

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, September 16, 2014

PRESENT	Deb McMann	Mayor
	Morris Anderson	Councillor
	Robert Dobler	Councillor
	John Hlushak	Councillor
	Aaron Cannan	Councillor

ALSO PRESENT	Jennifer Hodel	Chief Administrative Officer
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Call to Order Mayor McMann called the meeting to order at 7:05 p.m.

Agenda

2014-09-16/01 MOTION by Councillor Dobler that the agenda be approved with additions.

BUSINESS:

5.6 Collaboration with County of Minburn on an ACP Grant application.

COUNCIL REPORTS:

8.5 Economic Development

CARRIED

DELEGATION(S)

Village Resident Sheila Whitmore made a presentation on the provision of health benefits to the Village of Innisfree Council and the health benefit policies of other municipalities of comparable size. Ms. Whitmore requested that the Council reconsider their position on the benefits program that they currently participate in.

Ms. Whitmore made an additional presentation to the Village of Innisfree Council regarding the flat rate reimbursement of the cellular phone charges of the Fire Chief of the Innisfree Volunteer Fire Department. Ms. Whitmore urged the Council to reimburse cellular charges incurred relating to fire department matters on an invoice, line by line basis.

Village Resident Brian Overly made a presentation to Council expressing concern that not all available grant options have been accessed by the Village.

Minutes

2014-09-16/02 MOTION by Councillor Anderson that the August 20, 2014 Regular Meeting Minutes be approved as presented.

CARRIED

Business Arising from the Minutes

The Land Use Bylaw was discussed.

The signage for the Village and Recreation Park has been ordered.

The paperwork for the Stars of Alberta Awards was sent.

New Business

The 2014 Municipal Inspection Report

2014-09-16/03 MOTION by Councillor Dobler that the 2014 Municipal Inspection Report be accepted for information.

CARRIED

The CAO reported that the Roles & Responsibilities Workshop ordered by Ministerial Directive No. 6 (Recommendation No. 4) will be scheduled for October 20.

Ministerial Directive No. 22

Ministerial Directive No. 22 (Recommendation No. 36) directing the Village of Innisfree to refund the difference in the 2013 municipal tax levy and the amount determined with the reduced municipal tax rate to the property owners who did not have a portion of 2013 taxes municipal taxes forgiven or had less forgiven than was accurately calculated was reviewed.


Mayor


CAO

2014-09-16/04 MOTION by Councillor Cannan that the CAO verify amounts and refund the difference in the 2013 municipal tax levy and the amount determined with the reduced municipal tax rate to the property owners who did not have a portion of 2013 taxes municipal taxes forgiven or had less forgiven than was accurately calculated for all amounts greater than \$1.00.

Mayor McMann requested a recorded vote.

In favor:

Mayor McMann
Councillor Anderson
Councillor Dobler
Councillor Cannan
Councillor Hlushak

Opposed:

CARRIED

Ministerial Directive No. 23

Ministerial Directive No. 23 requiring the CAO to report to Council the actual revenues and expenditures of the municipality compared to the estimated in the operating and capital budgets as often as Council directs was reviewed.

2014-09-16/05 MOTION by Councillor Anderson that the CAO provide a budget report showing actual revenues and expenditures of the Village of Innisfree compared with the estimates in the capital and operating budget approved by Council to be presented at all Village of Innisfree Council's Regular Meetings.

Councillor Anderson requested a recorded vote.

In favor:

Mayor McMann
Councillor Anderson
Councillor Dobler
Councillor Cannan
Councillor Hlushak

Opposed:

CARRIED

Municipal Inspection Report – Recommendation No. 12

2014-09-16/06 MOTION by Councillor Cannan that as per the CAO recommendation, Council hereby endorses an increase of \$5,000 for the 2014 contracted administrative services budget.

CARRIED

Bylaw 590-14, Tax payment, non-payment, prepayment & penalty

Council addressed Bylaw 590-14, Tax payment, non-payment, prepayment & penalty.

2014-09-16/07 MOTION by Councillor Cannan that Bylaw 590-14 receive First Reading.

CARRIED

2014-09-16/08 MOTION by Councillor Cannan that Bylaw 590-14 receive Second Reading.

CARRIED

2014-09-16/09 MOTION by Councillor Hlushak that Bylaw 590-14 proceed to third and final reading.

CARRIED UNANIMOUSLY


2014-09-16/10 MOTION by Councillor Dobler that Bylaw 590-14 receive Third Reading.

CARRIED

Safety Manual

The CAO reported receipt of assistance in the development of a safety manual from several other municipalities and a finalized manual will be forthcoming for Council approval.


Mayor


CAO

Resolutions to Discontinue Contact Positions for Committees Without Terms of Reference

2014-09-16/11 MOTION by Councillor Anderson to discontinue Council contact positions for garbage, transportation, water and sewer until such a time as terms of reference for those positions have been established.

CARRIED**Resolutions for Council Appointments**

2014-09-16/12 MOTION by Councillor Cannan that Councillor Anderson be appointed as the Village of Innisfree Council representative to the M.D. of Minburn Foundation Board.

CARRIED

2014-09-16/13 MOTION by Councillor Dobler that Mayor McMann be appointed as the Village of Innisfree Council representative to the Village of Innisfree Library Board.

CARRIED

2014-09-16/14 MOTION by Councillor Cannan that Councillor Hlushak be appointed as the Village of Innisfree Council representative to the Board of the Alberta Central East Water Corporation.

CARRIED

2014-09-16/15 MOTION by Councillor Dobler that Mayor McMann be appointed as the Village of Innisfree Council representative to the Board of the Northern Lights Library System.

CARRIED**Collaboration with County of Minburn on an ACP Grant application.**

2014-09-16/16 MOTION BY Councillor Anderson that the Village of Innisfree participate in an application for grant funding under the Intermunicipal Collaboration Component of the Alberta Community Partnership Program with the County of Minburn for the purchase of a regional fire command/rescue truck in the amount of \$65,985 and further, that the County of Minburn as the applicant and managing partner of the project enter into a Conditional Grant Agreement with the Government of Alberta to receive, manage and account for the grant funds.

CARRIED**Council Readdressed Public Input**

2014-09-16/17 MOTION by Councillor Anderson that the CAO investigate the benefit programs of other similar sized municipalities and present Council with the findings and a request for decision at the next Regular Council Meeting and that the CAO confirm that available grant funding has been applied for.

CARRIED**Administration Report**

2014-09-16/18 MOTION by Councillor Cannan that the CAO Report for the period ending September 16, 2014 be accepted for information.

CARRIED**Public Works Report**

2014-09-16/19 MOTION by Councillor Dobler that the Public Works Report for the period ending September 16, 2014 be received for information.

CARRIED**Financial Reports**

2014-09-16/20 MOTION by Councillor Hlushak that the Financial Report including Account Balances for September 16, 2014, the August Bank Statement from ATB Financial, a bank reconciliation, the totals of the Aged Tax Arrears statement and Aged Utilities Arrears statement and 2014 grant spending to date be accepted for information.

CARRIED**Correspondence**

Correspondence for the period ending September 16, 2014 was reviewed.

2015 ATCO Electric Franchise Fee

2014-09-16/21 MOTION by Councillor Cannan that Council endorses that the ATCO Electric Franchise Fee rate for 2015 remain at the 2014 rate.

CARRIED

 Mayor


 CAO

AESRD – Recreational Lease No. REC 850032

2014-09-16/22 MOTION by Councillor Dobler that the Innisfree Recreation Park Lease be renewed by submission of a sketch plan and renewed for a period of 10 years.

CARRIED

Sidewalk Inquiry

A letter from a resident regarding a sidewalk repair was reviewed.

In-Camera

2014-09-16/23 MOTION by Councillor Cannan that the meeting go *in camera* at 9:25 p.m. as per Section 197(2) of the *Municipal Government Act* to discuss legal issues.

CARRIED

Out of Camera

2014-09-16/24 MOTION by Councillor Cannan that the meeting come *out of camera* at 9:37 p.m.

CARRIED

Insurance Inquiry

2014-09-16/25 MOTION by Councillor Cannan that the CAO contact AMSC/Munix Insurance for advice regarding liability issues.

CARRIED

Councillor Reports**M.D. of Minburn Foundation**

Councillor Anderson reported that there will be no rent increase for residents of the Innisfree Seniors Villa.

2014-09-16/26 MOTION by Councillor Cannan to accept the M.D. of Minburn Foundation report for information.

CARRIED

MMI FCSS

Mayor McMann reported that MMI FCSS is working on their ~~Winter~~ Calendar. The Food Bank is seeking donations.

2014-09-16/27 MOTION by Councillor Dobler that the MMI FCSS Report be accepted for information.

CARRIED

Library Board/NLLS

Mayor McMann reported that the 2015 Library Board Draft budget was completed.

2014-09-16/28 MOTION by Councillor Dobler that the Library Board/NLLS report be accepted for information.

CARRIED

In Camera Items**In Camera**

2014-09-16/29 MOTION by Councillor Cannan that the meeting go *in camera* at 9:48 p.m. to discuss bids for repair of the Public Works building and Village Office and, tenders on the Recreation Park golf cart as per Section 197(2) of the *Municipal Government Act*.

CARRIED

Out of Camera

2014-09-16/30 MOTION by Councillor Dobler that the meeting come *out of camera* at 10:19 p.m.

CARRIED

PW Building Repairs

The following tenders were opened for repairs to the Public Works building. The tender from Hammertime Construction included additional work to frame up the west wall and install colored steel on three walls.

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|----------------------------|----------|
| 1. Hammertime Construction | \$40,940 |
| 2. AAA Star Renovations | \$29,475 |

2014-09-16/31 MOTION by Councillor Cannan that the tender for repairs of the Public Works building submitted by Hammertime Construction be accepted in the amount of \$40,940.

CARRIED

Municipal Office Repairs

The following tenders were opened for repairs to the roof of the Village Office and eavestroughing on the Public Works building:

- | | |
|----------------------------|---------------------------------|
| 1. Hammertime Construction | \$6,680 (excludes eavestroughs) |
| 2. AAA Star Renovations | \$7,270 (includes eavestroughs) |


Mayor


CAO

2014-09-16/32 MOTION by Councillor Dobler that the tender for repairs to the roof of the Village Office and eavestroughing on the Public Works building submitted by AAA Star Renovations in the amount of \$7,270 be accepted.

CARRIED

Recreation Park Golf Cart Bids

2014-09-16/33 MOTION by Councillor Cannan that bids on the Recreation Park golf cart close on October 15, 2014.

CARRIED


Fire Department Expenditures

2014-09-16/34 MOTION by Councillor Cannan that the CAO send a letter to the Village of Innisfree Fire Department stating that the Village will only accept invoices for pre-approved expenses.


CARRIED

Adjournment:

2014-09-16/35 MOTION by Councillor Cannan that as there was no further business to discuss, the meeting be adjourned at 10:25 p.m.




Mayor Deborah McMann



Jennifer Hodel, CAO



Mayor



CAO