2-42-00-130	Employer Contributions Source Sewer	600.00	600.00	600.00	600.00	600.00
2-42-00-131	Employer Benefits Sewer	850.00	850.00	850.00	850.00	850.00
2-42-00-215	Freight/Phone/Postage Sewer	50.00	50.00	50.00	50.00	50.00
2-42-00-250	Contracted Services Sewer	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2-42-00-274	Insurance Sewer	1,275.00	1,275.00	1,275.00	1,275.00	1,275.00
2-42-00-510	Goods & Services Sewer	7,500.00	7,600.00	7,700.00	7,800.00	7,900.00
2-42-00-541	Utilities Power Sewer Lift Stations	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
2-42-00-762	Transfer to Capital Sewer	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
2-42-00-790	Amortization Expense Sewer	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00
2-42-00-840	MSI Capital Grant Sewer	11,470.00	11,375.00	16,345.00	16,345.00	16,345.00
** TOTAL SEWER EXPENSE		\$ 76,345.00	\$ 76,350.00	\$ 81,420.00	\$ 81,520.00	\$ 81,620.00
** Minus Amortization		\$ 50,345.00	\$ 50,350.00	\$ 55,420.00	\$ 55,520.00	\$ 55,620.00

GARBAGE EXPENSE

2-43-00-110	Salaries & Wages Garbage	18,500.00	18,500.00	18,500.00	18,500.00	18,500.00
2-43-00-120	Salaries & Wages Casual Garbage	0.00	0.00	0.00	0.00	0.00
2-43-00-130	Employer Contributions Source Garbage	1,350.00	1,350.00	1,350.00	1,350.00	1,350.00
2-43-00-131	Employer Benefits Garbage	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-43-00-250	Contracted Services Garbage	19,000.00	19,000.00	19,000.00	19,000.00	19,000.00
2-43-00-274	Insurance Garbage	360.00	360.00	360.00	360.00	360.00
2-43-00-510	Goods & Services Garbage	500.00	500.00	500.00	500.00	500.00
2-43-00-762	Transfer to Capital Garbage	18,500.00	18,500.00	18,500.00	18,500.00	18,500.00
2-43-00-790	Amorization Expense Garbage	2,165.00	2,165.00	2,165.00	2,165.00	2,165.00
** TOTAL GARBAGE EXPENSE		\$ 62,375.00	\$ 62,375.00	\$ 62,375.00	\$ 62,375.00	\$ 62,375.00
** Minus Amortization		\$ 60,210.00	\$ 60,210.00	\$ 60,210.00	\$ 60,210.00	\$ 60,210.00

FCSS EXPENSE

2-51-00-351	FCSS Requisition	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00
** TOTAL FCSS EXPENSE		\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00

PLANNING EXPENSE

2-61-00-510	General Goods & Services	500.00	500.00	500.00	500.00	500.00
**	TOTAL PLANNING EXPENSE	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00

LAND PURCHASES EXPENSE

**	TOTAL LAND PURCHASES EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -
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RECREATION E XPENSES

2-72-00-110	Salaries & Wages Recreation	0.00	0.00	0.00	0.00	0.00
2-72-00-130	Employer Contributions Source Recreation	0.00	0.00	0.00	0.00	0.00
2-72-00-135	WCB Rec Park	110.00	110.00	110.00	110.00	110.00
2-72-00-215	Freight/Phone/Postage Recreation	250.00	250.00	250.00	250.00	250.00
2-72-00-221	Printing/Advertising/Subscriptions	500.00	500.00	500.00	500.00	500.00
2-72-00-250	Contracted Services Recreation	9,500.00	9,600.00	9,700.00	9,800.00	9,900.00
2-72-00-255	Maintenance Sports Grounds	750.00	750.00	750.00	750.00	750.00
2-72-00-274	Insurance Recreation	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
2-72-00-510	Goods & Services Recreation	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
2-72-00-511	Rec Park Float	100.00	100.00	100.00	100.00	100.00
2-72-00-521	Fuel and Oil Park	500.00	500.00	500.00	500.00	500.00
2-72-00-540	Utilities Heat Park Building	775.00	775.00	775.00	755.00	755.00
2-72-00-541	Utilities Power Park Grounds	2,750.00	2,750.00	2,750.00	2,750.00	2,750.00
2-72-00-591	Concessions Park Grounds	850.00	850.00	850.00	850.00	850.00
2-72-00-762	Transfer to Capital Recreation	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2-72-00-790	Amortization Expense Recreation	8,450.00	8,450.00	8,450.00	8,450.00	8,450.00
**	TOTAL RECREATION EXPENSE	\$ 36,035.00	\$ 36,135.00	\$ 36,235.00	\$ 36,315.00	\$ 36,415.00
**	Minus Amortization	\$ 27,585.00	\$ 27,685.00	\$ 27,785.00	\$ 27,865.00	\$ 27,965.00

CULTURE E XPENSES

2-74-00-110	Honorarium	0.00	0.00	0.00	0.00	0.00
2-74-00-120	Wages - Museum & Library	0.00	0.00	0.00	0.00	0.00
2-74-00-250	Contracted Services Library/Museum	0.00	0.00	0.00	0.00	0.00
2-74-00-274	Insurance Cultural Organization	1,500.00	1,600.00	1,700.00	1,700.00	1,700.00
2-74-00-300	Regional Library Requisition	1,175.00	1,200.00	1,225.00	1,225.00	1,225.00
2-74-00-350	Local Municipal Library Requisition	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
2-74-00-510	Goods & Services Library/Museum/Culture	200.00	200.00	200.00	200.00	200.00
2-74-00-540	Utilities Heat Museum	3,250.00	3,250.00	3,250.00	3,250.00	3,250.00
2-74-00-541	Utilities Power Museum	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
**	TOTAL CULTURE EXPENSE	\$ 12,125.00	\$ 12,250.00	\$ 12,375.00	\$ 12,375.00	\$ 12,375.00
***	TOTAL EXPENSE	\$ 664,895.24	\$ 657,255.00	\$ 647,400.24	\$ 647,400.24	\$ 647,400.24
**	SURPLUS/DEFICIT	\$ 1,929.11	-\$ 28,495.00	-\$ 16,455.24	-\$ 16,453.24	-\$ 16,451.24



Village of Innisfree

Approved Budget 2019

Approved on: June 11, 2019
Motion No.: 2019-06-11/02

General Ledger	Description	2019 Budget	2020 Forecast	2021 Forecast	2022 Forecast	2023 Forecast
TAXATION						
1-00-00-110	Taxes Residential	0.00	0.00	0.00	0.00	0.00
1-00-00-111	Taxes Non-Residential	0.00	0.00	0.00	0.00	0.00
1-00-00-112	Taxes M & E	0.00	0.00	0.00	0.00	0.00
1-00-00-190	Taxes Linear	0.00	0.00	0.00	0.00	0.00
1-00-00-230	Taxes Federal GIL	0.00	0.00	0.00	0.00	0.00
1-00-00-250	Taxes Minimum Levy	0.00	0.00	0.00	0.00	0.00
1-00-00-321	ASFF Residential Levy	26,000.00	26,500.00	27,000.00	27,000.00	27,000.00
1-00-00-322	ASFF Non-Residential Levy	10,500.00	11,000.00	11,500.00	11,500.00	11,500.00
1-00-00-330	Seniors Housing Levy	1,900.00	1,950.00	2,000.00	2,000.00	2,000.00
* TOTAL TAXATION		\$ 38,400.00	\$ 39,450.00	\$ 40,500.00	\$ 40,500.00	\$ 40,500.00
REQUISITIONS						
2-00-00-321	ASFF Requisition Residential	26,000.00	26,500.00	27,000.00	27,000.00	27,000.00
2-00-00-322	ASFF Requisition Non-Residential	10,500.00	11,000.00	11,500.00	11,500.00	11,500.00
2-00-00-330	Seniors Foundation Requisition	1,925.00	1,950.00	2,000.00	2,000.00	2,000.00
* TOTAL REQUISITIONS		38,425.00	39,450.00	40,500.00	40,500.00	40,500.00
**P TAX AVAILABLE FOR MUNICIPAL		-\$ 25.00	\$ -	\$ -	\$ -	\$ -
GENERAL REVENUE						
1-00-00-510	Penalties Taxes	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
1-00-00-540	Franchise Fees - Natural Gas	24,750.00	25,000.00	25,250.00	25,250.00	25,250.00
1-00-00-541	Franchise Fees - Electricity	15,250.00	15,500.00	15,750.00	15,750.00	15,750.00
1-00-00-550	Bank Interest	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
1-01-00-590	Other Revenue Own Sources Invest	0.00	0.00	0.00	0.00	0.00
1-11-00-152	Council Health Benefit Cost Recovery	0.00	0.00	0.00	0.00	0.00
** TOTAL GENERAL REVENUE		\$ 58,000.00	\$ 58,500.00	\$ 59,000.00	\$ 59,000.00	\$ 59,000.00
ADMIN REVENUE						
1-12-00-135	Contract Refunds (WCB, AMSC, Etc.)	400.00	400.00	400.00	400.00	400.00
1-12-00-401	Sales Photocopies, Faxes, Services	900.00	900.00	900.00	900.00	900.00

1-12-00-402	Flower Pots	400.00	300.00	300.00	300.00	300.00
1-12-00-430	Sales Hats, Pins, Promotional	25.00	25.00	25.00	25.00	25.00
1-12-00-511	Wild Pink Yonder Revenues	0.00	0.00	0.00	0.00	0.00
1-12-00-560	Rental Revenue Adm	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
1-12-00-590	Other Revenue Own Sources Adm	300.00	300.00	300.00	300.00	300.00
1-12-00-840	Grants Conditional Provincial Adm	40,311.00	0.00	0.00	0.00	0.00
1-12-00-911	LTO Cost Recovery	250.00	250.00	250.00	250.00	250.00
** TOTAL ADMIN REVENUE		\$ 47,386.00	\$ 6,975.00	\$ 6,975.00	\$ 6,975.00	\$ 6,975.00

FINE REVENUE

** TOTAL FINE REVENUE		0.00	0.00	0.00	0.01	0.02
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FIRE REVENUE

1-23-00-410	Fees Fire Fighting	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
1-23-00-850	Grants Conditional Local Gov't Fire	20,120.00	20,120.00	20,120.00	20,120.00	20,120.00
** TOTAL FIRE REVENUE		\$ 40,120.00	\$ 40,120.00	\$ 40,120.00	\$ 40,120.00	\$ 40,120.00

BYLAW REVENUE

1-26-00-522	License Animal	300.00	300.00	300.00	300.00	300.00
1-26-00-523	Business Licenses	600.00	600.00	600.00	600.00	600.00
1-26-00-590	Fines Bylaw	150.00	150.00	150.00	150.00	150.00
** TOTAL BYLAW REVENUE		\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00

PUBLIC WORKS REVENUE

1-32-00-430	Sales Service (Grass,Snow)	300.00	300.00	300.00	300.00	300.00
1-32-00-560	PW Rental Revenue	300.00	200.00	200.00	200.00	200.00
** TOTAL PUBLIC WORKS REVENUE		\$ 600.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00

STORMWATER REVENUE

1-37-00-410	Stormwater Infrastructure Renewal	4,600.00	4,600.00	4,600.00	4,601.00	4,602.00
** TOTAL STORMWATER REVENUE		\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,601.00	\$ 4,602.00

WATER REVENUE

1-41-00-410	Water Consumption	52,000.00	52,500.00	52,500.00	52,500.00	52,500.00
1-41-00-411	Regional Water Fund	24,140.00	24,140.00	24,140.00	24,140.00	24,140.00
1-41-00-412	Water Base Fee	29,500.00	30,000.00	30,000.00	30,000.00	30,000.00
1-41-00-510	Penalties Water	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
1-41-00-511	Penalties-Regional Water Fund	350.00	350.00	350.00	350.00	350.00
** TOTAL WATER REVENUE		\$ 107,790.00	\$ 108,790.00	\$ 108,790.00	\$ 108,790.00	\$ 108,790.00

SEWER REVENUE

1-42-00-410	Billings Sewer	40,910.00	41,000.00	41,250.00	41,250.00	41,250.00
1-42-00-510	Sanitary Sewer Penalties	500.00	550.00	575.00	575.00	575.00
1-42-00-830	Grants Conditional Federal Sewer	11,675.00	11,675.00	11,675.00	11,675.00	11,675.00
**	TOTAL SEWER REVENUE	\$ 53,085.00	\$ 53,225.00	\$ 53,500.00	\$ 53,500.00	\$ 53,500.00

SOLID WASTE

1-43-00-410	Billings Garbage	55,100.00	55,900.00	56,700.00	56,700.00	56,700.00
1-43-00-411	Regional SWM Infrastructure Fee	19,500.00	19,750.00	20,000.00	20,000.00	20,000.00
1-43-00-510	Penalties - Solid Waste	0.00	(600.00)	(600.00)	(600.00)	(600.00)
1-43-00-511	Penalties SWM Fee	325.00	350.00	360.00	360.00	360.00
**	TOTAL SOLID WASTE	\$ 74,925.00	\$ 75,400.00	\$ 76,460.00	\$ 76,460.00	\$ 76,460.00

COMMUNITY REVENUE

**	TOTAL COMMUNITY REVENUE	0.00	0.00	0.00	0.01	0.02
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LAND REVENUE

1-61-00-410	Sale of Land	0.00	0.00	0.00	0.00	0.00
1-61-00-522	Permits (Development, Subdivision)	100.00	100.00	100.00	100.00	100.00
**	TOTAL LAND REVENUE	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00

RECREATION REVENUE

1-72-00-590	Fees Park Grounds	19,500.00	19,750.00	20,000.00	20,000.00	20,000.00
1-72-00-591	Fees Park Concession	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
**	TOTAL RECREATION REVENUE	\$ 21,500.00	\$ 21,750.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00

CULTURAL REVENUE

1-74-00-557	Museum Cost Recovery	7,200.00	7,250.00	7,350.00	7,351.00	7,352.00
**	TOTAL CULTURAL REVENUE	\$ 7,200.00	\$ 7,250.00	\$ 7,350.00	\$ 7,351.00	\$ 7,352.00

***	TOTAL REVENUE	\$ 416,331.00	\$ 378,260.00	\$ 380,445.00	\$ 380,447.00	\$ 380,449.00
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COUNCIL EXPENSE

2-11-00-130	Employer Cont Source Deductions	30.00	30.00	30.00	30.00	30.00
2-11-00-135	WCB Council	190.00	200.00	210.00	210.00	210.00
2-11-00-151	Fees Council	7,500.00	10,880.00	10,880.00	10,880.00	10,880.00
2-11-00-152	Benefits Council	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00
2-11-00-211	Travel/Subsistence Council	2,500.00	3,000.00	3,000.00	3,000.00	3,000.00
2-11-00-212	Conventions/Seminars Council	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
2-11-00-274	Council Insurance	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
**	TOTAL COUNCIL EXPENSE	\$ 17,770.00	\$ 21,660.00	\$ 21,650.00	\$ 21,651.00	\$ 21,652.00

ADMIN EXPENSE

2-12-00-110	Salaries & Wages Adm	55,000.00	56,000.00	57,000.00	57,000.00	57,000.00
2-12-00-111	Honorarium (Admin)	500.00	500.00	500.00	500.00	500.00
2-12-00-130	Employer Contributions Source Adm	4,405.00	4,450.00	4,340.00	4,340.00	4,340.00
2-12-00-131	Employer Benefits Adm	2,375.00	2,400.00	2,460.00	2,460.00	2,460.00
2-12-00-135	Workers Compensation ADM	620.00	640.00	660.00	660.00	660.00
2-12-00-211	Travel/Subsistence Adm	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2-12-00-212	Education Adm	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2-12-00-215	Telecommunications	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
2-12-00-216	Postage & Freight	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-12-00-220	Membership Dues Adm	1,700.00	1,750.00	1,750.00	1,750.00	1,750.00
2-12-00-221	Advertising/Printing/Subscriptions Adm	6,400.00	6,400.00	6,400.00	6,400.00	6,400.00
2-12-00-230	Audit/Assessor Fees Adm	15,000.00	15,250.00	15,500.00	15,500.00	15,500.00
2-12-00-250	Contracted Services Adm	3,800.00	3,800.00	3,800.00	3,800.00	3,800.00
2-12-00-274	Insurance Adm	3,300.00	3,400.00	3,500.00	3,500.00	3,500.00
2-12-00-290	Election/Census Expense Adm	0.00	0.00	1,500.00	1,500.00	1,500.00
2-12-00-510	Goods & Services Adm	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00
2-12-00-540	Utilities Heat Adm	1,650.00	1,700.00	1,750.00	1,750.00	1,750.00
2-12-00-541	Utilities Power Adm	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
2-12-00-650	Provision Doubtful Accounts	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-12-00-765	Transfer to Reserves Adm	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2-12-00-770	Grants to Organizations Adm	250.00	250.00	250.00	250.00	250.00
2-12-00-790	Amortization Expense Adm	600.00	600.00	600.00	600.00	600.00
2-12-00-810	Bank Charges Adm	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00
2-12-00-910	Outages/Account for Penny Loss	3,230.24	0.00	0.00	0.00	0.00
2-12-00-911	Land Title Charges	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2-12-00-920	Tax Adjustments Council Adm	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
2-12-00-995	Legal Expenses	30,000.00	25,000.00	20,000.00	20,000.00	20,000.00

**** TOTAL ADMIN EXPENSE** **\$ 152,580.24** **\$ 145,890.00** **\$ 143,760.00** **\$ 143,760.00** **\$ 143,760.00**

**** Minus Amortization** **\$ 151,980.24** **\$ 145,290.00** **\$ 143,160.00** **\$ 143,160.00** **\$ 143,160.00**

FIRE EXPENSE

2-23-00-120	Salaries & Wages Fire	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
2-23-00-135	WCB Fire	210.00	210.00	210.00	210.00	210.00
2-23-00-211	Travel & Subsistence Fire	300.00	300.00	300.00	300.00	300.00
2-23-00-215	Telecommunications Fire	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00
2-23-00-234	Training Fire	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
2-23-00-250	Contracted Services Fire	2,000.00	1,900.00	1,800.00	1,800.00	1,800.00
2-23-00-274	Insurance Fire	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
2-23-00-510	Supplies & Equipment Fire	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00
2-23-00-521	Fuel & Oil Fire	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2-23-00-540	Utilities Heat Fire	4,400.00	4,400.00	4,400.00	4,400.00	4,400.00
2-23-00-541	Utilities Power Fire	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
2-23-00-762	Transfer to Capital Reserves Fire	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
2-23-00-790	Amortization Expense Fire	2,525.00	2,525.00	2,525.00	2,525.00	2,525.00

**** TOTAL FIRE EXPENSE** **\$ 42,335.00** **\$ 42,235.00** **\$ 42,135.00** **\$ 42,135.00** **\$ 42,135.00**

**	Minus Amortization	\$	39,810.00	\$	39,710.00	\$	39,610.00	\$	39,610.00	\$	39,610.00
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EMGERENCY SERVICE EXPENSE

2-25-00-310	911 Requisition		1,550.00	1,550.00	1,550.00	1,551.00	1,552.00		
**	TOTAL EMGERENCY SERVICE EXPENS	\$	1,550.00	\$	1,550.00	\$	1,551.00	\$	1,552.00

BYLAW EXPENSE

2-26-00-221	Bylaw Advertising	150.00	150.00	150.00	150.00	150.00
2-26-00-222	Bylaw Enforcement Costs	500.00	500.00	500.00	500.00	500.00
2-26-00-510	Animal Control Goods & Services	250.00	250.00	250.00	250.00	250.00
**	TOTAL BYLAW EXPENSE	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00

PUBLIC WORKS EXPENSE

2-32-00-110	Salaries & Wages PW	18,500.00	18,500.00	18,500.00	18,500.00	18,500.00
2-32-00-111	Honorarium (PW)	500.00	500.00	500.00	500.00	500.00
2-32-00-115	Salaries & Wages Casual PW	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00
2-32-00-130	Employer Contributions Source PW	1,350.00	2,700.00	2,700.00	2,700.00	2,700.00
2-32-00-131	Employer Benefits PW	2,000.00	5,700.00	5,700.00	5,700.00	5,700.00
2-32-00-135	WCB	700.00	700.00	700.00	700.00	700.00
2-32-00-211	Travel & Subsistence PW	100.00	100.00	100.00	100.00	100.00
2-32-00-215	Telecommunications PW	2,650.00	2,650.00	2,650.00	2,650.00	2,650.00
2-32-00-217	Freight & Postage PW	50.00	50.00	50.00	50.00	50.00
2-32-00-250	Contracted Services PW	55,000.00	10,000.00	10,000.00	10,000.00	10,000.00
2-32-00-270	CN Services PW	130.00	130.00	130.00	130.00	130.00
2-32-00-274	Insurance PW	4,750.00	4,750.00	4,750.00	4,750.00	4,750.00
2-32-00-510	Goods & Services PW	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
2-32-00-521	Fuel & Oil PW	9,500.00	10,000.00	10,000.00	10,000.00	10,000.00
2-32-00-540	Utilities Heat PW	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-32-00-541	Utilities Power (Street/Shop) PW	62,000.00	62,000.00	62,000.00	62,000.00	62,000.00
2-32-00-762	Transfer to Capital PW	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00
2-32-00-790	Amortization Expense PW	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00
**	TOTAL PUBLIC WORKS EXPENSE	\$ 198,330.00	\$ 158,880.00	\$ 158,880.00	\$ 158,880.00	\$ 158,880.00

**	Minus Amortization	\$	185,830.00	\$	146,380.00	\$	146,380.00	\$	146,380.00	\$	146,380.00
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STORM DRAINAGE EXPENSE

2-37-00-510	Goods & Equipment Repairs - Storm Drainage	750.00	750.00	750.00	751.00	752.00
**	TOTAL STORM DRAINAGE EXPENSE	\$ 750.00	\$ 750.00	\$ 750.00	\$ 751.00	\$ 752.00

WATER EXPENSES

2-41-00-110	Salaries & Wages Water	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
2-41-00-130	Employer Contributions Source Water	600.00	600.00	600.00	600.00	600.00
2-41-00-131	Employer Benefits Water	850.00	850.00	850.00	850.00	850.00
2-41-00-215	Telecommunications - Water	500.00	500.00	500.00	500.00	500.00

2-41-00-217	Freight & Postage - Water	250.00	250.00	250.00	250.00	250.00
2-41-00-250	Contracted Services Water	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
2-41-00-274	Insurance Water	3,400.00	3,400.00	3,400.00	3,400.00	3,400.00
2-41-00-350	ACE Regional Water Purchase	52,000.00	52,000.00	52,000.00	52,000.00	52,000.00
2-41-00-510	Goods & Services Water	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2-41-00-540	Utilities Heat Water Plant	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-41-00-541	Utilities Power Water Plant	6,700.00	6,700.00	6,700.00	6,700.00	6,700.00
2-41-00-790	Amortization Expense Water	66,900.00	66,800.00	66,700.00	66,700.00	66,700.00
2-41-00-840	750-Capital ACE Water Contribution	24,140.00	24,140.00	24,140.00	24,140.00	24,140.00
*	TOTAL WATER EXPENSES	\$ 180,340.00	\$ 180,240.00	\$ 180,140.00	\$ 180,140.00	\$ 180,140.00
**	Minus Amortization	\$ 113,440.00	\$ 113,440.00	\$ 113,440.00	\$ 113,440.00	\$ 113,440.00

SEWER EXPENSE

2-42-00-110	Salaries & Wages Sewer	7,600.00	7,600.00	7,600.00	7,600.00	7,600.00
2-42-00-130	Employer Contributions Source Sewer	600.00	600.00	600.00	600.00	600.00
2-42-00-131	Employer Benefits Sewer	850.00	850.00	850.00	850.00	850.00
2-42-00-215	Freight/Phone/Postage Sewer	50.00	50.00	50.00	50.00	50.00
2-42-00-250	Contracted Services Sewer	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2-42-00-274	Insurance Sewer	1,275.00	1,275.00	1,275.00	1,275.00	1,275.00
2-42-00-510	Goods & Services Sewer	7,500.00	7,600.00	7,700.00	7,700.00	7,700.00
2-42-00-541	Utilities Power Sewer Lift Stations	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
2-42-00-762	Transfer to Capital Sewer	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
2-42-00-790	Amortization Expense Sewer	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00
2-42-00-840	MSI Capital Grant Sewer	11,470.00	11,375.00	16,345.00	16,345.00	16,345.00
**	TOTAL SEWER EXPENSE	\$ 76,345.00	\$ 76,350.00	\$ 81,420.00	\$ 81,420.00	\$ 81,420.00
**	Minus Amortization	\$ 50,345.00	\$ 50,350.00	\$ 55,420.00	\$ 55,420.00	\$ 55,420.00

GARBAGE EXPENSE

2-43-00-110	Salaries & Wages Garbage	18,500.00	18,500.00	18,500.00	18,500.00	18,500.00
2-43-00-120	Salaries & Wages Casual Garbage	0.00	0.00	0.00	0.00	0.00
2-43-00-130	Employer Contributions Source Garbage	1,350.00	1,350.00	1,350.00	1,350.00	1,350.00
2-43-00-131	Employer Benefits Garbage	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2-43-00-250	Contracted Services Garbage	19,000.00	19,000.00	19,000.00	19,000.00	19,000.00
2-43-00-274	Insurance Garbage	360.00	360.00	360.00	360.00	360.00
2-43-00-510	Goods & Services Garbage	500.00	500.00	500.00	500.00	500.00
2-43-00-762	Transfer to Capital Garbage	18,500.00	18,500.00	18,500.00	18,500.00	18,500.00
2-43-00-790	Amorization Expense Garbage	2,165.00	2,165.00	2,165.00	2,165.00	2,165.00
**	TOTAL GARBAGE EXPENSE	\$ 62,375.00	\$ 62,375.00	\$ 62,375.00	\$ 62,375.00	\$ 62,375.00
**	Minus Amortization	\$ 60,210.00	\$ 60,210.00	\$ 60,210.00	\$ 60,210.00	\$ 60,210.00

FCSS EXPENSE

2-51-00-351	FCSS Requisition	2,100.00	2,100.00	2,100.00	2,101.00	2,102.00
**	TOTAL FCSS EXPENSE	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,101.00	\$ 2,102.00

PLANNING EXPENSE

2-61-00-510	General Goods & Services	500.00	500.00	500.00	501.00	502.00
**	TOTAL PLANNING EXPENSE	\$ 500.00	\$ 500.00	\$ 500.00	\$ 501.00	\$ 502.00

LAND PURCHASES EXPENSE

**	TOTAL LAND PURCHASES EXPENSE	0.00	0.00	0.00	0.01	0.02
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RECREATION E XPENSES

2-72-00-110	Salaries & Wages Recreation	0.00	0.00	0.00	0.00	0.00
2-72-00-130	Employer Contributions Source Recreation	0.00	0.00	0.00	0.00	0.00
2-72-00-135	WCB Rec Park	110.00	125.00	140.00	140.00	140.00
2-72-00-215	Freight/Phone/Postage Recreation	250.00	250.00	250.00	250.00	250.00
2-72-00-221	Printing/Advertising/Subscriptions	500.00	500.00	500.00	500.00	500.00
2-72-00-250	Contracted Services Recreation	9,500.00	9,600.00	9,700.00	9,700.00	9,700.00
2-72-00-255	Maintenance Sports Grounds	750.00	750.00	750.00	750.00	750.00
2-72-00-274	Insurance Recreation	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
2-72-00-510	Goods & Services Recreation	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
2-72-00-511	Rec Park Float	100.00	100.00	100.00	100.00	100.00
2-72-00-521	Fuel and Oil Park	500.00	500.00	500.00	500.00	500.00
2-72-00-540	Utilities Heat Park Building	775.00	775.00	775.00	755.00	755.00
2-72-00-541	Utilities Power Park Grounds	2,750.00	2,750.00	2,750.00	2,750.00	2,750.00
2-72-00-591	Concessions Park Grounds	850.00	850.00	850.00	850.00	850.00
2-72-00-762	Transfer to Capital Recreation	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2-72-00-790	Amortization Expense Recreation	8,450.00	8,450.00	8,450.00	8,450.00	8,450.00
**	TOTAL RECREATION EXPENSE	\$ 36,035.00	\$ 36,150.00	\$ 36,265.00	\$ 36,245.00	\$ 36,245.00
**	Minus Amortization	\$ 27,585.00	\$ 27,700.00	\$ 27,815.00	\$ 27,795.00	\$ 27,795.00

CULTURE E XPENSES

2-74-00-110	Honorarium	0.00	0.00	0.00	0.00	0.00
2-74-00-120	Wages - Museum & Library	0.00	0.00	0.00	0.00	0.00
2-74-00-250	Contracted Services Library/Museum	0.00	0.00	0.00	0.00	0.00
2-74-00-274	Insurance Cultural Organization	1,500.00	1,600.00	1,700.00	1,700.00	1,700.00
2-74-00-300	Regional Library Requisition	1,175.00	1,200.00	1,225.00	1,225.00	1,225.00
2-74-00-350	Local Municipal Library Requisition	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
2-74-00-510	Goods & Services Library/Museum/Culture	200.00	200.00	200.00	200.00	200.00
2-74-00-540	Utilities Heat Museum	3,250.00	3,250.00	3,250.00	3,250.00	3,250.00
2-74-00-541	Utilities Power Museum	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
**	TOTAL CULTURE EXPENSE	\$ 12,125.00	\$ 12,250.00	\$ 12,375.00	\$ 12,375.00	\$ 12,375.00
***	TOTAL EXPENSE	\$ 664,895.24	\$ 622,790.00	\$ 647,400.24	\$ 647,400.24	\$ 647,400.24
**	SURPLUS/DEFICIT	-\$ 248,564.24	-\$ 244,530.00	-\$ 266,955.24	-\$ 266,953.24	-\$ 266,951.24

Village of Innisfree (CAO)

From: W-T-SUMMER-ETE-GD@servicecanada.gc.ca
Sent: June 26, 2019 10:53 AM
Subject: Canada Summer Jobs - Alberta Minimum Wage Change
Attachments: Questions and Answers.docx; Questions et Réponses.docx

(Le texte français suit l'anglais)

The purpose of this message is to provide you with information regarding how the recent changes to student minimum wage in Alberta will affect your Canada Summer Jobs (CSJ) 2019 Agreement.

The Province of Alberta is introducing a new minimum wage rate for students under the age of 18 that takes effect on June 26, 2019. The new minimum wage for students under 18 is \$13 per hour, with restrictions that depend on the number of hours worked and whether school is currently in session. Please review the detailed information provided by the Province of Alberta through their [web site](#) and contact the Province if you have questions regarding the new guidelines through the [Employment Standards Contact Page](#).

CSJ-funded employers are reimbursed in relation to the minimum wage. Not-for-profit employers are eligible to receive funding for up to 100% of the provincial or territorial minimum wage, and public and private sector employers are eligible to receive funding for up to 50% of the provincial or territorial minimum wage.

This new minimum wage had not yet taken effect at the time your CSJ agreement was prepared. For students under the age of 18, you may choose to continue to pay the wage rate in your CSJ agreement that is based on the previous minimum wage rate of \$15 per hour, or you may choose to pay the new minimum wage rate of \$13 per hour. You will be reimbursed accordingly. For example, if you choose to pay \$15 per hour, you will be reimbursed at the rate of \$7.50 per hour for private and public employers and \$15 per hour for not-for-profit organizations. If you choose to pay \$13 per hour, you will be reimbursed at the rate of \$6.50 per hour for private and public employers and \$13 per hour for not-for-profit organizations.

If you have any questions, please contact me at 1-800-548-2375.

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Le but de ce message est de vous fournir de l'information sur les récents changements apportés au salaire minimum étudiant en Alberta et les effets possibles sur votre entente Emplois d'été Canada (EÉC) 2019.

La province de l'Alberta instaure un nouveau taux pour le salaire minimum pour les étudiants de moins de 18 ans qui entrera en vigueur le 26 juin 2019. Le nouveau salaire minimum pour les étudiants de moins de 18 ans est de 13 \$ l'heure, avec des restrictions qui dépendent du nombre d'heures travaillées et si l'école est actuellement en session. Veuillez consulter les renseignements détaillés fournis par la province de l'Alberta par l'entremise de son [site Web](#) et communiquer avec la province si vous avez des questions concernant les nouvelles lignes directrices par l'entremise de la page de [renseignements sur les normes d'emploi](#) (en anglais seulement).

Les employeurs qui reçoivent du financement d'EÉC sont remboursés pour le taux du salaire minimum. Les employeurs du secteur sans but lucratif sont admissibles à une contribution pouvant aller jusqu'à 100 % du salaire horaire minimum en vigueur dans la province ou le territoire. Les employeurs des secteurs public et privé sont admissibles à une contribution pouvant aller jusqu'à 50 % du salaire horaire minimum en vigueur dans la province ou le territoire.

Canada Summer Jobs 2019 Questions and Answers | Minimum Wage in Alberta

What is the new minimum wage for students in Alberta?

As per the Province of Alberta, the minimum wage for students under 18 will be \$13 per hour as of June 26, 2019.

This new rate applies for students working 28 hours per week or less when school is in session. Students must be paid the general minimum wage of \$15 per hour for time exceeding 28 hours in one week.

This rule only applies when a student is attending school. During school breaks, such as summer vacation, winter holidays, and spring break, students are to be paid \$13 per hour for all hours worked.

Further details are available from the Province of Alberta: <https://www.alberta.ca/minimum-wage.aspx>

Does the new minimum wage rate apply to non-student youth hired through the CSJ program?

The new minimum wage rate applies to students under the age of 18. Non-student youth and youth 18 years and older must be paid at the previous rate of \$15 per hour.

Questions regarding the new minimum wage should be directed to the Province of Alberta through the Province's Employment Standards Contact Page: <https://www.alberta.ca/contact-employment-standards.aspx>

At which rate will Service Canada reimburse me for the wage of my CSJ-funded employees?

CSJ provides wage subsidies to employers based on sector and the provincial and territorial minimum wage. Not-for-profit employers are eligible to receive funding for up to 100% of the provincial or territorial minimum wage. Public and private sector employers are eligible to receive funding for up to 50% of the provincial or territorial minimum wage.

For students under the age of 18, employers may choose to continue paying the previous minimum wage rate or to pay the new minimum wage rate. For CSJ 2019, the Department will proceed as follows for projects in Alberta:

- If an employer chooses to continue paying the previous minimum wage, the Department will reimburse in relation to the previous rate of \$15 per hour.
 - For example, a public or private sector employer paying a student under 18 a wage of \$15 per hour will be reimbursed \$7.50 per hour.
 - A not-for-profit organization paying a student under 18 a wage of \$15 per hour will be reimbursed \$15 per hour.
- If an employer chooses to follow the revised minimum wage rate set by the Province of Alberta, the Department will reimburse in relation to the rate of \$13 per hour.
 - For example, a public or private sector employer paying a student under 18 a wage of \$13 per hour will be reimbursed \$6.50 per hour.
 - A not-for-profit organization paying a student under 18 a wage of \$13 per hour will be reimbursed \$13 per hour.

Canada Summer Jobs 2019 Questions and Answers | Minimum Wage in Alberta

For CSJ 2020, agreements in Alberta will reflect applicable minimum wage rates for the period of the agreement.

The new provincial minimum wage is lower than the wage I committed to pay in my CSJ agreement. May I pay the lower rate?

For students under the age of 18, CSJ-funded employers may choose to continue paying the previous minimum wage rate (\$15 per hour), as per the commitment made in the CSJ funding agreement, or may choose to pay the new minimum wage rate (\$13 per hour).

Employers must carry out CSJ-funded projects in compliance with all applicable laws, by-laws and regulations, including labour regulations in the province or territory where the employment is located. Employers in Alberta must reimburse employees in compliance with the Province's minimum wage rate. Please contact the Province of Alberta with any questions you may have regarding the new minimum wage rate through the Province's Employment Standards Contact Page: <https://www.alberta.ca/contact-employment-standards.aspx>

My CSJ-funded student began work prior to June 26, 2019. At what rate will I be reimbursed for their wages?

All youth (students and non-students) must be paid at the previous rate of \$15 per hour for work performed prior to June 26, 2019.

As of June 26, 2019, for students under the age of 18, CSJ-funded employers may choose to continue to pay the previous minimum wage rate or pay the new minimum wage rate. For CSJ 2019, the Department will proceed as follows for projects in Alberta:

- If an employer chooses to continue paying the previous minimum wage, the Department will reimburse in relation to the previous rate of \$15 per hour.
 - For example, a public or private sector employer paying a student under 18 a wage of \$15 per hour will be reimbursed \$7.50 per hour.
 - A not-for-profit organization paying a student under 18 a wage of \$15 per hour will be reimbursed \$15 per hour.
- If an employer chooses to follow the revised minimum wage rate set by the Province of Alberta, the Department will reimburse in relation to the rate of \$13 per hour.
 - For example, a public or private sector employer paying a student under 18 a wage of \$13 per hour will be reimbursed \$6.50 per hour.
 - A not-for-profit organization paying a student under 18 a wage of \$13 per hour will be reimbursed \$13 per hour.

I have additional questions about the new minimum wage rate.

Any questions regarding the new minimum wage should be directed to the Province of Alberta through the Province's Employment Standards Contact Page: <https://www.alberta.ca/contact-employment-standards.aspx>

Village of Innisfree (CAO)

From: Chowdhury, Shihan <Shihan_Chowdhury@golder.com>
Sent: June 28, 2019 7:56 AM
To: Village of Innisfree (CAO)
Cc: Terlesky, Tara
Subject: Access Request for Groundwater Sampling at 5016 railway Avenue, Innisfree
Attachments: AB Innisfree (2099)_Access Consent Form.docx; AB Innisfree (2099).JPG

Hello Brooke,

As per our conversation, please see the attached map of where the monitoring wells are located. As discussed, we do not anticipate needing access to these monitoring wells for very long; it takes approximately 30 minutes to monitor and sample the wells, so given that there are 2 wells on the boulevard, the most time we would need would be 60-90 minutes including setup time.

We are anticipating work to be completed between July.

We would also like to request the Access consent be reviewed and signed to allow us access to monitor and sample these wells. We are only planning on sampling the existing monitoring wells, we will not be conducting any further ground disturbance on these wells.

Please let me know if you have any questions regarding this work.

Thanks and regards,
Shihan Chowdhury (EIT)
Environmental Consultant



Golder Associates Ltd.
1931 Robertson Road, Ottawa, Ontario, Canada, K2H 5B7
T: +1 613 592 9600 | C: +1 (613) 406-6892 | golder.com
LinkedIn | Instagram | Facebook | Twitter

Work Safe, Home Safe

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Please consider the environment before printing this email.

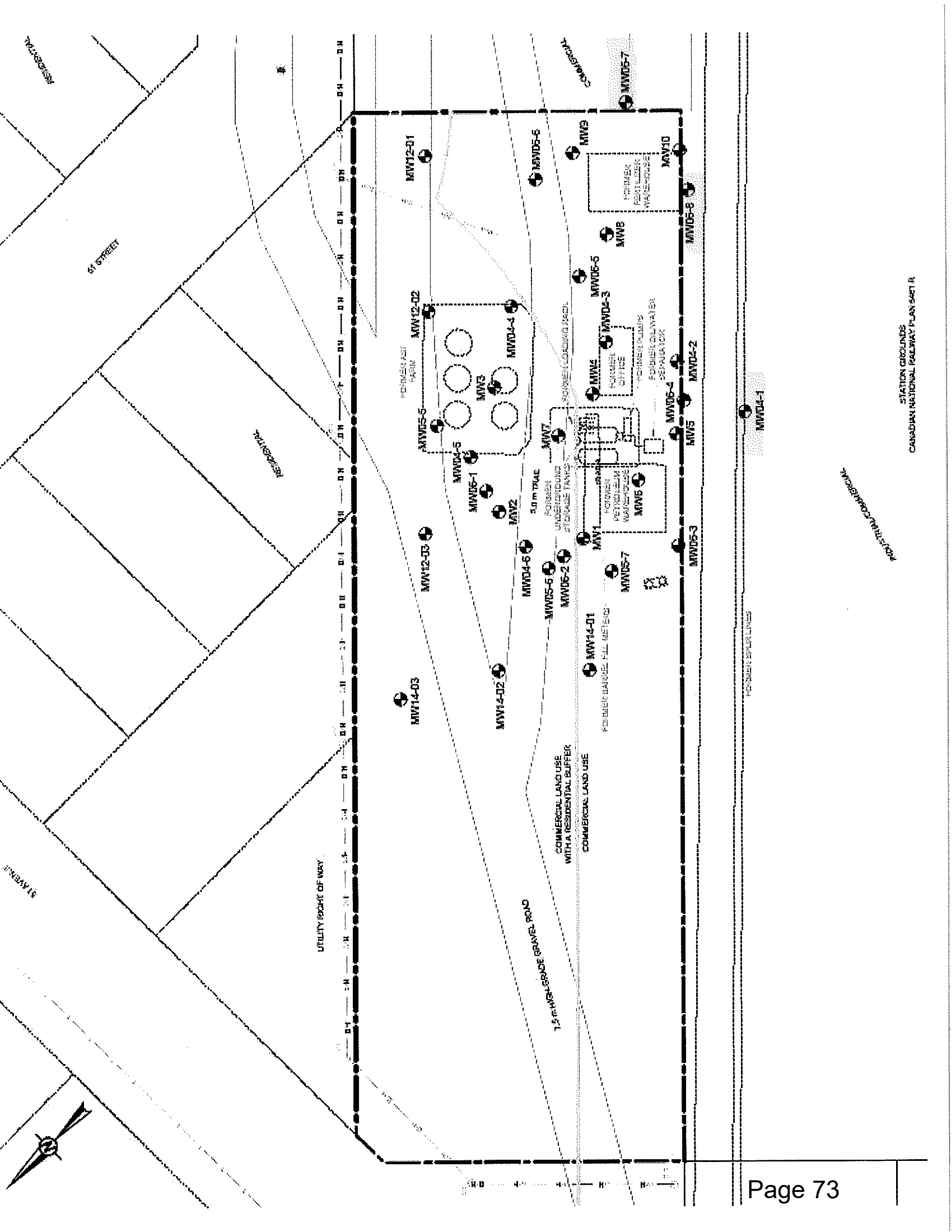
ACCESS CONSENT FORM

TO: Imperial Oil ("Imperial")
OWNER: Village of Innisfree ("Owner")
LEGAL DESCRIPTION: 1-10-51-11-W4 ("Land")
MUNICIPAL ADDRESS: 5016 Railway Avenue, Innisfree, Alberta T0B 2G0

1. Owner consents to Imperial, its employees, consultants and contractors, entering onto the Land for the purpose of conducting environmental site assessment work (including the drilling of boreholes, the installation of monitoring wells, vapor probes and related monitoring equipment, and the taking of samples from time to time) at the Land (the "Work").
2. Owner confirms that there are no tenants or other persons whose consent is required or, in the alternative, if there are tenants or other persons, that Owner has obtained their consent(s).
3. The Work will be conducted at the expense of Imperial. Imperial will reasonably repair damage resulting directly from the Work, provided Imperial receives timely notice of the damage. Upon completion of the Work, Imperial will remove all equipment, infrastructure and installations (including the decommissioning of any monitoring well installations) associated with the Work and will reasonably return the Land to the condition it was in immediately prior to commencement of the Work.
4. Owner acknowledges that by undertaking the Work Imperial is not admitting liability for the environmental condition of the Land. By granting access, Owner is not foregoing any legal rights.
5. After completion of the Work, Imperial will provide the Owner with a copy of the results of the Work. Imperial may disclose the results to government authorities.
6. Before installation, Imperial or its consultant will review with Owner the proposed location of boreholes, monitoring wells and vapour probes to be drilled or installed on the Land.
7. Imperial shall have access to the Land until completion of the Work and completion of any activities described in paragraph 3.
8. Where the person executing this consent form is not the Owner, that person has authority to bind the Owner and is authorized to execute this form on the Owner's behalf.

Signed this _____ day of _____, 20__

_____ Witness: [Insert Name])	_____ Owner/Authorized by Owner: [Insert Name]
_____ Witness: [Insert Name])	_____ Owner/Authorized by Owner: [Insert Name]



May 2019

Village of Innesfree

Att. Chief Administrator

Innesfree

To whom it may concern

I would definitely like
to see some more of TLC

Sender Laundry Care used @
the Birch Lake Park.
ie.

Missing rails, more attention
to plants, grooming, the buildings
Keep the Kitchen clear of poop.

As a former caretaker @ the
park, I know the visitors
cherish our great little spot.

and would like to see the
upkeep kept @ a high standard.
I know it all takes time
effort.

Please acknowledge my concern
and presence

Thank you in advance

Karen E Anderson
Box 256

Princeton, NJ

email.

andkea@telus.net

I can work on the rose bushes
if you like. + shrubs.

Northeast Alberta Information HUB Board/Membership Meeting

Date: Tuesday, July 23, 2019

Time: 10:00 am

Place: Hampton Inn, St. Paul, Alberta

AGENDA

10:00am

Call to Order – Steve Upham

Introductions Welcome

Dr. Linda Vennard CRTC Commissioner Alberta, Northwest Territories

Dr. Linda Vennard opening remarks

Roundtable discussion Broadband / cell service

Closing remarks

11:30am

Break / Lunch

12:30pm

Call to order – Steve Upham

1.0 Adoption of Agenda –

2.0 Motion:

Approval of June 27, 2019 Board meeting minutes

3.0 Motion:

Financial report – Jennifer Leroux

4.0 Motion:

Alberta HUB CARES Application RABC funding/activities – Bob

5.0 Eastern Alberta Trade Corridor – update - Bob

5.0a Agriculture Strategy update - Bob

6.0 Letter of Support – CHTA request Hemp CBD regulations Bob

7.0 Update on REDA funding – Steve Upham

Other:

1:30pm

Adjourn:



Northeast Alberta Information HUB

2019- 20 Board of Directors

13 Board Positions

Villages – 1 Representative	Mannville Jocelyn Lanovaz
Towns under 3000 – 1 representative	Two Hills Mike Tarkowski
Towns over 3000 – 2 representatives	Vermilion Caroline McAuley
	Vegreville Tim MacPhee
Metis Settlements – 1 representative	Buffalo Lake Stan Delorme
First Nations – 1 representative	Whitefish First Nations Greg Sparklingeyes
Counties/M.D. – 3 representatives	St Paul County – Steve Upham
	Lac La Biche County – Lorin Tkachuk
	Two Hills County – Soren Odegard
City of Cold Lake	Bob Buckle
City of Lloydminster – Automatic board seat	Gerald Aalbers
Colleges/University – 1	Portage College Beverly Lockett
Business/Industry – 1	EMW – President Lindsay Hagg

Executive Committee

Chair	Steve Upham
Vice- chair	Caroline McAuley
Sec/Treasurer	Lorin Tkachuk

VILLAGE OF INNISFREE

CHIEF ADMINISTRATIVE OFFICERS REPORT

June 18, 2019 – July 16, 2019

Administration & Public Works

Water meter replacement is still on going. We had 56 new meter reads this month, which is excellent news.

Administration and Public works would like to welcome the following Canada Summer Job Employees: Sloane Cannan, Tamara Cannan and Bobbi Jo Jackson. They have been wonderful additions to our team so far. Public Works and Administration are happy to have these hard working employees on our team for the summer.

Once approved by Council, Administration will be sending out 2019 Tax Notices this week.

The Administration Assistant started Monday, June 17, 2019. We have a training session set up with Muniware on Wednesday, June 19, 2019 to go over basic training as well as to assist the CAO with issuing Tax Notices. The Public Works & Recreation Assistant have been chosen. They will start July 2, 2019.

Reminder: I will be registering Myself and Council for the 2019 AUMA Convention and AMSC Trade show taking place in Edmonton on September 25-27, 2019. **Please see page 3 for convention details.**

The 2018 Financial Statement has still not been received by our auditor. **How does Council want to proceed?**

Administration has sent out both Request for Proposals for Banking Services and Auditing Services. The proposed timeline is as follows:

Banking Services Timeline		Auditing Services Timeline	
Issue RFP	July 2, 2019	Issue RFP	July 2, 2019
Receipt of Proponent Questions	July 8, 2019	Receipt of Proponent Questions	July 10, 2019
Response of Proponent Questions	July 10, 2019	Response of Proponent Questions	July 17, 2019
RFP Closed	July 16, 2019	RFP Closed	July 23, 2019
Evaluation of Proposals	July 18, 2019	Evaluation of Proposal	July 27, 2019
Short list of preferred proponents	July 18, 2019	Short list of preferred proponents	July 27, 2019
Proponent Interviews (if required)	TBD	Selection of Preferred Proponents	August 20, 2019
Selection of preferred proponent	August 20, 2019	Award Contract	August 22, 2019

Award Contract	August 22, 2019		Transfer Account	TBD
Transfer Account	September 1, 2019			

Parade:

Administration has some wonderful ideas for the Village of Innisfree parade float this year. The Village plans on attending Minburn, Ranfurly, Innisfree and Mannville's fair days this year. Administration is excited to share our ideas with the residents of Innisfree.

Community Events:

Administration has decided to host a Bread Oven Pizza Night on August 8, 2019 from 5:30 PM to 7:00 PM. Cost is \$5.00 and will include 1 slice of pizza and a refreshment.

Bylaw Enforcement

Bylaw Enforcement is on-going.

Public Works has set traps to capture the stray cats roaming around Innisfree. We still haven't had much luck catching the strays. Administration has sent out a notice in the Utility Bills reminding residents on how to humanly deter strays cats from their yard and garden. Also reminding the residents that our Feline and Canine Bylaw strictly prohibits animals from running at large while off the owners property. Administration also mentioned within the notice for residents to refrain from feeding the strays. We are hopeful this will help the situation.

Administration has been diligent in enforcing the Unsightly premises bylaw. We have currently sent out over 20 unsightly notices this summer.

UPCOMING EVENTS:

- July 29 – August 2 – CAO away on holidays
- August 8, 2019 – Bread Oven Pizza Night
- August 10, 2019 – Minburn Parade
- August 11, 2019 – Ranfurly Parade
- August 14, 2019 – Innisfree Parade
- August 17, 2019 – Mannville Parade
- September 6, 2019 – Innisfree Tax Sale
- September 25-27, 2019 – AUMA Convention Edmonton, AB

ACTION LIST

1. Please see page 4 & 5.

Indicate your area of interest for the following Committee Report sessions (please select two). Please note, this DOES NOT reserve your seat, however, it does allow us to put sessions in the appropriately sized rooms.

- ☐ Safe and Healthy Communities: Policing Panel
- ☐ Small Communities Committee: Strong Partnerships Build Strong Communities
- ☐ Municipal Governance Committee: How to Make Friends and Influence the New Government
- ☐ Sustainability and Environment Committee: Waste to Energy
- ☐ APEX: Commuted Value
- ☐ Infrastructure and Energy: A Conversation with Paula Simons
- ☐ Executive Committee: An Update on AUMA Advocacy
- ☐ CAO/CFO Session: How to Assess Innovation in your Municipality

Indicate your area of interest for the following education breakout session topics (please select two). Please note, this DOES NOT reserve your seat, however, it does allow us to put sessions in the appropriately sized rooms.

- ☐ FCM Session: A look at the federal advocacy and what the election could mean for Alberta
- ☐ Munivate
- ☐ Extended Producer Responsibility
- ☐ Accessibility in Alberta's Municipalities
- ☐ Ethics in Municipal Government
- ☐ How to Engage with your Local Media
- ☐ Let's Go Phishing
- ☐ When, not if. Is Your Community Prepared for a Disaster?
- ☐ Regionalization, Coming to a Municipality Near You...?

***A delegate list is provided for each AUMA Annual Convention and is made available to AMSC Trade Show exhibitors. Do you consent to your name appearing on the delegate list?**

- ☐ Yes
- ☐ No

ACTION LIST

MOTION #	TITLE	DEPARTMENT	ACTIONED	ON- GOING
2018-10-23/09	Collapsed Sewer Line – Plan to Repair	Admin		X
2018-10-23/17	Fence Repairs – Birch Lake Recreation Facility	Admin		X
2018-01-15/10	Offer to Purchase – Lot 5, Block 7, Plan 4175R	Admin		X
2019-03-19/20	Personnel – CAO Evaluation	Admin/Council		X
2019-04-23/04	Solar Ninja’s Quote Dated June 29, 2018	Admin/Council		X
2019-04-23/07	Municipal Development Plan Bylaw No. 636-19	Admin	X	
2019-05-21/12	Request for Decision – 2019 Proposed Utility Rates	Admin		X
2019-06-11/09	HWY 870 – Temporary Road Repairs	Admin		X
2019-06-18/08	Request for Proposal – Banking Services	Admin	X	
2019-06-18/15	ATB Temporary Borrowing Bylaw 638-19	Admin	X	
2019-06-18/16	Alberta Municipal Affairs – 10 Year Capital Plan	Admin		X
2019-06-18/18	2019 – 2022 Strategic/Tactical Plan	Admin	X	
2019-06-18/23	Tax Rate Bylaw 637-19	Admin	X	
2019-06-18/25	Request to Waive Utility Charges – Account No. 900-0000	Admin	X	
2019-06-18/27	Deck Repairs – Museum	Admin		X

MOTION #	TITLE	DEPARTMENT	ACTIONED	ON- GOING
2019-06-18/28	Request for Proposal – Auditing Services	Admin	X	
2019-06-18/29	Date for Public Auction	Admin	X	
2019-06-18/32	Lot of Sale – Lot 5, Block 7, Plan 4175R – Approval of Business Proposal	Admin		X



Village of Innisfree

Tax Trial Balance (Full Listing)

Trial Balance As Of 2019-06-30

Page 1 of 1

2019-Jul-10

2:39:23PM

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3																																																																																																																				
<table><tr><td>Tax Levy</td><td>288,472.91</td><td>Local Improvement Levy</td><td>0.00</td><td colspan="7"></td></tr><tr><td>Additional Tax Levy</td><td>0.00</td><td>Accumulated Penalty</td><td>18,644.42</td><td colspan="7"></td></tr><tr><td></td><td></td><td>Outstanding Penalty</td><td>16,396.80</td><td colspan="7"></td></tr></table>											Tax Levy	288,472.91	Local Improvement Levy	0.00								Additional Tax Levy	0.00	Accumulated Penalty	18,644.42										Outstanding Penalty	16,396.80																																																																																										
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*** End of Report ***



Village of Innisfree

Utilities Trial Balance (All Balances)

Trial Balance As Of 2019-06-30

Page 1 of 1
2019-Jul-10
2:40:34PM

Account #	Name	Account Active	Amount Outstanding	Current	Overdue1	Overdue2	Overdue3	Overdue4
Sub Ledger				General Ledger				
	Current		3,726.89					
	Overdue 1		1,273.51	3-00-00-274				18,746.81
	Overdue 2		994.68					
	Overdue 3		799.73					
	Overdue 4		6,767.71					
	Outstanding		<u>13,562.52</u>					
				Totals				<u>18,746.81</u>
				Total GL				18,746.81
				Total SL				13,562.52
				Proof				<u>5,184.29</u>

*** End of Report ***



Village of Innisfree

Page 1 of 3

Cheque Listing For Council

2019-Jul-10
2:46:22PM

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
20190287	2019-06-11	ACE	2-41-00-350	INN-05312019	PAYMENT MAY 2019 WATER CONSUMPTION	4,140.20	4,140.20
20190288	2019-06-11	Alberta One-Call Corporation	2-12-00-250	IN151339	PAYMENT MAY 2019 NOTIFICATIONS	25.20	25.20
20190289	2019-06-11	Brownlee LLP	2-12-00-995	481397	PAYMENT GRANT BERGMAN - TAX BYLAW CH/	104.34	104.34
20190290	2019-06-11	CAB-K Broadcasting Ltd	2-12-00-221	19050881	PAYMENT 4-H SPONSOR - INNISFREE/MINBUR	94.50	94.50
20190291	2019-06-11	CANADA REVENUE AGENCY	4-00-00-230	JUNE2019-02	PAYMENT GST/HST - BALANCE OWING	11.06	11.06
20190292	2019-06-11	Dafoe-Clarke, Sam	2-23-00-120	Reverse Payroll	PAYMENT PAYROLL REVERSAL - SEE JE LOG I	30.00	30.00
20190293	2019-06-11	Desjardins Card Services	2-12-00-510	JUNE2019-04	PAYMENT 3 x Invoice Books	34.62	282.02
			2-12-00-510	JUNE2019-04	1 x Printer Toner	93.44	
			2-72-00-510	JUNE2019-04	Rec Receipt Book	11.31	
			2-12-00-510	JUNE2019-04	6 x Paper Towels	3.41	
			2-12-00-510	JUNE2019-04	Past Due - Stamp	13.43	
			2-12-00-510	JUNE2019-04	Confidential - Stamp	13.43	
			2-12-00-510	JUNE2019-04	Permanent Markers	6.29	
			2-12-00-510	JUNE2019-04	Band-aids	7.86	
			2-12-00-510	JUNE2019-04	Letter opener	2.72	
			2-12-00-510	JUNE2019-04	Permanent Markers (10)	13.64	
			2-12-00-510	JUNE2019-04	whiteout	19.83	
			2-12-00-510	JUNE2019-04	plastic cutlery set	12.59	
			2-12-00-510	JUNE2019-04	Coffee x 3	49.45	
20190294	2019-06-11	Digital Connection Inc.	2-12-00-221	208689	PAYMENT LIBRARY PRINTER - TONER USAGE	72.06	72.06
20190295	2019-06-11	Doug's Backhoe & Bobcat Service	2-32-00-250	7186	PAYMENT MARCH 28 - THAW FROZEN WATERI	304.50	1,286.25
			2-32-00-250	7205	MAY 6 - THAW SEWERLINE IN COUN	981.75	
20190296	2019-06-11	ECONOLUTION INC.	2-12-00-510	1954	PAYMENT ADDITIONAL EMAIL USER - RECREA	44.10	44.10
20190297	2019-06-11	Hiway 16 News	2-12-00-221	3313	PAYMENT SALE OF LAND	315.00	945.00
			2-12-00-221	3313	NOTICE OF TENDER	315.00	
			2-12-00-221	3313	EMPLOYMENT	315.00	
20190298	2019-06-11	Lindballe, Brett	2-23-00-234	JUNE2019-03	PAYMENT WILDLAND FIRE TRAINING - NFPA 10	567.00	567.00
20190299	2019-06-11	McEwen, Darlene	2-12-00-510	JUNE2019-04	PAYMENT GARBAGE BAGS	16.78	16.78
20190300	2019-06-11	Road Runner Water Hauling	2-32-00-250	3764	PAYMENT HAUL 2 LOADS OF GRAVEL TO HWY	1,890.00	1,890.00
20190301	2019-06-11	Suncor Energy Products Partnersl	2-32-00-521	JUNE2019-06	PAYMENT PUBLIC WORKS FUEL	330.82	330.82
20190302	2019-06-11	Telus Communications Company	2-12-00-215	JUNE2019-01	PAYMENT CABLE MILEAGE	44.10	687.03
			2-41-00-215	JUNE2019-01	WTP PHONE	73.73	
			2-72-00-215	JUNE2019-01	REC PARK PHONE	99.82	
			2-12-00-215	JUNE2019-01	ADMIN - FAX	160.57	
			2-12-00-215	JUNE2019-01	ADMIN PHONE	121.30	
			2-23-00-215	JUNE2019-01	FIRE HALL - PHONE	73.73	
			2-12-00-215	JUNE2019-01	LATE CHARGES	11.35	
			2-12-00-215	JUNE2019-03	PHONE CHARGES - 780-592-2041	102.43	
20190303	2019-06-11	Town of Vegreville			PAYMENT		517.36



Village of Innisfree

Page 2 of 3

Cheque Listing For Council

2019-Jul-10

2:46:22PM

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
20190303	2019-06-11	Town of Vegreville	2-41-00-250	IVC53894	WTP SUPERVISION - MAY 2019	517.36	517.36
20190304	2019-06-11	UFA Co-Operative Limited	2-72-00-510	JUNE2019-02	PAYMENT FUEL - RECREATION PARK	641.51	641.51
20190306	2019-06-11	Vermillion Voice	2-12-00-221	34357	PAYMENT GRADUATION AD: 1/16 PG COLOUR	73.50	73.50
20190307	2019-06-11	County of Minburn	3-00-00-274	201906111	PAYMENT CREDIT BALANCE PAID	59.93	59.93
20190308	2019-06-11	Sheehan, Tom & Alice	2-72-00-510	JUNE2019-05	PAYMENT TOILET PLUNGER & TOILET HANDLE	27.28	27.28
20190309	2019-06-11	Veg Auto & Industrial Supply 2013	2-32-00-510	70800	PAYMENT 12V 18AH MF BATTERY	156.77	156.77
20190310	2019-06-11	Vegreville Home Hardware	2-32-00-510	27690-1	PAYMENT CLEANING SUPPLIES - PW	82.03	82.03
20190313	2019-06-19	Alberta Municipal Services Corpor	2-32-00-540 2-41-00-540 2-74-00-540 2-23-00-540 2-12-00-540 2-32-00-541 2-32-00-541 2-41-00-541 2-32-00-541 2-74-00-541 2-23-00-541 2-12-00-541 2-42-00-541 2-42-00-541 2-42-00-541 2-72-00-541 2-32-00-541 2-32-00-541	19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334 19-1029334	PAYMENT Gas - Public Works Gas - WTP Gas - Museum Gas - Fire Hall Gas - Village Office Power - Street Lights Power - PW Shop Power - WTP Power - PW Shop Power - Museum Power - Fire Hall Power - Village Office Power - Lift Station Power- Lift Station Power - Lift Station Power - Rec Park Power - Christmas Lights Power - Street Lights	67.79 82.16 154.27 94.22 72.40 42.63 269.42 474.93 21.00 128.64 172.22 197.84 152.37 106.29 255.90 953.22 21.00 5,244.09	8,510.39
20190314	2019-06-19	County of Minburn	2-43-00-250	27120	PAYMENT MAY TRANSFER STATION TRUCKING	1,101.95	1,101.95
20190315	2019-06-19	Fowler, Stacy	2-72-00-510	JUNE2019-01	PAYMENT DEPOSIT REIMBURSEMENT - CAMPIN	100.00	100.00
20190316	2019-06-19	McEwen, Darlene	2-12-00-250	June2019	PAYMENT JUNE 2019 CLEANING SERVICE	200.00	200.00
20190317	2019-06-19	McMann, Deborah	2-11-00-211	June	PAYMENT MILEAGE - JUNE 4,12,13	95.70	95.70
20190318	2019-06-19	Minco Gas Co-op Ltd.	2-72-00-540	JUNE2019-02	PAYMENT RECREATION PARK GAS	48.22	48.22
20190319	2019-06-19	Municipal Information Systems Inc	2-12-00-250	20190723	PAYMENT SOFTWARE INSTALLATION PLAN	1,416.78	1,416.78
20190320	2019-06-19	Oudshoorn, William	2-11-00-211	June	PAYMENT MILEAGE - JUNE 17	117.70	117.70
20190321	2019-06-19	Sheehan, Tom & Alice	2-72-00-250	270526	PAYMENT REC PARK MANAGER	1,500.00	1,500.00
20190322	2019-06-19	Telus Mobility	2-12-00-215 2-32-00-215 2-12-00-215	MAY2019-01 MAY2019-01 MAY2019-01	PAYMENT CAO CELL PHONE PW CELL PHONE PAYMENT LATE FEE	104.41 93.91 5.02	203.34
20190323	2019-06-24	ATB Financial MasterCard	2-12-00-216 2-32-00-215 2-12-00-510	June2019-01 June2019-01 June2019-01	PAYMENT Canada Post-Admin Mail Public Works Internet Admin Coffee	214.94 104.95 10.94	524.84



Village of Innisfree

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Cheque Listing For Council

2019-Jul-10
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Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
20190323	2019-06-24	ATB Financial MasterCard	2-72-00-510 2-12-00-510	June2019-01 June2019-01	Side by Side Repairs - Rec Park ATB MASTERCARD	172.18 21.83	524.84
20190324	2019-06-24	Chem International	2-42-00-510	107584	PAYMENT CISEWER ENZYMES	1,102.45	1,102.45
20190325	2019-06-24	Cornerstone Co-Operative	2-72-00-510	June2019-01	PAYMENT REC PARK ICECREAM/CLEANING SL	267.43	267.43
20190326	2019-06-24	Digital Connection Inc.	2-12-00-221	210229	PAYMENT ADMIN PHOTOCOPIER REPAIRS	369.70	369.70
20190327	2019-06-24	MCSNET	2-23-00-215	June2019-01	PAYMENT FIREHALL INTERNET	104.95	104.95
20190328	2019-06-24	Municipal Information Systems Inc	2-12-00-250	20190735	PAYMENT ADMIN TRAINING DAY-MILEAGE	355.43	355.43
20190329	2019-06-24	Safeguard, Glenn Theriault	2-12-00-510	33565228	PAYMENT Blank Cheques Blue Marble	290.38	290.38
20190330	2019-06-24	Wells Fargo Equipment Fin Co	2-12-00-221	90726042	PAYMENT ADMIN PHOTOCOPIER LEASE	626.66	626.66

Total 29,020.66

*** End of Report ***



Village of Innisfree

Revenue & Expense Report

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
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TAXATION

1-00-00-110	Taxes Residential	173,797.39	0.00	0.00	0.00
1-00-00-111	Taxes Non-Residential	47,790.64	0.00	0.00	0.00
1-00-00-112	Taxes M & E	1,793.65	0.00	0.00	0.00
1-00-00-190	Taxes Linear	15,361.18	0.00	0.00	0.00
1-00-00-230	Taxes Federal GIL	881.03	0.00	0.00	0.00
1-00-00-321	ASFF Residential Levy	25,389.82	26,000.00	(26,500.00)	(27,000.00)
1-00-00-322	ASFF Non-Residential Levy	10,343.89	10,500.00	(11,000.00)	(11,500.00)
1-00-00-330	Seniors Housing Levy	1,890.86	1,900.00	(1,950.00)	(2,000.00)
* TOTAL TAXATION		277,248.46	38,400.00	(39,450.00)	(40,500.00)

REQUISITIONS

2-00-00-321	ASFF Requisition Residential	18,544.72	26,000.00	(26,500.00)	(27,000.00)
2-00-00-322	ASFF Requisition Non-Residential	0.00	10,500.00	(11,000.00)	(11,500.00)
2-00-00-330	Seniors Foundation Requisition	0.00	1,925.00	(1,950.00)	(2,000.00)
* TOTAL REQUISITIONS		18,544.72	38,425.00	(39,450.00)	(40,500.00)
**P TAX AVAILABLE FOR MUNICIPAL		258,703.74	(25.00)	0.00	0.00

GENERAL REVENUE

1-00-00-510	Penalties Taxes	17,874.86	15,000.00	(15,000.00)	(15,000.00)
1-00-00-540	Franchise Fees - Natural Gas	13,428.83	24,750.00	(25,000.00)	(25,250.00)
1-00-00-541	Franchise Fees - Electricity	13,323.87	15,250.00	(15,500.00)	(15,750.00)
1-00-00-550	Bank Interest	1,597.17	3,000.00	(3,000.00)	(3,000.00)
1-01-00-590	Other Revenue Own Sources Invest	45.00	0.00	0.00	0.00
1-11-00-152	Council Health Benefit Cost Recovery	878.18	0.00	0.00	0.00
** TOTAL GENERAL REVENUE		47,147.91	58,000.00	(58,500.00)	(59,000.00)

ADMIN REVENUE

1-12-00-135	Contract Refunds (WCB, AMSC, Etc.)	0.00	400.00	(400.00)	(400.00)
1-12-00-401	Sales Photocopies, Faxes, Services	57.50	900.00	(900.00)	(900.00)
1-12-00-402	Flower Pots	(63.33)	400.00	(300.00)	(300.00)
1-12-00-430	Sales Hats, Pins, Promotional	(21.03)	25.00	(25.00)	(25.00)
1-12-00-511	Wild Pink Yonder Revenues	(960.00)	0.00	0.00	0.00



Village of Innisfree

Revenue & Expense Report

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
1-12-00-560	Rental Revenue Adm	3,575.50	4,800.00	(4,800.00)	(4,800.00)
1-12-00-590	Other Revenue Own Sources Adm	(1,433.09)	300.00	(300.00)	(300.00)
1-12-00-840	Grants Conditional Provincial Adm	0.00	40,311.00	0.00	0.00
1-12-00-911	LTO Cost Recovery	115.00	250.00	(250.00)	(250.00)
** TOTAL ADMIN REVENUE		1,270.55	47,386.00	(6,975.00)	(6,975.00)
FINE REVENUE					
** TOTAL FINE REVENUE		0.00	0.00	0.00	0.00
FIRE REVENUE					
1-23-00-410	Fees Fire Fighting	9,391.82	20,000.00	(20,000.00)	(20,000.00)
1-23-00-850	Grants Conditional Local Gov't Fire	15,319.20	20,120.00	(20,120.00)	(20,120.00)
** TOTAL FIRE REVENUE		24,711.02	40,120.00	(40,120.00)	(40,120.00)
BYLAW REVENUE					
1-26-00-522	License Animal	380.00	300.00	(300.00)	(300.00)
1-26-00-523	Business Licenses	340.00	600.00	(600.00)	(600.00)
1-26-00-590	Fines Bylaw	(550.00)	150.00	(150.00)	(150.00)
** TOTAL BYLAW REVENUE		170.00	1,050.00	(1,050.00)	(1,050.00)
PUBLIC WORKS REVENUE					
1-32-00-430	Sales Service (Grass,Snow)	1,450.00	300.00	(300.00)	(300.00)
1-32-00-560	PW Rental Revenue	(300.00)	300.00	(200.00)	(200.00)
** TOTAL PUBLIC WORKS REVENUE		1,150.00	600.00	(500.00)	(500.00)
STORMWATER REVENUE					
1-37-00-410	Stormwater Infrastructure Renewal	2,037.50	4,600.00	(4,600.00)	(4,600.00)
** TOTAL STORMWATER REVENUE		2,037.50	4,600.00	(4,600.00)	(4,600.00)
WATER REVENUE					
1-41-00-410	Water Consumption	13,902.93	52,000.00	(52,500.00)	(52,500.00)
1-41-00-411	Regional Water Fund	9,465.50	24,140.00	(24,140.00)	(24,140.00)
1-41-00-412	Water Base Fee	13,609.53	29,500.00	(30,000.00)	(30,000.00)



Village of Innisfree

Revenue & Expense Report

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
1-41-00-510	Penalties Water	996.39	1,800.00	(1,800.00)	(1,800.00)
1-41-00-511	Penalties-Regional Water Fund	0.00	350.00	(350.00)	(350.00)
** TOTAL WATER REVENUE		37,974.35	107,790.00	(108,790.00)	(108,790.00)
SEWER REVENUE					
1-42-00-410	Billings Sewer	14,111.97	40,910.00	(41,000.00)	(41,250.00)
1-42-00-510	Sanitary Sewer Penalties	0.00	500.00	(550.00)	(575.00)
1-42-00-830	Grants Conditional Federal Sewer	0.00	11,675.00	(11,675.00)	(11,675.00)
** TOTAL SEWER REVENUE		14,111.97	53,085.00	(53,225.00)	(53,500.00)
SOLID WASTE					
1-43-00-410	Billings Garbage	20,662.73	55,100.00	(55,900.00)	(56,700.00)
1-43-00-411	Regional SWM Infrastructure Fee	7,358.90	19,500.00	(19,750.00)	(20,000.00)
1-43-00-510	Penalties - Solid Waste	0.00	0.00	600.00	600.00
1-43-00-511	Penalties SWM Fee	0.00	325.00	(350.00)	(360.00)
** TOTAL SOLID WASTE		28,021.63	74,925.00	(75,400.00)	(76,460.00)
COMMUNITY REVENUE					
** TOTAL COMMUNITY REVENUE		0.00	0.00	0.00	0.00
LAND REVENUE					
1-61-00-410	Sale of Land	100.00	0.00	0.00	0.00
1-61-00-522	Permits (Development, Subdivision)	0.00	100.00	(100.00)	(100.00)
** TOTAL LAND REVENUE		100.00	100.00	(100.00)	(100.00)
RECREATION REVENUE					
1-72-00-590	Fees Park Grounds	7,530.27	19,500.00	(19,750.00)	(20,000.00)
1-72-00-591	Fees Park Concession	436.85	2,000.00	(2,000.00)	(2,000.00)
** TOTAL RECREATION REVENUE		7,967.12	21,500.00	(21,750.00)	(22,000.00)
CULTURAL REVENUE					
1-74-00-557	Museum Cost Recovery	0.00	7,200.00	(7,200.00)	(7,350.00)
** TOTAL CULTURAL REVENUE		0.00	7,200.00	(7,200.00)	(7,350.00)



Village of Innisfree

Revenue & Expense Report

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
***	TOTAL REVENUE	423,365.79	416,331.00	(378,210.00)	(380,445.00)
	COUNCIL EXPENSE				
2-11-00-130	Employer Cont Source Dec=ductions	0.00	30.00	30.00	30.00
2-11-00-135	WCB Council	0.00	190.00	200.00	210.00
2-11-00-151	Fees Council	3,870.00	7,500.00	10,880.00	10,880.00
2-11-00-152	Benefits Council	1,240.68	2,050.00	2,050.00	2,050.00
2-11-00-211	Travel/Subsistence Council	754.44	2,500.00	3,000.00	3,000.00
2-11-00-212	Conventions/Seminars Council	0.00	3,500.00	3,500.00	3,500.00
2-11-00-274	Council Insurance	558.00	2,000.00	2,000.00	2,000.00
**	TOTAL COUNCIL EXPENSE	6,423.12	17,770.00	21,660.00	21,670.00
	ADMIN EXPENSE				
2-12-00-110	Salaries & Wages Adm	26,190.02	55,000.00	56,000.00	57,000.00
2-12-00-111	Honorarium (Admin)	0.00	500.00	500.00	500.00
2-12-00-130	Employer Contributions Source Adm	0.00	4,405.00	4,450.00	4,340.00
2-12-00-131	Employer Benefits Adm	5,728.69	2,375.00	2,400.00	2,460.00
2-12-00-135	Workers Compensation ADM	720.43	620.00	640.00	660.00
2-12-00-211	Travel/Subsistence Adm	241.45	1,000.00	1,000.00	1,000.00
2-12-00-212	Education Adm	614.25	1,000.00	1,000.00	1,000.00
2-12-00-215	Telecommunications	2,914.06	4,800.00	4,800.00	4,800.00
2-12-00-216	Postage & Freight	1,161.01	2,000.00	2,000.00	2,000.00
2-12-00-220	Membership Dues Adm	1,022.21	1,700.00	1,750.00	1,750.00
2-12-00-221	Advertising/Printing/Subscriptions Adm	12,030.09	6,400.00	6,400.00	6,400.00
2-12-00-230	Audit/Assessor Fees Adm	3,390.00	15,000.00	15,250.00	15,500.00
2-12-00-250	Contracted Services Adm	25,134.70	3,800.00	3,800.00	3,800.00
2-12-00-274	Insurance Adm	19,291.32	3,300.00	3,400.00	3,500.00
2-12-00-290	Election/Census Expense Adm	0.00	0.00	0.00	1,500.00
2-12-00-510	Goods & Services Adm	7,256.12	5,500.00	5,500.00	5,500.00
2-12-00-540	Utilities Heat Adm	748.17	1,650.00	1,700.00	1,750.00
2-12-00-541	Utilities Power Adm	921.82	2,500.00	2,500.00	2,500.00
2-12-00-650	Provision Doubtful Accounts	0.00	2,000.00	2,000.00	2,000.00
2-12-00-765	Transfer to Reserves Adm	0.00	1,000.00	1,000.00	1,000.00
2-12-00-810	Bank Charges Adm	767.72	1,750.00	1,750.00	1,750.00
2-12-00-910	Outages/Account for Penny Loss	0.00	3,230.24	0.00	0.00
2-12-00-911	Land Title Charges	(559.00)	1,000.00	1,000.00	1,000.00
2-12-00-920	Tax Adjustments Council Adm	0.00	1,200.00	1,200.00	1,200.00
2-12-00-995	Legal Expenses	18,690.00	30,000.00	25,000.00	20,000.00



Village of Innisfree

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
2-12-00-770	Grants to Organizations Adm	0.00	250.00	250.00	250.00
** TOTAL ADMIN EXPENSE		126,263.06	151,980.24	145,290.00	143,160.00
FIRE EXPENSE					
2-23-00-120	Salaries & Wages Fire	13,229.23	15,000.00	15,000.00	15,000.00
2-23-00-135	WCB Fire	0.00	210.00	210.00	210.00
2-23-00-211	Travel & Subsistence Fire	0.00	300.00	300.00	300.00
2-23-00-215	Telecommunications Fire	1,718.78	2,900.00	2,900.00	2,900.00
2-23-00-234	Training Fire	567.00	1,500.00	1,500.00	1,500.00
2-23-00-250	Contracted Services Fire	4,453.95	2,000.00	1,900.00	1,800.00
2-23-00-274	Insurance Fire	0.00	1,800.00	1,800.00	1,800.00
2-23-00-510	Supplies & Equipment Fire	4,533.37	5,500.00	5,500.00	5,500.00
2-23-00-521	Fuel & Oil Fire	553.56	1,000.00	1,000.00	1,000.00
2-23-00-540	Utilities Heat Fire	1,420.56	4,400.00	4,400.00	4,400.00
2-23-00-541	Utilities Power Fire	811.17	1,200.00	1,200.00	1,200.00
2-23-00-762	Transfer to Capital Reserves Fire	0.00	4,000.00	4,000.00	4,000.00
** TOTAL FIRE EXPENSE		27,287.62	39,810.00	39,710.00	39,610.00
EMGERENCY SERVICE EXPENSE					
2-25-00-310	911 Requisition	1,427.20	1,550.00	1,550.00	1,550.00
** TOTAL EMGERENCY SERVICE EXPENS		1,427.20	1,550.00	1,550.00	1,550.00
BYLAW EXPENSE					
2-26-00-221	Bylaw Advertising	0.00	150.00	150.00	150.00
2-26-00-222	Bylaw Enforcement Costs	0.00	500.00	500.00	500.00
2-26-00-510	Animal Control Goods & Services	0.00	250.00	250.00	250.00
** TOTAL BYLAW EXPENSE		0.00	900.00	900.00	900.00
PUBLIC WORKS EXPENSE					
2-32-00-110	Salaries & Wages PW	8,968.74	18,500.00	18,500.00	18,500.00
2-32-00-111	Honorarium (PW)	0.00	500.00	500.00	500.00
2-32-00-115	Salaries & Wages Casual PW	0.00	2,100.00	2,100.00	2,100.00
2-32-00-130	Employer Contributions Source PW	1,647.12	1,350.00	2,700.00	2,700.00
2-32-00-131	Employer Benefits PW	3,557.52	2,000.00	5,700.00	5,700.00
2-32-00-135	WCB	0.00	700.00	700.00	700.00
2-32-00-211	Travel & Subsistence PW	34.40	100.00	100.00	100.00



Village of Innisfree

Revenue & Expense Report

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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
2-32-00-215	Telecommunications PW	1,615.68	2,650.00	2,650.00	2,650.00
2-32-00-217	Freight & Postage PW	0.00	50.00	50.00	50.00
2-32-00-250	Contracted Services PW	54,618.29	55,000.00	10,000.00	10,000.00
2-32-00-270	CN Services PW	130.00	130.00	130.00	130.00
2-32-00-274	Insurance PW	0.00	4,750.00	4,750.00	4,750.00
2-32-00-510	Goods & Services PW	4,907.31	15,000.00	15,000.00	15,000.00
2-32-00-521	Fuel & Oil PW	4,124.60	9,500.00	10,000.00	10,000.00
2-32-00-540	Utilities Heat PW	1,016.17	2,000.00	2,000.00	2,000.00
2-32-00-541	Utilities Power (Street/Shop) PW	21,188.90	62,000.00	62,000.00	62,000.00
2-32-00-762	Transfer to Capital PW	0.00	9,500.00	9,500.00	9,500.00
** TOTAL PUBLIC WORKS EXPENSE		101,808.73	185,830.00	146,380.00	146,380.00
STORM DRAINAGE EXPENSE					
2-37-00-510	Goods & Equipment Repairs - Storm Drains	0.00	750.00	750.00	750.00
** TOTAL STORM DRAINAGE EXPENSE		0.00	750.00	750.00	750.00
WATER EXPENSES					
2-41-00-110	Salaries & Wages Water	3,843.78	8,000.00	8,000.00	8,000.00
2-41-00-130	Employer Contributions Source Water	705.90	600.00	600.00	600.00
2-41-00-131	Employer Benefits Water	0.00	850.00	850.00	850.00
2-41-00-215	Telecommunications - Water	376.52	500.00	500.00	500.00
2-41-00-217	Freight & Postage - Water	0.00	250.00	250.00	250.00
2-41-00-250	Contracted Services Water	3,873.71	10,000.00	10,000.00	10,000.00
2-41-00-274	Insurance Water	0.00	3,400.00	3,400.00	3,400.00
2-41-00-350	ACE Regional Water Purchase	29,539.18	52,000.00	52,000.00	52,000.00
2-41-00-510	Goods & Services Water	75.01	5,000.00	5,000.00	5,000.00
2-41-00-540	Utilities Heat Water Plant	854.35	2,000.00	2,000.00	2,000.00
2-41-00-541	Utilities Power Water Plant	2,430.63	6,700.00	6,700.00	6,700.00
2-41-00-840	750-Capital ACE Water Contribution	0.00	24,140.00	24,140.00	24,140.00
* TOTAL WATER EXPENSES		41,699.08	113,440.00	113,440.00	113,440.00
SEWER EXPENSE					
2-42-00-110	Salaries & Wages Sewer	3,843.78	7,600.00	7,600.00	7,600.00
2-42-00-130	Employer Contributions Source Sewer	705.90	600.00	600.00	600.00
2-42-00-131	Employer Benefits Sewer	0.00	850.00	850.00	850.00
2-42-00-215	Freight/Phone/Postage Sewer	0.00	50.00	50.00	50.00
2-42-00-250	Contracted Services Sewer	0.00	5,000.00	4,500.00	4,000.00



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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
2-42-00-274	Insurance Sewer	0.00	1,275.00	1,275.00	1,275.00
2-42-00-510	Goods & Services Sewer	4,073.11	7,500.00	7,600.00	7,700.00
2-42-00-541	Utilities Power Sewer Lift Stations	2,174.85	6,000.00	6,000.00	6,000.00
2-42-00-762	Transfer to Capital Sewer	0.00	10,000.00	10,000.00	10,000.00
2-42-00-840	MSI Capital Grant Sewer	0.00	11,470.00	11,375.00	16,345.00
** TOTAL SEWER EXPENSE		52,496.72	163,785.00	163,290.00	167,860.00
GARBAGE EXPENSE					
2-43-00-110	Salaries & Wages Garbage	8,968.74	18,500.00	18,500.00	18,500.00
2-43-00-130	Employer Contributions Source Garbage	1,647.12	1,350.00	1,350.00	1,350.00
2-43-00-131	Employer Benefits Garbage	0.00	2,000.00	2,000.00	2,000.00
2-43-00-250	Contracted Services Garbage	7,611.43	19,000.00	19,000.00	19,000.00
2-43-00-274	Insurance Garbage	0.00	360.00	360.00	360.00
2-43-00-510	Goods & Services Garbage	0.00	500.00	500.00	500.00
2-43-00-762	Transfer to Capital Garbage	0.00	18,500.00	18,500.00	18,500.00
** TOTAL GARBAGE EXPENSE		18,227.29	60,210.00	60,210.00	60,210.00
FCSS EXPENSE					
2-51-00-351	FCSS Requisition	1,837.75	2,100.00	2,100.00	2,100.00
** TOTAL FCSS EXPENSE		1,837.75	2,100.00	2,100.00	2,100.00
PLANNING EXPENSE					
2-61-00-510	General Goods & Services	0.00	500.00	500.00	500.00
** TOTAL PLANNING EXPENSE		0.00	500.00	500.00	500.00
LAND PURCHASES EXPENSE					
** TOTAL LAND PURCHASES EXPENSE		0.00	0.00	0.00	0.00
RECREATION E XPENSES					
0-27-20-021	Printing/Advertising/Subscriptions Recre	20.00	0.00	0.00	0.00
2-72-00-135	WCB Rec Park	0.00	110.00	125.00	140.00
2-72-00-215	Freight/Phone/Postage Recreation	369.03	250.00	250.00	250.00
2-72-00-221	Printing/Advertising/Subscriptions	395.00	500.00	500.00	500.00
2-72-00-250	Contracted Services Recreation	3,000.00	9,500.00	9,600.00	9,700.00
2-72-00-255	Maintenance Sports Grounds	0.00	750.00	750.00	750.00



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General Ledger	Description	2019 Actual	2019 Budget	2020 Budget	2021 Budget
2-72-00-274	Insurance Recreation	0.00	3,000.00	3,000.00	3,000.00
2-72-00-510	Goods & Services Recreation	1,357.62	3,500.00	3,500.00	3,500.00
2-72-00-511	Rec Park Float	0.00	100.00	100.00	100.00
2-72-00-521	Fuel and Oil Park	0.00	500.00	500.00	500.00
2-72-00-540	Utilities Heat Park Building	522.20	775.00	775.00	775.00
2-72-00-541	Utilities Power Park Grounds	1,815.68	2,750.00	2,750.00	2,750.00
2-72-00-591	Concessions Park Grounds	0.00	850.00	850.00	850.00
2-72-00-762	Transfer to Capital Recreation	0.00	5,000.00	5,000.00	5,000.00
** TOTAL RECREATION E XPENSES		7,479.53	27,585.00	27,700.00	27,815.00
CULTURE EXPENSES					
2-74-00-250	Contracted Services Library/Museum	93.11	0.00	0.00	0.00
2-74-00-274	Insurance Cultural Organization	0.00	1,500.00	1,600.00	1,700.00
2-74-00-300	Regional Library Requisition	1,148.45	1,175.00	1,200.00	1,225.00
2-74-00-350	Local Municipal Library Grant	3,500.00	3,500.00	0.00	0.00
2-74-00-510	Goods & Services Library/Museum/Culture	0.00	200.00	0.00	0.00
2-74-00-540	Utilities Heat Museum	1,362.94	3,250.00	0.00	0.00
2-74-00-541	Utilities Power Museum	486.73	2,500.00	0.00	0.00
** CULTURE EXPENSES		6,591.23	12,125.00	2,800.00	2,925.00
*** TOTAL EXPENSES		349,842.25	664,895.24	612,840.00	615,430.00
**** SUPLUS/DEFICIT		(73,523.54)	248,564.24	991,050.00	995,875.00

*** End of Report ***

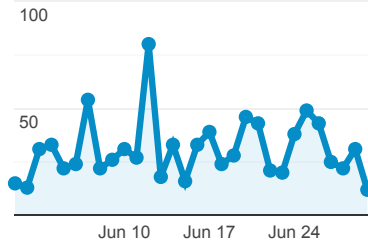
Village of Innisfree Monthly Stats

Jun 1, 2019 - Jun 30, 2019

All Users
100.00% Sessions

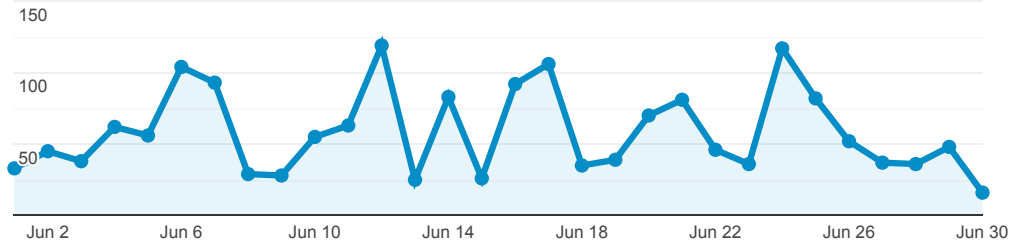
Visits

Sessions



Pageviews

Pageviews



Visits and Pages/Visit by Source/M...

Source / Medium	Sessions	Pages / Session
google / organic	495	2.21
(direct) / (none)	294	1.54
m.facebook.com / referral	61	1.20
bing / organic	25	1.80
yahoo / organic	15	2.13
facebook.com / referral	13	1.23
townlife.com / referral	4	1.75
ca.search.yahoo.com / referral	2	7.50
duckduckgo / organic	2	1.00
l.facebook.com / referral	2	1.50

Top Business Directory Listings

Page	Pageviews	Unique Pageviews
/places/Innisfree-Recreational-Park_12447	8	7
/places/Innisfree-Recreation-Centre_12449	7	4
/places/Canada-Post-Innisfree_12459	4	4
/places/Nutrien-Ag-Solutions_12465	4	4
/places/Greg-s-Truck-Stop-Cafe_12462	3	3
/places/Innisfree-Public-Trout-Pond_12448	3	3
/places/Hiway-16-News_12548	2	2
/places/Ice-Arena---Agridplex_12445	2	2
/places/Innisfree-Hotel_12463	2	2
/places/Prairie-Rose-Veterinary-Clinic_12599	2	2

Pageviews and Unique Pageviews by Page

Page	Pageviews	Unique Pageviews
/	511	436
/115/businesses/12447/255/Innisfree-Recreational-Park	135	121
/Employment	58	36
/calendars/table/422	50	42
/search/Canada/Alberta/Innisfree/422?site_id=422&commit=SEARCH	49	35
/page/contact/422	48	36
/blogs/show_entry/12034/Available-Now-June-11th-Special-Council-Agenda	40	36
/115/businesses	35	26
/About-Innisfree	32	23
/galleries/show_photo/623821	31	26

Map Overlay

Country	Sessions	Pages / Session
Canada	647	2.14
United States	98	1.38
Italy	40	1.00
Hong Kong	20	1.05
France	16	1.00
South Korea	13	1.00
India	10	1.20
United Kingdom	9	1.67
Vietnam	7	1.29

Visits and Pages/Visit by Browser

Malaysia	6	1.33
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Visits and Pages/Visit by Mobile

Mobile (Including Tablet)	Sessions	Pages / Session
Yes	504	1.95
No	415	1.85

Visits and Pageviews by Social Net...

Social Network	Sessions	Pageviews
Facebook	76	92

Visits and Pages/Visit by Visitor Type

User Type	Sessions	Pages / Session
New Visitor	710	1.82
Returning Visitor	209	2.19

Visits by Keyword

Keyword	Sessions
(not provided)	511
innisfree alberta	3
(not set)	2
innisfree canada	2
innifree ab	1
innifree ab beehive	1
innisfree	1
innisfree alberta campground	1
innisfree alberta rv park	1
Innisfree brand	1

Browser	Sessions	Pages / Session
Safari	372	1.90
Chrome	321	2.17
Internet Explorer	54	1.61
Safari (in-app)	44	1.25
Samsung Internet	33	2.12
Edge	27	2.04
Firefox	27	1.33
'Mozilla	20	1.00
Android Webview	14	1.14
Opera	3	1.33

Visits and Pages/Visit by Mobile Device Info

Mobile Device Info	Sessions	Pages / Session
Apple iPhone	249	1.70
Apple iPad	67	3.34
Samsung SM-G960W Galaxy S9	19	1.53
Samsung SM-G950F Galaxy S8	16	3.00
Samsung SM-A520W Galaxy A5 (2017)	11	1.00
(not set)	7	1.00
Samsung SM-G930W8 Galaxy S7	7	2.00
Samsung SM-A530W Galaxy A8 2018	6	2.83
Samsung SM-G920W8 Galaxy S6	6	1.33
Samsung SM-G965W Galaxy S9+	6	5.67

July 2, 2019

Dear Municipal Elected Officials and Leaders:

RE: MUNICIPALITIES AND CANNABIS REGULATION

Alberta Health Services (AHS) is conducting a mapping exercise to gain a better understanding of the current cannabis municipal regulations across the province. Please help us collect **your municipality's cannabis-related bylaw decisions from 2018-2019 by completing the attached table** and returning to the email address provided on the document by July 31, 2019.

Survey results summary:

Last fall, we conducted a survey to assess the process of municipal collaboration with AHS on cannabis bylaw development and the majority of municipal leaders who responded felt their understanding of public health priorities improved as a result. In addition, municipal leaders felt the advice they received from AHS was timely, evidence informed, relevant and helpful. Most reported they considered AHS' recommendations in their bylaw development. The following survey respondent characterizes one of the most positive outcomes of the process:

Having established channels with AHS on this project, we are excited to continue fostering these relationships as other municipal legislation and policies are brought forward, and hopefully we can continue to draw upon the incredible resources that you've already provided us.

Resources:

Legalization of cannabis edibles, extracts and topicals will come into force on October 17, 2019 with a limited selection of products expected to be available in mid-December 2019. As requested by municipalities, we are developing an information package to be sent by October 2019 that includes such topics as:

- Health effects and harm reduction for edibles, extracts and topicals.
- Health-related information that municipalities can use when considering their own bylaws related to cannabis consumption, land use, and business licensing.
- Information on health-related indicators for monitoring and evaluation.

In the interim, please continue to consider the potential health and social impacts of cannabis legalization in your bylaw and policy development. AHS continues to recommend, a precautionary approach be taken to minimize harms and unintended consequences. This approach recognizes it is easier to relax or remove requirements then to implement them after the fact when decisions and investments have been made. More restrictive policies in the first several years of legalization will go a long way to reduce similar harms we have seen with other substances that have not had adequate regulatory controls.

If you need health information or resources about cannabis, please go to our website [DrugSafe.ca](https://www.drugsafe.ca). This is the trusted, reliable source of health-related information about cannabis in Alberta. You can also find our 2018 recommendation package on the [AUMA cannabis webpage](#), where we will also post the forthcoming 2019 recommendations.

Thank you for your commitment in the first phase of cannabis legalization to ensure information about the potential health and social harms of cannabis legalization on communities is considered. We look forward to working with you on upcoming municipal policies and issues related to the new classes of cannabis. If you have any questions or need support in the coming months, please feel free to contact me.

Yours sincerely,

Dr. Ifeoma Achebe

Lead, Medical Officer of Health, Central Zone
Alberta Health Services/ www.ahs.ca/moh

tel: 403 356 6424 **fax:** 403 356 6436

email: ifeoma.achebe@ahs.ca

jls:mk

Enclosures:

1. Instructions for Cannabis Bylaw Spreadsheet
2. Municipal Cannabis Bylaw Spreadsheet

Attachment 1**Instructions for completing the Municipal Cannabis By-Laws Table****RETURN BY JULY 31, 2019****EMAIL TO: cannabis@ahs.ca****Step 1:**

Please find your municipality on the list.

Step 2:

Complete the columns B-M adding, updating and/or verifying information on the current status of your cannabis-related bylaw(s). Please be provide as much detail as possible.

If there is already information in your row, please ensure it is correct and up-to-date. Please add more information and/or make revisions as necessary.

Note: if you have adopted the provincial cannabis regulations and have not developed local municipal bylaws, please input "Provincial Regulations."

Step 3:

If you have any cannabis-related bylaws that you anticipate will be coming up for decision by council in the future please indicate in the Notes column with an expected completion date for follow-up purposes.

Step 4:

Please ensure you provide/update your contact information in columns K-M.

Step 5:

Return this excel file as an attachment with the subject line of your email indicating following:

Zone, Name of Municipality, Community By-Laws Table

i.e. Edmonton Zone, City of Beaumont, Municipal Cannabis Bylaws Table

Please return this file by July 31, 2019 and send any questions by email to cannabis@ahs.ca

Thank you for taking the time to complete this table. Once the information is collected and collated it will be shared.

Municipality	Website	Public Consumption
City of Lacombe	http://lacombe.ca/doing-business/planning-and-development-services/cannabis-legalization	Users can only consume on private property No smoking, vaping or consuming in any public place Use banned within 10m of city facilities
City of Red Deer	http://www.reddeer.ca/whats-happening/cannabis-legalization/ http://www.reddeer.ca/city-services/permits-and-inspections/cannabis-retail-applications/	Prohibited in any form in any public location
Town of Sylvan Lake	https://www.sylvanlake.ca/en/business-development/cannabis-legalization.aspx	Prohibited in public parks and playgrounds (including Sylvan Lake Park/beach, the off leash dog park), sports and playing fields, outdoor pools/splash parks, outdoor theatres, and on and within municipal facilities/properties (NexSource Centre, Library, and the Family and Community Centre)
City of Wetaskiwin	https://www.wetaskiwin.ca/821/Cannabis-Legalization	Public consumption of cannabis is strictly prohibited
City of Lloydminster	https://www.lloydminster.ca/en/your-city-hall/cannabis.aspx	Restricted to private residences Forbidden in areas frequented by children

Town of Vermilion	http://vermilion.ca/wp-content/uploads/2018/07/Bylaw-%E2%80%93-Cannabis-Regulation-and-Control.pdf	Not allowed in public areas, businesses, workplaces, vehicles, public events, public housing Not within 5m of doorway, patio, window or air intake May consume in designated smoking areas
City of Wetaskiwin		
Beaver County		
Camrose County		
City of Camrose		
Brazeau County		
Clearwater County		
County of Milburn No. 27		
County of Paintearth No.18		
County of Stettler No. 6		
County of Two Hills No.21		
County of Wetaskiwin No. 10		
County of Vermillion River		
Flagstaff County		
Kneehill County		
Lacombe County		
Lamont County		

Municipal District of Provost No. 52		
Municipal District of Wainwright No. 61		
Ponoka County		
Red Deer County		
Starland County		
Town of Blackfalds		
Town of Bowden		
Town of Bruderheim		
Town of Castor		
Town of Coronation		
Town of Daysland		
Town of Drayton Valley		
Town of Drumheller		
Town of Eckville		
Town of Hanna		
Town of Hardisty		
Town of Innisfail		
Town of Killam		
Town of Lamont		
Town of Millet		
Town of Mundare		
Town of Olds		
Town of Penhold		
Town of Ponoka		
Town of Provost		
Town of Rimbey		

Town of Rocky Mountain House		
Town of Sedgewick		
Town of Stettler		
Town of Sundrie		
Town of Three Hills		
Town of Tofield		
Town of Trachu		
Town of Two Hills		
Town of Vegreville		
Town of Viking		
Town of Wainwright		
Village of Alliance		
Village of Amisk		
Village of Andrew		
Town of Bashaw		
Village of Bawlf		
Town of Bentley		
Village of Big Valley		
Village of Bittern Lake		
Village of Breton		
Village of Carbon		
Village of Caroline		
Village of Chauvin		
Village of Chipman		
Village of Olive		
Village of Consort		
Village of Czar		

Village of Delburne		
Village of Delia		
Village of Dewberry		
Village of Donalda		
Village of Edberg		
Village of Edgerton		
Village of Elnora		
Village of Ferintosh		
Village of Ferintosh		
Village of Gadsby		
Village of Halkirk		
Village of Lakes		
Village of Heisler		
Village of Holden		
Village of Innisfree		
Village of Irma		
Village of Kitscoty		
Village of Linden		
Village of Loughheed		
Village of Mannville		
Village of Marwayne		
Village of Munson		
Village of Myrnam		
Village of Paradise Valley		
Village of Rosalind		
Village of Ryley		
Village of Veteran		

Summer Village of Argentia Beach		
Summer Village of Birchcliff		
Summer Village of Burstick Lake		
Summer Village of Crystal Springs		
Summer Village of Golden Days		
Summer Village of Grandview		
Summer Village of Gull Lake		
Summer Village of Half Moon Bay		
Summer Village of Itaska Beach		
Summer Village of Jarvis Bay		
Summer Village of Ma-Me-O Beach		
Summer Village of Norglenwold		
Summer Village of Norris Beach		
Summer Village of Parkland Beach		

Summer Village of Poplar Bay		
Summer Village of Rochon Sands		
Summer Village of Sunbreaker Cove		
Summer Village of White Sands		

Central Zone - Municipal Cannabis

June 2019

PLEASE RETURN BY JULY 31, 2019 TO

Land Use/Zoning	Business Licensing/Hours of Operation
	Permitted in specific districts only
300m setback from hospitals, K-12 schools, indoor recreation facilities, daycares, other cannabis stores Not to be co-located near other retail types, next to bar, brewery or liquor stores, or where tobacco is sold	Reduced hours 10AM-10PM
Not permitted within 150m of schools, healthcare facilities, recreation facilities, community centres, libraries playgrounds, and between cannabis retail stores	Considered Discretionary Use
50m from liquor stores and other cannabis stores 100m from parks, playgrounds, schools, child care centres, libraries, hospitals	Reduced hours aligned with liquor sales 10AM-10 PM Only in permitted zonings
100m from hospitals, schools, park or recreation facility.	

100m from any other ALGC parcel "LUB No. 5-2016 is hereby amended by deleting all references to "Marihuana" and replacing them with "Cannabis.""	

Bylaws Summary

📧: cannabis@ahs.ca

Other Cannabis Bylaw 1	Other Cannabis Bylaw 2	Fines/Penalties
		Selling without a licence - \$2500 per day

Public Engagement	Notes	Contact Name	Contact Email	Contact Phone
Online survey with 1474 responses				
	One store open 11AM - 8 PM			

Village of Innisfree (CAO)

From: MA Deputy Minister Office <MA.DMO@gov.ab.ca>
Sent: June 28, 2019 1:13 PM
Subject: Alberta Municipal Affairs 2018-19 Annual Report

Dear Ministry Partners,

I am pleased to share the Ministry of Municipal Affairs' 2018-19 Annual Report with you.

The latest report provides a comprehensive review of the programs and initiatives we have undertaken over the past year to build stronger communities.

Municipal Affairs has a broad set of responsibilities affecting lives at the local level every day. That is why collaboration is so integral to our mutual success. With that in mind, our ministry has been committed to engaging with Albertans, communities, and stakeholders as we continued our work over the past year.

In the annual report, you will find familiar details on how we have advanced the legislative framework to support important work done at the local level. You will find numerous examples of how we are improving public safety through building codes and emergency management. Additionally our commitment to investing in priorities from roads to recreation, to public libraries, is evident in the ongoing programs we deliver.

Highlights of some of the key work of the ministry in 2018-19 include:

- supporting municipalities in adapting to new requirements under the *Municipal Government Act*;
- providing funding to support municipalities;
- continuing the transition of designated industrial property assessment to the provincial assessor;
- enhancing Albertans' access to public library resources, such as securing an audiobook platform for all Alberta library users and increasing the collection of ebooks through the Read Alberta E-books initiative;
- enhancing timely safety code adoption, through new regulations and the adopting the latest editions of the safety codes for building, fire, and energy efficiency;
- strengthening Alberta's emergency management system through amendments to the *Emergency Management Act* and the creation of a new regulation for municipalities; and,
- completing the administrative amalgamation of the ministry's four quasi-judicial boards.

This and more is shared in our results analysis, performance measures, and financial information. You will see how our actions and decisions connect to our goals and key strategies, and how we are progressing and adopting lessons learned.

I invite you to read through our annual report; available online here:

<https://open.alberta.ca/publications/1925-9247>. The report is a history of the journey we have shared and I am confident we will have more to celebrate on the road ahead.

I extend my sincere thanks to you and all our partners. My staff and I look forward to our continued collaboration.



Origin Core Consulting Inc.

Finding solutions together!

Chief Administrative Officer
Innisfree
5116 - 50th Avenue
Innisfree, AB, T0B-2G0

ORIGIN CORE
CONSULTING - INCORPORATED



Finding solutions together!

Angela Sawh
Chief Executive Officer/Consultant
web: <http://www.origincoreconsulting.ca>
email: ange.sawh@origincoreconsulting.ca
phone: 1-587-433-8154

2019-06-24

Dear Chief Administrative Officer,

My name is Angela Sawh. I am the CEO and Primary Consultant for Origin Core Consulting Incorporated. This is a new company in Canada that has been established for communities (Indigenous and non-indigenous), corporate groups within community, and government agencies to provide services that will lead to strategies for dealing with adverse situations.

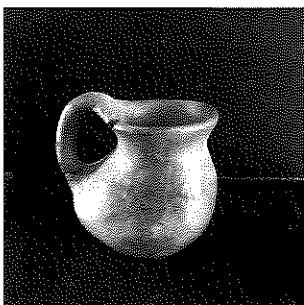
The intended outcome of this work is a behaviour change process determined through a step-by-step process including an historical and current data gathering exercise followed by analysis of the data. Based on the results of the analysis, a strategy is developed that focuses on behaviour change needs and a strategy implementation guide is then produced for the target audience in question to have for their ongoing use. All steps are established with guidance and direction from the community, group or agency.

This is an invitation for you to have a free consultation to determine if this approach is right for you. In addition to a free consultation, if an agreement is signed between you and Origin Core Consulting Incorporated, and you are within the first ten stakeholders interested, you will receive a ten percent discount on the over-all consulting fee.

I have provided a rack card with more information regarding Origin Core Consulting Incorporated's work and my business card. Please look at our website for more information on this approach; <http://www.origincoreconsulting.ca>. I look forward to hearing from you to discuss this opportunity with you and answer any questions you may have.

Sincerely,

Ange Sawh, Chief Executive Officer
Origin Core Consulting Incorporated



(587) 433-8154
ange.sawh@origincoreconsulting.ca

www.origincoreconsulting.ca



Prepare now to put yourself at the forefront of SMART in Canada.

SMART Cities Leadership

Upcoming program dates: October 7, 2019 - February 6, 2020
2 x 4-day class sessions + online webinars

Dear Municipal Leader,

The Schulich Executive Education Centre (SEEC), in cooperation with the Municipal Advisory Council of senior municipal leaders, invites you to engage new and innovative program: SMART Cities – A Journey into Integration, Innovation and Realism.

This is Canada's first and only university-level program for municipal leaders who want to **promote the principles and innovations of the SMART revolution, and move their municipality toward operational excellence.**

The convenient SMART Cities program consists of three modules:

■ **Module 1: The World of SMART Innovation**

Understand the dynamics of emerging integration, SMART economics, SMART business planning, SMART partnerships, and program conceptualization.

■ **Module 2 (Online): Standards of Excellence from Across the Country and Around the World**

Converse with proven leaders in SMART advancements, learning from their paths, their successes, and their innovations.

■ **Module 3: SMART Outcomes for SMART Communities**

Be an influential "Transformation agent" and advance opportunities across your department or municipality. Learn to lead innovation projects.

For information about our convenient program payment plans, or any other administrative questions, please call or email Stephanie Courtot, Account Executive at scourtot@schulich.yorku.ca or 416.736.5079. For program content-related questions, please feel free to contact me directly at the number or email below.

See you in class,

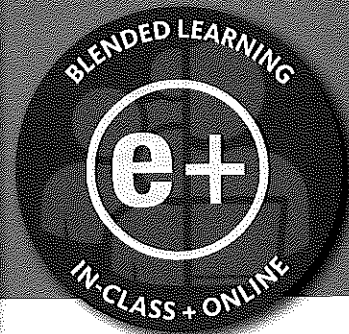
JP Gedeon, PhD, Program Director, Centre of Excellence in Municipal Leadership
Schulich Executive Education Centre, Schulich School of Business, York University
Tel: 416.736.5079 | email: jpgedeon@schulich.yorku.ca

Register and more information at: <http://seec.online/12416>



Schulich
School of Business
Executive Education Centre

Upcoming Sessions:
October 7, 2019 - February 6, 2020
2 x 4-day class sessions + online webinars



SMART Cities Leadership

First
program
of its kind
in Canada!

The Municipal Leader's Journey Into Innovation, Integration and Realism

Prepare now to put yourself at the forefront of SMART in Canada

This unique educational experience has been developed to help participants achieve municipal integration, effectiveness and innovation by deepening their knowledge and insight about what is required to successfully implement SMART initiatives.

Don't
miss out.
Get SMART

Register
Now!



A One-of-a-Kind SMART Primer:

- Explore current thought trends in SMART design and management
- Investigate innovative ways to engage stakeholders in the technical, scientific, and business marketplaces
- Enhance your understanding of the issues related to security, open data, and transparency
- Study successful international SMART projects with their creators
- Prepare and submit a report to your senior management detailing a project or initiative that could benefit from the inclusion of SMART principles

Complete Details / Register Today

<http://seec.online/12416>



Schulich
School of Business
Executive Education Centre

YORK
UNIVERSITY

Page 115

SMART Cities Leadership

The Municipal Leader's Journey Into Innovation,
Integration and Realism

What You Will Learn

SMART is coming. Are you and your department ready?

Get SMART.
Prepare now to
lead the future
of municipal
management.

SMART Cities is the topic of endless conversation, anticipation, and speculation in the municipal sector. But until now there has been little more than discussion groups and conferences to deepen one's knowledge. The Schulich Executive Education Centre's new one-of-a-kind SMART Cities Leadership program will **close that gap by pulling back the curtain and comprehensively addressing the art and science of SMART implementation.**

Participants will do a deep dive into trends in SMART design and management, and gain a **comprehensive overview of all the elements and dimensions which must be considered and managed in order to move to a successful SMART future in their municipality.** They will also explore a number of successful domestic and international SMART initiatives and gain unique insights through discussion of their complexities with the very creators of those projects.

Who Should Attend

The program is designed for any municipal leader who is concerned with innovation and creativity, and wants a thorough understanding of what's required to prepare for and successfully implement SMART initiatives. It is perfect for:

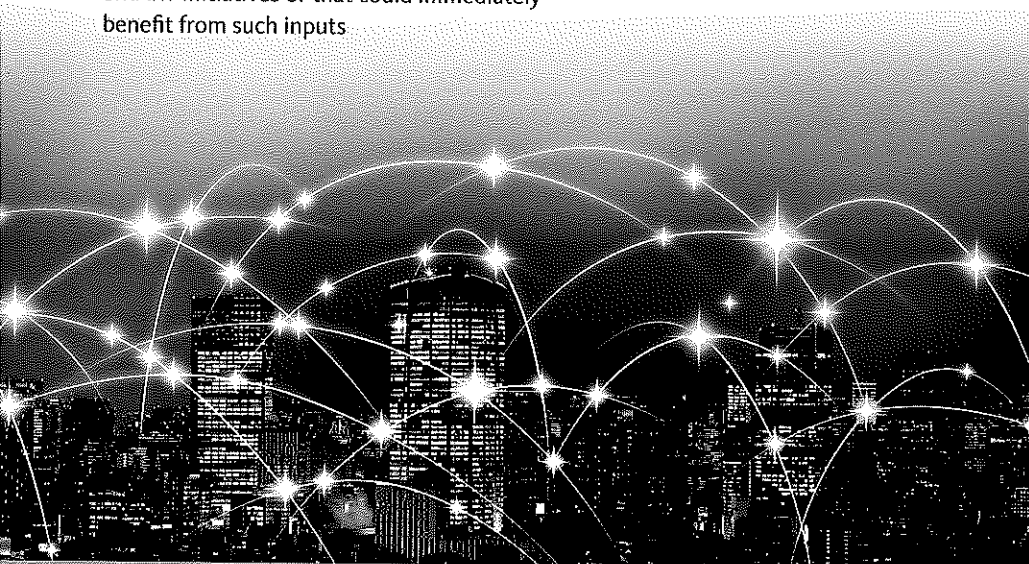
- Directors and department managers of IT, Data Management, Internal Services, Planning, Business Management, Procurement, and Customer Service
- Directors of Communications, Council Relations Managers, Media Managers and other professionals responsible for public relations and community interface
- Managers and Project Managers overseeing projects and departments that would pursue SMART initiatives or that could immediately benefit from such inputs

Unique
Organizational
Value-add
Feature!

Work On Your Own Personalized SMART Initiative Recommendation Report

With feedback from an instructor, participants will apply their new knowledge and skills by preparing a researched report for submission to their direct supervisor.

The report will be a roadmap to implementation, recommending a SMART alteration, improvement or fundamental conceptualization of a municipal project or initiative in order to increase efficiency, reduce costs, or prime for future development and growth.



MODULE 1: The World of SMART Innovation

The New World of Integration – How to be SMART

- New vs. old ways of thinking
- Integrated thinking/systemic agility
- Process and policy changes for integration
- Culture change for integration
- Parameters of success

The New World of SMART Economics

- People and planning
- Governance
- Economics and business models
- SMART Infrastructure
- Data as currency: evidence and evaluation

Consultants, Techies and Scientists – The Mechanics of SMART Partnerships

- Planning and team composition
- Scoping the project/pilot/phase
- Public engagement
- Procurement
- Partnerships
- Technology
- Monitoring

The SMART Community Experience – Where Success Leads

- Partners and contributors
- City's role in fostering SMART communities
- Policy, partnership and governance frameworks

MODULE 2 (Online): Standards of Excellence from Across the Country and Around the World

Innovations, Integration and Solutions from New Zealand

- Stories of development, proposals, partnerships, challenges and eventual successes related to two prominent programs in Wellington

Where the Rubber Hits the Road – Lessons Learned from SMART Trenches

- Leading change = changing culture
- Establishing a sense of urgency
- Empowering others to act on a SMART vision
- Planning for and creating short-term wins
- Monitoring progress
- Creating permanence: making it last

Innovations, Integration and Solutions from Abroad

- Learn from the integration and innovation demonstrated by novel and successful SMART initiatives from abroad
- Share ideas with internationally steeped industry leaders
- Integrate international insights into your personal project plans

MODULE 3: SMART Outcomes for SMART Communities

Building and Selling the SMART Roadmap

- Current to future state roadmap
- Budget and governance
- Growth/scalability and ROI
- Program and project scope
- Talent required and selling your strategy

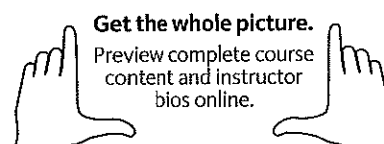
Systemic Security and the Protection of Privacy in the World of Big Data

- Implement the notions of Privacy by Design at the base of project flows
- Learn about cutting edge practices and conventions that keep your municipality safe
- Resolve the conflicting nature of corporate security and systemic efficiency

SMART Citizen-Centered Service

- The changing expectations of citizens
- Managing for improved performance and less risk
- Security considerations of open data
- Enhancing the political will of Council

Presentation of Final Reports, Debrief and Graduation Luncheon



Complete Details / Register Today

<http://seec.online/12416>

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Instructors

Participants will benefit from this outstanding line up of experienced municipal executives and subject matter experts.

Jesse Adcock, Chief Information Officer, City of Vancouver

Sean Audain, Innovations Officer, SMART Cities, Wellington City Council, New Zealand

Ann Cavoukian, PhD, Former Information and Privacy Commissioner of Ontario

Sanjay Dhebar, MBA, Economist and Award-Winning Professor

Lawrence Eta, Deputy CIO, City of Toronto

David Fell, Chief Executive Officer, Eastern Ontario Regional Network

JP Gedeon, PhD, Director, SEEC Centre of Excellence in Municipal Leadership

Antoine Haroun, Chief Information Officer, Halton Region

Nasir Kenea, PhD, Chief Information Officer, City of Markham

Naeem Khan, Manager, IT Services, City of Stratford

Jag Sharma, Chief Administrative Officer, City of Oshawa

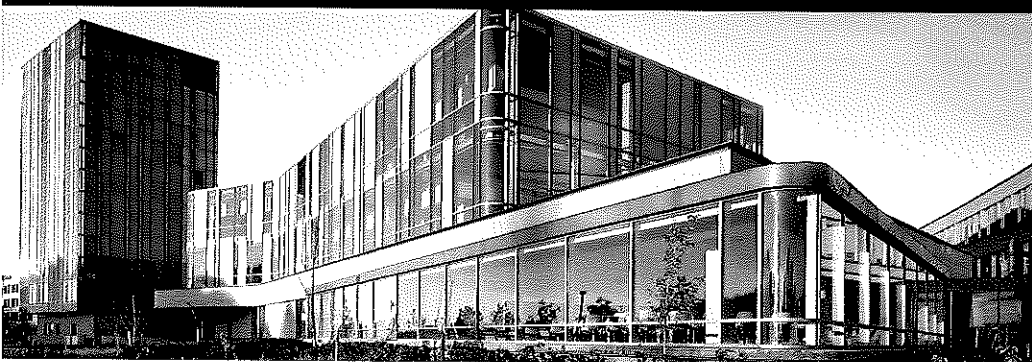
Brenda Stonehouse, Strategy and Performance Specialist, City of Kawartha Lakes



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Executive Education Centre

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Registration Details



Learning shouldn't stop at the end of your formal education.

Because few of us have the same job for life, we constantly have to re-invent ourselves, learn new skills and adapt to the changing municipal environment. Today's professionals and executives must be able to quickly develop and fine-tune personal business skills to adapt and grow.

The Schulich Executive Education Centre is a strategic business unit of the Schulich School of Business at York University in Toronto. Our role within the school is to provide lifelong learning for the development of professionals and executives long after their full-time education has been completed and they are in the work force.

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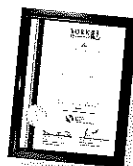
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Module 3: February 3-6, 2020

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In-class programs run 9:00 a.m. - 4:30 p.m.

Module 2: Online webinars: Dates between Oct. 11, 2019 - February 2, 2020 • Dates TBA

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Program Tuition: \$7,695 + applicable taxes. This includes instruction, all seminar materials, lunches, refreshments, but not hotel accommodations. • A deposit of \$1,000 + applicable taxes is required to secure your place in the program

- First Installment of \$4,617.00, plus HST due by October 7, 2019
- Second installment of \$3,078.00, plus HST due February 3, 2020

Please Note: Fees, dates, speakers and applicable taxes are subject to change. SEEC's liability is limited to reimbursement of paid tuition fees. One free transfer is permitted, provided written notice is received at least 15 days in advance of the seminar start date. Late transfer requests, less than 15 days in advance of the start date, will incur a \$100 fee. Additional transfers are \$200 each. Cancellations received in writing at least 15 days in advance of the seminar start date will receive a full refund. Written cancellations received less than 15 days prior to the seminar will be subject to a \$1000 administration fee. Participants must attend all program days and fulfill all program requirements in order to receive a certificate. Complete registration details at seec.online/FAQ. HST# R119306736.

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Schulich
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Register Today / Complete Details

<http://seec.online/12418> **Page 1 of 3**



www.cn.ca

Corporate Services

Sean Finn
Executive Vice-President
Corporate Services
and Chief Legal Officer

935 de La Gauchetière Street West
16th Floor
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Canada
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F 514-399-4854

Services corporatifs

Vice-président exécutif
Services corporatifs et chef de la
direction des Affaires juridiques

935, rue de La Gauchetière Ouest
16^e étage
Montréal (Québec) H3B 2M9
Canada
T 514 399-8100
Tc 514 399-4854

May 2, 2019

Ms. Jennifer Hodel
Chief Administrative Officer
Village of Innisfree
PO Box 69
Innisfree AB T0B 2G0

Dear Director Hodel:

At CN, we are committed to maintaining a strong connection with all of the communities across our network, spanning from coast to coast through eight provinces in Canada and stretching across sixteen states down to the Gulf of Mexico. As a key driver of the North American economy, we pride ourselves on moving goods safely, creating and supporting quality jobs, and investing in the many communities we serve.

We continue to have our sights set on becoming the safest railway in North America. In addition to reinforcing safety as a core value amongst our 27,000 employees, we collaborate with communities and local authorities to help prevent accidents and ensure everyone's safety.

As such, we are pleased to share our 2019 edition of our *CN in your Community* publication. In reading this report, you will find information about our different initiatives in your region, including our strong economic impact, our capital investments as well as our community partnerships.

This year will see record spending in capital investments, with a planned \$3.9 billion to ensure we are serving customers and communities safely and efficiently. As part of our largest-ever infrastructure program, we will invest in new track and increased yard capacity, which will benefit grain, forest products, intermodal, coal and potash business. In the last two years, CN invested a record \$7.4 billion in capital in our network.

Ms. Jennifer Hodel
May 2, 2019
Page 2

Finally, 2019 is a very special year for CN, its customers, employees, retirees and the communities we serve as we celebrate our 100th anniversary, and we have much to celebrate. To commemorate this milestone, we have a number of initiatives planned to honour our strong community involvement and future. To learn more about those initiatives, I invite you to consult our website at www.cn.ca/cn100.

Should you have any questions or concerns, please do not hesitate to contact me or to contact your region Public Affairs manager, of which you can find the contact information in your enclosed copy of *CN in your Community*. We look forward to collaborating and celebrating CN's 100th birthday with you in 2019.

Sincerely,



Sean Finn

Encl.



LOAN APPLICATION DATES AND APPLICATION REQUIREMENTS

Please be advised that the next quarterly loans will be issued on **September 16, 2019**. To ensure that your application is processed for the next loan date, your application and supporting documents must be received by ACFA by the application deadline. Please ensure **ALL REQUIRED DOCUMENTATION** is submitted with your applications, **INCLUDING SUPPORT FOR YOUR DEBT LIMIT CALCULATIONS**, if applicable, to ensure your application is reviewed in a timely manner. If in doubt about any of the requirements, please contact ACFA.

SHAREHOLDER TYPE:	APPLICATION DEADLINE:	DOCUMENTS REQUIRED:
MUNICIPAL BORROWERS (Cities, towns, villages, regional authorities, counties, special areas, specialized municipalities, improvement districts, Metis settlements, municipal districts)	AUGUST 15, 2019	<ul style="list-style-type: none"> ✓ Application form ✓ <u>Certified copy</u> of borrowing bylaw (valid as per Section 273 of the Municipal Government Act) on or before August 15, 2019. Timeline for Passing Borrowing Bylaw ✓ Debt Limit Worksheet ✓ Supporting documentation for your debt limit worksheet calculations ✓ Audited year-end financial statement ✓ Audited year-end financial information return ✓ Master Loan Agreement (if not previously submitted) ✓ Loan Calculator ✓ See additional requirements on the website under Loans - Borrowing Process if borrowing for land development, if within 25% of debt limits or have exceeded debt limits
EDUCATION AUTHORITIES (Post-Secondary)	JULY 31, 2019	<ul style="list-style-type: none"> ✓ Application form ✓ <u>Certified copy</u> of board borrowing resolution ✓ Order in Council ✓ Opportunity paper or business case ✓ Debt Limit Worksheet (see website for form) ✓ Audited year-end financial statement ✓ Legal description of the relevant lands (if applicable) ✓ Legal counsel contact
EDUCATION AUTHORITIES (School Boards)	JULY 31, 2019	<ul style="list-style-type: none"> ✓ Application form ✓ <u>Certified copy</u> of borrowing resolution ✓ A copy of the authorization by the Minister of Education to borrow under said by-law
HEALTH AUTHORITIES	JULY 31, 2019	<ul style="list-style-type: none"> ✓ Application form ✓ A <u>certified copy</u> of board borrowing resolution ✓ Copies of all approvals required for the project ✓ Opportunity paper or business case ✓ Legal description of the relevant lands (if applicable) ✓ Legal counsel contact
AIRPORT AUTHORITIES	SEE CREDIT AGREEMENT	<ul style="list-style-type: none"> ✓ In accordance with applicable credit agreement between the authority and ACFA

Electronic submissions are accepted, and no hard copies are required. Please submit your applications to webacfa@acfacapital.ca. For further information and links to forms, please visit the ACFA website at <http://www.acfa.gov.ab.ca/nav/loans.html> or contact us at (780) 427-9711.

Village of Innisfree (CAO)

From: Rhonda KING <ace.regional.water@gmail.com>
Sent: July 8, 2019 11:33 AM
To: Brent Romanchuk; Courtney King; Brent Williams; Sally Dary; Jody Quickstad; Gary Dupuis; George Rogers; Robert Moretti; Brook Yaremchuk
Subject: Notice of Water Restrictions due to maintenance of Regional Water Line July 15 to 17 and 22 to 24

Notice of Water Restrictions due to maintenance of Regional Water Line

The Capital Region Northeast Water Service Commission (CRNWSC) is replacing four individual sections of the CRNWSC regional water transmission main to accommodate waterline replacement underneath the widening of Highway 15 immediately west of the City of Fort Saskatchewan.

Please be advised that the first two of the four shut downs are scheduled for July 15th to 17th and July 22nd to July 24th, therefore, Ace requires all connected municipalities to revert to a **level B Water Conservation** mode under policy **AD 003 Water Conservation** during those dates.

This means that your municipality is required to suspend any of the following activities:

- Hydrant flushing
- Sewer line flushing
- Street cleaning
- Fire training involving use of water or hydrants
- Fleet washing
- Other non essential use (non essential use is defined by any use that is not used for human consumption)
- Truck Fills and Third party water sales must be restricted to human consumption only
- Voluntary water reduction by residents

Ace will ensure that your reservoir is filled prior to the shut down; however, each municipality must ensure that restrictions are enforced during this period to conserve water.

Back ground for Scheduled Shutdowns

There are four scheduled shutdowns to facilitate the 2019 planned regional water infrastructure work. The CRNWSC work must be completed according to Alberta Transportation scheduling and timelines, as that Ministry has awarded surface-based road construction contracts for the widening of Highway 15.

The first two CRNWSC water transmission main shutdowns are tentatively scheduled for July 15 to 17th, and then for July 22 to 24th, 2019; there is a weather dependent component that may change those dates slightly (i.e. heavy rainfall events that impede construction activities). emergency during this shutdown, such as a fire. Utility operators will communicate together on an emergency contingency basis to move water should there be a local emergency.

There are two additional CRNWSC regional water transmission main shutdowns scheduled for September 17 to 19, and September 24 to 26, 2019.

Please ensure that this message is sent to your operator and any other staff that may require advance notice of the water restrictions.

Phishing is #1

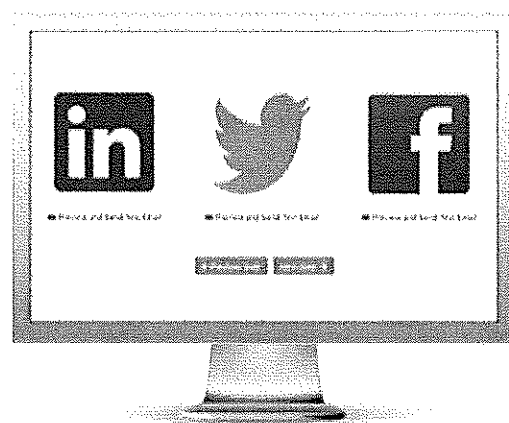
Phishing is still the #1 threat action used in social engineering attacks, and spear phishing, in particular, takes advantage of your users' socially networked lives.

Many of your **users are active on social media sites like Facebook, LinkedIn, and Twitter**. Attackers use social media to target both your brand, your users, and even your customers by distributing malware or using social engineering to phish for credentials. These platforms have become a **goldmine for the bad guys to carry out social media phishing attacks against your organization**

Don't get hacked by a social media phishing attack.

The bad guys use the profile information of your users and organization to create targeted spear phishing campaigns designed to trick your users and steal login credentials in an **attempt to hijack accounts, damage your organization's reputation or gain access to your network**.


You can make your users the front line of cyber defense. Password management, DarkWeb monitoring and phishing simulation and security awareness training from VM Systems are services designed to protect against human error.



Get quick insights into how many of your users are at risk and those who fall victim so you can **take action and train your users to better protect your organization from these social media phishing attacks**.

Find out how many of your users' credentials and social media habits are vulnerable to social media related attacks now!

Cyber security is an ongoing concern. Every week we hear about a new vulnerability or an organization that has been exploited at great expense. Exposure to risks are plentiful and like a lock that cannot be broken, organizations usually find out when it is too late. We welcome any inquiry regarding cyber security and your current or planned environment. - Arthur

	<p>Ph: 1-780-632-2859 Fax: 1-780-632-7981 Toll Free: 1-800-663-5957 P.O. Box 315 5006-51 Ave. Vegreville, AB T9C 1R3 www.vm-systems.com email: sales@VM-Systems.com</p>
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Since Dell and other major manufacturers install so many applications on factory delivered machines, this is something you should take note of,

At the very least you should ensure this type of software is updated or if you don't know of the source, remove it completely

From Forbes Magazine – June 22

Warning Issued For Millions Of Microsoft Windows 10 Users

Gordon Kelly
Senior Contributor

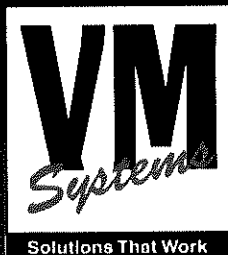
Windows 10 has enough problems to deal with right now. But Microsoft's partners just made things a lot worse.

Picked up by Gizmodo, acclaimed Californian security company SafeBreach has revealed that software pre-installed on PCs has left "millions" of users exposed to hackers. Moreover, that estimate is conservative with the number realistically set to be hundreds of millions.

The flaw lies in PC-Doctor Toolbox, systems analysis software which is rebadged and pre-installed on PCs made by some of the world's biggest computer retailers, including Dell, its Alienware gaming brand, Staples and Corsair. Dell alone shipped almost 60M PCs last year and the company states PC-Doctor Toolbox (which it rebrands as part of 'SupportAssist') was pre-installed on "most" of them.

What SafeBreach has discovered is a high-severity flaw which allows attackers to swap-out harmless DLL files loaded during Toolbox diagnostic scans with DLLs containing a malicious payload. The injection of this code impacts both Windows 10 business and home PCs and enables hackers to gain complete control of your computer.

--- Complete story on Forbes.com



Bits and Bytes

Practical Information You Can Use

July 2019

Hello! We're pleased to send you this monthly issue of Bits and Bytes. It's our way of saying that you're important to us and we truly value your business. Please feel free to pass this newsletter on to friends and colleagues. Enjoy!

MONTHLY QUOTES:

"Everything has beauty, but not everyone sees it."

Confucius

"We make a living by what we get, but we make a life by what we give."

Winston Churchill

"Peace comes from within. Do not seek it without."

Buddha

IN THIS ISSUE:

1. New Microsoft Teams Features
2. Google is Splitting Drive and Photos
3. News Bytes
4. Question of the Month
5. SharePoint Online Cloud Migration Tips
6. APP OF THE MONTH: OVERCAST V5

New Microsoft Teams Features

Microsoft announced a number of new features to be added to the Microsoft Teams service, described below.

Find a meeting room

When you're looking for a place to hold a hastily-convened meeting, the Teams app can now help you; just look on your desktop or mobile and it will show you the nearest available Teams-equipped room. As soon as you're in the room, the room's display and console will show your meeting, and you can access your desktop in content-only mode, meaning audio and video will become available without being affected by any other devices.

Multi-team workers

Numerous workers using Firstline will be members of several teams; within the Shifts feature, multi-team working is now supported, allowing employees to see multiple profiles and shift patterns instead of having to switch between teams.

Improve time management

Teams now sends out notifications of meetings to which you're invited, alerting you as soon as the meeting starts. Instead of having to look for the meeting on your calendar, you can join it with a single tap. This feature is disabled when you're active on your desktop or are in a designated quiet hour.

Phone management

The Teams app now allows teams to be managed through a phone; simply choose a team, choose "Manage members", and you can add a person using their email address.

Call to meeting

If you give Teams a phone number, you can now receive a call from any meetings you're involved in, either before or during the meeting. If you accept the call, you'll be patched straight into the meeting.

Usage reports

You can now analyze the ways Teams is being used off-line, by exporting reports to CSV files; simply select a report in the Analytics and Reports section of the admin center, export it to Excel, and download.

Class Materials

Users of Teams for Education can use the new Class Materials folder to share documents in read-only mode with students, meaning they can see the files but they won't be able to modify them.

Google is Splitting Drive and Photos

Starting July 10, Google Photos and Google Drive will be uncoupled, meaning that the apps will no longer automatically sync your pictures, i.e. if you upload a picture or edit it on Google Drive, it will not necessarily appear in Photos, and vice versa.

Google claims users were confused by the synchronized relationship, but this will impact those who use both services and are accustomed to content synchronization.

Fortunately, there is a way to carry on synchronizing Drive and Photos, and in July Google will be releasing tools to help synchronize the apps together.

One method is to use the Google Backup and Sync app, available for Windows and iOS; this app allows you to backup pictures from your devices or storage and will place copies onto both services.

Simply download the app and install it, giving it access to your photos. A Google Drive folder will be installed on your device, and you can drop any files you want to sync with Google Drive into it. You can also add folders already on your computer through the Preferences option.

A second method is to take your photos and videos from Drive and copy them to Photos; in July, Google will be releasing a Share with Me tool to facilitate this. However, there will be no synchronization between duplicate files, so, unlike before, edits made on one service won't be mirrored on another.

It's also worth noting that if you copy an image over at its original size, that image will now count double towards your storage cap.

There is also a way to make sure that the Google Photos app synchronizes with the Google Photos library storage facility: open Google Photos and choose Settings from the hamburger menu. Select Backup & Sync, and make sure you have it switched on.

Once you do, you can be sure that your pictures will be backed up to the right account. Also, when in Device Folders, you can sync up other folders with the Google Photos library.

News Bytes

BlueKeep Vulnerability

Microsoft has been warning users of older versions of Windows (Windows 7 or earlier) that they need to protect themselves against BlueKeep, a new computer worm that could prove as dangerous as the WannaCry ransomware that caused such chaos in 2017. However, more than a million users of older versions of Windows haven't yet installed the proper patch to protect against it.

It is hoped that the new warning from the National Security Agency, and an "Activity Alert" issued by the US Cybersecurity and Infrastructure Security Agency, regarding the seriousness of the BlueKeep threat, will finally encourage recalcitrant Windows legacy users to protect machines.

The security update can be found at this address:

<https://portal.msrc.microsoft.com/en-us/security-guidance/advisory/CVE-2019-0708#ID0EGB>

Menu off the menu?

Rumors from normally authoritative sources have suggested that Microsoft is considering removing the underused Menu key (on the right of the spacebar). The company has been surveying Windows 10 users to find out whether those with keyboards with a new Office key replacing the Menu key are finding it useful. They have also been asking users what use they have made all of the new shortcuts made available, how they could be improved, and whether the Office key would be useful on a laptop.

It is thought that most users ignore the Menu key, and many keyboards have a function key in its place. From that point of view, the Menu key wouldn't be a great loss. Nevertheless, it appears that the new Office key will only be usable for shortcuts within Office – useful for heavy users, but light users or those who use alternative systems won't use it at all. However, if the feedback is favorable it seems that Microsoft will be rolling it out on their own brand keyboards; it seems likely that with older or non-Microsoft keyboards it will simply be possible to use the Menu key as an Office key.

Bits and Bytes

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90%

of security breaches are
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92.4%

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delivered via email

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for your small business. Call Today!

A MONTHLY NEWSLETTER TO INFORM AND ENTERTAIN OUR CLIENTS

JULY 2019

APP OF THE MONTH: OVERCAST V5

The latest iteration of the popular Overcast podcast player (free/\$9.99 without ads) represents more of a tune-up than a revolution; it retains its clean and user-friendly design features, but doesn't add many new features. There is more support for the Apple Watch, and it has adopted an Apple-style card-based approach. Every feature can now be accessed from the main screen, making it even more useful, and it keeps its excellent recommendations feature that is a great help for those looking for the next new thing. All in all, a solid update to an already excellent offering.



VM Systems

VM Systems

FROM THE DESK OF:
Arthur Beaudette

If you don't have a managed-service agreement in place, please let us know and we'll conduct a needs analysis and provide you with a proposal free of charge!

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Phone: 1-800-663-5957

OFFER OF THE MONTH

Contact us to see if you qualify for a
FREE Dark Web scan



Question of the Month

Question: What is IPv6?

Answer:

Every device that's connected to the Internet has its own Internet protocol (IP) address. At the moment, the IP system is running Version 4 (IPv4), which provides more than 4 billion IP addresses. As more and more people are connecting to the Internet, many with multiple devices, eventually all these available addresses will soon be snapped up.

The new generation protocol, IPv6, will offer 340 undecillion (340 followed by 36 zeroes) addresses, an almost incomprehensible number that should ensure the world won't run out of IP addresses for many, many years to come.

The transition to the new system should not disrupt Internet and online services. The majority of personal computers and devices already support IPv6. Nevertheless, it is not supported by numerous routers and servers, making connecting with the new addresses difficult.

Providers of Internet services will be implementing measures to ensure that IPv4 addresses are still supported, but it's important that the switch to the new addresses is made as quickly and efficiently as possible, as sticking with IPv4 will increasingly mean slower services, poor communications, and compromised security.

SharePoint Online Cloud Migration Tips

With Microsoft encouraging as many users as possible to migrate to the Office 365 cloud, many businesses are planning to move from SharePoint On Premises to SharePoint Online, a complex procedure in which they must consider storage issues, user access, and how to migrate branding, taxonomy, custom code and workflows. However, while complex, the process needn't be difficult if it's properly planned for. Below are five steps to take before switching to SharePoint Online with Office 365.

Find the content owners

Let all members of staff know about the upcoming switch, and take the opportunity to find out what they want from the new system. Identify who most frequently edits content and let them know what's moving to where. Also, make sure that all staff are aware of the benefits of the new system.

Trim your content

Look at what you are currently storing on SharePoint, and cut everything you don't need. You may find that up to 95% of what you're storing is no longer needed. Ownerless content should be archived unless absolutely necessary; if you have to move it, give it a new owner. You should also take this chance to look at the way your content is structured; content structures often reflect organizational patterns and this is an opportunity to reorient the structure around users.

Decide on user permissions

You will have to decide the way in which user authentication will take place, either by giving all staff new Office 365 logins or by creating a type of identity federation between your existing Active Directory Domain Services. PowerShell can be used for creating users in bulk with all details, or the Microsoft Azure Active Directory Sync can be used to synchronize with the cloud version of Office 365.

Check your custom code

Office 365 is more restrictive regarding types and operations of code, so your best bet is to use the functionality provided rather than trying to rewrite code. The same applies to your branding, which should be re-created using SharePoint. You're also going to have to migrate workflows and content types, so keep focused on what your users require. The less code you can migrate to the cloud, the better.

Go!

If you follow the steps above, you should be ready to migrate to the cloud. Make sure all your users know when it's going to happen, and that content will be read-only during the migration. Asking them to validate their content after the migration will help them feel involved. Choose appropriate third-party tools to make the migration easier. Once your migration is done, simply ask your users to log on and they can carry on working as normal.

Information Bulletin 02/19:

Local Authorities Election Act

Background

In 2018, the Government of Alberta completed a review of the *Local Authorities Election Act (LAEA)*.

A number of amendments came into force on January 1, 2019, including, but not limited to:

- a ban on corporate and union donations in municipal and school board elections;
- a \$4,000 limit on contributions in municipal and school board elections;
- mandatory advance votes for municipalities greater than 5,000;
- a requirement to appoint a substitute returning officer by resolution of council;
- expanded vouching provisions to ensure that an elector may be vouched for regardless of whether or not there is a list of electors; and
- introduction of third party rules and responsibilities.

Office of the Election Commissioner

Effective **August 1, 2019**, the final amendments will come into force, which includes the establishment of Part 9 of the *LAEA*. Part 9 - Election Commissioner, will expand the roles and responsibilities of the Office of the Alberta Election Commissioner to municipal and school board elections. The Election Commissioner will have the authority to enforce provisions within Part 5.1, Campaign Finance and Contribution Disclosure, and Part 8, Third Party Advertising.

Part 9 of the *LAEA* sets out:

- the duties and powers of the Election Commissioner;
- the ability for the Election Commissioner to investigate and giving notice of an investigation;

- the types of enforcement that the Commissioner may choose;
- the ability of the Commissioner to apply for an injunction with the Court of Queen's Bench;
- the ability for the Commissioner to proceed with prosecution; and
- provisions regarding documents being provided to the Commissioner.

Part 9 Responsibilities

Section 205 of the *LAEA* requires the local jurisdiction or the returning officer to refer to the Election Commissioner any complaint or allegation received by the local jurisdiction or the returning officer under Part 5.1 and Part 8.

Resources

Part 9 of the *LAEA* is included in this bulletin for your review.

The *LAEA* is available on the Alberta Queen's Printer website (qp.alberta.ca) and Part 9 will be added after August 1, 2019.

For More information:

Municipal Advisory Services

780-427-2225 (toll free by dialing 310-0000)

Office of the Election Commissioner

780-886-1656

Toll free 1-833-232-6487

Part 9

Election Commissioner

Interpretation

190(1) In this Part, “Election Commissioner” means the Election Commissioner appointed under the *Election Act*.

(2) The definitions in Parts 5.1 and 8 apply to this Part.

Duties and powers of the Election Commissioner

191(1) The Election Commissioner may, on the Election Commissioner’s own initiative or at the request of another person or organization, conduct an investigation into any matter that might constitute an offence under Part 5.1 or 8.

(2) For the purpose of conducting an investigation under this Act, the Election Commissioner has all the powers of a commissioner under the *Public Inquiries Act* as though the investigation were an inquiry under that Act.

(3) For the purpose of conducting an investigation under this Act, a representative of the Election Commissioner, on production of the representative’s authorization from the Election Commissioner, may at any reasonable time enter any premises referred to in the authorization in which books or documents of a candidate or third party relevant to the subject-matter of the investigation are kept and may examine and make copies of the books or documents or remove them temporarily for the purpose of making copies.

(4) Before entering a private dwelling or a part of premises used as a private dwelling to carry out the powers described in subsection (3), a representative of the Election Commissioner shall

- (a) obtain the consent of the occupant or the legal representative of the occupant of the private dwelling or the part of the premises used as a private dwelling, or
- (b) obtain an order from the Court.

(5) A candidate or third party shall, within 30 days after receiving a written request from the Election Commissioner or within an extended period that the Election Commissioner may determine, provide any information with respect to the affairs of the candidate or third party that is reasonably required by the Election Commissioner in the course of the Election Commissioner’s duties under this Act.

Notice of investigation and conclusion

192(1) At any time before completing an investigation referred to in section 191(1), the Election Commissioner shall notify any person or organization who is the subject of an investigation that the person or organization is being investigated and the nature of the matter being investigated before completing the investigation, unless the Election Commissioner believes that notification would compromise or impede the investigation.

(2) The Election Commissioner may refuse to conduct an investigation, or may cease an investigation, if the Election Commissioner believes that

- (a) the matter is frivolous or vexatious, or

- (b) there are no or insufficient grounds to warrant an investigation or the continuation of an investigation.
- (3)** The Election Commissioner shall not make an adverse finding against a person or organization unless that person or organization has had reasonable notice of the substance of the allegations and a reasonable opportunity to present his or her or its views.
- (4)** If the Election Commissioner refuses to conduct or ceases an investigation under subsection (2) or determines that no offence was committed, the Election Commissioner
- (a) shall provide notice of that decision to
 - (i) every person or organization who
 - (A) is the subject of the investigation, or
 - (B) would have been the subject of an investigation if the Election Commissioner had not refused to conduct an investigation, and
 - (ii) every person or organization who requested an investigation, if any, and
 - (b) may, as the Election Commissioner considers to be appropriate, provide notice of that decision to any other person or organization involved in the matter referred to in section 191(1).

Administrative penalties

193(1) In subsections (2) and (3) and section 195, “individual or entity” means the individual, corporation, trade union, employee organization, prohibited organization, prohibited corporation, local jurisdiction or third party, as the case may be, on whom a notice of administrative penalty or letter of reprimand is served under this section.

- (2)** If the Election Commissioner is of the opinion that
- (a) an individual has made one or more contributions in excess of a limit prescribed by section 147.2(3),
 - (b) a prohibited individual or entity has made a contribution in contravention of section 147.2(1) or (2),
 - (c) an individual or a third party fails to comply with a direction of the Election Commissioner,
 - (d) a prohibited corporation, an individual ordinarily resident outside Alberta or a trade union or employee organization that is not an Alberta trade union or Alberta employee organization has made an election advertising contribution in contravention of section 167(3), or
 - (e) an individual, a prohibited individual or entity or a third party has contravened a provision of Part 5.1 or 8, otherwise than as referred to in clause (a), (b) or (d),

the Election Commissioner may serve on the individual or entity either a notice of administrative penalty requiring the individual or entity to pay to the Crown the amount set out in the notice, or a letter of reprimand.

(3) A notice of administrative penalty must contain the following information:

- (a) the name of the individual or entity required to pay the administrative penalty;
- (b) the particulars of the contravention;

- (c) the amount of the administrative penalty and the date by which it must be paid;
 - (d) a statement of the right to appeal the imposition or the amount of the administrative penalty to the Court of Queen's Bench.
- (4)** In determining the amount of an administrative penalty required to be paid or whether a letter of reprimand is to be issued, the Election Commissioner must take into account the following factors:
- (a) the severity of the contravention;
 - (b) the degree of wilfulness or negligence in the contravention;
 - (c) whether or not there were any mitigating factors relating to the contravention;
 - (d) whether or not steps have been taken to prevent reoccurrence of the contravention;
 - (e) whether or not the individual or entity has a history of non-compliance;
 - (f) whether or not the individual or entity reported the contravention on discovery of the contravention;
 - (g) any other factors that, in the opinion of the Election Commissioner, are relevant.
- (5)** The amount of an administrative penalty that may be imposed under subsection (2) must not exceed
- (a) in the case of a contravention referred to in subsection (2)(a), twice the amount by which the contribution or contributions exceed the limit prescribed by section 147.2(3) and in no case may the amount of the administrative penalty exceed \$10 000 for each contravention,
 - (b) in the case of a contravention of section 147.2(1) or (2) or 167(3), twice the amount that was contributed in contravention of that provision, and in no case may the amount of the administrative penalty exceed \$10 000 for each contravention,
 - (c) in the case of a contravention referred to in section 147.4, \$1000,
 - (d) in the case of a contravention referred to in section 187,
 - (i) \$10 000 if the third party is an individual, and
 - (ii) \$100 000, if the third party is a trade union, employee organization, corporation or other organization, and
 - (e) in the case of any other contravention, \$10 000.
- (6)** An individual or entity who pays an administrative penalty in respect of a contravention shall not be charged under this Act with an offence in respect of the same contravention that is described in the notice of administrative penalty.
- (7)** An individual or entity who has been served with a notice of administrative penalty shall pay the amount of the administrative penalty within 30 days from the date of service of the notice.
- (8)** Subject to the right to appeal, where an individual or entity fails to pay the administrative penalty in accordance with a notice of administrative penalty, the Election Commissioner may file a copy of the notice of administrative penalty with the clerk of the Court of Queen's Bench, and on being filed, the notice has the same force and effect and may be enforced as if it were a judgment of the Court.

Time limit

194(1) A letter of reprimand or a notice of administrative penalty may not be served more than 3 years after the date on which the alleged contravention occurs.

(2) A disclosure under section 203(3)(a) may be made with respect to an alleged contravention that occurred before the coming into force of this section, but may not be made with respect to an alleged contravention that occurred more than 3 years before the coming into force of this section.

Appeal of administrative penalty

195(1) An individual or entity who is served with a notice of administrative penalty under section 193 may appeal the Election Commissioner's decision by filing an application with the Court of Queen's Bench within 30 days from the date the notice was served.

(2) The application must be accompanied with a copy of the notice of administrative penalty and state the reasons for the appeal.

(3) A copy of the application must be served on the Election Commissioner not less than 30 days before the appeal is to be heard.

(4) The Court of Queen's Bench may, on application either before or after the time referred to in subsection (1), extend that time if it considers it appropriate to do so.

(5) On hearing the appeal, the Court of Queen's Bench may confirm, rescind or vary the amount of the administrative penalty.

Compliance agreements

196(1) In this Part, "contracting party" means an individual or a local jurisdiction with whom the Election Commissioner enters into a compliance agreement under this Act.

(2) If the Election Commissioner believes on reasonable grounds that an individual or a local jurisdiction has committed, is about to commit or is likely to commit an act or omission that could constitute a contravention of Part 5.1 or 8, the Election Commissioner may enter into a compliance agreement with that individual or local jurisdiction for the purpose of ensuring compliance with Part 5.1 or 8.

(3) A compliance agreement may contain any terms and conditions that the Election Commissioner considers necessary to ensure compliance with Part 5.1 or 8.

(4) Before entering into a compliance agreement, the Election Commissioner shall require the consent of the prospective contracting party to the publication of a notice under section 199.

(5) A compliance agreement may include a statement by the contracting party that the contracting party admits responsibility for the act or omission that constitutes a contravention of Part 5.1 or 8.

(6) The fact that a compliance agreement was entered into, and any statement referred to in subsection (5), is not admissible in evidence against the contracting party in any civil or criminal proceedings.

(7) When a compliance agreement is entered into, a prosecution of the contracting party for an act or omission that led to the agreement shall not be instituted and any prosecution already instituted is suspended.

(8) The Election Commissioner and the contracting party may renegotiate the terms of the compliance agreement at the request of the Election Commissioner or contracting party at any time before it is fully executed.

Notice of compliance agreement

197(1) When, in the opinion of the Election Commissioner, the compliance agreement has been complied with, the Election Commissioner shall give a notice to that effect to the contracting party.

(2) On the giving of a notice under subsection (1), any prosecution of the contracting party that is based on the act or omission in question terminates and no further prosecution shall be instituted based on that act or omission.

Failure to comply

198 If the Election Commissioner is of the opinion that a contracting party

- (a) failed to disclose all material facts when the compliance agreement was entered into, or
- (b) has failed to comply with a term of the compliance agreement,

the Election Commissioner shall give notice of the failure to the contracting party, informing the contracting party that the Election Commissioner may serve a notice of administrative penalty or a letter of reprimand under section 193, or may consent to a prosecution in respect of the original act or omission or, if a prosecution has been suspended by section 196(7), that those proceedings are no longer suspended.

Publication of notice

199 The Election Commissioner may publish a notice on the Election Commissioner's website that sets out the contracting party's name, the act or omission in question and a summary of the compliance agreement.

Application for injunction

200(1) If the Election Commissioner has reasonable grounds to believe that a person has committed or is likely to commit an act or omission that is contrary to Part 5.1 or 8, the Election Commissioner may, during a campaign period or an election advertising period, after taking into account the nature and seriousness of the act or omission, the need to ensure fairness of the electoral process and the public interest, apply by originating application to the Court for an injunction described in subsection (2).

(2) If the Court, on application by the Election Commissioner under subsection (1), is satisfied that there are reasonable grounds to believe that a person has committed or is likely to commit an act or omission that is contrary to this Act, and that the nature and seriousness of the act or omission, the need to ensure fairness of the electoral process and the public interest justify the issuing of an injunction, the Court may issue an injunction ordering any person named in the application to do one or both of the following:

- (a) refrain from committing any act that appears to the Court to be contrary to Part 5.1 or 8;
- (b) do any act that appears to the Court to be required by Part 5.1 or 8.

(3) No injunction may be issued under subsection (2) unless at least 48 hours' notice is given to each person named in the application, or the urgency of the situation is such that service of notice would not be in the public interest.

Election Commissioner's orders

201(1) Where a contribution or an advertising contribution has been made or accepted in contravention of this Act, the Election Commissioner may order that the amount of the contribution or advertising contribution that was made or accepted in contravention of this Act be returned to the contributor by a date determined by the Election Commissioner.

(2) If it cannot be determined who made the contribution or advertising contribution that was made or accepted in contravention of this Act, the amount ordered under subsection (1) must be paid to the local jurisdiction.

(3) A person who fails to comply with an order of the Election Commissioner made under this section is guilty of an offence and liable to a fine of not more than \$5000.

Notice of prosecution

202 No prosecution shall be instituted under Part 5.1 or 8 without the consent of the Election Commissioner.

Disclosure

203(1) Except as provided in subsection (2), a secretary of a local jurisdiction, a returning officer, the Election Commissioner, any former secretary of a local jurisdiction, any former returning officer, any former Election Commissioner, every person who is or was employed or engaged by a local jurisdiction or a returning officer to carry out the duties of the local jurisdiction or returning officer and every person who is or was employed or engaged by the Office of the Election Commissioner to carry out the duties of the Election Commissioner shall maintain the confidentiality of all information, complaints and allegations that come to their knowledge.

(2) Information, complaints and allegations to which subsection (1) applies may be

- (a) disclosed by a local jurisdiction or a returning officer to the Election Commissioner for the purpose of carrying out the Election Commissioner's powers, duties and functions under this Act,
- (b) disclosed by the Election Commissioner to a local jurisdiction or returning officer for the purposes of carrying out the local jurisdiction or returning officer's powers, duties and functions under this Act,
- (c) disclosed to the person or organization whose conduct is the subject of proceedings under this Act,
- (d) disclosed by a person conducting an investigation to the extent necessary to enable that person to obtain information from another person,
- (e) disclosed in the course of an application to the Court under this Act,
- (f) adduced in evidence at an inquiry, or
- (g) disclosed where the Election Commissioner believes on reasonable grounds that the disclosure is necessary for the purpose of advising the Minister of Justice and Solicitor

General or a law enforcement agency of an alleged offence under this Act, any other enactment of Alberta, an Act or regulation of Canada or a municipal bylaw or school board bylaw.

(3) Findings and decisions, and any additional information that the Election Commissioner considers to be appropriate, shall be published on the Election Commissioner's website in the following circumstances:

- (a) subject to section 194(2), if an administrative penalty is imposed or a letter of reprimand is issued under section 193;
- (b) if the Election Commissioner has provided notice under section 192(4) and receives a written request for disclosure from a person or organization who received the notice.

Duty to provide documents or information

204(1) On the request of the Election Commissioner, a local jurisdiction or returning officer shall disclose to the Election Commissioner any document or information that the local jurisdiction or returning officer obtained under this Act that the Election Commissioner considers necessary for the purposes of carrying out his or her powers, duties and functions under this Act.

(2) On the request of a local jurisdiction or a returning officer, the Election Commissioner shall disclose to the local jurisdiction or returning officer any document or information that the Election Commissioner obtained under this Act that the local jurisdiction or returning officer considers necessary for the purposes of carrying out his or her powers, duties and functions under this Act, unless the Election Commissioner believes that notification would compromise or impede an investigation.

Duty to refer complaints and allegations and to report acts or omissions

205 A local jurisdiction or returning officer shall, within a reasonable time,

- (a) refer any complaint or allegation received by the local jurisdiction or returning officer under Part 5.1 or 8 to the Election Commissioner, and
- (b) report any act or omission that in the local jurisdiction or returning officer's opinion likely constitutes an offence under this Act to the Election Commissioner.