

**A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, December 18, 2018.**

CALL TO ORDER

Mayor Cannan called the meeting to order at 7:00 PM.

PRESENT

Mayor Aaron Cannan, Deputy Mayor Deborah McMann. Councillor Will Oudshoorn, Chief Administrative Officer and recording secretary Brooke Yaremchuk

DELEGATION –  
BARR  
ENGINEERING -  
INTRODUCTION  
2018-12-18/01

Dustin Fallscheer and Rick Collins from Barr Engineering introduced themselves to Mayor and Council. Rick and Dustin provided Council a background history of their company and the services they provide to surrounding municipalities.

Barr Engineering provided Council an introductory package to go through as well.

Dustin Fallscheer and Rick Collins left the meeting at 7:23 PM.

Moved by Councillor Oudshoorn that the Barr Engineering Introductory package be received as information.

CARRIED

DELEGATION –  
HUGH FLEMING  
– PUBLIC  
WORKS  
FOREMAN  
2018-12-18/02

Mr. Fleming presented a verbal year-to-date report to Mayor and Council to go over projects/duties that have been completed and are on going within the Village.

Hugh Fleming left the meeting at 7:35 PM.

Moved by Councillor Oudshoorn that the Public Works Foreman Report be received as information.

CARRIED

AGENDA  
2018-12-18/03

Moved by Councillor Oudshoorn that the agenda be approved as amended:

**New Business:**

7H – Previous CAO Training – Compensation

7I – Honorariums – Admin/Public Works

7K – Stolen Public Works Truck - Update

**Reports:**

8C – ACE Water Report – Aaron Cannan

8D – Buffalo Trail School Public Meeting – Deb McMann & Aaron Cannan

CARRIED

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**MINUTES  
2018-12-18/04**

Moved by Deputy Mayor McMann that the November 20, 2018 Regular Meeting Minutes be adopted as amended.

CARRIED

**ATB FINANCIAL  
LEASE – UPDATE  
2018-12-18/05**

Moved by Councillor Oudshoorn that the Council direct Administration to follow the original Agreement dated March 23, 2018 between the ATB Financial and the Village of Innisfree.

CARRIED

**NSC AUDIT –  
UPDATE  
2018-12-18/06**

Moved by Councillor Oudshoorn that Council direct Administration to contact Layla Baird from On the Move Safety to decommission the Community Van. Further that Council direct Administration to donate the Community Van to a Local Organization that is interested. Furthermore, should no local organizations be interested, the Community Van will be tendered out.

CARRIED

**FCM MEMBERSHIP  
2019-2020  
RENEWAL  
2018-12-18/07**

Moved by Councillor Oudshoorn that Council direct Administration to renew the 2019-2020 FCM Membership at a cost of \$198.88 (GST Included). Further that the funds come from GL 2-12-00-220.

CARRIED

**ELECTRICITY AND  
NATURAL GAS  
CONTRACT  
RENEWAL – 2019  
2018-12-18/08**

Moved by Deputy Mayor McMann that Council direct Administration to enter into a 5 year Electrical contract at a rate of \$49.16/MWh and 5 Year Natural Gas contract at a rate of \$2.08/GJ with AUMA (Alberta Urban Municipalities Association) as presented in emailed dated November 18, 2018.

CARRIED

**106.5 COUNTRY  
CHRISTMAS  
PACKAGE  
2018-12-18/09**

Moved by Deputy Mayor McMann that Council approve 106.5 Country's Christmas Package No. 4 being 20 - fifteen second greetings at a cost of \$99.00 (not including GST). Further that the funds come from GL 2-12-00-221.

CARRIED

**2019 INTERIM  
BUDGET & 2020 –  
2022 BUDGET  
FORECAST  
2018-12-18/10**

Moved by Councillor Oudshoorn that the 2019 Interim Budget be approved as amended. Further that the 2020-2022 Budget Forecast be received as information.

CARRIED

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**SOLAR NINJAS –  
SOLAR LIGHTING  
REPORT  
2018-12-18/11**

Moved by Councillor Oudshoorn that Council table the Solar Ninja's Solar Lighting Report to a future council meeting pending further direction from the Minister of Municipal Affairs regarding the Innisfree Viability Vote that was conducted in November 2018.

CARRIED

**ATB FINANCIAL –  
DECALS  
2018-12-18/12**

Moved by Councillor McMann that Council approved ATB Financials' request to add decals on the windows in the Innisfree Administration building.

CARRIED

**PREVIOUS CAO  
TRAINING –  
COMPENSATION  
2018-12-18/13**

Moved by Councillor Oudshoorn that Council direct Administration to pay Ms. Jennifer Hodel \$25/hr for training hours earned in recognition of her knowledge and services provided. Further that the funds come from GL 2-12-00-250.

CARRIED

**HONORARIUMS –  
ADMIN/PUBLIC  
WORKS  
2018-12-18/14**

Moved by Councillor Oudshoorn that Council direct Administration to issue Honorariums to Mr. Hugh Fleming in the amount of \$500.00, Ms. Jennifer Hodel in the amount of \$100.00 and Ms. Brooke Yaremchuk in the amount of \$400.00 in recognition of their hard work. Further that Mr. Kenneth Moody be gifted \$250.00 in recognition of his assistance with Public Works. Furthermore, that the amounts come from GL 2-12-00-111, GL 2-32-00-111 and GL 2-12-00-250.

CARRIED

**STOLEN PUBLIC  
WORKS TRUCK –  
UPDATE  
2018-12-18/15**

Moved by Deputy Mayor McMann that the Stolen Public Works Truck-Update be received as information.

CARRIED

Deputy Mayor McMann called for a recess at 9:32 PM.

Deputy Mayor McMann reconvened the meeting at 9:36 PM.

**COUNCILLOR  
REPORTS  
2018-12-18/16**

Moved by Councillor Oudshoorn that the following Councillor Reports be approved as presented.

CARRIED

**ADMINISTRATION  
REPORTS  
2018-12-18/17**

Moved by Deputy Mayor McMann that the Administration Report and Financials be approved as presented.

CARRIED

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MEETING GO PAST  
10:00 PM  
**2018-12-18/18**

Moved by Councillor Oudshoorn that the meeting go past 10:00 PM.

CARRIED

RURAL TOURISM  
CONFERENCE –  
FEBRUARY 11-13,  
2019  
**2018-12-18/19**

Moved by Mayor Cannan that Deputy Mayor McMann be approved to attend the Growing Rural Tourism Conference on February 11-13, 2019 in Camrose, Alberta. Further that Council direct Administration to register Deputy Mayor McMann for the conference.

CARRIED

CORRESPONDENCE  
**2018-12-18/20**

Moved by Deputy Mayor McMann that the following Correspondence and received as information.

CARRIED

CLOSED SESSION  
ATTENDANCE

Mayor Aaron Cannan, Deputy Mayor Deborah McMann and Councillor Will Oudshoorn and Chief Administrative Officer Brooke Yaremchuk.

GO INTO CLOSED  
SESSION  
**2018-12-18/21**

Moved by Councillor Oudshoorn that the meeting went into closed session at 10:06 PM to discuss Legal matter (FOIPP Section 17 & 27).

CARRIED

COME OUT OF  
CLOSED SESSION  
**2018-12-18/22**

Moved by Councillor Oudshoorn that the meeting come out of closed session at 10:15 PM.

CARRIED

LETTER DATED  
NOVEMBER 15, 2018  
– FOIPP REQUEST  
**2018-12-18/23**

Moved by Councillor Oudshoorn that Council direct Administration to draft a letter in response to the letter submitted on November 15, 2018 pending legal advice.

CARRIED

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ADJOURNMENT

Mayor Cannan adjourned the meeting at 10:20 PM.



Mayor



Chief Administrative Officer